

Minutes January 17, 2023

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:00 pm

Minutes: Review of the minutes from the November 2022 meeting. Sue Vibber proposed the minutes be approved, the motion was supported by Robin Hart; motion passed.

Public Comment: None

Reports

Librarian's Report:

The holiday open house was successful in its new format and timing. Tax forms are now available at the library and VITA volunteer training is available.

Financial Report:

Financial reports were reviewed.

Statistical Report: Library usage has dropped as is typical in winter; but greater than in the winter of 2021/2022.

Old Business:

Jessica is still working on the revisions and clarifications for the meeting room policy.

New Business:

The board discussed organizations using the library to collect charitable donations not related to literacy.

There was a review of the need for new AWE computer stations for early literacy learning in the children's area. A motion for the expenditure of up to \$7,500 to purchase the new computer stations was proposed by Robin Hart and supported by Cheryl Lombard; the motion passed.

Michigan minimum wage and paid leave wages may be changing effective in February 2023 and would affect the wages of two library staff resulting in required adjustments to the budget.

There is an ongoing review of adjustments for library goals.

Announcements: None

Adjournment: Meeting was adjourned at 6:10

Minutes respectfully submitted

Mary Reed, President

Holly Brannan-Harris, Secretary