

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

Ralph Echtenaw, Mayor

Fares Azzam, Council Member

Liz Upton, Council Member

Bill Leonard, Mayor Pro Tem

Kevin Palmer, Council Member

**\*Agenda\***

**Tuesday, November 19, 2024**

**6:00 PM**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Reserved for Public Hearing/Presentations. (None Scheduled)
6. Approval of Minutes:
  - a. Regular Meeting of November 5, 2024.
  - b. Executive Session of November 5, 2024. (e-mailed separately)
7. Claims & Accounts.
8. Monthly Reports.
9. Audience Recognition

*“Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit.”*
10. Consent Agenda – Motion to Approve/Receive.
  - a. Payment to Delta College for Police Academy – Ryan Diamond & Timothy Kirby
  - b. Payment to Fahrner for Spring Paving Project-GSB-88.

- c. Payment to Malley Construction, Inc. for the DWSRF Project.
- d. Payment to OHM for Consultant Construction Engineering Phase Services for the DWSRF Project.
- e. Payment to Rehmann for Purchase of 12 HP Desktops.
- f. Receive and place on file Audit Report for Mid-Michigan Community Fire Control Board 6/30/2024
- g. Receive and place on file Audit Report for St Louis Ithaca Pine River Transportation Authority 6/30/2024

11. Business of the Council.

- A. Power Purchase Commitment Authorization.
- B. Resolution 2024-23 Adopting an Accounting Policy Establishing Materiality Considerations in recording Subscription-Based Information Technology Arrangements (SBITAs) and Leases
- C. Resolution 2024-24 Adopting an Accounting Policy for Revenue Recognition for Grant Reimbursements.
- D. Appointment of Elsie Burton to Gratiot Area Chamber of Commerce Board of Directors.
- E. Set Public Hearing for December 3, 2024 to receive comments on 137 North Mill Street demolition.

12. City Manager's Report.

13. City Clerk's Report.

14. Police Chief's Report.

15. City Council Comments.

16. Public Comments.

17. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
November 5, 2024

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday, November 5, 2024, at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Mayor Pro Tem William R. Leonard, Kevin D. Palmer, Elizabeth A. Upton.

Council Members Absent: None

City Manager: Kurt Giles  
Deputy Clerk: Bobbie Marr  
Police Chief: Richard Ramereiz

Others in Attendance: Andy Campbell-Bendzinski & Company, Brittany Brower-Bendzinski & Company, Keith Risdon-Utilities Director, Josh Leppien-Downtown Development, and Elsie Burton-Community Development Coordinator.

Mayor Echtenaw led the Pledge of Allegiance.

### **Approval of Agenda.**

Moved by Upton, supported by Leonard to approve the agenda for November 5, 2024. All ayes carried the motion.

### **Presentation by Andy Campbell-Final Intended Use Plan for the DWSRF Phase II Funding/EGLE Milestone Schedule.**

### **City Council Minutes.**

Moved by Azzam, supported by Upton, to approve the minutes of the Regular Meeting held on October 15, 2024. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Upton, supported by Leonard to approve the Claims & Accounts in the amount of \$763,347.55. All ayes carried the motion.

## **Monthly Reports.**

City Council discussed the October 2024 Monthly Reports.

Moved by Palmer, supported by Azzam, to receive the October 2024 Monthly Reports and place them on file. All ayes carried the motion.

## **Audience Recognition.**

There were no comments.

## **Consent Agenda.**

Mayor Echtenaw requested approval/receipt of Consent Agenda items “a” through “e,” as shown below:

- a. Payment to Spicer for Main Street Bridge Design.
- b. Payment to Krapohl Ford for Purchase of 2024 F250 Pick-up with Plow for DPW.
- c. Payment to GRP Engineering for Engineering Services-System Model Update & Distribution System Study.
- d. Payment to B&C Janitorial for Rug Cleaning and Tile Stripping/Waxing at City Hall.
- e. Pine River Township Proposed Zoning Amendment.

Moved by Upton, supported by Leonard, to approve Consent Agenda item “a” through “e.” All ayes carried the motion.

## **New Business.**

### **Quote for Security Camera Updates.**

Chief Rameriez requested members to approve the quote for security camera updates from Safeware Inc. in the amount of \$191,844.55.

Discussion was held.

Moved by Azzam, supported by Leonard, to approve the quote for security camera updates from Safeware Inc. in the amount of \$191,844.55. All ayes carried the motion.

### **Member Upton was excused from the meeting at 7:00 p.m.**

### **DWSRF Schedule approval.**

It was pointed out that the presentation on the DRWSRF earlier in the meeting was originally a business item that included the need for council action to approve the schedule that was included.

Moved by Palmer, supported by Azzam, to approve the City Manager or Keith Risdon to sign the DWSRF schedule for Phase II as presented. All ayes carried the motion.

**Closed Session-Acquisition of Former Bank Building at 137 North Mill.**

Moved by Palmer, supported by Azzam to go to closed session for discussion of acquisition of Former Bank Building at 137 North Mill 7:25 p.m.

Roll Call:

Ayes: Palmer, Azzam, Leonard, Echtenaw

Nays: None

Motion Carried.

**Return to Open Session:**

Council returned to open session at 7:46 p.m.

Motion by Azzam and supported by Leonard to authorize a contribution from the City of St. Louis toward the acquisition and demolition of the former bank building at 137 N. Mill Street of up to \$22,298 in the event project costs exceed the Grant amount of \$500,000.

Roll Call:

Ayes: Azzam, Leonard and Echtenaw

Nays: None

Absent: Upton

Abstained: Palmer

Motion Carries

Motion by Leonard and supported by Azzam to authorize and convey all approvals that may be required from the St. Louis City Council for proceeding with demolition of a structure within an historic district of the City of St. Louis.

Roll Call:

Ayes: Azzam, Leonard, Palmer and Echtenaw

Nays: None

Absent: Upton

Motion Carries

**City Manager Report.**

None

**Clerk Report.**

None

**Police Chief Report.**

None.

**Council Comments.**

Member Azzam asked about the local train schedules.

Member Palmer asked if it was okay to wear a “vote for” shirt at the polling place. Noting someone had one on but he didn’t recall who the subject of the vote was.

**Public Comments.**

There were none.

**Adjournment.**

Moved by Leonard, supported by Azzam to adjourn at 7:52 p.m. All ayes carried the motion.

Bobbie Marr, Deputy Clerk

## Deciphering Account Coding

Account Number String = **XXX-XXX-XXX-XXX-XXX-XXXX**

The first 3 digits of the account codes tell you what fund and then the next 6 digits indicate cost activity categories being coded to. Any remaining digits point off more specific line item details and specific grant or project coding

Code	Fund	Cost Category/Activity
101.101.000	General Fund	Legislative/Council
101.172.000	General Fund	Executive/Manager
101.215.000	General Fund	Clerk
101.247.000	General Fund	Board of Review
101.253.000	General Fund	Finance
101.257.000	General Fund	Assessing
101.262.000	General Fund	Elections
101.265.000	General Fund	City Hall/General Government
101.266.000	General Fund	Attorney
101.371.000	General Fund	Building/Code Enforcement
101.441.000	General Fund	Public Works
101.567.000	General Fund	Cemetery
101.701.000	General Fund	Planning
101.728.000	General Fund	Economic & Community Dev
101.729.000	General Fund	Industrial Park
101.732.000	General Fund	Blight Removal
101.735.000	General Fund	Community Promotion
101.758.000	General Fund	Pool
101.770.000	General Fund	Parks Maintenance
101.901.265	General Fund	Capital Outlay - City Hall
101.901.441	General Fund	Capital Outlay - Public Works
101.901.567	General Fund	Capital Outlay - Cemetery
101.901.758	General Fund	Capital Outlay - Pool
101.901.770	General Fund	Capital Outlay - Parks
101.906.000	General Fund	Debt Service
101.966.000	General Fund	Transfers Out
202.444.000	Major Streets	Sidewalk Maint
202.463.000	Major Streets	Routine Maint- Streets
202.473.000	Major Streets	Routine Maint - Bridges
202.474.000	Major Streets	Traffic Service - Maint
202.478.000	Major Streets	Winter Maint
202.480.487	Major Streets	MDOT Surface maint
202.480.488	Major Streets	MDOT Sweeping & Flushing
202.480.490	Major Streets	MDOT Trees & Shrubs
202.480.491	Major Streets	MDOT Drain & Ditches
202.480.494	Major Streets	MDOT Traffic Signals
202.480.497	Major Streets	MDOT Winter Maint
202.580.000	Major Streets	Admin/Engineering
202.901.444	Major Streets	Capital Improvements - Sidewalks
202.901.463	Major Streets	Capital Improvements - Streets
202.901.473	Major Streets	Capital Improvements - Bridges
202.966.000	Major Streets	Transfers Out
203.444.000	Local Streets	Sidewalk Maint
203.463.000	Local Streets	Routine Maint - Streets
203.474.000	Local Streets	Traffic Service - Maint

Code	Fund	Cost Category/Activity
203.478.000	Local Streets	Winter Maint
203.580.000	Local Streets	Admin/Engineering
203.901.444	Local Streets	Capital Improvements - Sidewalks
203.901.463	Local Streets	Capital Improvements - Streets
205.301.000	Public Safety	Police
205.336.000	Public Safety	Fire
205.901.301	Public Safety	Capital Outlay - Police
205.906.000	Public Safety	Debt Service
205.966.000	Public Safety	Transfers Out
248.728.000	Downtown Development	Operations
248.728.111	Downtown Development	Building Operations 111 Mill
248.906.000	Downtown Development	Debt Service
248.966.000	Downtown Development	Transfers Out
271.790.000	Library	Operations
271.901.790	Library	Capital Outlay - Library
271.966.000	Library	Transfers Out
431.966.000	Water Supply Replacement	Transfers Out
432.901.000	EPA-Water Supply Construction	Capital Improvements - Water
445.966.000	Public Improvement Fund	Transfers Out
455.901.000	Construction - W/S Bonds	Capital Improvements - Water
456.901.000	DWSRF Water Improvements	Capital Improvements - Water
582.582.000	Electric Fund	Electric Operations
582.901.000	Electric Fund	Capital Expenses/Projects
582.906.000	Electric Fund	Debt Service
582.966.000	Electric Fund	Transfers Out
590.537.000	Sewer	Sewer Plant Operations
590.538.000	Sewer	Sewer Main Maintenance
590.538.890	Sewer	Sewer Prison/Bar Screen Maint
590.538.891	Sewer	Sewer Pine River Maint
590.538.892	Sewer	Sewer Bethany Maint
590.901.000	Sewer	Capital Expenses/Projects
590.906.000	Sewer	Debt Service
590.966.000	Sewer	Transfers Out
591.536.000	Water	Water Operations/Maint
591.536.899	Water	Outside City Connection Projects
591.901.000	Water	Capital Expenses/Projects
591.906.000	Water	Debt Service
591.966.000	Water	Transfers Out
596.528.000	Solid Waste Fund	Operations
596.966.000	Solid Waste Fund	Transfers Out
661.443.000	Motor Pool	Operations
661.901.000	Motor Pool	Capital Expenses
662.301.000	Police Motor Pool	Operations
662.901.301	Police Motor Pool	Capital Expenses
715.000.000	Gratiot Downtown Art Banner	Operations
775.000.000	Michigan Public Power Rate Payers	Operations

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	489.23		
2. ABC FASTENER GROUP, INC.	41.82		
3. ADOBE	127.15		
4. ALMA CITY CLEANERS, INC.	224.00		
5. ALMA HARDWARE	104.59		
6. AMAZON CAPITAL SERVICES	2,223.29		
7. AMERICAN WATER WORKS ASSOC	431.00		
8. AUTO VALUE ALMA	23.49		
9. BAKER & TAYLOR INC	104.16		
10. BAVARIAN INN LODGE	15.00		
11. BETHANY TOWNSHIP TREASURER	2,385.60		
12. BLARNEY CASTLE FLEET PROGRAM	4,363.28		
13. BLUE SHAMROCK BAR	50.24		
14. BORDER STATES	154.79		
15. CAMBRIDGE WOODS	31.60		
16. CERTIFIED TRAINING INSTITUTE	42.00		
17. CINTAS	69.56		
18. CITY OF ST LOUIS	17,398.48		
19. CMP DISTRIBUTORS, INC.	2,739.00		
20. CONSUMERS ENERGY	1,524.57		
21. COTY PROPERTIES, LLC	370.00		
22. CRYSTAL PURE WATER INC.	169.00		
23. DELTA COLLEGE	19,633.00		
24. DELTA DENTAL	122.08		
25. DOUBLETREE BY HILTON	604.80		
26. DRUG SCREENS PLUS	188.00		
27. ETNA SUPPLY COMPANY	534.00		
28. EXTREME HICKS INC	38.00		
29. FAHRNER ASPHALT SEALERS, LLC.	13,150.00		
30. FAMILY FARM & HOME	525.94		
31. FINAL TOUCH CO	947.00		
32. GALLS, LLC	175.84		
33. GRANGER	15,648.96		
34. GRATIOT AREA WATER AUTHORITY	69,804.08		
35. GRATIOT COUNTY HERALD	95.00		
36. HOMELAND TITLE SERVICES, LLC.	375.00		
37. HUTSON INC OF MICHIGAN	52.58		
38. INTERNATIONAL CODE COUNCIL, INC	115.00		
39. JAMIE LONG	22.24		
40. LINDSAY SOFT WATER COMPANY	150.00		
41. MALLEY CONSTRUCTION INC	407,773.20		
42. MAMC	75.00		
43. MEDLER ELECTRIC COMPANY	210.06		
44. MICHIGAN ASSOCIATION OF CPAS	205.00		
45. MICHIGAN CAT	234.64		
46. MICHIGAN DOWNTOWN ASSOC	450.00		
47. MICHIGAN DOWNTOWN ASSOC	125.00		
48. MICHIGAN MUNICIPAL LEAGUE	8,924.00		
49. MICHIGAN PUBLIC POWER AGENCY	39,580.61		
50. MICHIGAN PUBLIC POWER AGENCY	17,053.85		



Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. MICHIGAN TIRE AND WHEEL	79.43		
52. MICROSOFT ONLINE	648.00		
53. MISC RESTAURANTS/GAS-TRAVEL	42.13		
54. MISENHELDER WELDING, INC	409.45		
55. MMTA	99.00		
56. NORTHERN SAFETY CO INC	293.56		
57. OLLIES BARGIN OUTLET	90.92		
58. ORCHARD, HILTZ & MCCLIMENT INC	38,635.75		
59. PEOPLELINK, LLC	3,348.51		
60. POWELL'S SERVICE INC	237.62		
61. REHMANN TECHNOLOGY SOLUTIONS, LLC.	13,070.21		
62. RENT RITE INC	308.00		
63. RINGCENTRAL, INC.	1,006.91		
64. RODRIGUEZ, JULIAN	95.77		
65. S & L OF ALMA, LLC	235.00		
66. SHARE CORPORATION	129.07		
67. SMART BUSINESS SOURCE, LLC	241.97		
68. SPICER GROUP, INC.	1,063.50		
69. STATE OF MICHIGAN	81.00		
70. STATE OF MICHIGAN	1,736.37		
71. STATE OF MICHIGAN	17,258.11		
72. STERICYCLE, INC.	297.28		
73. STEVE FLICEK	150.00		
74. TECHSMITH	63.36		
75. TWIN CITY LANDSCAPE INC	190.00		
76. UPS	82.18		
77. USA BLUE BOOK	564.57		
78. WORTHY ELECTRIC, INC	1,101.62		
79. ZOOM VIDEO COMMUNICATIONS, INC.	15.99		
***TOTAL ALL CLAIMS***	711,470.01		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: A - 1 TRUCK PARTS INC</b>				
198-505318	N	ADAPTER PLUGS- #35	661.443.000.930.000.9035 31.06	31.06
198-505361	N	STROBE LIGHTS- #35- REPLACING BURNED OUT	661.443.000.930.000.9035 334.32	334.32
198-505534	N	IMPACT SOCKET/MINI TORCH/BUTANE- DPW	101.441.000.727.000	42.67
198-505932	N	LED STROBE LIGHTS- #65	661.443.000.727.000	81.18
TOTAL VENDOR A - 1				489.23
<b>VENDOR NAME: ABC FASTENER GROUP, INC.</b>				
A566273	N	SPLIT COLLARS- WWTP	590.537.000.930.000	41.82
TOTAL VENDOR ABC F?				41.82
<b>VENDOR NAME: ADOBE</b>				
10022024	Y	ADOBE LICENSES- OCT 2024- 10/2/24-11/1/2	101.265.000.850.000 205.301.000.850.000 101.215.000.850.000	127.15 50.86 25.43
TOTAL VENDOR ADOBE				127.15
<b>VENDOR NAME: ALMA CITY CLEANERS</b>				
OCT 2024	N	UNIFORM CLEANING- OCT 2024	205.301.000.820.205	224.00
TOTAL VENDOR ALMA (				224.00
<b>VENDOR NAME: ALMA HARDWARE</b>				
C361143	N	SIMPLE GREEN CLEANER/SAW BLADES/TOILET C	591.536.000.727.000	45.82
B368025	N	ALUMINUM FLASHING- ELEC DEPT	582.582.000.930.000	6.18
B368236	N	GRINDING WHEELS/STRIPPING PADS- WWTP	590.537.000.727.000	30.12
B368524	N	BATTERIES- WATER DEPT	591.536.000.727.000	22.47
TOTAL VENDOR ALMA H				104.59
<b>VENDOR NAME: AMAZON CAPITAL SERVICES</b>				
1WW3-7WL4-R4NY	N	ETHERNET CABLES/BED RISERS FOR DESK- CIT	101.265.000.727.000	63.28
1T7X-J739-9GMM	N	OFFICE CHAIRS- A BULLARD/A VELAZCO	101.265.000.727.000 205.301.000.727.000	159.99 159.99
1GHD-YDJ7-J7WD	N	CHAIR MATS- J LONG/J LEPPHEN/K RISDON	101.215.000.727.000 101.728.000.727.000 101.441.000.727.000	66.63 66.63 66.63
1CFV-J69R-4X9L	N	COPY PAPER/TRASH LINERS- CITY HALL	101.265.000.727.000	155.58
1NV4-7Q4H-H6H7	N	BOSS PLOW CONTROL JOYSTICK- TRUCK #20	661.443.000.930.000.9020 280.69	280.69
1VX1-HDTP-HCLP	N	WALL CALENDARS- A BULLARD/E MAYLE	101.253.000.727.000	16.78
1TJX-N4FH-FVXL	N	2PK SHOP VAC FILTERS- ELEC DEPT	582.582.000.727.000	27.99
1KVF-3VVQ-3J97	N	OFFICE CHAIRS X 5	661.443.000.727.000	849.95
17G4-PJQD-RCGW	N	DESK CALENDAR- D FOSTER	101.371.000.727.000	19.99
1KM6-TTVN-3C14	N	DESK CHAIR- A VELAZCO	205.301.000.727.000	159.99

11/15/2024 09:56 AM  
 User: JAMIE  
 DB: St Louis

COUNCIL APPROVAL FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 11/19/2024 - 11/19/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: AMAZON CAPITAL SERVICES</b>				
1CCY-NF4J-LJDW	N	COPY PAPER/BOOKS/DVD'S/GIFT FUND BOOKS-	271.790.000.727.000 44.98	129.17
			271.790.000.745.001 33.74	
			271.790.000.745.003 39.91	
			271.790.000.746.001 10.54	
TOTAL VENDOR AMAZON				2,223.29
<b>VENDOR NAME: AMERICAN WATER WORKS ASSOC</b>				
SO190878	N	AWWA MEMBERSHIP RENEWAL- 1/1/25-12/31/25	591.536.000.960.000 431.00	431.00
TOTAL VENDOR AMERIC				431.00
<b>VENDOR NAME: AUTO VALUE ALMA</b>				
217-834857	N	REPLACEMENT CAN COIL- #25 SULL AIR COMPR	661.443.000.930.000 23.49	23.49
TOTAL VENDOR AUTO \				23.49
<b>VENDOR NAME: BAKER &amp; TAYLOR INC</b>				
2038660714	N	BOOKS/GIFT FUND & MEMORIAL BOOKS- LIBRAR	271.790.000.745.001 55.52	104.16
			271.790.000.746.001 48.64	
TOTAL VENDOR BAKER				104.16
<b>VENDOR NAME: BAVARIAN INN LODGE</b>				
13V8HV	Y	MGFOA CONF LODGING- B MARR- 9/29/24-10/2	101.253.000.832.001 15.00	15.00
TOTAL VENDOR BAVAR:				15.00
<b>VENDOR NAME: BETHANY TOWNSHIP TREASURER</b>				
OCT 2024	N	UTILITY BILLING COLLECTIONS- OCT 2024	741.000.000.202.002 2,385.60	2,385.60
TOTAL VENDOR BETHAN				2,385.60
<b>VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM</b>				

11/15/2024 09:56 AM  
 User: JAMIE  
 DB: St Louis

COUNCIL APPROVAL FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 11/19/2024 - 11/19/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM</b>				
11062024-CITY	N	FUEL CHARGES- CITY- 10/6/24-11/05/24	661.443.000.730.000.9002 123.54 661.443.000.730.000.9020 202.52 661.443.000.730.000.9022 62.98 661.443.000.730.000.9023 163.05 661.443.000.730.000.9024 458.31 661.443.000.730.000.9028 69.99 661.443.000.730.000.9048 314.93 661.443.000.730.000.9053 187.34 661.443.000.730.000.9056 177.70 661.443.000.730.000.9057 286.45 661.443.000.730.000.9059 294.36 661.443.000.730.000.9062 114.22 661.443.000.730.000.9065 113.86 661.443.000.730.000.9063 167.13 661.443.000.730.000.9073 149.98 661.443.000.730.000.9076 68.18 661.443.000.730.000 5.10 661.443.000.730.000 237.97 662.301.000.730.000.9202 128.53 662.301.000.730.000.9201 169.60 662.301.000.730.000.9231 454.85 662.301.000.730.000.9232 375.27 662.301.000.730.000.9289 37.42	4,363.28
TOTAL VENDOR BLARNEY				4,363.28
<b>VENDOR NAME: BLUE SHAMROCK BAR</b>				
200254	Y	MEAL FOR TRAINING- C MARTYN	101.441.000.832.001 50.24	50.24
TOTAL VENDOR BLUE				50.24
<b>VENDOR NAME: BORDER STATES</b>				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: BORDER STATES</b>				
929393909	N	CUT RESISTANT LEATHER GLOVES X 12- ELEC	582.582.000.727.000	113.64
929379636	N	MILWAUKEE ELECTRIC TOOL EXTENSION- ELEC	582.582.000.727.000	41.15
TOTAL VENDOR BORDEI				154.79
<b>VENDOR NAME: CAMBRIDGE WOODS</b>				
0203OHID04-12	N	UB REFUND FOR ACCOUNT: 0203OHID04-12	582.000.000.040.000	31.60
TOTAL VENDOR CAMBR				31.60
<b>VENDOR NAME: CERTIFIED TRAINING INSTITUTE</b>				
154370	Y	ONLINE COURSES-READING THE PESTICIDE LAB	101.441.000.832.002	42.00
TOTAL VENDOR CERTII				42.00
<b>VENDOR NAME: CINTAS</b>				
4210935866	N	SHOP TOWELS/SANIS SCREEN SERVICE/URINAL	582.582.000.727.000	69.56
TOTAL VENDOR CINTAS				69.56
<b>VENDOR NAME: CMP DISTRIBUTORS, INC.</b>				
017811	N	TACTICAL GUN MOUNT LIGHTS X 14- J MCGINN	205.301.000.967.000	2,259.30
014869	N	PANTS/LS SHIRTS/SS SHIRTS/S&H- SGT FORSH	205.301.000.780.000	479.70
TOTAL VENDOR CMP DI				2,739.00
<b>VENDOR NAME: CONSUMERS ENERGY</b>				
203856461582	N	GAS- CITY HALL- 300 N MILL ST- 10/4/24-1	101.265.000.920.000	203.17
204568371362	N	GAS- GENERATOR- 321 GIDDINGS PL 10/4/24-	591.536.000.920.000	19.63
204301416661	N	GAS- POOL- 400 N MILL ST- 10/4/24-11/1/2	101.758.000.920.000	18.00
207059247891	N	GAS= WWTP- 404 E PROSPECT ST- 10/4/24-11	590.537.000.920.000	468.56
204657358955	N	GAS- 748 MICHIGAN AVE- 10/7/24-11/5/24	590.537.000.920.000	30.98
207059239911	N	GAS- ELEC DEPT- 412 N MILL ST- 9/28/24-1	582.582.000.920.000	153.54
203678484137	N	GAS- LIBRARY- 312 MICHIGAN AVE- 9/27/24-	271.790.000.920.000	31.50
202343610462	N	GAS- ELEC STORAGE BLDG- 701 WOODSIDE DR-	582.582.000.920.000	212.77
206970431777	N	GAS- DPW- 320 E PROSPECT ST- 9/27/24-10/	101.441.000.920.000	235.70
206970431776	N	GAS- WATER DEPT- 401 W PROSPECT ST- 9/27	591.536.000.920.000	150.72
TOTAL VENDOR CONSUM				1,524.57
<b>VENDOR NAME: COTY PROPERTIES, LLC</b>				
492	N	CODE ENFORCEMENT MOWING- BUZZARD/HUMM	101.371.000.820.000	120.00
493	N	CODE ENFORCEMENT MOWING- RAIL ROADS	101.371.000.820.000	250.00
TOTAL VENDOR COTY I				370.00
<b>VENDOR NAME: CRYSTAL PURE WATER INC.</b>				
16251	N	BOTTLED WATER- DPW	101.441.000.727.000	28.00
16317	N	BOTTLED WATER- LIBRARY	271.790.000.727.000	15.00
16278	N	BOTTLED WATER- CITY HALL	101.265.000.727.000	70.00
16252	N	BOTTLED WATER- WATER/WWTP	590.537.000.727.000	28.00
			591.536.000.727.000	28.00
TOTAL VENDOR CRYSTI				169.00
<b>VENDOR NAME: DELTA COLLEGE</b>				
#24/FA 10/14/2024	N	BASIC POLICE TRAINING-ID#1567023/1567100	205.301.000.832.002	18,568.00

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COUNCIL APPROVAL FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 11/19/2024 - 11/19/2024  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: DELTA COLLEGE</b>				
004840739	N	POLICE IN-SERVICE TRAINING CONSORTIUM ME205.301.000.832.002	1,065.00	1,065.00
TOTAL VENDOR DELTA				19,633.00
<b>VENDOR NAME: DELTA DENTAL</b>				
RIS0006038219	N	RETIREE DENTAL INS- FISHER/LENTZ- NOV 20101.000.000.233.000	122.08	122.08
TOTAL VENDOR DELTA				122.08
<b>VENDOR NAME: DOUBLETREE BY HILTON</b>				
87418963	Y	MMEA CONF LODGING- M PARSONS- 10/1/24-10582.582.000.832.002	302.40	302.40
80832949	Y	MMEA CONF LODGING- K GILES- 10/1/24-10/3582.582.000.832.002	302.40	302.40
TOTAL VENDOR DOUBLE				604.80
<b>VENDOR NAME: DRUG SCREENS PLUS</b>				
24OCT2478	N	DRUG SCREENING- OCT 2024-G AUSTIN/R ROEH591.536.000.710.020	94.00	188.00
		101.441.000.710.020	47.00	
		582.582.000.710.020	47.00	
TOTAL VENDOR DRUG S				188.00
<b>VENDOR NAME: EGLE</b>				
11285238	N	1YR PUBLIC POOL LICENSE RENEWAL- 2025 101.758.000.960.000	81.00	81.00
TOTAL VENDOR EGLE				81.00
<b>VENDOR NAME: ETNA SUPPLY COMPANY</b>				
S105973671.001	N	2 IN BALLCORP CORPORATION STOP- WATER DE591.536.000.727.000	534.00	534.00
TOTAL VENDOR ETNA S				534.00
<b>VENDOR NAME: EXTREME HICKS INC</b>				
133	N	VEHICLE WASHES- OCT 2024- #47-214/#47-21662.301.000.930.000.9214		38.00
		20.00		
		662.301.000.930.000.9216		
		18.00		
TOTAL VENDOR EXTREN				38.00
<b>VENDOR NAME: FAHRNER ASPHALT SEALERS, LLC.</b>				
8300020206	N	ANNUAL STREET IMPROVEMENTS- LOCAL ST (DE202.901.463.801.000.1001		13,150.00
		13,150.00		
TOTAL VENDOR FAHRNE				13,150.00
<b>VENDOR NAME: FAMILY FARM &amp; HOME</b>				
024280/5	N	BUG SPRAY- ELEC DEPT 582.582.000.727.000	25.98	25.98
24243/5	N	TRUCK BOX/SHOVELS/8LB SLEGDE HAMMER- #28661.443.000.727.000	499.96	499.96
TOTAL VENDOR FAMILS				525.94
<b>VENDOR NAME: FASTSPRING DBA TECHSMITH</b>				
TEC241001-2213-851(Y		CAMTASIA SOFTWARE RENEWAL- 1 YR- SLPD 205.301.000.850.000	63.36	63.36

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: FASTSPRING DBA TECHSMITH</b>				
TOTAL VENDOR FASTSI				63.36
<b>VENDOR NAME: FINAL TOUCH CO</b>				
STL-#572B	N	CLEANING CITY BLDG- 10/29/24 & 11/01/24	101.265.000.820.000 441.00	441.00
STL-#573B	N	CLEANING CITY BLDG- 11/5/24 & 11/8/24/ E	101.265.000.820.000 506.00	506.00
TOTAL VENDOR FINAL				947.00
<b>VENDOR NAME: GALLS</b>				
27777445	Y	LS UNIFORM SHIRTS- R RAMEREIZ-SLPD	205.301.000.780.000 175.84	175.84
TOTAL VENDOR GALLS				175.84
<b>VENDOR NAME: GRANGER</b>				
27494731	N	SOLID WASTE SVS- OCT 2024	596.528.000.820.000 14,341.80	14,341.80
27461026	N	RECYCLING SVS- OCT 2024	101.265.000.820.000 3.81 271.790.000.820.000 1.27	5.08
27503026	N	DUMPSTER SVS- OCT 2024	582.582.000.820.011 95.92 101.441.000.820.011 119.07 596.528.000.820.011 237.04 596.528.000.820.011 428.88 101.265.000.820.011 73.87 271.790.000.820.011 73.87 582.582.000.820.011 73.87 590.537.000.820.011 51.82 591.536.000.820.011 147.74	1,302.08
TOTAL VENDOR GRANGI				15,648.96
<b>VENDOR NAME: GRATIOT AREA WATER AUTHORITY</b>				
24-0003588	N	WATER TESTING FEES- OCT 2024	591.536.000.801.000 240.00	240.00
24-0003580	N	OCT 2024- METERED WATER SALES-20163.50 X	591.536.000.921.000 69,564.08	69,564.08
TOTAL VENDOR GRATI(				69,804.08
<b>VENDOR NAME: GRATIOT COUNTY HERALD</b>				
10312024	N	DISPLAY ADS- MEETING MINUTES 9/3/24 & 9/	101.101.000.900.000 95.00	95.00
TOTAL VENDOR GRATI(				95.00
<b>VENDOR NAME: HOMELAND TITLE SERVICES, LLC.</b>				
24-23177-1	N	TITLE SEARCH/INFORMATIONAL COMMITMENT-	1101.371.000.801.000 375.00	375.00
TOTAL VENDOR HOMEL(				375.00
<b>VENDOR NAME: HUTSON INC OF MICHIGAN</b>				
10668856	N	CHAINSAW CHAINS- ELEC DEPT	582.582.000.727.000 52.58	52.58
TOTAL VENDOR HUTSON				52.58
<b>VENDOR NAME: INTERNATIONAL CODE COUNCIL, INC</b>				
101879084	Y	CODE ENFORCEMENT TRAINING BOOKS-D FOSTER	101.371.000.832.002 115.00	115.00
TOTAL VENDOR INTER				115.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: JAMIE LONG</b>				
11122024	N	MILEAGE REIMBURSEMENT- ELECTION- J LONG-	101.262.000.832.001 22.24	22.24
TOTAL VENDOR JAMIE				22.24
<b>VENDOR NAME: LINDSAY SOFT WATER COMPANY</b>				
19081	N	FILTER CHANGE- WWTP	590.537.000.930.000 150.00	150.00
TOTAL VENDOR LINDSAY				150.00
<b>VENDOR NAME: MALLEY CONSTRUCTION</b>				
PAY APP #1	N	DWSRF- PYMT APP #1- 10/1-10/31/2024	456.901.000.801.000 407,773.20	407,773.20
TOTAL VENDOR MALLEY				407,773.20
<b>VENDOR NAME: MAMC</b>				
10514	N	MEMBERSHIP RENEWAL- 1/1/25-1/1/26-J LONG	101.215.000.960.000 75.00	75.00
TOTAL VENDOR MAMC				75.00
<b>VENDOR NAME: MEDLER ELECTRIC COMPANY</b>				
S5452560.001	N	REPLACEMENT LAMPS- WWTP	590.537.000.930.000 210.06	210.06
TOTAL VENDOR MEDLER				210.06
<b>VENDOR NAME: MICHIGAN ASSOCIATION OF CPAS</b>				
732561	Y	GOV ACCT & AUDITING CONF-12/3/24- B MARR	101.253.000.960.000 205.00	205.00
TOTAL VENDOR MICHIGAN				205.00
<b>VENDOR NAME: MICHIGAN CAT</b>				
SD16664708	N	REPAIRS TO LEFT ROAD LIGHT-PARTS/LABOR #	661.443.000.930.000.9056 234.64	234.64
TOTAL VENDOR MICHIGAN				234.64
<b>VENDOR NAME: MICHIGAN DOWNTOWN ASSOC</b>				
3659	Y	DDA MEMBERSHIP DUES- J LEPPHEN	101.728.000.960.000 125.00	125.00
E3190	Y	REGISTRATION DOWNTOWN MGMT TRAINING- J L	101.728.000.832.002 450.00	450.00
TOTAL VENDOR MICHIGAN				575.00
<b>VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE</b>				
4062207	N	WORKERS COMP PAYROLL AUDIT 2023/2024	101.000.000.231.014 3,644.00	3,644.00
1967207	N	WORKERS COMP INSTAL #3-POLICY#5002040-24	101.000.000.231.014 5,280.00	5,280.00
TOTAL VENDOR MICHIGAN				8,924.00
<b>VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY</b>				
STLO20241105	N	ENERGY SERVICES PROJECT	582.582.000.921.000 39,580.61	39,580.61
NOV 2024	N	ENERGY SERVICES PROJECT- NOV 2024	582.582.000.921.000 15,482.96	17,053.85
			582.582.000.921.000 (8,304.12)	
			582.582.000.820.000 5,032.79	
			582.582.000.921.000 4,842.22	
TOTAL VENDOR MICHIGAN				56,634.46
<b>VENDOR NAME: MICHIGAN TIRE AND WHEEL</b>				



INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: MICHIGAN TIRE AND WHEEL</b>				
145459	N	OIL CHANGE/TIRE ROTATION/LABOR- #53	661.443.000.930.000.9053 79.43	79.43
TOTAL VENDOR MICHIGAN TIRE AND WHEEL				79.43
<b>VENDOR NAME: MICROSOFT ONLINE</b>				
E0200TNGLZ- CITY	Y	MICROSOFT- OCT 2024- 9/8/24-10/7/24	101.265.000.850.000 20.00 582.582.000.850.000 10.00 590.537.000.850.000 5.00 591.536.000.850.000 10.00 596.528.000.850.000 2.00 101.441.000.850.000 3.00	50.00
E0200TNHM2	Y	MICROSOFT- OCT 2024- 9/8/24-10/7/24	101.265.000.850.000 126.52 205.301.000.850.000 207.00 101.371.000.850.000 46.00 101.257.000.850.000 23.00 271.790.000.850.000 23.00 582.582.000.850.000 44.87 590.537.000.850.000 46.50 590.538.000.850.000 6.00 591.536.000.850.000 21.84 596.528.000.850.000 29.51 101.441.000.850.000 23.76	598.00
TOTAL VENDOR MICROSOFT ONLINE				648.00
<b>VENDOR NAME: MISC RESTAURANTS/GAS-TRAVEL</b>				
518083	Y	SUBWAY- MEAL AFTER TRAINING- C MARTYN	101.441.000.832.001 15.35	15.35
191909	Y	ARBYS- MEAL AFTER TRAINING- B MORELL	205.301.000.832.001 11.96	11.96
500861	Y	QDOBA- MEAL AFTER FTO INSTRUCTOR TRAINING	205.301.000.832.001 7.41	7.41
10282024	Y	QDOBA- MEAL AFTER TRAINING- B MORELL	205.301.000.832.001 7.41	7.41
TOTAL VENDOR MISC RESTAURANTS/GAS-TRAVEL				42.13
<b>VENDOR NAME: MISENHELDER WELDING, INC</b>				
15203	N	EXHAUST REPAIRS- TRUCK #35	661.443.000.930.000.9035 297.50 661.443.000.930.000.9035 111.95	409.45
TOTAL VENDOR MISENHELDER WELDING, INC				409.45
<b>VENDOR NAME: MMTA</b>				
10784	Y	MMTA MEMBERSHIP RENEWAL- 1/1/25-12/31/25	101.253.000.960.000 99.00	99.00
TOTAL VENDOR MMTA				99.00
<b>VENDOR NAME: NORTHERN SAFETY CO INC</b>				
906503668	N	INSULATED GLOVES- DPW	101.441.000.727.000 85.00	85.00
906506810	N	SAFETY GLASSES & GLOVES- DPW	101.441.000.727.000 111.39	111.39
906510146	N	CUST #274720- EARPLUGS- DPW	101.441.000.727.000 97.17	97.17

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: NORTHERN SAFETY CO INC</b>					
TOTAL VENDOR NORTH					293.56
<b>VENDOR NAME: OHM ADVISORS</b>					
81977	N	DWSRF- FIELD SVS RENDERED THROUGH 10/31/	456.901.000.801.000	38,635.75	38,635.75
TOTAL VENDOR OHM AI					38,635.75
<b>VENDOR NAME: OLLIES BARGIN OUTLET</b>					
130229	Y	HALLOWEEN CANDY- COMMUNITY PROMOTIONS	101.735.000.727.000	90.92	90.92
TOTAL VENDOR OLLIES					90.92
<b>VENDOR NAME: PEOPLELINK, LLC</b>					
4000005203	N	CONTRACTED SVS- WEEK ENDING 11/3/2024	101.567.000.804.000	1,743.24	2,619.24
			202.463.000.804.000	59.13	
			596.528.000.804.000	718.32	
			101.441.000.804.000	98.55	
4000004200	N	CONTRACTED SVS- WEEK ENDING 10/27/2024	101.441.000.804.000	39.42	729.27
			101.729.000.804.000	256.23	
			202.463.000.804.000	59.13	
			596.528.000.804.000	374.49	
TOTAL VENDOR PEOPLE					3,348.51
<b>VENDOR NAME: POWELL'S SERVICE INC</b>					
339521	N	HEATING REPAIRS/LABOR- CITY HALL	101.265.000.930.000	95.00	95.00
339520	N	HEATING REPAIRS-MATERIALS/LABOR- WATER D	591.536.000.930.000	142.62	142.62
TOTAL VENDOR POWELI					237.62
<b>VENDOR NAME: REHMANN TECHNOLOGY SOLUTIONS</b>					
RTS16440	N	HP DESKTOP UPDATES- FALL 2024	101.257.000.850.000	1,016.00	12,192.00
			101.371.000.850.000	1,016.00	
			582.582.000.850.000	1,016.00	
			590.537.000.850.000	1,016.00	
			591.536.000.850.000	1,016.00	
			101.215.000.850.000	1,016.00	
			101.728.000.850.000	1,016.00	
			101.253.000.850.000	2,032.00	
			101.172.000.850.000	1,016.00	
			205.301.000.850.000	2,032.00	
MS143082	N	SAFEVAULT MGMT & LICENSING- NOV 2024	101.265.000.850.000	144.90	878.21
			205.301.000.850.000	144.90	
			582.582.000.850.000	237.12	
			590.537.000.850.000	114.17	
			591.536.000.850.000	237.12	
TOTAL VENDOR REHMAN					13,070.21

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
<b>VENDOR NAME: RENT RITE INC</b>				
326510-1	N	PORTABLE RESTROOM SVS- BARNUM PARK 11/4/	101.770.000.820.000	44.00
326511-1	N	PORTABLE RESTROOM SVS- LINCOLN PARK 11/4	101.770.000.820.000	22.00
326512-1	N	PORTABLE RESTROOM SVS- PENNY PARK 11/4/2	101.770.000.820.000	22.00
326513-1	N	PORTABLE RESTROOM SVS- LIONS PARK 11/4/2	101.770.000.820.000	22.00
326514-1	N	PORTABLE RESTROOM SVS- LEPPPIEN PARK 11/4	101.770.000.820.000	44.00
326464-1	N	PORTABLE RESTROOM SVS- BARNUM PARK 10/28	101.770.000.820.000	44.00
326465-1	N	PORTABLE RESTROOM SVS- LINCOLN PARK 10/2	101.770.000.820.000	22.00
326466-1	N	PORTABLE RESTROOM SVS- PENNY PARK 10/28/	101.770.000.820.000	22.00
326467-1	N	PORTABLE RESTROOM SVS- BARNUM PARK 10/28	101.770.000.820.000	22.00
326468-1	N	PORTABLE RESTROOM SVS- BARNUM PARK 10/28	101.770.000.820.000	44.00
TOTAL VENDOR RENT I				308.00
<b>VENDOR NAME: RINGCENTRAL, INC.</b>				
48624664	N	MONTHLY PHONE SERVICES- 12/1/24-12/31/24	101.265.000.850.000	794.52
			271.790.000.850.000	58.71
			101.441.000.850.000	29.36
			590.537.000.850.000	65.60
			582.582.000.850.000	29.36
			591.536.000.850.000	29.36
TOTAL VENDOR RINGCE				1,006.91
<b>VENDOR NAME: RODRIGUEZ, JULIAN</b>				
07230FAW0D-8	N	UB REFUND FOR ACCOUNT: 07230FAW0D-8	582.000.000.040.000	95.77
TOTAL VENDOR RODRIC				95.77
<b>VENDOR NAME: S &amp; L OF ALMA, LLC</b>				
38087	N	WEATHERTECH FLOOR MATS & WINDOW GUARD- N	661.443.000.727.000	235.00
TOTAL VENDOR S & L				235.00
<b>VENDOR NAME: SHARE CORPORATION</b>				
285548	N	DOUBLE KNUCKLE PRY BAR SYSTEM- DPW	101.441.000.727.000	129.07
TOTAL VENDOR SHARE				129.07
<b>VENDOR NAME: SMART BUSINESS SOURCE, LLC</b>				
OE-87702-2	N	CHAIRMAT- D FOSTER	101.371.000.727.000	151.99
OE-87702-1	N	COPY PAPER- CITY HALL	101.265.000.727.000	89.98
TOTAL VENDOR SMART				241.97
<b>VENDOR NAME: SPICER GROUP, INC.</b>				
231730	N	GIS UPDATES- FY 2024- SVS RENDERED THROU	590.538.000.801.000	819.50
233199	N	GIS UPDATES- FY 2024- SVS RENDERED THROU	590.538.000.801.000	244.00
TOTAL VENDOR SPICEI				1,063.50
<b>VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST</b>				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST</b>					
11012024- CITY	N	UTILITIES- CITY- 09/20/2024-10/20/2024	101.265.000.920.000	2,052.13	17,398.48
			101.441.000.920.000	329.05	
			101.770.000.920.000	285.58	
			101.758.000.920.000	217.83	
			248.728.000.920.000	31.41	
			248.728.111.920.000	26.96	
			582.582.000.920.000	1,161.03	
			582.582.000.921.003	2,501.98	
			582.582.000.921.003	1,364.21	
			590.537.000.920.000	7,003.57	
			590.537.000.921.002	1,455.00	
			591.536.000.920.000	341.08	
			271.790.000.920.000	382.00	
			101.770.000.920.000	64.58	
			101.567.000.920.000	182.07	
TOTAL VENDOR ST. LC					17,398.48
<b>VENDOR NAME: STATE OF MICHIGAN- PA 95 FUNDS</b>					
861107825	N	PA 95 FUNDS- OCT 2024	582.000.000.228.067	1,706.37	1,706.37
TOTAL VENDOR STATE					1,706.37
<b>VENDOR NAME: STATE OF MICHIGAN- SALES TAX</b>					
3941319580	N	SALES TAX- OCT 2024	582.000.000.228.023	17,258.11	17,258.11
TOTAL VENDOR STATE					17,258.11
<b>VENDOR NAME: STATE OF MICHIGAN- TOKEN/SOR FEES</b>					
551-645355	N	SOR REGISTRATION FEES- OCTOBER 2024	205.301.000.684.000	30.00	30.00
TOTAL VENDOR STATE					30.00
<b>VENDOR NAME: STERICYCLE, INC.</b>					
8008825359	N	SHREDDING SVS- 10/24/2024- CITY HALL	101.265.000.820.000	297.28	297.28
TOTAL VENDOR STERIC					297.28
<b>VENDOR NAME: STEVE'S CLEANING SERVICE</b>					
OCT2024	N	CONTRACTUAL CLEANING- OCT 2024- LIBRARY	271.790.000.820.000	150.00	150.00
TOTAL VENDOR STEVE'					150.00
<b>VENDOR NAME: TWIN CITY LANDSCAPE INC</b>					
273844	N	FALL PRUNE 2024- LEPPHEN PARK	101.770.000.820.000	190.00	190.00
TOTAL VENDOR TWIN (					190.00
<b>VENDOR NAME: UPS</b>					
000003E9R6424	Y	SHIPPING CHARGES- ACCT #03E9R6- WWTP	590.537.000.729.000	82.18	82.18
TOTAL VENDOR UPS					82.18
<b>VENDOR NAME: USA BLUE BOOK</b>					
INV00514289	N	COPY PAPER/HAND CLEANER/HALF MASKS/CARTR	590.537.000.727.000	546.32	546.32
INV00517249	N	SODIUM HYDROXIDE- WWTP	590.537.000.727.000	18.25	18.25

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INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
<b>VENDOR NAME: USA BLUE BOOK</b>					
TOTAL VENDOR USA BI					564.57
<b>VENDOR NAME: WORTHY ELECTRIC, INC</b>					
15650	N	SMALL PAVILION ELECTRICAL REPAIRS-	LEPPI 101.770.000.930.000	1,101.62	1,101.62
TOTAL VENDOR WORTHY					1,101.62
<b>VENDOR NAME: ZOOM VIDEO COMMUNICATIONS</b>					
INV278544337	Y	ZOOM ACCT-	10/26/24-11/25/24	101.265.000.850.000	15.99
TOTAL VENDOR ZOOM \					15.99
GRAND TOTAL:					711,470.01

# MONTHLY DEPARTMENTAL REPORTS

## BUILDING INSPECTOR/CODE ENFORCEMENT

Enclosed

No Activity

Not Available

## CEMETERY REPORT

Enclosed

No Activity

Not Available

## DEPARTMENT OF PUBLIC WORKS

Enclosed

Not Available

## ECONOMIC DEVELOPMENT / DDA

Enclosed

Not Available

## ELECTRIC DEPARTMENT

Enclosed

Not Available

## FINANCE DEPARTMENT

Enclosed

Not Available

## POLICE DEPARTMENT

Enclosed

Not Available

## PUBLIC SERVICES DIRECTOR

Enclosed

Not Available

## WATER AND SEWER DATA REPORT

Enclosed

Not Available

# History Register

Tuesday, November 12, 2024

1/3

Plot String Created	Posted	Status Action	Due Date	Additional Information	Balance	Transaction Amount Fee Amount
<b>OAKGROVE-07-20-119-4</b>		SOLD			<b>\$0.00</b>	
10/10/24	10/10/24 02:58	Payment Posted		CM24-0001046		\$100.00
	Grave Opening Res		10/09/24			\$100.00
10/09/24	10/09/24 08:19	Plot Adjustment		Weekend rate		\$100.00
	Grave Opening Res		10/09/24			\$100.00
<b>OAKGROVE-10-P-037-4</b>		SOLD			<b>\$0.00</b>	
10/02/24	10/02/24 02:08	Payment Posted		CM24-0001042		\$275.00
	Grave Opening Non		10/02/24			\$275.00
10/02/24	10/01/24 04:42	Plot Adjustment		error		-\$275.00
	Grave Opening Non		10/02/24			-\$275.00
10/02/24	10/01/24 04:41	Plot Adjustment		grave open-ashes		\$275.00
	Grave Opening Non		10/02/24			\$275.00
10/01/24	10/01/24 04:43	Plot Adjustment		open-ashes-W. Paige		\$275.00
	Grave Opening Non		10/02/24			\$275.00
<b>OAKGROVE-15-13-013-1</b>		SOLD			<b>\$0.00</b>	
10/21/24	10/21/24 10:15	Payment Posted		CM24-0001052		\$550.00
	Lot Sale - Non-Res		10/21/24			\$550.00
10/21/24	10/21/24 10:13	Plot Adjustment		lot purchase		\$550.00
	Lot Sale - Non-Res		10/21/24			\$550.00
<b>OAKGROVE-15-13-013-2</b>		SOLD			<b>\$0.00</b>	
10/21/24	10/21/24 10:13	Plot Adjustment		lot purchase		\$550.00
	Lot Sale - Non-Res		10/21/24			\$550.00
10/21/24	10/21/24 10:15	Payment Posted		CM24-0001051		\$550.00
	Lot Sale - Non-Res		10/21/24			\$550.00
<b>OAKGROVE-15-19-003-4</b>		SOLD			<b>\$0.00</b>	
10/08/24	10/08/24 12:11	Payment Posted		CM24-0001044		\$275.00
	Grave Opening Res		10/08/24			\$275.00

Plot String		Status		Balance	
Created	Posted	Action	Additional Information	Transaction Amount	
Billing Item		Due Date		Fee Amount	
10/08/24	10/08/24 12:08	Plot Adjustment	Grave opening-ashes		\$275.00
Grave Opening Res		10/08/24		\$275.00	



History Transaction Summary by Fee

Fee Name	Adjusted Amounts	Receipted Amounts
Grave Opening Res	\$375.00	\$375.00
Grave Opening Non	\$275.00	\$275.00
Lot Sale - Non-Res	\$1,100.00	\$1,100.00
	\$1,750.00	\$1,750.00

## November Monthly Report

I think I could sum up November in one-word **Leaves**. We have done our best to keep up with everything, but leaves have been our biggest concern.



Here is our white truck and leaf trailer at work on Seaman St. This truck is normally found on the north side of town doing the streets and sometimes the

cemetery. We have had to improvise this year and use a full-time person and use a seasonal or a temporary worker to operate the tube, this allows us to free up a full-time person to address some of the other small things that we need taken care of. In the peak of the season, it takes both trucks and both leaf vacuums to make sure that we get through town at least one complete time in a week.



In this picture you can see truck 24 with our newest leaf vacuum. This one usually operates south of 46 but again helps in the cemetery also when the guys are ready, or the other machine is not up there.





Our department also took delivery of our new pick-up truck and traded in the oldest Ram 2500. Here is a photo of it, we are still waiting to finish the preparations to put into service.



We also built the fence on both sides of the snow lot on Michigan Ave. Here you can see the guys setting the posts on the north side of the fence, this side was the most challenging due to a drop in elevation from front to back.

This is a picture of the south side all completed. Plan is to stain it next summer so it will look nice and last a long time.



We also have been working on our fall maintenance slowly and our other normal solid waste responsibilities. Our number of sewer calls has been steady, and we had several utility inspections to complete also. Everyone is trying to get their sewers repaired before winter comes and makes things difficult. With the city-wide water main project starting we have had a few times that we have had to go and help Malley's locate some of our utilities. This usually is quick and painless.

It has been a very busy month, but the finish line is coming shortly. We will be finishing leave and enjoying Thanksgiving the rest of the month. We will start the on call for the dpw on Nov. 18 which could only mean one thing, and that's winter is coming.

Thank you.

Calvin Martyn

DPW Superintendent

# City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2024-2025

## September 16-20:

Constant Contact e-newsletter  
2024 St. Louis Promotional Brochure distribution  
St. Louis Farmers Market support  
State Land Bank Grant work – closeout  
DDA Façade Grant work  
½ Day Vacation Time  
Gratiot County Land Bank project  
Monthly Chamber Board meeting  
Hello Harvest Market promo  
½ Day Vacation Time  
Chamber Holiday Retail Shopping Guide help  
Greater Gratiot monthly meeting

32/8

## September 23-27:

Constant Contact e-newsletter  
Hello Harvest Market promo  
2024 St. Louis brochure distribution  
Halloween event work  
State Land Bank Grant work  
One Day Sick Time  
St. Louis Farmers Market support  
Gratiot County Land Bank project  
½ Day Vacation Time

28/8/4

# City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2024-2025

## **September 30-October 4:**

Constant Contact e-newsletter  
Mitten meeting reminder  
2024 St. Louis Promotional Brochures distributed  
News & Views posted online  
State Land Bank project  
Downtown Trick or Treat event prep  
Hello Harvest event support  
½ Day Sick Time  
Gratiot County Land Bank project  
DDA Façade Grant program  
St. Louis Farmers Market promo  
One Day Vacation Time

28/4/8

## **October 7-11:**

Constant Contact e-newsletter  
Mitten Meeting, reminder, minutes, e-mail, etc.  
Downtown Trick or Treat event prep & radio ads  
County Land Bank project  
DDA Façade Grant work  
State Land Bank project windup  
½ Day Sick Time  
2024 St. Louis Promotional Brochure distribution  
Begin Small Town Family Christmas parade work  
Prep for new hires taking over

36/4

# City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2024-2025

## **October 14-18:**

Constant Contact e-newsletter  
2024 St. Louis Promotional Brochures distributed  
State Land Bank project  
Gratiot County Land Bank project meeting  
Downtown Trick or Treat and Halloween events prep and promo  
Small Town Family Christmas prep and promo  
Chamber Community Guide ad put together with schools  
Met with Josh Leppien  
Gratiot County Parks Grant work  
City Council Meeting  
2025 Events List work  
Monthly News & Views article and edits  
Monthly Gratiot Area Chamber Board meeting  
Monthly Department Head meeting  
Monthly Greater Gratiot Development meeting  
DDA Façade Grant program

40

## **October 21-25:**

Constant Contact e-newsletter  
EPA contact on Velsicol redevelopment plans  
State Land Bank project  
Gratiot County Land Bank project  
Downtown Trick or Treat and Halloween events prep and promo  
½ Day Sick Time  
Chamber Community Guide ad finished  
Small Town Family Christmas prep and promo  
2025 Events List flyer info completed  
Met with Chuck Sandro from Healthy Pine River  
Transition work with Josh Leppien & Elsie Burton

36/4

## **October 28-November 1:**

Constant Contact e-newsletter  
2024 St. Louis Promotional Brochures distributed  
DDA meeting prep  
News & Views posted online  
State Land Bank project closeout  
Downtown Trick or Treat event  
Gratiot County Land Bank project  
DDA Façade Grant program  
Transition work with Josh Leppien & Elsie Burton  
Pride and New Business Awards prep  
Fireworks ordered  
Met with Corey Bailey on golf outing procedure

40

# MUNICIPAL ELECTRIC UTILITY

MONTH OF: August 2024

PRODUCTION (KWH)		This Month	Last Month	Same Month Last Year	TO DATE	
					This Year	Last Year
Total Purchased Power	1.	5,354,679	5,362,289	3,108,796	10,716,968	6,424,590
Generation	2.	0	0	0	0	0
Station-Power Exciter	3.	0	0	0	0	0
Net Production	4.	5,354,679	5,362,289	3,108,796	10,716,968	6,424,590
Metered Consumption	5.	5,278,168	4,548,210	3,142,359	9,826,378	6,145,560
Line Loss	6.	76,511	814,079	(33,563)	890,590	279,030
Percent of Line Loss in Distribution		1.43%	15.18%	-1.08%	8.31%	4.34%
Peak KVA (Billing Demand)		10,345	9,677	6,641	9,615	6,885
Cost Pre Purchased KWH		0.0662	0.0657	0.0824	0.0661	0.0827
Hydro-Generation (Hours)		0:00	0:00	0:00	0:00	0:00
NO. 5		0:00	0:00	0:00	0:00	0:00
NO. 6		0:00	0:00	0:00	0:00	0:00
<b>DISTRIBUTION (KWH)</b>						
Residential - Rate A (1621) Customers		1,172,936	1,126,053	1,078,400	2,298,989	2,175,282
Rural - Rate A (68) Customers		41,262	43,012	44,579	84,274	90,834
Secondary - Rate B (218) Customers		355,192	311,703	341,606	666,895	646,531
Secondary - Rate C (21) Customers		856,476	787,550	900,347	1,644,026	1,726,076
Secondary - Rate D (3) Customers		2,717,400	2,140,200	645,600	4,857,600	1,242,600
Municipal Uses:						
Light Plant Usage		4,529	4,628	4,357	9,157	8,985
Lighting - City Buildings		15,280	14,923	13,120	30,203	27,920
Metered Street, Park & Alley Lights		14,428	14,283	14,528	28,711	29,615
Unmetered Street, Park & Alley Lights		1,956	1,994	1,923	3,950	3,887
Water Pumping		0	0	0	0	0
Swimming Pool		285	293	305	578	569
Christmas Decorations		0	0	0	0	0
Disposal Unit		89,544	94,325	87,594	183,869	175,941
Sewage Pumping Stations		8,880	9,246	10,000	18,126	17,320
<b>Total Consumption (KWH)</b>		<b>5,278,168</b>	<b>4,548,210</b>	<b>3,142,359</b>	<b>9,826,378</b>	<b>6,145,560</b>
<b>WORK REPORT</b>						
New Street Lights Installed		0	0	0	0	0
Street Lamps Replaced		2	1	1	3	2
Service Calls (After Hours)		0	1	0	1	2
Line Troubles		0	1	0	1	1
Customer Troubles		0	0	0	0	1
New Customer Services		0	0	0	0	0
Customer Services Modernized		0	0	0	0	0
New Transformer Location Installed		0	0	0	0	0
Transformer Location Enlarged		0	0	0	0	0
<b>MAN HOURS WORKED</b>						
Line Work - New		196	224	180	420	368
Line Work - Maintenance		234	192	272	426	556
Building & Plant Maintenance		172	184	132	356	252
Vehicle Maintenance		78	80	96	158	184
Other Jobs (Christmas Decorations)		0	0	0	0	0
<b>Total Manhours</b>		<b>680</b>	<b>680</b>	<b>680</b>	<b>1,360</b>	<b>1,360</b>
Employed: Hourly Regular		5	5	5	5	5
Hourly Temporary		0	0	0	0	0



**STREET LIGHTING & WATER PUMPING REPORT**  
**MONTH OF: August 2024**

NUMBER OF LAMPS	SIZE IN LUMENS	COST EACH PER MONTH	TOTAL COST	
			MONTH	YEAR
309 100HPS	100	\$ 6.02	\$ 1,860.18	\$3,720.36
45 400HPS	400	8.71	391.95	783.90
97 250HPS	250	7.42	719.74	1,439.48
ALL AT 0.0526				
TOTAL COSTS OF ALL LAMPS FOR THE MONTH			\$ 2,971.87	\$ 5,943.74

**KILOWATT HOURS**

CONSUMED		COST PER KILOWATT HOUR	TOTAL COST	
MONTH	YEAR		MONTH	YEAR
0	-	Water Pumping 0.0907	\$ -	\$ -
8,880	18,126	Sewage Pumping 0.0907	\$ 858.11	\$ 1,644.03
0	0	Softball Field Lights 0.0907	\$ -	\$ -
0	0	Ice Skating Rinks 0.0907	\$ -	\$ -
0	0	Decorations & Other 0.0907	\$ -	\$ -

Submitted By: Mike Parsons  
Electric Utility Foreman

## City of St. Louis - Finance Department

### Monthly Report – November 14, 2024

Submitted by: Bobbie Marr, Finance Director/Treasurer

Page 1 of 1

Fiscal Year-End 6/30/24 and audit prep is still in progress. Current financial information has columns that include 6/30/2024 balances have not yet been fully adjusted. SLIPR and Fire Audits are completed and have been issued. GAWA the auditors have been in and just waiting for them to issue the report. For the City I have been struggling to get everything done in between the chaos of late.

Half of the new workstations were installed this week. We are having some difficulty with hardware (scanners, receipt printers) working with Windows 11 despite those manufactures saying we shouldn't have problems. Hopefully, we can get those investigated and resolved so we can get the rest of the workstations updated without replacing some of those hardware items. We did find the fix for the receipt printers, the scanners might be isolated to the particular model that some people have.

#### Additional Pages:

- Utility Shut-Off Statistics
- Web-Site & Credit Card Use
- Cash Summary- Operating Vs Restricted
- Cash Summary – Banking Institution
- Budget to Actual Summaries – Governmental Funds
- Payroll Summary – fiscal year

# UTILITY SHUT OFF STATISTICS

Month	2024-25				2023-24				2022-23			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July	16	53	9	6	9	38	17	11	11	27	8	13
Aug	12	42	9	12	10	32	4	8	No shut off-watermain break	29	10	18
Sept	No Shut off-water proj	63	21	13	18	57	15	25	11	37	10	17
Oct	11	44	11	12	18	51	9	17	30	51	14	18
Nov	15	49	16	16	No shut off-watermain break	46	No shut off-Elec. staff unavailable	9	1	36	12	13
Dec					23	49	19	13	13	35	3	9
Jan					No shut off due to cold temp			12	18	53	9	18
Feb					15	47	None due to cold temp	14	12	41	None due to cold temp	15
Mar					14	36	14	12	10	34	10	17
Apr					15	46	6	13	21	61	11	15
May					16	49	16	16	16	37	5	11
June					18	53	11	8	11	33	14	11
Average	13.5	50.2	13.2	11.8	15.6	45.8	12.3	13.2	14.0	39.5	9.6	14.6

Month	2021-22				2020-21				2019-20			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July	13	36	36	6	No Shut off Covid-19	52	20	19	17	56	15	11
Aug	18	46	10	12	No Shut off Covid-19	50	15	7	14	35	6	7
Sept	18	53	13	9	No Shut off Covid-19	39	17	9	18	45	18	12
Oct	No shut off - Prospect project	50	11	12	No Shut off Covid-19	54	13	6	18	44	18	12
Nov	5	32	14	14	No Shut off Covid-19	58	No Shut off Covid-19	9	None due to cold temp	45	None due to cold temp	13
Dec	No shut off - staff unavailable			3	No Shut off Covid-19	45	No Shut off Covid-19	13	7	51	19	9
Jan	9	46	Non due to cold temp	9	No Shut off Covid-19	52	13	5	11	32	9	11
Feb	Non due to cold temp	35	Non due to cold temp	9	No Shut off Covid-19	45	Non due to cold temp	2	11	33	7	14
Mar	7	33	12	7	No Shut off Covid-19	48	9	5	14	37	10	7
Apr	19	45	19	10	16	48	11	1	No shut offs due to COVID-19			
May	19	49	10	11	15	51	15	3	No shut offs due to COVID-19			
June	6	25	9	11	9	33	14	6	No shut offs due to COVID-19			
Average	12.7	45.0	14.9	9.4	13.3	47.9	14.1	7.1	13.8	42.0	12.8	10.7

## WEB-SITE & CREDIT CARD USE STATISTICS

2024-2025								
	BS&A Web Views of Records					Web Payments		Credit Card use at City
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc	Taxes	
June /July	322	35	416	38	811	420	12	48
July /Aug	484	60	621	15	1,180	605	14	82
Aug /Sept	341	41	387	8	777	418	11	65
Sept /Oct	327	58	413	13	811	398	19	53
Oct /Nov	533	54	544	23	1,154	643	4	99
Nov /Dec					-			
Dec /Jan					-			
Jan /Feb					-			
Feb /Mar					-			
Mar /Apr					-			
Apr /May					-			
May /June					-			

2023-2024								
	BS&A Web Views of Records					Web Payments		Credit Card use at City
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc	Taxes	
June /July	308	47	415	41	811	366	17	56
July /Aug	293	68	478	9	848	391	21	39
Aug /Sept	486	77	653	11	1,227	622	21	63
Sept /Oct	365	45	375	2	787	405	6	67
Oct /Nov	447	70	542	6	1,065	618	2	69
Nov /Dec	362	48	440	20	870	341	18	49
Dec /Jan	408	48	459	95	1,010	584	19	59
Jan /Feb	351	41	515	10	917	299	13	47
Feb /Mar	345	51	570	1	967	456	24	75
Mar /Apr	389	63	531	3	986	413	-	53
Apr /May	489	54	552	21	1,116	652	-	86
May /June	314	44	389	7	754	375	-	47

2022-2023								
	BS&A Web Views of Records					Web Payments		Credit Card use at City
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc	Taxes	
June /July	298	39	437	12	786	347	9	35
July /Aug	282	59	645	114	1,100	353	5	40
Aug /Sept	488	72	751	8	1,319	547	26	71
Sept /Oct	302	56	439	11	808	369	12	47
Oct /Nov	303	50	378	14	745	377	2	38
Nov /Dec	406	54	538	7	1,005	485	10	69
Dec /Jan	274	38	372	37	721	344	24	50
Jan /Feb	409	68	650	25	1,152	589	29	55
Feb /Mar	325	65	546	14	950	481	17	53
Mar /Apr	321	43	469	13	846	336	1	33
Apr /May	326	62	447	78	913	413	-	40
May /June	467	55	552	97	1,171	592	-	68

2021-2022								
	BS&A Web Views of Records					Web Payments		Credit Card use at City
	Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility & Misc	Taxes	
June /July	364	3	689	9	1,065	569	5	63
July /Aug	230	40	709	1	980	267	9	34
Aug /Sept	234	51	501	40	826	486	32	53
Sept /Oct	356	40	629	87	1,112	318	6	36
Oct /Nov	252	44	433	-	729	308	1	33
Nov /Dec	365	49	553	4	971	509	14	45
Dec /Jan	258	29	351	127	765	325	13	29
Jan /Feb	281	40	543	11	875	357	18	30
Feb /Mar	272	32	457	15	776	430	20	49
Mar /Apr	306	33	428	31	798	526	-	54
Apr /May	284	37	376	5	702	350	-	38
May /June	342	58	432	18	850	508	-	52

PERIOD ENDING 10/31/2024

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

GL NUMBER	DESCRIPTION	R ACTIVITY FOR			PERIOD BALANCE DR (CR)
		PREVIOUS MONTH BALANCE	MONTH 10/31/2024	ACTIVITY FOR MONTH 10/31/2024	
<b>OPERATING CASH</b>					
101.000.000.001.005	GENERAL FUND OPERATING CASH (P)	970,588.52	516,531.55	347,656.97	1,139,463.10
101.000.000.001.009	PURCHASE CARDS	13,500.00	0.00	0.00	13,500.00
101.000.000.004.000	CITY HALL CHANGE DRAWERS	100.00	0.00	0.00	100.00
101.000.000.004.003	CIVIL INFRAC-PETTY CASH	50.00	0.00	0.00	50.00
101.000.000.004.004	PETTY CASH - CITY POOL	63.00	0.00	0.00	63.00
101.000.000.007.000	PAYROLL CASH	326,417.17	419,116.72	406,182.36	339,351.53
202.000.000.001.005	MAJOR STREETS OPERATING CASH (P)	856,843.99	54,771.72	168,330.72	743,284.99
203.000.000.001.005	LOCAL STREETS OPERATING CASH (P)	753,413.48	31,842.23	156,041.44	629,214.27
205.000.000.001.005	PUBLIC SAFETY OPERATING CASH (P)	(70,313.10)	11,950.20	102,252.93	(160,615.83)
248.000.000.001.005	DDA OPERATING CASH (P)	211,518.38	1,001.19	1,058.09	211,461.48
271.000.000.001.005	LIBRARY OPERATING CASH (P)	316,229.42	815.49	30,112.49	286,932.42
271.000.000.004.000	LIBRARY PETTY CASH	50.00	0.00	0.00	50.00
271.000.000.004.002	LIBRARY CHANGE BOX	30.00	0.00	0.00	30.00
582.000.000.001.005	ELECTRIC FUND OPERATING CASH (P)	1,463,725.42	627,699.97	531,615.73	1,559,809.66
590.000.000.001.005	SEWER FUND OPERATING CASH (P)	878,821.24	177,503.05	167,964.46	888,359.83
591.000.000.001.005	WATER FUND OPERATING CASH (P)	920,886.58	254,635.40	130,487.81	1,045,034.17
596.000.000.001.005	SOLID WASTE FUND OPERATING CASH (P)	107,811.89	39,505.67	49,070.76	98,246.80
661.000.000.001.005	MOTORPOOL OPERATING CASH (P)	324,221.47	60,909.53	69,038.28	316,092.72
662.000.000.001.005	PD EQUIPMENT CASH (P)	86,379.41	168.44	1,451.11	85,096.74
	Net OPERATING CASH	7,160,336.87	2,196,451.16	2,161,263.15	7,195,524.88
<b>RESTRICTED USE</b>					
151.000.000.001.005	CEMETERY PERPETUAL CARE (P)	138.94	275.78	0.00	414.72
151.000.000.001.006	CEMETERY TRUST INVEST (MC)	25,922.99	109.01	0.00	26,032.00
151.000.000.003.000	CD - CEMETERY PERPETUAL CARE	232,844.07	0.00	0.00	232,844.07
271.000.000.006.000	LIBRARY GIFTS & MEMORIALS (P)	740.73	1.40	0.00	742.13
271.000.000.017.008	LIBRARY RESTRICTED GIFTS & MEM (P)	80,362.59	2,680.59	0.00	83,043.18
431.000.000.001.005	WATER SUPPLY CASH (P)	108,589.33	215.49	0.00	108,804.82
431.000.000.001.006	WATER SUPPLY REPLACE INVESTMENT (MC)	1,500,255.36	6,307.01	0.00	1,506,562.37
456.000.000.001.005	DWSRF IMPROVEMENTS (P)	(846,016.13)	737,159.34	34,723.09	(143,579.88)
582.000.000.001.075	CUSTOMER DEPOSITS (P)	28,383.00	0.00	0.00	28,383.00
582.000.000.006.000	RESTRICTED CASH BONDS- P	33,344.83	66.22	0.00	33,411.05
582.000.000.017.007	BOND RESERVE (MC)	132,441.36	556.77	0.00	132,998.13
590.000.000.017.005	SEWER EQUIPMENT RESERVE	707,353.91	2,973.65	0.00	710,327.56
591.000.000.001.075	CUSTOMER DEPOSITS (P)	8,712.00	0.00	0.00	8,712.00
591.000.000.006.001	RESTRICTED CASH	47,500.00	0.00	0.00	47,500.00
591.000.000.006.002	RESTRICTED CASH REPLACEMENT (P)	234,417.62	0.00	0.00	234,417.62
	Net RESTRICTED USE	2,294,990.60	750,345.26	34,723.09	3,010,612.77
<b>FUND STABILIZATION/SAVINGS FUTURE PROJECTS</b>					
101.000.000.017.000	GENERAL FUND INVESTMENT/SAVINGS	808,280.72	3,397.95	0.00	811,678.67
101.000.000.017.276	RESTRICTED CASH - CEMETERY ROADS	43,121.76	10.96	0.00	43,132.72
202.000.000.017.000	MAJOR ST INVESTMENT (MC)	254,011.60	151,575.01	0.00	405,586.61
203.000.000.017.000	LOCAL ST INVESTMENTS (MC)	254,011.60	151,575.01	0.00	405,586.61
271.000.000.001.006	LIBRARY INVEST BLDG (MC)	722,000.22	3,035.27	0.00	725,035.49
445.000.000.001.005	PUBLIC IMPROVEMENTS CASH (P)	147,099.64	113.28	90,000.00	57,212.92
445.000.000.001.006	PUBLIC IMPROVEMENTS SAVINGS (MC)	1,574,429.45	96,923.12	0.00	1,671,352.57
582.000.000.001.007	ELECTRIC RESERVES (MC)	5,265,698.12	22,136.75	0.00	5,287,834.87
582.000.000.001.010	ELECTRIC RESERVES (P)	282,555.73	560.62	0.00	283,116.35
590.000.000.001.007	SEWER RESERVES	104,992.09	44.59	0.00	105,036.68
590.000.000.003.000	CERTIFICATE OF DEPOSIT	92,425.91	0.00	0.00	92,425.91
591.000.000.003.000	CERTIFICATE OF DEPOSIT	47,144.54	0.00	0.00	47,144.54
591.000.000.017.005	WATER RESERVE	980,628.54	4,122.52	0.00	984,751.06
661.000.000.006.000	MP CASH SET ASIDE FOR EQUIP (P)	300,955.14	597.09	0.00	301,552.23
	Net FUND STABILIZATION/SAVINGS FUTURE PROJECTS	10,877,355.06	434,092.17	90,000.00	11,221,447.23
<b>FIDUCIARY - MAINTAINED FOR OTHERS</b>					
101.000.000.001.011	INSURANCE ESCROW ACCT (MC)	93.13	0.35	0.00	93.48
101.000.000.005.000	CASH - GARDEN CLUB (P)	53.08	0.00	0.00	53.08
206.000.000.001.001	FIRE OPERATING CASH - (COM)	421,245.85	111,019.53	149,224.77	383,040.61
206.000.000.003.000	CERTIFICATE OF DEPOSIT	107,801.00	0.00	0.00	107,801.00
206.000.000.006.003	FIRE EQUIPMENT RESERVE FUNDS (MC)	194,568.65	817.96	0.00	195,386.61
206.000.000.007.000	PAYROLL CASH	11,755.05	15,135.70	14,861.16	12,029.59
288.000.000.001.000	SLIPR CHECKING (COM)	187,444.35	60,307.48	184.00	247,567.83
597.000.000.001.001	OPERATING CASH - (COM)	675,029.77	173,840.85	189,308.00	659,562.62
597.000.000.001.005	CASH HELD BY STL - CC RECEIPTS (P)	0.00	184.00	0.00	184.00
597.000.000.002.000	SAVINGS-EQUIP REPLACEMENT (COM)	486.77	131,647.21	0.00	132,133.98
597.000.000.017.000	INVEST-MICLASS-EQUIP REPLACEMENT	4,853,288.16	20,403.01	0.00	4,873,691.17
703.000.000.001.005	TAX COLLECTION/DISTRIBUTION CASH (COM)	27,343.78	10,524.74	23,379.26	14,489.26
715.000.000.001.005	CASH - DOWNTOWN BANNER PROJ (P)	2,425.04	0.00	0.00	2,425.04
741.000.000.001.005	CASH DUE TO BETHANY (P)	2,587.20	2,385.60	2,587.20	2,385.60
775.000.000.001.020	RATE PAYERS CHECKING	3,949.96	0.17	0.00	3,950.13
775.000.000.001.021	RATE PAYERS SAVINGS	10,082.24	0.43	0.00	10,082.67

PERIOD ENDING 10/31/2024

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

GL NUMBER	DESCRIPTION	PREVIOUS MONTH BALANCE	R ACTIVITY FORR MONTH 10/31/2024	ACTIVITY FOR MONTH 10/31/2024	PERIOD BALANCE DR (CR)
Net FIDUCIARY - MAINTAINED FOR OTHERS		6,498,154.03	526,267.03	379,544.39	6,644,876.67
Total - All Funds:		26,830,836.56	3,907,155.62	2,665,530.63	28,072,461.55

PERIOD ENDING 10/31/2024

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

GL NUMBER	DESCRIPTION	R ACTIVITY FOR			END BALANCE 10/31/2024
		PREVIOUS MONTH BALANCE	MONTH 10/31/2024	ACTIVITY FOR MONTH 10/31/2024	
<b>CASH ON HAND</b>					
101.000.000.004.000	CITY HALL CHANGE DRAWERS	100.00	0.00	0.00	100.00
101.000.000.004.003	CIVIL INFRAC-PETTY CASH	50.00	0.00	0.00	50.00
101.000.000.004.004	PETTY CASH - CITY POOL	63.00	0.00	0.00	63.00
271.000.000.004.000	LIBRARY PETTY CASH	50.00	0.00	0.00	50.00
271.000.000.004.002	LIBRARY CHANGE BOX	30.00	0.00	0.00	30.00
	Net CASH ON HAND	293.00	0.00	0.00	293.00
<b>COMMERCIAL BANK</b>					
101.000.000.001.005	GENERAL FUND OPERATING CASH (P)	970,588.52	516,531.55	347,656.97	1,139,463.10
101.000.000.001.009	PURCHASE CARDS	13,500.00	0.00	0.00	13,500.00
101.000.000.007.000	PAYROLL CASH	326,417.17	419,116.72	406,182.36	339,351.53
151.000.000.001.005	CEMETERY PERPETUAL CARE (P)	138.94	275.78	0.00	414.72
202.000.000.001.005	MAJOR STREETS OPERATING CASH (P)	856,843.99	54,771.72	168,330.72	743,284.99
203.000.000.001.005	LOCAL STREETS OPERATING CASH (P)	753,413.48	31,842.23	156,041.44	629,214.27
205.000.000.001.005	PUBLIC SAFETY OPERATING CASH (P)	(70,313.10)	11,950.20	102,252.93	(160,615.83)
248.000.000.001.005	DDA OPERATING CASH (P)	211,518.38	1,001.19	1,058.09	211,461.48
271.000.000.001.005	LIBRARY OPERATING CASH (P)	316,229.42	815.49	30,112.49	286,932.42
271.000.000.006.000	LIBRARY GIFTS & MEMORIALS (P)	740.73	1.40	0.00	742.13
271.000.000.017.008	LIBRARY RESTRICTED GIFTS & MEM (P)	80,362.59	2,680.59	0.00	83,043.18
431.000.000.001.005	WATER SUPPLY CASH (P)	108,589.33	215.49	0.00	108,804.82
445.000.000.001.005	PUBLIC IMPROVEMENTS CASH (P)	147,099.64	113.28	90,000.00	57,212.92
456.000.000.001.005	DWSRF IMPROVEMENTS (P)	(846,016.13)	737,159.34	34,723.09	(143,579.88)
582.000.000.001.005	ELECTRIC FUND OPERATING CASH (P)	1,463,725.42	627,699.97	531,615.73	1,559,809.66
582.000.000.001.010	ELECTRIC RESERVES (P)	282,555.73	560.62	0.00	283,116.35
582.000.000.001.075	CUSTOMER DEPOSITS (P)	28,383.00	0.00	0.00	28,383.00
582.000.000.006.000	RESTRICTED CASH BONDS- P	33,344.83	66.22	0.00	33,411.05
590.000.000.001.005	SEWER FUND OPERATING CASH (P)	878,821.24	177,503.05	167,964.46	888,359.83
591.000.000.001.005	WATER FUND OPERATING CASH (P)	920,886.58	254,635.40	130,487.81	1,045,034.17
591.000.000.001.075	CUSTOMER DEPOSITS (P)	8,712.00	0.00	0.00	8,712.00
591.000.000.006.001	RESTRICTED CASH	47,500.00	0.00	0.00	47,500.00
591.000.000.006.002	RESTRICTED CASH REPLACEMENT (P)	234,417.62	0.00	0.00	234,417.62
596.000.000.001.005	SOLID WASTE FUND OPERATING CASH (P)	107,811.89	39,505.67	49,070.76	98,246.80
661.000.000.001.005	MOTORPOOL OPERATING CASH (P)	324,221.47	60,909.53	69,038.28	316,092.72
661.000.000.006.000	MP CASH SET ASIDE FOR EQUIP (P)	300,955.14	597.09	0.00	301,552.23
662.000.000.001.005	PD EQUIPMENT CASH (P)	86,379.41	168.44	1,451.11	85,096.74
	Net COMMERCIAL BANK	7,586,827.29	2,938,120.97	2,285,986.24	8,238,962.02
<b>MICHIGAN CLASS</b>					
101.000.000.017.000	GENERAL FUND INVESTMENT/SAVINGS	808,280.72	3,397.95	0.00	811,678.67
151.000.000.001.006	CEMETERY TRUST INVEST (MC)	25,922.99	109.01	0.00	26,032.00
202.000.000.017.000	MAJOR ST INVESTMENT (MC)	254,011.60	151,575.01	0.00	405,586.61
203.000.000.017.000	LOCAL ST INVESTMENTS (MC)	254,011.60	151,575.01	0.00	405,586.61
271.000.000.001.006	LIBRARY INVEST BLDG (MC)	722,000.22	3,035.27	0.00	725,035.49
431.000.000.001.006	WATER SUPPLY REPLACE INVESTMENT (MC)	1,500,255.36	6,307.01	0.00	1,506,562.37
445.000.000.001.006	PUBLIC IMPROVEMENTS SAVINGS (MC)	1,574,429.45	96,923.12	0.00	1,671,352.57
582.000.000.001.007	ELECTRIC RESERVES (MC)	5,265,698.12	22,136.75	0.00	5,287,834.87
582.000.000.017.007	BOND RESERVE (MC)	132,441.36	556.77	0.00	132,998.13
590.000.000.017.005	SEWER EQUIPMENT RESERVE	707,353.91	2,973.65	0.00	710,327.56
591.000.000.017.005	WATER RESERVE	980,628.54	4,122.52	0.00	984,751.06
	Net MICHIGAN CLASS	12,225,033.87	442,712.07	0.00	12,667,745.94
<b>MERCHANTILE BANK</b>					
590.000.000.001.007	SEWER RESERVES	104,992.09	44.59	0.00	105,036.68
	Net MERCHANTILE BANK	104,992.09	44.59	0.00	105,036.68
<b>HUNTINGTON BANK/UMBAUGH</b>					
101.000.000.017.276	RESTRICTED CASH - CEMETERY ROADS	43,121.76	10.96	0.00	43,132.72
151.000.000.003.000	CD - CEMETERY PERPETUAL CARE	232,844.07	0.00	0.00	232,844.07
590.000.000.003.000	CERTIFICATE OF DEPOSIT	92,425.91	0.00	0.00	92,425.91
591.000.000.003.000	CERTIFICATE OF DEPOSIT	47,144.54	0.00	0.00	47,144.54
	Net HUNTINGTON BANK/UMBAUGH	415,536.28	10.96	0.00	415,547.24
<b>FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS</b>					
101.000.000.001.011	INSURANCE ESCROW ACCT (MC)	93.13	0.35	0.00	93.48
101.000.000.005.000	CASH - GARDEN CLUB (P)	53.08	0.00	0.00	53.08
206.000.000.001.001	FIRE OPERATING CASH - (COM)	421,245.85	111,019.53	149,224.77	383,040.61
206.000.000.003.000	CERTIFICATE OF DEPOSIT	107,801.00	0.00	0.00	107,801.00
206.000.000.006.003	FIRE EQUIPMENT RESERVE FUNDS (MC)	194,568.65	817.96	0.00	195,386.61
206.000.000.007.000	PAYROLL CASH	11,755.05	15,135.70	14,861.16	12,029.59
288.000.000.001.000	SLIPR CHECKING (COM)	187,444.35	60,307.48	184.00	247,567.83
597.000.000.001.001	OPERATING CASH - (COM)	675,029.77	173,840.85	189,308.00	659,562.62
597.000.000.001.005	CASH HELD BY STL - CC RECEIPTS (P)	0.00	184.00	0.00	184.00

PERIOD ENDING 10/31/2024

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

GL NUMBER	DESCRIPTION	R ACTIVITY FOR			END BALANCE 10/31/2024
		PREVIOUS MONTH BALANCE	MONTH 10/31/2024	MONTH 10/31/2024	
597.000.000.002.000	SAVINGS-EQUIP REPLACEMENT (COM)	486.77	131,647.21	0.00	132,133.98
597.000.000.017.000	INVEST-MICLASS-EQUIP REPLACEMENT	4,853,288.16	20,403.01	0.00	4,873,691.17
703.000.000.001.005	TAX COLLECTION/DISTRIBUTION CASH (COM)	27,343.78	10,524.74	23,379.26	14,489.26
715.000.000.001.005	CASH - DOWNTOWN BANNER PROJ (P)	2,425.04	0.00	0.00	2,425.04
741.000.000.001.005	CASH DUE TO BETHANY (P)	2,587.20	2,385.60	2,587.20	2,385.60
775.000.000.001.020	RATE PAYERS CHECKING	3,949.96	0.17	0.00	3,950.13
775.000.000.001.021	RATE PAYERS SAVINGS	10,082.24	0.43	0.00	10,082.67
	Net FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS	6,498,154.03	526,267.03	379,544.39	6,644,876.67
Total - All Funds:		26,830,836.56	3,907,155.62	2,665,530.63	28,072,461.55



GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2023-24 ACTIVITY THRU 06/30/24	2024-25 ACTIVITY	2024-25 AMENDED BUDGET	BUDGET REMAINING (OVER)
<b>Fund: 101 GENERAL FUND</b>					
<b>ESTIMATED REVENUES</b>					
401	TAXES	837,772	864,359	884,611	20,252.00
539	STATE GRANTS	773,325	137,624	761,884	624,260.00
600	CHARGES FOR SERVICES	629,901	236,769	483,365	246,596.00
664	INTEREST & RENTS	85,404	30,333	58,500	28,167.00
672	OTHER REVENUE	28,222	8,596	9,600	1,004.00
475	LICENSES & PERMITS	37,705	8,677	34,650	25,973.00
<b>TOTAL ESTIMATED REVENUES</b>		<b>2,392,329</b>	<b>1,286,358</b>	<b>2,232,610</b>	<b>946,252.00</b>
<b>APPROPRIATIONS</b>					
000.000	GEN REVENUE/BALANCE SHEET		79		(79.00)
101.000	CITY COUNCIL	22,408	7,907	31,750	23,843.00
172.000	CITY MANAGER	175,940	20,448	65,139	44,691.00
215.000	CLERK	34,063	14,231	40,259	26,028.00
247.000	BOARD OF REVIEW	1,753	117	3,215	3,098.00
253.000	TREASURER/FINANCE DEPT	76,929	35,343	98,487	63,144.00
257.000	ASSESSING	74,359	35,416	108,145	72,729.00
262.000	ELECTIONS	26,281	11,734	37,940	26,206.00
265.000	CITY HALL GENERAL GOVERNMENT	154,863	62,383	211,544	149,161.00
266.000	CORPORATE COUNCIL	4,053	2,673	10,000	7,327.00
371.000	BUILDING INSPECTION & CODE ENFORCE	99,325	34,284	118,020	83,736.00
441.000	DEPARTMENT OF PUBLIC WORKS	187,914	59,562	229,266	169,704.00
567.000	CEMETERY	106,329	54,471	133,248	78,777.00
701.000	PLANNING	2,147	339	37,086	36,747.00
728.000	ECONOMIC DEVELOPMENT	94,433	44,540	107,297	62,757.00
729.000	INDUSTRIAL PARK	10,109	17,804	22,231	4,427.00
732.000	BLIGHT REMOVAL	98,140			
735.000	COMMUNITY PROMOTION	14,252	17,475	28,951	11,476.00
758.000	CITY POOL	97,937	44,026	89,106	45,080.00
770.000	PARKS MAINTENANCE	105,428	37,735	89,291	51,556.00
901.265	CAPITAL OUTLAY - CITY HALL	27,105		35,000	35,000.00
901.441	CAPITAL OUTLAY - PUBLIC WORKS	41,210		12,000	12,000.00
901.567	CAPITAL OUTLAY - CEMETERY			15,000	15,000.00
906.000	DEBT SERVICE	84,305	53,551	84,341	30,790.00
966.000	TRANSFERS OUT	872,836	299,909	1,199,636	899,727.00
999.000	CONTINGENCY (BUDGET INFO ONLY)			75,000	75,000.00
<b>TOTAL APPROPRIATIONS</b>		<b>2,412,119</b>	<b>854,027</b>	<b>2,881,952</b>	<b>2,027,925.00</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		<b>(19,790)</b>	<b>432,331</b>	<b>(649,342)</b>	<b>1,081,673.00</b>
<b>Fund: 151 CEMETERY TRUST FUND</b>					
<b>ESTIMATED REVENUES</b>					
600	CHARGES FOR SERVICES	1,738	1,013	2,500	1,487.00
664	INTEREST & RENTS	7,781	(1,550)	5,400	6,950.00
<b>TOTAL ESTIMATED REVENUES</b>		<b>9,519</b>	<b>(537)</b>	<b>7,900</b>	<b>8,437.00</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 151</b>		<b>9,519</b>	<b>(537)</b>	<b>7,900</b>	<b>8,437.00</b>
<b>Fund: 202 MAJOR STREET</b>					
<b>ESTIMATED REVENUES</b>					
539	STATE GRANTS	593,677	155,924	629,990	474,066.00
664	INTEREST & RENTS	30,755	12,029	12,000	(29.00)
672	OTHER REVENUE	21,771	4,966	16,405	11,439.00
<b>TOTAL ESTIMATED REVENUES</b>		<b>646,203</b>	<b>172,919</b>	<b>658,395</b>	<b>485,476.00</b>
<b>APPROPRIATIONS</b>					
444.000	SIDEWALKS	3,891	1,740	7,761	6,021.00
463.000	ROUTINE MAINTENANCE-STREETS	57,422	19,851	138,162	118,311.00
473.000	ROUTINE MAINT -BRIDGES	1,850		9,073	9,073.00
474.000	TRAFFIC SERVICE MAINT		2,485	6,154	3,669.00
478.000	WINTER MAINTENANCE	51,492		70,710	70,710.00
480.487	MDOT SURFACE MAINTENANCE	4,688	338	4,425	4,087.00
480.488	MDOT SWEEPING & FLUSHING	5,723	552	1,629	1,077.00
480.490	MDOT TREES & SHRUBS	349		2,358	2,358.00
480.491	MDOT DRAIN & DITCHES		2,827		(2,827.00)
480.494	MDOT TRAFFIC SIGNALS			37	37.00
480.497	MDOT WINTER MAINTENANCE	4,616		5,577	5,577.00
520.000	ADMINISTRATION STREETS	9,503	4,240	10,334	6,094.00
901.444	CAPITAL OUTLAY - SIDEWALKS	7,101	7,968	40,000	32,032.00
901.463	STREET IMPROVEMENTS	128,223	7,710	300,000	292,290.00
901.473	CAPITAL BRIDGE IMPROVEMENTS	5,145	10,584	30,000	19,416.00
966.000	TRANSFERS OUT	145,986	26,258	155,065	128,807.00
<b>TOTAL APPROPRIATIONS</b>		<b>425,989</b>	<b>84,553</b>	<b>781,285</b>	<b>696,732.00</b>

GOVERNMENTAL FUND TYPES SUMMARY

BUDGET CLASSIFICATION AND DEPARTMENT	DESCRIPTION	2023-24 ACTIVITY THRU 06/30/24	2024-25 ACTIVITY	2024-25 AMENDED BUDGET	BUDGET REMAINING (OVER)
Fund: 202 MAJOR STREET					
NET OF REVENUES/APPROPRIATIONS - FUND 202		220,214	88,366	(122,890)	211,256.00
Fund: 203 LOCAL STREET					
ESTIMATED REVENUES					
539	STATE GRANTS	229,842	60,394	244,899	184,505.00
664	INTEREST & RENTS	31,753	11,307	9,800	(1,507.00)
672	OTHER REVENUE	1,617	100		(100.00)
690	OTHER FINANCING SOURCES	145,986	26,258	155,065	128,807.00
TOTAL ESTIMATED REVENUES		409,198	98,059	409,764	311,705.00
APPROPRIATIONS					
444.000	SIDEWALKS	2,101		42,642	42,642.00
463.000	ROUTINE MAINTENANCE-STREETS	76,851	21,497	119,087	97,590.00
474.000	TRAFFIC SERVICE MAINT	2,344	658	7,442	6,784.00
478.000	WINTER MAINTENANCE	26,210		41,020	41,020.00
520.000	ADMINISTRATION STREETS	9,508	4,240	10,613	6,373.00
901.444	CAPTIAL OUTLAY - SIDEWALKS	30,575	25,793	40,000	14,207.00
901.463	STREET IMPROVEMENTS	196,739	60,962	300,000	239,038.00
TOTAL APPROPRIATIONS		344,328	113,150	560,804	447,654.00
NET OF REVENUES/APPROPRIATIONS - FUND 203		64,870	(15,091)	(151,040)	135,949.00
Fund: 205 PUBLIC SAFETY FUND					
ESTIMATED REVENUES					
401	TAXES	120,495	125,629	129,491	3,862.00
539	STATE GRANTS	43,798	3,987	18,860	14,873.00
664	INTEREST & RENTS	83		55	55.00
672	OTHER REVENUE	15,886	9,547	3,100	(6,447.00)
690	OTHER FINANCING SOURCES	872,836	299,909	1,199,636	899,727.00
655	FINES & FORFEITURES	1,223	50	645	595.00
TOTAL ESTIMATED REVENUES		1,054,321	439,122	1,351,787	912,665.00
APPROPRIATIONS					
301.000	POLICE	1,070,870	397,166	1,177,993	780,827.00
336.000	FIRE	142,575	72,670	147,566	74,896.00
901.301	CAPTIAL OUTLAY - POLICE			25,000	25,000.00
906.000	DEBT SERVICE	1,169	511	1,228	717.00
TOTAL APPROPRIATIONS		1,214,614	470,347	1,351,787	881,440.00
NET OF REVENUES/APPROPRIATIONS - FUND 205		(160,293)	(31,225)		(31,225.00)
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
401	TAXES	47,507	47,294	53,141	5,847.00
664	INTEREST & RENTS	11,790	4,619	10,260	5,641.00
TOTAL ESTIMATED REVENUES		59,297	51,913	63,401	11,488.00
APPROPRIATIONS					
728.000	ECONOMIC DEVELOPMENT	25,205	2,697	34,445	31,748.00
728.111	DDA - BUILDING 111 MILL	477	333	1,571	1,238.00
TOTAL APPROPRIATIONS		25,682	3,030	36,016	32,986.00
NET OF REVENUES/APPROPRIATIONS - FUND 248		33,615	48,883	27,385	21,498.00
Fund: 271 T.A.C. MEMORIAL LIBRARY					
ESTIMATED REVENUES					
401	TAXES	210,611		210,000	210,000.00
539	STATE GRANTS	10,524	5,366	10,450	5,084.00
664	INTEREST & RENTS	47,087	16,195	43,200	27,005.00
672	OTHER REVENUE	34,413	6,885	17,350	10,465.00
655	FINES & FORFEITURES	59,712	59,280	55,299	(3,981.00)
TOTAL ESTIMATED REVENUES		362,347	87,726	336,299	248,573.00
APPROPRIATIONS					
790.000	LIBRARY	228,169	97,477	331,444	233,967.00
901.790	CAPITAL OUTLAY - LIBRARY			80,000	80,000.00
TOTAL APPROPRIATIONS		228,169	97,477	411,444	313,967.00
NET OF REVENUES/APPROPRIATIONS - FUND 271		134,178	(9,751)	(75,145)	65,394.00
ESTIMATED REVENUES - ALL FUNDS		4,933,214	2,135,560	5,060,156	2,924,596.00
APPROPRIATIONS - ALL FUNDS		4,650,901	1,622,584	6,023,288	4,400,704.00
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		282,313	512,976	(963,132)	1,476,108.00



Keith W Risdon, PE

Director of Public Services

## Monthly Report

### October 2024 – November 2024

- Background prep for City Council meetings.
- Attended the recent Parks and Recreation meeting to provide input regarding the proposed playground equipment and additional parking in Lions Park.
- Submitted CDSMI (Complete Distribution System Materials Inventory) to EGLE. Prepared and mailed notification letters per EGLE requirements for approximately 500 addresses regarding materials determination and additional investigations. Approximately 120 of these will be addressed with the current DWSRF FY24 water main project. Another 50 will be covered by the DWSRF FY25 project. The remaining will be investigated over the next few years.
- The contractor (Malley) for the DWSRF FY24 water main project has started this fall on some portions of this project. Work on Wells Road and the old Jerome ROW to close a water main loop has been completed with testing having passed and the completed lines being tied into the system. The contractor is currently installing the water main on S. Clinton Street from E. Hazel to the dead-end. Restoration and paving will be scheduled for next Spring.
- Working with Spicer on a valve turning program and creating an asset management record for data collection during the operation. Spicer is picking up fire hydrant locations and information for input into our Cartegraph asset management program as part of the DWAM work.
- Met with Spicer to discuss the Main Street bridge project and incorporating the FERC required kayak/canoe dam bypass site in the final design. Further discussed the access pathway and site re-grading necessary to utilize this access point from the Mill Pond off North Street to the river access point. Spicer will be providing a cost proposal for this work.
- Coordinating with OHM, financial consultant, EGLE, and City staff regarding the acceptance of the recent DWSRF FY25 Water Main (Phase II) and the needed paperwork. Met with OHM design staff to discuss the DWSRF FY25 Phase II project requirements.
- Met with OHM design staff to discuss MDOT Small Urban Paving project for FY27 funding. The plan has been to select N. Main Street from M46 to Center Street for our next Small Urban project. Currently this stretch of roadway is included in the DWSRF FY24 water main project with OHM. Instead of pursuing the pavement reconstruction of this work under the DWSRF FY24 project (non-eligible), we will complete the water main work and make roadway repairs with the current project and perform the overall

pavement reconstruction under the MDOT Small Urban Paving Program in FY27. OHM will also provide the City with a proposal to prepare MDOT Small Urban plans for Saginaw Street reconstruction from Pine Street to Clinton Street as an alternate project for MDOT funding in the event more money becomes available. Shovel-ready projects will generally be given selection priority if additional funds are available.

- Met with County Drain Commissioner and engineer to review the County's proposed drainage work along East M46 prior to bidding the work.
- Reviewed latest school project plans with regards to driveway connections and right of way work at Nikkari and Krause schools. Coordinating with DPW and Code Enforcement (fencing requirements for detention basin).
- TEAMS meeting with vendor for OMS software for electrical outage reporting and a follow up meeting with Spicer and GRP engineers to discuss how this software can be integrated with our current GIS.

### **ADMINISTRATIVE WORK**

- Review time sheets weekly.
- Assist my departments with labor and workload issues as they arise.
- Coordinate with Kurt, Bobbie, Mike, Phil, Calvin, Rich, and on various issues.
- Review vendor billings and clarification of invoices.
- Review purchases with DPW, Electric, Water and WWTP staff.
- Review water purchase vs sewer treatment monthly to track I&I.
- Track water purchase vs water sold for loss calculations.
- Working with the Billing Clerk on invoices and sewer meter flows.
- Reviewing and/or assembling information for equipment purchases for all utility departments. Preparing Council Agenda requests.

### **Resident Calls/Issues:**

Still collaborating with engineers and property owner(s) with regards to easements along M46 right of way for water main construction. Two easements yet to be acquired due to narrow (66 ft.) right of way(ROW). The water main is located within the ROW but close to the line, so easements are needed. Hope this can be taken care of this winter, prior to spring 2025 work.

Assisting residents calling about recent contractor activities and notifications regarding water main construction work.

Responding to residents' calls related to recent water service materials mailing regarding their piping materials.

### **General Assistance:**

Working with Elsie on getting business decorations off N. Mill Street so the Electric Department can begin to install Christmas decorations.

Working with Josh to address some requests such as looking into additional ADA parking spaces downtown and some drainage issues. Working with DPW to investigate.

### **Departments:**

**DPW:** Staff are busy with brush pick up as well as our Fall bulk leaf pickup. Personnel have been winterizing the sprinkler systems and cleaning and storing summer equipment while preparing trucks and equipment for winter activities.

Calvin has been busy assisting a local business with their broken sanitary sewer line and investigating downtown drainage issue.

**Water Department:** Continuing to assist DPW and contractors with excavations and repairs. Replacing meters, performing shut offs and turn-ons of water service, and MISS DIG staking. Opening and closing graves for funerals.

Crew was in on Saturday to repair a water main break on S. Delaware. DPW crews assisted with the repair.

**Electric Department:** Continuing with tree clearing and line maintenance. Personnel have been checking the Christmas decorations and will begin to put them up.



**WASTEWATER & WATER REPORT 2024**

Calendar Year	TOTAL PLANT FLOW										WATER				
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2024	2023	2022	2021	2020	
January	34.019	24.656	26.211	27.125	55.735	36.921	35.704	43.992	39.263	20.1628	19.75	19.9585	19.7142	21.8099	
February	32.422	28.451	27.64	22.095	36.979	34.08	41.985	35.374	42.269	18.8324	17.9742	19.4815	17.7725	20.3922	
March	36.58	44.937	45.423	33.516	38.233	44.408	38.895	47.284	67.905	19.124	19.7126	25.8364	19.764	21.123	
April	30.88	55.339	47.037	28.529	35.503	39.963	47.049	63.918	53.996	18.9704	19.1183	19.0041	19.5604	20.5658	
May	24.708	27.428	33.902	24.722	52.566	50.246	40.306	46.716	47.302	21.198	22.123	20.7612	21.2497	22.6963	
June	20.5	21.324	24.117	27.83	29.47	44.919	34.283	45.189	27.556	21.929	22.8003	19.9585	21.8562	23.7302	
July	19.983	24.145	21.886	32.507	28.651	31.992	30.34	34.024	28.862	22.1007	21.7775	22.7375	21.9536	24.1545	
August	19.848	28.144	23.826	23.774	25.119	29.602	34.286	27.453	31.939	21.7435	21.1676	21.405	21.7248	23.6859	
September	16.647	21.911	21.708	25.167	25.597	29.745	37.099	24.168	30.985	20.7131	19.1462	19.2665	19.9672	21.0636	
October	17.475	23.149	21.497	38.301	25.888	55.464	39.247	32.725	34.864	20.1635	20.1049	19.0925	20.1698	21.0379	
November		22.489	20.718	31.638	25.128	45.554	36.771	34.679	31.28		20.4646	18.6209	19.3153	19.1346	
December		24.761	21.841	32.0822	28.818	47.673	37.469	32.279	34.147		19.709	19.9054	20.2395	19.5018	
Year to Date Total	253.062	346.734	335.806	347.2862	407.687	490.567	453.434	467.801	470.368	204.9374	243.8482	246.028	243.2872	258.8957	

(MDOC used over 7.6 million gal due to a faulty softener, ave. month is 2.8 million)

Excess Flow this Month	Same Month Last Year	CUSTOMERS - 2024					
		Pine River Twp	Bethany Twp	Country-Side	St. Louis	Country-Side WATER	
-2.6885	3.0441	January	1.7182	0.5597	0.2400	31.5011	0.2400
Excess Flow YTD <b>48.1246</b>		February	1.1581	0.3514	0.1780	30.7345	0.1780
		March	1.4585	0.5808	0.1900	34.3507	0.1900
		April	1.5442	0.6150	0.2610	28.4598	0.2610
		May	1.3370	0.3040	0.2720	22.7950	0.2720
Excess Flow Last Calendar Year <b>102.8858</b>		June	1.2514	0.2032	0.1900 *	18.8554	0.4440
		July	1.2684	0.2471	0.1900 *	18.2775	0.5340
		August	0.9429	0.1822	0.1900 *	18.5329	0.4360
		Sept	0.7622	0.1453	0.1900 *	15.5495	0.4660
Excess Flow = I & I in sanitary sewer system		October	1.1375	0.1815	0.1266	16.0294	0.1266
		Nov					
		Dec					
		Total	12.5784	3.3702	2.0276	235.0857	3.1476

All values are in million gallons (MG)

	To Date										Ave. Year
	2024	2023	2022	2021	2020	2019	2018	2017	2016		
Sewer Flow	253.062	346.734	335.806	347.2862	407.687	490.567	453.434	467.801	470.368	----->	2972.949
Water Flow	204.9374	243.8482	246.028	243.2872	258.8957	250.4766	267.8216	276.0044	299.9572		
Excess Flow - Annual	48.1246	102.8858	89.778	103.999	148.7913	240.0904	185.6124	191.7966	170.4108	----->	1130.479
% Excess	19.02%	29.67%	26.74%	29.95%	36.50%	48.94%	40.93%	41.00%	36.23%	----->	<b>38.03%</b>

\* Country Side Summer Flow averaging (sewer) per September 2007 agreement (0.1900 ave.)



**WATER LOSS REPORT - 2024**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	20,162,800	18,189,700	0	150,000	0	9.79%	0
February	18,832,400	18,800,500	2	150,000	0	0.17%	0
March	19,124,400	16,971,500	0	150,000	0	11.26%	0
April	18,970,400	18,199,800	0	150,000	0	4.06%	0
May	21,198,000	18,631,300	0	150,000	0	12.11%	0
June	21,929,000	21,340,300	0	150,000	5000	2.63%	0
July	22,100,700	19,873,600	0	150,000	5000	10.08%	0
August	21,743,500	20,206,100	0	150,000	5000	7.07%	0
September	20,713,100	20,037,300	0	150,000	5000	3.26%	0
October	20,163,500	18,723,000	0	150,000	0	7.14%	0
November	0	0	0	150,000	0	#DIV/0!	0
December	0	0	0	150,000	0	#DIV/0!	0
	204,937,800	190,973,100	2	1,800,000	20,000	<b>6.81%</b>	

**WATER LOSS REPORT - 2023**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	19,750,000	19,419,600	0	150,000	0	1.67%	0
February	17,974,200	19,230,400	0	150,000	0	-6.99%	6000
March	19,712,600	17,783,900	0	150,000	0	9.78%	3500
April	19,118,300	17,966,500	0	150,000	0	6.02%	0
May	22,123,000	19,900,100	0	150,000	0	10.05%	0
June	22,800,300	22,103,100	0	150,000	5000	3.05%	0
July	21,777,500	20,694,300	0	150,000	5000	4.97%	4000
August	21,167,600	20,554,800	0	150,000	5000	2.89%	0
September	19,146,200	18,822,900	0	150,000	5000	1.69%	17,000
October	20,104,900	17,718,500	0	150,000	0	11.87%	0
November	20,464,600	18,362,800	0	150,000	0	10.27%	0
December	19,709,000	17,219,500	0	150,000	0	12.63%	16,000
	243,848,200	229,776,400	0	1,800,000	20,000	<b>5.77%</b>	46,500

Line 19 % Loss is just purchased vs billed

**WATER LOSS REPORT - 2021**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	19,714,200	19,425,200	1	150,000	0	1.47%	0
February	17,772,500	18,665,800	1	150,000	0	-5.03%	0
March	19,764,000	16,918,300	0	150,000	0	14.40%	0
April	19,560,400	19,078,100	1	150,000	0	2.47%	0
May	21,249,700	19,426,500	1	150,000	0	8.58%	0
June	21,856,200	23,126,300	0	150,000	5,000	-5.81%	0
July	22,953,600	21,645,600	1	175,000	5,000	10.51%	0
August	21,724,800	21,497,400	0	150,000	5,000	1.05%	0
September	19,967,200	20,690,000	0	150,000	5,000	-3.62%	0
October	20,169,800	19,135,400	0	150,000	0	5.13%	0
November	19,315,300	21,216,500	0	150,000	0	-9.84%	0
December	20,239,500	20,557,200	0	150,000	0	-1.57%	0
	243,287,200	239,382,300	5	1,825,000	20,000	<b>1.61%</b>	0

25,000 gal at Crawford - State St. Constr

**WATER LOSS REPORT - 2019**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	20,873,200	20,487,200	2	150,000	0	1.85	0
February	19,586,000	19,540,400	1	150,000	0	0.23	20,000
March	20,619,600	17,006,200	1	150,000	0	17.52	4000
April	19,366,100	18,411,800	0	150,000	0	4.93	5000
May	20,505,600	18,444,700	0	150,000	0	10.05	5000
June	19,905,500	19,739,600	0	150,000	5,000	0.83	4000
July	22,563,900	19,657,300	0	150,000	5,000	12.88	51,000
August	22,351,600	21,572,000	0	150,000	5,000	3.49	42,000
September	20,124,700	19,896,800	1	150,000	5,000	1.13	0
October	21,747,000	19,990,800	0	150,000	0	8.08	9,000
November	20,947,600	20,593,600	0	150,000	0	1.69	60500
December	21,885,800	20,163,700	2	150,000	0	7.87	12000
	250,476,600	235,504,700	7	1,800,000	20,000	<b>5.98%</b>	212,500

**WATER LOSS REPORT - 2022**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	19,958,500	20,837,400	0	150,000	0	-4.40%	0
February	19,481,500	20,215,400	0	150,000	0	-3.77%	0
March *	<b>25,836,400</b>	23,750,000	0	150,000	0	8.08%	0
April	19,004,100	21,614,600	0	150,000	0	-13.74%	0
May	20,761,200	20,070,300	0	150,000	0	3.33%	0
June	19,958,500	21,518,100	0	150,000	5,000	-7.81%	0
July	22,737,500	21,464,900	0	150,000	5,000	5.60%	0
August	21,405,000	20,597,600	0	150,000	5,000	3.77%	0
September	19,266,500	19,878,200	3	150,000	5,000	-3.17%	0
October	19,092,500	18,823,500	0	150,000	0	1.41%	0
November	18,620,900	19,786,900	0	150,000	0	-6.26%	37,045
December	19,905,400	19,544,500	0	150,000	0	1.81%	0
	246,028,000	248,101,400	3	1,800,000	20,000	<b>-0.84%</b>	37,045

\* MDOC faulty water softener

**WATER LOSS REPORT - 2020**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	21,809,900	19,870,600	3	150,000	0	8.89	0
February	20,392,200	21,229,700	1	150,000	0	-4.11	0
March	21,123,000	19,367,000	1	150,000	0	8.31	0
April	20,565,800	20,024,100	0	150,000	0	2.63	18,800
May	22,696,300	20,363,900	0	170,000	0	10.28	3400
June	23,730,200	23,126,300	0	150,000	5000	2.54	79,500
July	24,154,500	22,493,300	2	150,000	5000	6.88	42,650
August	23,685,900	23,340,600	0	150,000	5000	1.46	7600
September	21,063,600	21,287,000	0	150,000	5000	-1.06	0
October	21,037,900	19,068,800	0	150,000	0	9.36	0
November	19,134,600	19,036,300	0	150,000	0	0.51	0
December	19,501,800	17,613,400	0	150,000	0	9.68	0
	258,895,700	246,821,000	7	1,820,000	20000	<b>4.66%</b>	151,950

20,000 at Crawford Tank in May

**WATER LOSS REPORT - 2018**

Month	Purchased	Billed	Leaks	Flushing	Flowers	% LOSS	Fire Dept
January	22,759,300	22,086,900	4	150,000	0	2.27	6000
February	19,476,000	20,036,800	1	150,000	0	-3.67	4500
March	22,068,200	16,979,800	0	150,000	0	22.36	3200
April	21,394,900	22,361,300	0	150,000	0	-5.23	2550
May *	23,035,400	<u>22,942,500</u>	0	150,000	5,000	-0.28	7500
June **	24,873,500	<u>23,653,400</u>	1	150,000	5,000	12.32	5000
July	24,873,300	23,653,200	0	150,000	5,000	4.24	14,000
August	23,744,330	22,461,100	0	150,000	5,000	4.76	2250
September	22,109,500	22,425,300	1	150,000	5,000	-2.13	5000
October	22,563,600	20,619,500	1	150,000	0	7.91	10,000
November	20,733,700	20,372,300	0	150,000	0	1.01	2900
December	20,192,900	17,674,400	4	150,000	0	11.72	1200
	267,822,630	253,266,500	12	1,800,000	25,000	<b>5.43%</b>	64,100

\*ESTIMATED

\*\* ADJUSTED

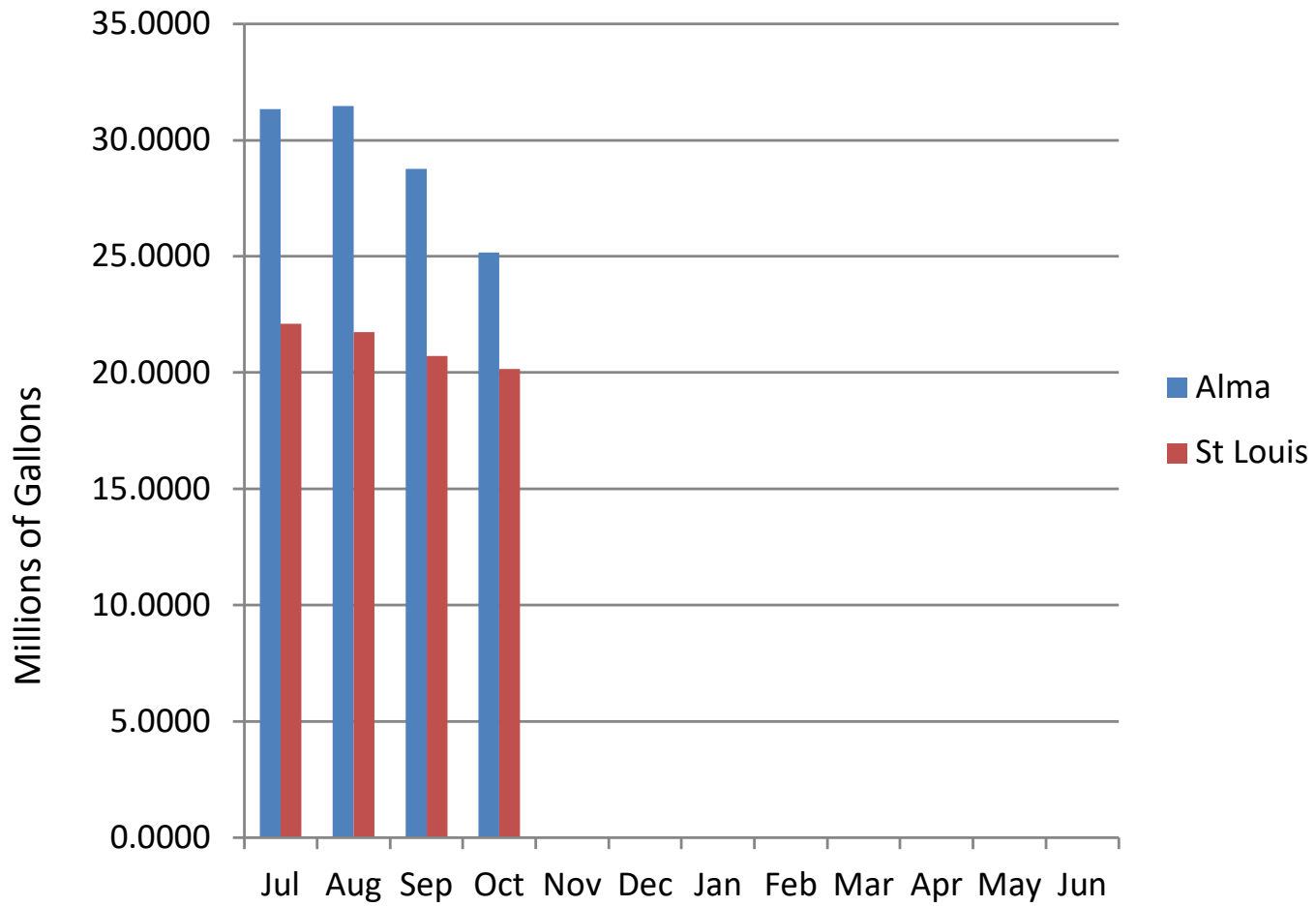
2018 - 2023 Running Ave.

Purchased	1,510,358,330
Sold	1,452,852,300
	<u>57,506,030</u>
	<b>3.81%</b>

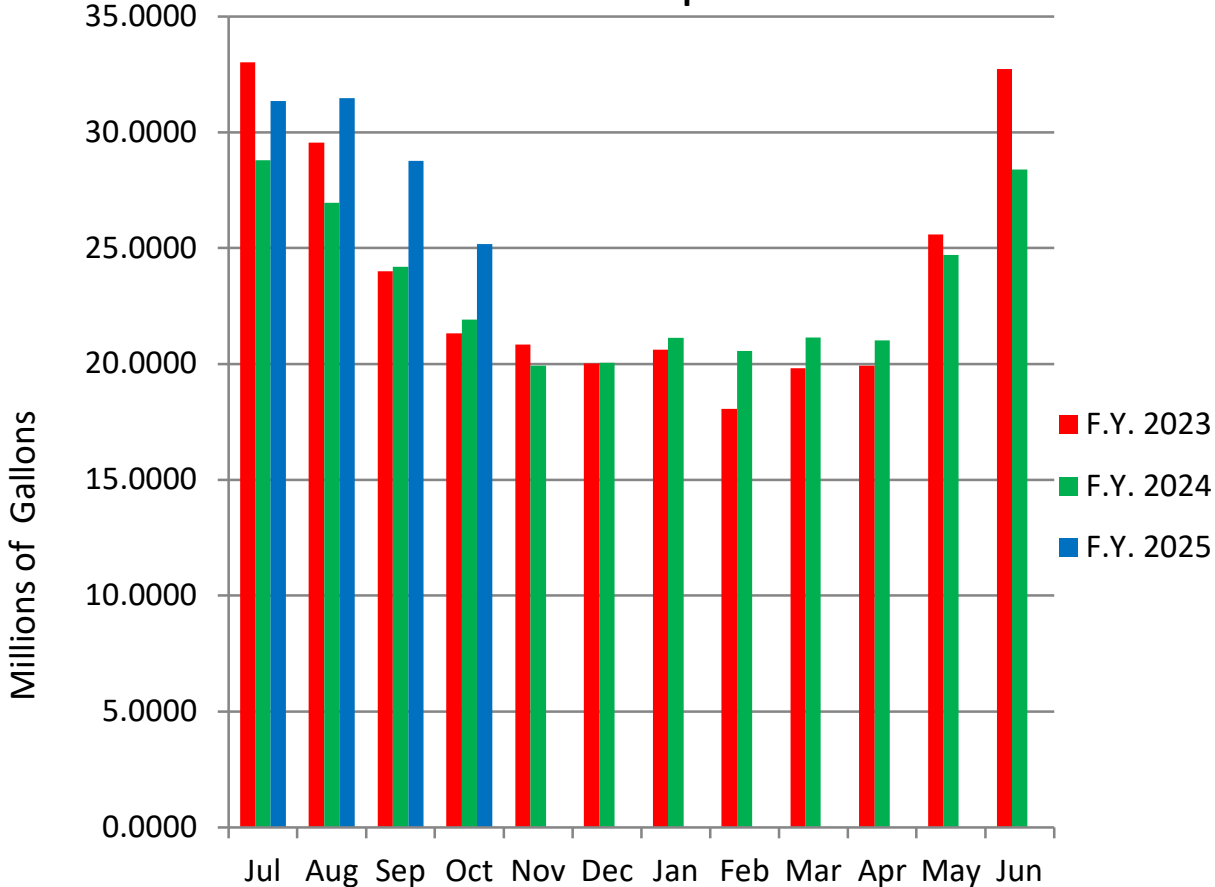
**GAWA Water Production/Consumption Records - F.Y. 2025**

	Water Authority Plant Production			St. Louis Water Consumption			Alma Water Consumption
	Water Pumpage (MG)	Internal Consumption (MG)	Water Production (MG)	Meter No. 1 (MG) Cheesman	Meter No. 2 (MG) Michigan	Total Consumption (MG)	Total Consumption (MG)
<b>Jul</b>	50.322	-3.127	53.449000	11.4496	10.6511	22.1007	31.3483
<b>Aug</b>	49.881	-3.333	53.213300	10.6392	11.1043	21.7435	31.4698
<b>Sep</b>	46.477	-2.988	49.464900	10.1713	10.5418	20.7131	28.7518
<b>Oct</b>	42.697	-2.645	45.341600	10.0664	10.0971	20.1635	25.1781
<b>Nov</b>		0.000				0.0000	0.0000
<b>Dec</b>		0.000				0.0000	0.0000
<b>Jan</b>		0.000				0.0000	0.0000
<b>Feb</b>		0.000				0.0000	0.0000
<b>Mar</b>		0.000				0.0000	0.0000
<b>Apr</b>		0.000				0.0000	0.0000
<b>May</b>		0.000				0.0000	0.0000
<b>Jun</b>		0.000				0.0000	0.0000
<b>Total Year to Date</b>	189.376	-12.093	201.468800	42.3265	42.3943	84.7208	116.7480
<b>Avg. Monthly (MG)</b>	50.37			21.180			29.187
<b>Percent of Consumption</b>	100.00%			42.05%			57.95%

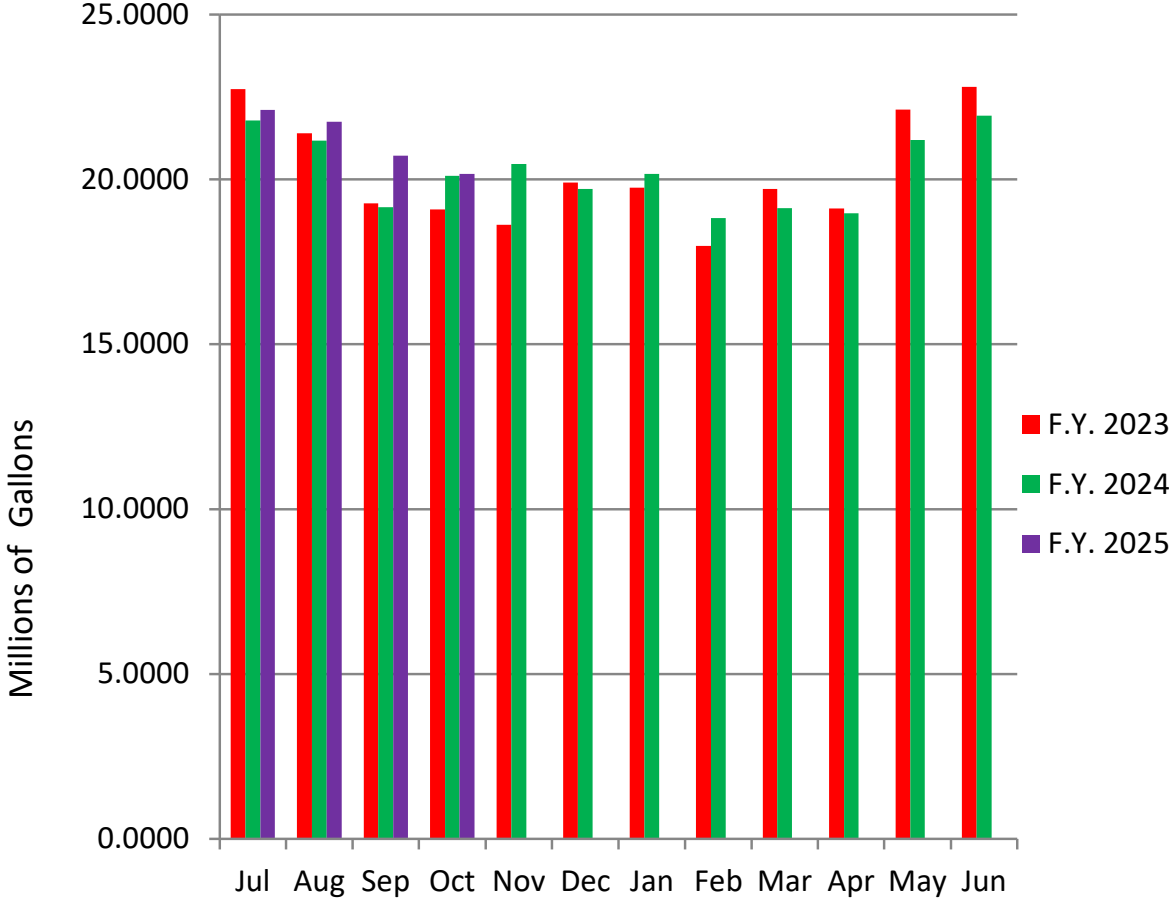
### Alma-St. Louis Monthly Water Consumption



### City of Alma Water Consumption



### City of St. Louis Water Consumption



**CONSENT AGENDA ITEM APPROVAL**  
**St. Louis, Michigan - Agenda Statement**

<b>City Hall Use Only</b> Item No. 10a For Meeting of 11/19/2024
--

CONTRACTOR/VENDOR                      Delta College  
 CONTRACT #  
 CITY GL PROJECT # (if applicable)  
 CONTRACT DESCRIPTION                      Fall 2024 Basic Police Training Academy for Ryan Diamond & Timothy Kirby

Agenda Item Description		Approval Date	Item #	Approval Amount	
Fall 2024 Basic Police Training for R. Diamond & T. Kirby		11/19/24	10a	18,568.00	
			<b>Total Contract</b>	18,568.00	
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
#24/FA	11/19/24	10a		For Approval	(18,568.00)
					<b>Total Payments</b>
					(18,568.00)
					<b>Remaining Contract Balance</b>
					0.00

**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**  
 Approve payment to Delta College for Fall 2024 Basic Police Training Academy for Diamond & Kirby in the amount of \$ 18,568.00

10a

 Outlook

**24/FA Invoice & Class List**

**From** Gower, Crystal - Staff <crystalgower@delta.edu>

**Date** Wed 10/16/2024 10:11 AM

**To** Rich Ramereiz <rramereiz@stlouismi.com>

 2 attachments (839 KB)

St. Louis Police Dpt. Class List.pdf; St. Louis Police Dpt. Invoice.pdf;

Dear Chief Ramereiz,

Attached is the Delta College Billing Invoice for the students authorized by you to attend Delta College for the 24/FA semester.

If you need more information or have questions, the Student Billing Office would be glad to assist. You can reach us at 989-686-9333.

Payment Due Upon Receipt of the Attached Invoice to:

Delta College  
Cashier's Office  
1961 Delta Road  
University Center, MI 48710.

*205,301,000.832.002*

Sincerely,  
Delta College Student Billing Office  
[studentbilling@delta.edu](mailto:studentbilling@delta.edu)  
989-686-9333  
Federal Tax ID 38-6034011

DELTA COLLEGE  
INVOICE #24/FA

10/14/2024

BILL TO:

STUDENT ID	STUDENT NAME	AMOUNT	Application Fee
1567023	Diamond, Ryan	9034.00	250
1567100	Kirby, Timothy	9034.00	250
<b>ST LOUIS POLICE DEPT Total</b>		18568.00	

205.301.006.832.002

3

Payment is due upon receipt

Send payment to: Delta College- Cashiers Office- 1961 Delta Rd- University Center, MI 48710



STUDENT ID	LASTNAME	FIRSTNAME	COURSE	COURSE TITLE	CREDITS	BILLING CREDITS	RESIDE INCY	TUITION	TECH FEES	REG FEES	App Fee	TOTAL
1567023	Diamond	Ryan	OAT-153	POLICE REPORT WRIT	1	1	1	133.00	25.00	40.00	250	448.00
1567023	Diamond	Ryan	LWA-280	SELF-DEFENSE/FITNES	2	4	1	532.00	100.00		0	632.00
1567023	Diamond	Ryan	LWT-175	AV FRST AID/EMG CAR	3	4	1	532.00	100.00		0	632.00
1567023	Diamond	Ryan	CJ-101	POLICE RECRUIT TRNG	6	6	1	798.00	6458.00		0	7256.00
1567023	Diamond	Ryan	SOC-115W	RACE: SOC CONSTRUCT	2	2	1	266.00	50.00		0	316.00
<b>1567023 Total</b>								2261.00	6733.00	40.00	250	9284.00
1567100	Kirby	Timothy	OAT-153	POLICE REPORT WRIT	1	1	1	133.00	25.00	40.00	250	448.00
1567100	Kirby	Timothy	LWA-280	SELF-DEFENSE/FITNES	2	4	1	532.00	100.00		0	632.00
1567100	Kirby	Timothy	LWT-175	AV FRST AID/EMG CAR	3	4	1	532.00	100.00		0	632.00
1567100	Kirby	Timothy	CJ-101	POLICE RECRUIT TRNG	6	6	1	798.00	6458.00		0	7256.00
1567100	Kirby	Timothy	SOC-115W	RACE: SOC CONSTRUCT	2	2	1	266.00	50.00		0	316.00
<b>1567100 Total</b>								2261.00	6733.00	40.00	250	9284.00
								4522.00	13466.00	80.00	500	18568.00

**ST LOUIS POLICE DEPT Total**

The Police Safety Academy Assistance grant funding was on a "first-come, first-served basis." The funds were depleted before Ryan Diamond and Tim Kirby's grant applications were processed.

Ryan Diamond's employment was terminated. The St. Louis Police Department/City of St. Louis sponsored Ryan to the police academy, and he entered into a contract as part of this sponsorship. The original signed contract is in Ryan's personnel file. Due to his termination, Ryan did not meet the terms of the contract and will need to be billed for his costs.

Richard Ramereiz  
Chief of Police.

**CONSENT AGENDA ITEM APPROVAL**  
**St. Louis, Michigan - Agenda Statement**

<p><b>City Hall Use Only</b>                  Item No. 10b                  For Meeting of 11/19/2024</p>
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CONTRACTOR Central Asphalt, East Jordan & Fahrner  
 CONTRACT #  
 CITY GL PROJECT # (if applicable)  
 CONTRACT DESCRIPTION 2024 Spring Street Project: Paving - Pine (M-46 to North), East (M-46 to Butternut), Hazel (Delaware to Main)  
 1a. Central Asphalt-Repave Pine Street after sanitary sewer repairs  
 1b. Pave S East Street & Hazel Street  
 2. East Jordan-Frames & covers for manholes  
 3. Fahrner-Street sweeping, traffic control, GSB 88 for Devon Dr, Corinth, Prospect, Mill (2 locations), Main, Maple & W. State Street

Agenda Item Description	Approval Date	Item #	Approval Amount
Paving Project:			
1a. Central Asphalt-Repave Pine Street	03/19/24	10B	115,541.26
1b. Central Asphalt-Pave S East Street & Hazel Street	03/19/24	10B	178,546.00
1c. Central Asphalt-Additional Material for East Street, Pine & Hazel	07/02/24	10e	28,407.95
<b>Sub-Total for Central Asphalt</b>			<b>322,495.21</b>
2. East Jordan-Frames & Covers for manholes	03/19/24	10B	9,722.00
<b>Sub-Total for East Jordan</b>			<b>9,722.00</b>
3. Fahrner-Street sweeping, traffic control, GSB 88 for Devon, Corinth, Prospect, Mill, Maple & W. State Street	03/19/24	10B	72,100.00
<b>Sub-Total for Fahrner</b>			<b>72,100.00</b>
<b>Total Contract</b>			<b>404,317.21</b>

Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
26051	07/02/24	10e	07/03/24	71641	(322,495.21)
<b>Total Central Asphalt Payments</b>					<b>(322,495.21)</b>
<b>Remaining Central Asphalt Contract Balance</b>					<b>0.00</b>

1711704	08/06/24	10a	08/07/24	71796	(9,722.06)
<b>Total East Jordan Payments</b>					<b>(9,722.06)</b>
<b>Remaining East Jordan Contract Balance</b>					<b>(0.06)</b>

8300019133	8/20/2024	10b	08/21/24	71871	(58,950.00)
8300020206	11/19/2024	10b		For Approval	(13,150.00)
<b>Total Fahrner Payments</b>					<b>(72,100.00)</b>
<b>Remaining Fahrner Contract Balance</b>					<b>0.00</b>

**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**

Approve payment to Fahrner for 2024 Spring Projects for GSB-88 in the amount of 58,950.00

106

### Progress Billing Invoice

**From:** Fahrner Asphalt Sealers LLC  
2800 Mecca Drive  
Plover, WI 54467  
Ph. 715-341-2868

**Invoice #:** 8300020206

**Date:** 10/31/24

**Application #:** 2

**Customer #:** 202537

**To:** City of St Louis  
300 N Mill St  
St Louis, MI 48880

**Contract:** 4902440400 City of St. Louis, GSB-88 Various Streets  
\*\*\*FINAL INVOICE\*\*\*

Cont Item	Description	Contract			To Date		This Invoice			
		Contract Quantity	U/M	Unit Price	Contract Amount	Quantity To Date	Amount To Date	Quantity This Invoice	Amount This Invoice	% Compl
01	GSB-88	1.000	LS.	72,100.000	72,100.00	1.000	72,100.00	0.182	13,150.00	100.00%

RECEIVED  
NOV 06 2024

BY: \_\_\_\_\_

Annual Street Improvements 2024 - Devon Ct.  
Local - 202-901.463.801.000.1001

<b>Total Contract:</b>	72,100.00		
<b>Total Billed:</b>	100.00%	72,100.00	13,150.00
<b>Less Retainage:</b>		0.00	0.00
<b>Net Billed:</b>		72,100.00	13,150.00
<b>Less Previous Applications:</b>		58,950.00	-
<b>Total Due This Invoice:</b>		13,150.00	13,150.00

<p>Terms: DUE UPON COMPLETION Payment in full is due upon completion unless modified by written contract. A delinquency charge of 1.5% per month (18% per annum) will be assessed on any unpaid balance from the previous statement.</p>
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BUSINESS OF THE CITY COUNCIL

ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 9C  
For the Meeting of March 7, 2023

ITEM TITLE: 2023 Paving Program - MAINTENANCE  
SUBMITTED BY: Keith W. Risdon

SUMMARY OF EXPLANATION

DPW Superintendent Calvin Martyn has assembled a "Summer Paving Projects 2023" program and is seeking approval of the program and authorization to award the work.

Upon reviewing the program with Calvin and with City Manager Kurt Giles, we would like to recommend the City Council award a contract to Fahrner Asphalt Sealers, LLC for pavement maintenance work on the following streets:

Olive from Corinth to City limits (Wells Road – Hebron Street)

Woodside Drive from Michigan Avenue to S. Main Street

Michigan Avenue from City limits (US-127) to M-46

N. Union from City limits to Giddings Place

The estimated cost per Fahrner's proposal for the designated streets is \$74,000.

Instead of placing a "Chip Seal and Fog Coat (\$218,600), we are recommending that the pavements be sealed with GSB 88 which is a pavement rejuvenator (emulsified sealer/binder). This process should extend the life of the existing pavement.

We are recommending that the City Council approve the GSB88 Maintenance proposal submitted by Fahrner Asphalt Sealers, LLC for a Total Bid Price of \$74,000

Keith W. Risdon

Director of Public Services

Moved by:

Supported by:

PROPOSAL/CONTRACT

Job. No. Gratiot /

Date: February 27, 2023



◇ Plover, WI 54467 • 2800 Mecca Drive  
1.800.332.3380 • 715.341.2868 • Fax: 715.341.1054

◇ Kaukauna, WI 54130 • 860 Eastline Road  
1.800.261.1900 • 920.759.1008 • Fax: 920.759.1019

◇ Eau Claire, WI 54703 • 6615 US Hwy 12 W  
1.800.497.4907 • 715.874.6070 • Fax: 715.874.6717

Pavement Maintenance Contractors  
EEO/AA Employer

◇ Dakdale, MN 55128 • 7500 Hudson Blvd, Ste 305  
651.340.6212 • Fax: 651.340.6221

316 Raemisch Road • Waunakee, WI 53597  
Fax: 608.849.6470 • 608.849.6466 • 1.800.898.2102

7680 Commerce Park, Section C • Dubuque, IA 52003  
Fax: 563.588.1240 • 563.556.6231

2224 Veterans Memorial Pkwy • Saginaw, MI 48601  
Fax: 989.752.9205 • 989.752.9200

Contact Name:	<b>Calvin Martyn</b>	Cash Price	\$ <b>see below</b>
PURCHASER:	<b>City of Saint Louis</b>	TELEPHONE:	
ADDRESS:	<b>300 N. Mill St Saint Louis, MI 48880</b>	DESCRIPTION OF PROPERTY:	<b>GSB 88 or Single Chip Seal and Fog Seal</b>

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

Preventive Maintenance on the following city streets using either GSB 88 or Single Chip Seal and Fog Seal:

- Olive from Corinth to W Village Limits
- Woodside Dr from Michigan to End
- Michigan from SVL to South of Saginaw Ave
- North Union from Saginaw to NVL

Single Chip Seal and Fog Seal per MDOT Specifications \$218,600  
GSB 88 (See attached) \$74,000

- This proposal may be withdrawn if not accepted and received by CONTRACTOR within 30 days of the date above and/ or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.
- If proposal is accepted please sign, retain one copy and forward a copy to our office.
  - The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of \$ See Above and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work.
  - PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:  
Fahrner Asphalt Sealers, LLC  
Troy Carlson  
(PRINT OR TYPE NAME)

By: [Signature]  
(CONTRACTOR REPRESENTATIVE)

Date: 2/27/23

PURCHASER:  
I have read and understand the terms and conditions on both sides of this contract.  
\_\_\_\_\_  
(PRINT OR TYPE NAME)

By: \_\_\_\_\_  
(PURCHASER AUTHORIZED REPRESENTATIVE)

Date of acceptance: \_\_\_\_\_

# GSB-88® SEALS THE PAVEMENT

Traditional "rejuvenators" that penetrate pavement do not seal or protect. GSB-88 leaves a durable, UV-proof and waterproof seal that rebinds, strengthens, and protects.

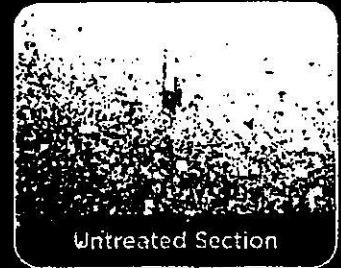


## GSB-88® IS AN ANTI-AGING TREATMENT FOR ASPHALT PAVEMENTS

A road was paved in 2012. One section was treated with GSB-88® in 2016 and still looks like new four years later. A key contributor to the anti-aging effect is the protective seal GSB-88 left on the surface to protect the pavement from the elements - something traditional "rejuvenators" do not do. Per photos, water pooling on, rather than penetrating, the pavement is evidence of the seal.



GSB-88® Section



Untreated Section

**KEEPS "GOOD" ROADS "GOOD"**

## GSB-88® HAS BEEN USED SUCCESSFULLY

ON ROADS AND AIRFIELDS AROUND THE WORLD FOR MORE THAN 30 YEARS.



fahrnerasphalt.com  
612-704-0908



07-09-2020

# GSB 88® Tech Sheet

**GSB-88® EMULSIFIED SEALER/BINDER**  
 Technical Instructions & Specifications

## Product Description:

GSB-88® Emulsified Sealer/Binder is a chemically engineered asphalt preservation product comprised of a cationic emulsion with Gilsonite, rejuvenators and specially selected plasticizers. This chemical colloid stabilized emulsion has been specifically formulated for sealing asphalt parking lots, city streets, roads, highways, airport aprons, taxiways, and runways. GSB-88® provides a durable yet flexible seal coat, while special plasticizers and oils penetrate the surface binders. The result is an emulsified sealer/binder that restores vital components to asphalt which are lost during the aging and oxidation process, providing a long wearing anti-oxidative seal. GSB-88® also helps to rebind the surface and thereby mitigate raveling issues. It dries to an absolute black color, which beautifies the pavement surface and provides tangible cosmetic benefit. Furthermore, GSB-88® has achieved Green Circle Certification®, which compares the lifespan of a standard asphalt road without GSB-88® treatments and a road with GSB-88® treatments. (Reference: Environmental Product Declaration)

**Availability:** GSB-88® is available in either a concentrate or ready to use form. The concentrate form allows large shipments via tank truck, ISO container, and flex tank or railroad tank car. The concentrate form must be diluted with hot water prior to application.

## Specifications:

GSB-88® is available in either a concentrate or ready to use form. The concentrate form allows large shipments via tank truck or railroad tank car. The concentrate form must be diluted with water prior to application.

### Specifications for GSB-88® Concentrate are as follows:

- Saybolt Viscosity at 77°F (25°C) ASTM D-244. .... 20 to 100 seconds
- Residue by Distillation, or Evaporation..... 57% min.
- Sieve test ASTM D-244 (one tenths of one%) ..... 0.1%
- 5 day Settlement test ASTM D-244..... 5.0% max.
- Particle charge (1) ASTM D-244 ..... Positive

### Specifications for GSB-88® Ready-to-Apply:

#### ONE PART EMULSION TO ONE PART WATER

- Saybolt Viscosity at 77°F (25°C) ASTM D-244 ..... 10 to 50 sec.
- Residue by Distillation, or Evaporation..... 28.5 minimum
- Pumping Stability test (2)..... Pass

#### TWO PARTS EMULSION TO ONE PART WATER

- Saybolt Viscosity at 77°F (25°C) ASTM D-244 ..... 10 to 50 sec.
- Residue by Distillation, or Evaporation..... 37.5 minimum
- Pumping Stability test (2)..... Pass



Tests on Residue from Distillation, or Evaporation:

Viscosity astm 275°F (135°C) ASTM D-4402 ..... 1750 cts max.

Solubility in 1,1,1 trichloroethylene ASTM D-2042 ..... 97.5% min.

Penetration ASTM D-5 ..... 50 dmm max.

Asphaltenes ASTM D-2007 ..... 15% min.

Saturates ASTM D-2007 ..... 15% max.

Polar Compounds ASTM D-2007 ..... 25% min.

Aromatics ASTM D-2007 ..... 15% min.

Gilsonite Content ..... 20% min

- (1) pH may be used in lieu of the particle charge test which is sometimes inconclusive in slow setting, bituminous emulsions.
- (2) Pumping stability is tested by pumping 1 pint, (475 ml) of GSB-88® diluted 1 part concentrate to 1 part water, at 77°F (25°C), through a 1/4inch gear pump operating 1750 rpm for 10 minutes with no significant separation or coagulation.



## Erin Mayle

---

**From:** Troy Carlson <Troy.Carlson@fahrnerasphalt.com>  
**Sent:** Thursday, November 7, 2024 9:25 AM  
**To:** Erin Mayle  
**Subject:** Re: City of St Louis Invoice #8300020206

This sender is trusted.

This was just Devon Ct

[Get Outlook for Android](#)

---

**From:** Erin Mayle <emayle@stlouismi.com>  
**Sent:** Thursday, November 7, 2024 8:26:40 AM  
**To:** Troy Carlson <Troy.Carlson@fahrnerasphalt.com>  
**Subject:** City of St Louis Invoice #8300020206

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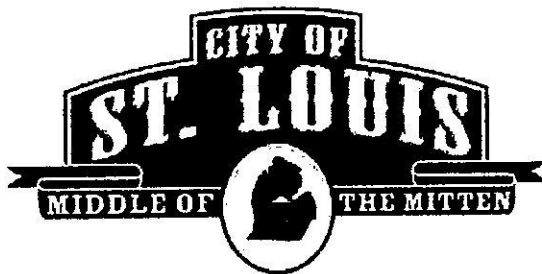
CAUTION:External Sender. Do not trust, click, or open attachments from senders you do not know or trust. Always confirm the sender before interacting with them.

Good Morning,

I received the above invoice for the final payment of the GSB-88 Various Streets Project. Can you tell me which streets are being billed for on this invoice? I need to bill this appropriately on my end.

Thank you,

Erin Mayle  
Accounts Payable  
City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880  
Ph. 989-681-2137 ext. 2260  
Fx. 989-681-3842



**CONSENT AGENDA ITEM APPROVAL**  
 St. Louis, Michigan - Agenda Statement

**City Hall Use Only**  
 Item No. 10c  
 For Meeting of 11/19/2024

CONTRACTOR/VENDOR Malley Construction, Inc.  
 CONTRACT #  
 CITY GL PROJECT # (if applicable)  
 CONTRACT DESCRIPTION DWSRF Job #7549-01  
 Water main replacement and road reconstruction of approximately 4.5 miles including water main valve replacements, lead service line replacements, curb and gutter, sidewalk and restoration.

Agenda Item Description	Approval Date	Item #	Approval Amount		
DWSRF-Water main replacement & road reconstruction	07/02/24	11C	13,960,962.71		
<b>Total Contract</b>			13,960,962.71		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
Pay Application #1	11/19/24	10c		For Approval	(407,773.20)
<b>Total Payments</b>					(407,773.20)
<b>Remaining Contract Balance</b>					13,553,189.51

**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**  
 Approve payment to Malley Construction, Inc. for services on the DWSRF project for water main replacements & road construction in the amount of \$ 407,773.20





Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City Of St. Louis  
 Engineer: OHM Advisors  
 Contractor: Mailey Construction, Inc.  
 Project: City-wide Water Main and Road Improvements Contract #1  
 Contract: City-wide Water Main and Road Improvements Contract #1

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 0182-23-0040  
 Contractor's Project No.: 24-52

Application No.: 1 Application Period: From 10/01/24 to 10/31/24 Application Date: 11/01/24

A Bid Item No.	B Description	C Contract Information			D Work Completed				K % of Value of Item (J/P) (%)	L Balance to Finish (F-J) (\$)	
		C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C x E) (\$)	G Estimated Quantity Incorporated to the Work	H Value of Work Completed to Date (G x E) (\$)	I Materials Currently Stored (not in G) (\$)			J Work Completed and Materials Stored to Date (H+I) (\$)
<b>Original Contract</b>											
	<b>Jerome</b>										
	Category 3 Water										
1	Audio-Visual Filming	1	LSUM	\$ 450.00	450.00	1.00	450.00		450.00	100%	
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 675.00	675.00	1.00	675.00		675.00	100%	
3	Sidewalk, Rem	11	Syd	\$ 15.35	168.85	4.44	68.15		68.15	40%	
4	Excavation, Earth	50	Cyd	\$ 30.00	1,500.00					0%	
5	Non Haz Contaminated Material Handling and Disposal, LM	500	Crd	\$ 50.00	25,000.00					0%	
6	Aggregate Base	125	Ton	\$ 48.00	6,000.00					0%	
7	Maintenance Gravel	600	Ton	\$ 42.00	25,200.00					0%	
8	Approach, CI II, 6 inch	356	Syd	\$ 77.00	7,832.00					0%	
9	Trench Undercut and Backfill	500	Cyd	\$ 25.00	12,500.00					0%	
10	Sidewalk, Conc, 4 inch, Modified	95	Sft	\$ 7.50	712.50					0%	
11	Pedestrian Type II Barricade, Temp	30	Ea	\$ 70.00	2,100.00					0%	
12	Minor Traf Devices	1	LSUM	\$ 37,871.65	37,871.65	0.50	18,935.83		18,935.83	50%	
13	Traf Regulator Control	1	LSUM	\$ 100.00	100.00					0%	
14	Turf Establishment, Performance	1050	Syd	\$ 8.50	8,925.00					0%	
15	Water Main, 8 inch, Directional Drill	400	Ft	\$ 79.00	31,600.00	445.00	35,155.00		35,155.00	111%	
16	Water Main, 8 inch, Tr Det G, Modified	415	Ft	\$ 111.00	46,065.00	314.00	34,854.00		34,854.00	78%	
17	Water Serv, Bore	50	Ft	\$ 68.00	3,400.00					0%	
18	Water Serv, Open Cut	31	Ft	\$ 76.00	2,356.00					0%	
19	Connection to Existing 8 inch Water Main	3	Ea	\$ 4,050.00	12,150.00					0%	
20	Curb Stop and Box	2	Ea	\$ 1,575.00	3,150.00					0%	
21	Gate Valve and Box, 8 inch, Modified	5	Ea	\$ 2,825.00	14,125.00	5.00	14,125.00		14,125.00	100%	
22	Hydrant, Complete, 6 inch	1	Ea	\$ 9,900.00	9,900.00	1.00	9,900.00		9,900.00	100%	
23	Water Main Cut and Plug, 12 inch or Less	2	Ea	\$ 1,800.00	3,600.00					0%	
24	Abandon Existing Water Main, in Place	1	LSUM	\$ 4,900.00	4,900.00					0%	
25	Testing and Chlorination of Water Main	1	LSUM	\$ 5,900.00	5,900.00	1.00	5,900.00		5,900.00	100%	
	<b>Subtotal for Jerome</b>				<b>266,661.00</b>		<b>120,062.98</b>				
					<b>Original Contract Totals</b>	<b>\$ 266,661.00</b>	<b>\$ 120,062.98</b>	<b>\$ -</b>	<b>\$ 120,062.98</b>	<b>45%</b>	<b>\$ 146,598.02</b>
<b>Change Orders</b>											
					<b>Change Order Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
					<b>Original Contract and Change Orders</b>	<b>\$ 266,661.00</b>	<b>\$ 120,062.98</b>	<b>\$ -</b>	<b>\$ 120,062.98</b>	<b>45%</b>	<b>\$ 146,598.02</b>
					<b>Project Totals</b>	<b>\$ 266,661.00</b>	<b>\$ 120,062.98</b>	<b>\$ -</b>	<b>\$ 120,062.98</b>	<b>45%</b>	<b>\$ 146,598.02</b>

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City Of St. Louis  
 Engineer: OHM Advisors  
 Contractor: Mailey Construction, Inc.  
 Project: City-wide Water Main and Road Improvements Contract #1  
 Contract: City-wide Water Main and Road Improvements Contract #1

Owner's Project No.:  
 Engineer's Project No.: 0182-23-0040  
 Contractor's Project: 24-52

Application No.: 1 Application Period: From 10/01/24 to 10/31/24 Application Date: 11/01/24

A Bid Item No.	B Description	C Contract Information		D Contract Information		E Contract Information		F Contract Information		G Work Completed		H Work Completed		I Work Completed		J Work Completed		K Work Completed		L Work Completed	
		Rate	Units	Unit Price (\$)	Value of Bid Item (C X E)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (H X F)	Materials Currently Stored (see in G)	Work Completed and Materials Stored to Date (H + I)	% of Value of Item (J / F)	Balance to Finish (F - J)										
<b>Original Contract</b>																					
<b>Hebron Street</b>																					
<b>Category 1 - Road</b>																					
1	Pavt. Rem. Modified	1190	Syd	\$ 6.75	8,092.50	-	-	-	-	-	-	-	-	0%	8,092.50						
2	Machine Grading, Modified	6.5	Sta	\$ 2,325.00	15,112.50	-	-	-	-	-	-	-	-	0%	15,112.50						
3	Erosion Control, Inlet Protection, Fabric Drop	7	Ea	\$ 120.00	840.00	-	-	-	-	-	-	-	-	0%	840.00						
4	Subbase, CIP	43	Cyd	\$ 107.00	4,601.00	-	-	-	-	-	-	-	-	0%	4,601.00						
5	Aggregate Base	25	Ton	\$ 60.00	1,500.00	-	-	-	-	-	-	-	-	0%	1,500.00						
6	Maintenance Gravel	100	Ton	\$ 43.00	4,300.00	12.12	521.16	-	521.16	12%	3,778.84										
7	Approach, CI II, 6 Inch	37	Syd	\$ 33.00	1,221.00	-	-	-	-	-	-	-	-	0%	1,221.00						
8	San Structure Cover, Adj	2	Ea	\$ 1,200.00	2,400.00	-	-	-	-	-	-	-	-	0%	2,400.00						
9	HMA, SEL	309	Ton	\$ 101.87	31,375.96	-	-	-	-	-	-	-	-	0%	31,375.96						
10	Turf Establishment, Performance	80	Syd	\$ 20.00	1,600.00	-	-	-	-	-	-	-	-	0%	1,600.00						
<b>Category 1 - Road Subtotal</b>																					
70,882.96																					
<b>Category 3 - Water</b>																					
1	Audio-Visual Filming	1	LSUM	\$ 550.00	550.00	-	-	-	-	-	-	-	-	0%	550.00						
2	Curb and Gutter, Rem	241	Ft	\$ 17.00	4,097.00	22.00	374.00	264.00	456.00	16%	3,641.00										
3	Pavt. Rem. Modified	460	Syd	\$ 24.00	11,040.00	59.68	1,425.12	835.52	1,260.64	13%	9,779.36										
4	Aggregate Base	143	Ton	\$ 74.00	10,582.00	17.41	1,288.34	1,288.34	1,288.34	12%	9,293.66										
5	Approach, CI II, 6 inch	184	Syd	\$ 30.00	5,520.00	-	-	-	-	-	-	-	-	0%	5,520.00						
6	HMA, SEL	123	Ton	\$ 101.87	12,530.01	13.30	1,354.87	1,354.87	1,354.87	11%	11,175.14										
7	Curb and Gutter, Conc. Det F4	144	Ft	\$ 31.00	4,464.00	22.00	770.00	770.00	770.00	15%	3,694.00										
8	Post, Mailbox	3	Ea	\$ 210.00	630.00	-	-	-	-	-	-	-	-	0%	630.00						
9	Post, Steel, 3 pound	14	Ft	\$ 9.25	129.50	-	-	-	-	-	-	-	-	0%	129.50						
10	Sign, Type III, Erect, Saw	1	Ea	\$ 75.00	75.00	-	-	-	-	-	-	-	-	0%	75.00						
11	Sign, Type III, Rem	1	Ea	\$ 25.00	25.00	-	-	-	-	-	-	-	-	0%	25.00						
12	Minor Traf Devices	1	LSUM	\$ 22,882.50	22,882.50	-	-	-	-	-	-	-	-	0%	22,882.50						
13	Traf Regulator Control	1	LSUM	\$ 100.00	100.00	-	-	-	-	-	-	-	-	0%	100.00						
14	Turf Establishment, Performance	1100	Syd	\$ 13.00	14,300.00	134.10	1,749.30	1,749.30	1,749.30	12%	12,550.70										
15	Live Top, 8 inch by 8 inch	2	Ea	\$ 9,650.00	19,300.00	1.00	9,650.00	9,650.00	9,650.00	50%	9,650.00										
16	Water Main, 10 inch, Tr Det G, Modified	550	Ft	\$ 120.00	66,000.00	-	-	-	-	-	-	-	-	0%	66,000.00						
17	Water Main, 6 inch, Tr Det G, Modified	10	Ft	\$ 135.00	1,350.00	-	-	-	-	-	-	-	-	0%	1,350.00						
18	Water Main, 8 inch, Tr Det G, Modified	61	Ft	\$ 107.00	6,527.00	41.00	4,387.00	4,387.00	4,387.00	67%	2,140.00										
19	Water Serv. Open Cut	262	Ft	\$ 97.00	25,414.00	-	-	-	-	-	-	-	-	0%	25,414.00						
20	Connection To Existing 10 inch Water Main	3	Ea	\$ 4,500.00	13,500.00	-	-	-	-	-	-	-	-	0%	13,500.00						
21	Curb Stop and Box	8	Ea	\$ 1,800.00	14,400.00	1.00	1,800.00	1,800.00	1,800.00	13%	12,600.00										
22	Gate Valve and Box, 10 inch, Modified	1	Ea	\$ 4,250.00	4,250.00	-	-	-	-	-	-	-	-	0%	4,250.00						
23	Hydrant, Complete, 6 inch	1	Ea	\$ 10,700.00	10,700.00	-	-	-	-	-	-	-	-	0%	10,700.00						
24	Hydrant, Rem. Modified	1	Ea	\$ 2,050.00	2,050.00	-	-	-	-	-	-	-	-	0%	2,050.00						
25	Water Main Cut and Plug, 12 inch or Less	3	Ea	\$ 1,350.00	4,050.00	-	-	-	-	-	-	-	-	0%	4,050.00						
26	Abandon Existing Water Main, In Place	1	LSUM	\$ 3,000.00	3,000.00	-	-	-	-	-	-	-	-	0%	3,000.00						
27	Testing and Chlorination of Water Main	1	LSUM	\$ 4,700.00	4,700.00	-	-	-	-	-	-	-	-	0%	4,700.00						
<b>Category 3 - Water Subtotal</b>																					
225,737.01																					
<b>Subtotal for Hebron Street</b>																					
326,719.97																					
<b>Original Contract Totals</b>																					
\$ 326,719.97																					
\$ 22,614.19																					
\$ 22,614.19																					
7%																					
\$ 304,105.78																					
<b>Change Orders</b>																					
Change Order Totals																					
\$ -																					
\$ -																					
\$ -																					
\$ -																					
\$ -																					
<b>Original Contract and Change Orders</b>																					
Project Totals																					
\$ 326,719.97																					
\$ 22,614.19																					
\$ 22,614.19																					
7%																					
\$ 304,105.78																					



Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City Of St. Louis  
 Engineer: OHM Advisors  
 Contractor: Malley Construction, Inc.  
 Project: City-wide Water Main and Road Improvements Contract #1  
 Contract: City-wide Water Main and Road Improvements Contract #1

Owner's Project No.:  
 Engineer's Project No.: 0182-23-0040  
 Contractor's Project No.: 24-52

Application No.: 1 Application Period: From 10/01/24 to 10/31/24 Application Date: 11/01/24

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value (J / F) (%)	L Balance to Finish (F - J) (\$)	
						H Estimated Quantity Incorporated in the Work	G Value of Work Completed to Date (E X G) (\$)					
Original Contract												
Wells Street												
Category 1 - Road												
1	Machine Grading, Modified	6	Sta	\$ 1,150.00	6,900.00	6.00	6,900.00		6,900.00	100%	-	
2	Maintenance Gravel	50	Ton	\$ 47.00	2,350.00	4.79	225.13		225.13	10%	2,124.87	
					Category 1 - Road Subtotal		7,125.13					
Category 3 - Water												
1	Audio-Visual Filming	1	LSUM	\$ 450.00	450.00	1.00	450.00		450.00	100%	-	
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 675.00	675.00		-		-	0%	675.00	
3	Curb and Gutter, Rem	20	Ft	\$ 17.25	345.00	23.00	396.75		396.75	115%	(51.75)	
4	Pavt, Rem, Modified	27	Syd	\$ 28.00	756.00	32.28	903.84		903.84	120%	(147.84)	
5	Aggregate Base	8	Ton	\$ 104.00	832.00	9.42	979.68		979.68	118%	(147.68)	
6	Aggregate Surface Cse, 6 inch	183	Syd	\$ 24.00	4,392.00		-		-	0%	4,392.00	
7	Approach, C11, 6 inch	132	Syd	\$ 29.00	3,828.00	99.84	2,895.36		2,895.36	76%	932.64	
8	HMA, 5EL	7	Ton	\$ 169.78	1,188.46	5.36	910.02		910.02	77%	278.44	
9	Curb and Gutter, Conc, Det F4	21	Ft	\$ 35.00	735.00	24.00	840.00		840.00	114%	(105.00)	
10	Post, Mailbox	4	Ea	\$ 210.00	840.00	3.00	630.00		630.00	75%	210.00	
11	Minor Traf Devices	1	LSUM	\$ 15,050.00	15,050.00	1.00	15,050.00		15,050.00	100%	-	
12	Traf Regulator Control	1	LSUM	\$ 100.00	100.00	1.00	100.00		100.00	100%	-	
13	Turf Establishment, Performance	1100	Syd	\$ 8.00	8,800.00	769.00	6,152.00		6,152.00	70%	2,648.00	
14	Water Main, 8 inch, Tr Det G, Modified	593	Ft	\$ 114.00	67,602.00	611.00	69,654.00		69,654.00	103%	(2,052.00)	
15	Water Serv, Open Cut	93	Ft	\$ 51.00	4,743.00	71.00	3,621.00		3,621.00	76%	1,122.00	
16	Curb Stop and Box	4	Ea	\$ 1,675.00	6,700.00	4.00	6,700.00		6,700.00	100%	-	
17	Gate Valve and Box, 8 inch, Modified	1	Ea	\$ 2,750.00	2,750.00	1.00	2,750.00		2,750.00	100%	-	
18	Hydrant, Complete, 6 inch	2	Ea	\$ 9,600.00	19,200.00	2.00	19,200.00		19,200.00	100%	-	
19	Abandon Existing Water Main, In Place	1	LSUM	\$ 3,500.00	3,500.00	1.00	3,500.00		3,500.00	100%	-	
20	Testing and Chlorination of Water Main	1	LSUM	\$ 4,600.00	4,600.00	1.00	4,600.00		4,600.00	100%	-	
					Category 3 - Water Subtotal		147,086.45		139,332.65	0%	-	
					Subtotal for Wells Street		156,336.46					
					Original Contract Totals	\$ 156,336.46		\$ 146,457.78	\$ -	\$ 146,457.78	94%	\$ 9,878.68
Change Orders												
Change Order Totals												
					Change Order Totals	\$ -	\$ -	\$ -	\$ -		\$ -	
Original Contract and Change Orders												
					Project Totals	\$ 156,336.46		\$ 146,457.78	\$ -	\$ 146,457.78	94%	\$ 9,878.68

**CONSENT AGENDA ITEM APPROVAL**  
**St. Louis, Michigan - Agenda Statement**

<p><b>City Hall Use Only</b></p> <p>Item No. 10d</p> <p>For Meeting of 11/19/2024</p>
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CONTRACTOR/VENDOR                      OHM  
CONTRACT #                                    182230040  
CITY GL PROJECT # (if applicable)      456.901.000.801.000  
CONTRACT DESCRIPTION                    DWSRF Construction Engineering Phase Services - This is part of a \$20 million ARPA grant and loan to finance the water main replacements. The total project will replace approximately 4.5 miles of undersized and aged water main.

Agenda Item Description	Approval Date	Item #	Approval Amount
Construction Engineering Phase Services <b>Task 1: Construction Observation/Testing</b>	05/21/24	10B	2,250,000.00
Construction Engineering Phase Services <b>Task 2: Construction Survey Layout</b>	05/21/24	10B	150,000.00
Construction Engineering Phase Services <b>Task 3: Contract Administration</b>	05/21/24	10B	250,000.00

<b>Total Construction Engineering Phase Services</b>			2,650,000.00
--	--	--	--------------

Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
79336	09/17/24	10a	09/18/24	71999	(27,771.50)
80685	10/15/24	10c	10/16/24	72134	(34,723.09)
81977	11/19/24	10d		For Approval	(38,635.75)
<b>Total Payments</b>					(101,130.34)
<b>Remaining Contract Balance</b>					2,548,869.66

**SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:**

Approve payment to OHM for Construction Engineering Phase Services for the DWSRF project in the amount of \$ 38,635.75

10d

**REMIT TO:**

OHM Advisors  
34000 Plymouth Road  
Livonia, MI 48150  
T 734.522.6711  
F 734.522.6427  
OHM-Advisors.com



**INVOICE**

**City of St. Louis**  
**Attn: Keith Risdon, Director of Public Works**  
**300 North Mill Street**  
**St. Louis, MI 48880**

Invoice Date: 11/05/2024  
Invoice #: 81977  
Project: 0182240010

**Project Name:** St. Louis DWSRF - Field Services

Email invoices to:  
Erin Mayle emayle@stlouismi.com  
cc Keith Risdon krisdon@stlouismi.com

**For Professional Services Rendered Through: October 31, 2024**

**Professional Services**

<i>Description</i>	<i>Fee</i>	<i>Prior Billed</i>	<i>Total Available</i>	<i>Current Billing</i>
Water System Improvements: Contract Administration	\$231,700.00	\$53,499.75	\$178,200.25	\$24,629.00
Water System Improvements: Plan Printing Fees	\$2,300.00	\$2,267.59	\$32.41	\$0.00
Water System Improvements: Construction Observation	\$2,106,000.00	\$0.00	\$2,106,000.00	\$8,880.00
Water System Improvements: Construction Staking	\$150,000.00	\$0.00	\$150,000.00	\$3,933.00
Road Improvements: Contract Administration	\$16,000.00	\$6,727.25	\$9,272.75	\$1,193.75
Road Improvements: Construction Observation	\$144,000.00	\$0.00	\$144,000.00	\$0.00
<b>Totals</b>	<b>\$2,650,000.00</b>	<b>\$62,494.59</b>	<b>\$2,587,505.41</b>	<b>\$38,635.75</b>

**Invoice Total \$38,635.75**

456.901-000.801.000

**REMIT TO:**  
 OHM Advisors  
 34000 Plymouth Road  
 Livonia, MI 48150  
 T 734.522.6711  
 F 734.522.6427  
 OHM-Advisors.com



**INVOICE**

**City of St. Louis**  
**Attn: Keith Risdon, Director of Public Works**  
**300 North Mill Street**  
**St. Louis, MI 48880**

Invoice Date: 11/05/2024  
 Invoice #: 81977  
 Project: 0182240010

**Project Name:** St. Louis DWSRF - Field Services

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**Water System Improvements: Contract Administration**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Engineering/Architectural Aide	4.50	80.00	\$360.00
Graduate Engineer II	18.00	145.00	\$2,610.00
Principal	16.50	235.00	\$3,877.50
Professional Engineer/Architect II	46.00	168.00	\$7,728.00
Technician III	18.00	135.00	\$2,430.00
Technician IV	49.50	153.00	\$7,573.50
<b>Professional Services Subtotal</b>	<b>152.50</b>		<b>\$24,579.00</b>

*Reimbursable Expenses*

	<i>Qty</i>	<i>Cost Rate</i>	<i>Multiplier</i>	<i>Amount</i>
Permit Fee   Sheridan, Dylan   12464	1.00	50.00	1.00	\$50.00
<b>Reimbursable Expenses Subtotal</b>	<b>1.00</b>			<b>\$50.00</b>

	<b>152.50</b>	<b>\$24,629.00</b>
<b>Water System Improvements: Contract Administration Total:</b>		

**Water System Improvements: Construction Observation**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Technician II	74.00	120.00	\$8,880.00
<b>Professional Services Subtotal</b>	<b>74.00</b>		<b>\$8,880.00</b>

	<b>74.00</b>	<b>\$8,880.00</b>
<b>Water System Improvements: Construction Observation Total:</b>		

**Water System Improvements: Construction Staking**

*Professional Services*

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Surveyor II	16.50	162.00	\$2,673.00

Surveyor I	12.00	105.00	\$1,260.00
<b>Professional Services Subtotal</b>	<b>28.50</b>		<b>\$3,933.00</b>
	<hr/>		<hr/>
<b>Water System Improvements: Construction Staking Total:</b>	<b>28.50</b>		<b>\$3,933.00</b>
<b>Road Improvements: Contract Administration</b>			
<i>Professional Services</i>			
	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer II	1.75	145.00	\$253.75
Principal	4.00	235.00	\$940.00
<b>Professional Services Subtotal</b>	<b>5.75</b>		<b>\$1,193.75</b>
	<hr/>		<hr/>
<b>Road Improvements: Contract Administration Total:</b>	<b>5.75</b>		<b>\$1,193.75</b>
<b>Total Backup:</b>	<b>260.75</b>		<b>\$38,635.75</b>



10e

Rehmann Technology Solutions  
3145 Prairie Street SW  
Suite 101  
Grandville, MI 49418

# Rehmann

Invoice: RTS16440

Date: 10/31/24  
Quote#: RTSQ88835  
Order#: ORD53725  
SR#: 1069670, 1069669  
Dept#: 10

**Sold To:**  
City of St Louis  
300 N. Mill St.  
St. Louis, MI 48880  
USA

**Ship To:**  
City of St Louis  
300 N. Mill St.  
St. Louis, MI 48880  
USA

Customer ID  
CITYOFSTLOUIS

Sales Person  
Aaron Darland

Ship Method  
Grandville Install

Payment Terms  
Net 30 Days

Cust PO

Client Support Specialist  
Melody Tier

Pmt Method

Due Date  
11/30/24

Qty	Item No.	Description	Serial Number	Unit Price	Line Amount
12	9P2X0AT#ABA	HP Elite Mini 800 G9- i7-12700T - 16 GB - 512 GB SSD - Mini PC -Windows 11 Pro	MXL4394MJ0, MXL4395DL3, MXL4395DL5, MXL4395DPH, MXL4395K35, MXL4395K4P, MXL4395K4V, MXL4395K94, MXL4395K96, MXL4395KDT, MXL4395KDZ, MXL4395KG0	1,016.00	12,192.00

Subtotal 12,192.00  
Tax 0.00  
Total 12,192.00

**Notes:**

101. 257.000. 850.000. \$ 1016.00  
 101. 371.000. 850.000. \$ 1016.00  
 582. 582.000. 850.000. \$ 1016.00  
 590. 537.000. 850.000. \$ 1016.00  
 591. 536.000. 850.000. \$ 1016.00  
 101. 215.000. 850.000. \$ 1016.00  
 101. 728.000. 850.000. \$ 1016.00  
 101. 253.000. 850.000. \$ 2032.00

101. 172.000. 850.000. \$ 1016.00  
 205. 301.000. 850.000. \$ 2032.00

Payment Options

Pay by ACH

Bank Routing Number: 072000326  
Account Number: 272650885  
Email Remittance: AR.RTS@Rehmann.com

Pay by Check

Make Checks Payable to  
Rehmann Technology Solutions  
3145 Prairie St, SW, Suite 101  
Grandville MI 49418

Billing Questions

AR.RTS@Rehmann.com

When paying by ACH please include invoice numbers.



BUSINESS OF THE CITY COUNCIL  
ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 11A  
For the Meeting of September 3, 2024

ITEM TITLE: Workstation and Monitor Updates  
SUBMITTED BY: Bobbie Marr, Finance Director

SUMMARY OF EXPLANATION

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We currently have 18 computer desktop workstations that are out of warranty (2019 computers that warranty expired in 2022). We had previously planned to replace 6 in the spring but due to various scheduling conflicts this didn't happen. At this time, I would like to replace 12 of the most critical use workstations. This is important to avoid unexpected costs, minimize downtime, and maintain high level of operational efficiency.

I would like to also replace a number of monitors at this time. We have traditionally waited until monitors failed, however we are presently out of "back up monitors" and many of the monitors we have are old enough that it would be more economical to replace them then to pay for the additional adaptor extensions that are sometimes required because the connection methods are incompatible with newer machines. We also have a number of 20 and 22 inch monitors. More and more we are not working with paper and spend most of the day looking at the screens, so having larger monitors allows you to make images bigger and clearer so people don't have to squint or strain their eyes as much. Almost everyone has 2 or more monitors which makes it so we can have multiple workspaces and side by side comparisons when needed. We are experimenting with some other monitors/tvs currently and we are able to get what we are looking for from another source more economically, so we don't plan to buy those from Rehmann but do plan on replacing all small format monitors and upgrade some others. Monitors and USB hubs we will source elsewhere and will spend less than \$5,000 to replace potentially 20 monitors and get the needed USB hubs and any miscellaneous cables needed for the upgrades.

Rehmann Quote is attached. From that we will be getting the desktop workstations and having them prep and install them.

HP Desktops	\$12,192.00
Professional Services	9,265.00
5% Contingency	<u>1,073.00</u>
Total for 12 Workstations and Rehmann Install services not to exceed	22,530.00

Budgeted? Yes

G/L Account Code: various funds/departments

Budget Amendment needed? No

Moved by:

Supported by:

Replace 12 workstations and Rehmann Install services not to exceed \$22,530.00, and to replace/upgrade monitors, cables and hubs not to exceed \$5,000 from other sources.



# Rehmann

## HP Desktop & Monitor Additions, Qty 12

Quote #RTSQ088835 v2

Prepared For:  
City of St Louis  
Bobbie Marr  
300 N. Mill St.  
St. Louis, MI 48880

P: (989) 681-6024  
E: bmarr@stlouismi.com

Prepared by:  
Professional Services  
Aaron Darland

P: (616) 957-5383  
E: aaron.darland@rehmann.com

Date Issued:  
08.15.2024  
Expires:  
09.30.2024

### HP Desktops

Description	Price	Qty	Ext. Price
HP Promotional Savings of \$65 per unit valid until 10/31/24. Valid for purchase of (5) units or more under a single PO, shipping to a single destination. 479 units in stock as of 8/14/24			
<b>HP Elite Mini 800 G9 Desktop Computer with 3 Year Manufacturer's Limited Warranty</b> Cabinet Form Factor: Mini Processor / Generation: Intel 12th Generation - Processor / Type: Core i7 - Processor / Manufacturer: Intel Multi-Core Technology: 12-Core - Processor / Clock Speed: 1.4 GHz - Max Turbo Frequency: 4.7 GHz 0 Cache Memory Installed Size: 25 MB Processor / Number: 12700T - Processor / Installed Qty: 1 - Cache Memory Installed Size: 25 MB RAM / Installed Qty: 1 Mainboard / Chipset Type: Intel Q670 RAM / Technology: DDR5 - RAM / Total Slots Qty: 2 - RAM / Total Installed Size: 16 GB - RAM / Memory Speed: 4800 MHz RAM Form Factor: SODIMM - RAM / Max Supported Size: 64 GB Hard Drive / Type: SSD - Hard Drive Capacity / SSD: 512 GB - SSD / Installed Qty: 1 Optical Storage Type: None Audio Output: Realtek ALC3252 codec, universal audio jack with CTIA and OMTP headset support Data Link Protocol: Ethernet Graphics Controller: Intel UHD Graphics 770 Video Output Interface: Display Port, HDMI Input Device Support Type: Keyboard, Mouse Keyboard Language: English - Keyboard: HP 125 Wired Keyboard Operating System: Microsoft Windows 11 Professional 64-bit Power / Device Type: Power Adapter - Power / Provided (W): 90 Watt Efficiency: 89% Interfaces & Connections: 1 external antenna connector; 1 power connector; 1 RJ- 45; 3 SuperSpeed USB Type-A 10Gbps signaling rate; 2 DisplayPort 1.4; 1 HDMI 2.1 Expansion Slots Total (Free): 1 M.2 2230; 2 M.2 2280 Width: 17.7 Cm - Depth: 17.5 Cm - Height: 3.4 Cm - Weight: 1.42 Kg Enclosure Color: Black Service & Support Type: 3-Year Warranty	\$1,016.00	12	\$12,192.00
Subtotal:			\$12,192.00

# Rehmann

27" HP Monitors with USB Hub

Description	Price	Qty	Ext. Price
HP Volume Discount & Promotional Savings of \$43 per unit valid until: 10/31/24.			
Valid for purchase of (5) units or more under a single PO, shipping to a single destination - 2071 units in stock as of 8/14/24			
<p><b>HP E27 G5 27" Class Full HD LCD Monitor with 3 Year Manufacturers Warranty</b></p> <p>Display Format: FHD -Display Technology: IPS -Flat / Curved: Flat                      Max Resolution: 1920 x 1080 -Display Diagonal Size: 27 Inch -Color Support: 16.7 Million Colors -Response Time: 5 Ms -Refresh Rate: 75 Hz -Dot Pitch / Pixel Pitch: 0.31 Mm -Image Contrast Ratio: 1000:1 -Dynamic Contrast Ratio: 8000000:1 -Brightness: 300 nits -Viewing Angle: 178/178 -Image Aspect Ratio: 16:9 -Color Gamut: DCI-P3 92% (CIE 1976) -Screen Type: Anti-glare -Modes: Low Blue Light Mode                      HDR Capable: None                      Picture Enhancements: none                      Network Connectivity: None                      Audio Output: Speaker -Speakers: No Speaker                      Interfaces: 1 HDMI 1.4; 1 DisplayPort 1.2; 4 SuperSpeed USB Type-A 5Gbps signaling rate (1 charging); 1 USB-B                      Video Interfaces: DisplayPort 1.2; HDMI 1.4                      Power Consumption Operational: 30 Watt -Sleeping: none -SDR (On mode): none -HDR (On mode): none -Off Mode: none                      Power / Voltage Required: 100 - 240 VAC 50/60 Hz -Power Consumption Standby: 0.5 W                      Color: Black                      Adjustable Display Tilt: -5 ~ +20 degree -Adjustable Display Height: 150 mm -Adjustable Display Swivel: -45 ~ +45 degree -Adjustable Display Pivot: -90 ~ +90 degree                      Stand: Yes                      VESA Mount Compatible: 100 x 100 mm                      Included Software: HP Display Center, HP Display Manager                      Width: 24.08 Inch -Depth: 1.83 Inch -Height: 14.3 Inch -Weight: 6.96 Kg                      Service &amp; Support Type: 3-Year Standard Warranty                      Features: When doing your best relies on feeling your best, its easy to find all-day comfort with 4-way adjustability optimized by the step-by-step Ergonomic Setup Guide in HP Display Center. Help keep your eyes comfortable with a monitor that comes with flicker-free technology, a 75Hz refresh rate and HP Eye Ease, an always-on, built-in low-blue light filter.                      Min Operating Temperature: 5 Celsius -Max Operating Temperature: 35 Celsius - Humidity Range Operating: 20 to 80% RH</p>	\$262.00	12	\$3,144.00
Subtotal:			\$3,144.00

*has USB hubs instead get some external hubs. Not everyone needs all the hubs*

# Rehmann

Standard 27" HP Monitors

\* Optional

Description	Price	Qty	Ext. Price
HP Promotional Savings of \$4 per unit valid until 10/31/24. Valid for purchase of (5) units or more under a single PO, shipping to a single destination. 338 units in stock as of 8/14/24			
<b>HP P27 G5 27" Class Full HD LCD Monitor with 3 Year Manufactures Warranty</b> Display Type: LED Backlight -Display Format: FHD -Display Technology: IPS -Flat / Curved: Flat Max Resolution: 1920 x 1080 -Display Diagonal Size: 27 Inch -Color Support: 16.7 Million Colors -Response Time: 5 Ms -Refresh Rate: 75 Hz Dot Pitch / Pixel Pitch: 0.31 Mm Image Contrast Ratio: 1000:1 -Dynamic Contrast Ratio: 8000000:1 -Brightness: 250 nits Viewing Angle: 178/178 -Image Aspect Ratio: 16:9 -Color Gamut: NTSC 72% - Screen Type: Anti-glare -Modes: LowBlue Mode -HDR Capable: None Network Connectivity: None Interfaces: 1 DisplayPort 1.2, 1 HDMI 1.4, 1 VGA Video Interfaces: DisplayPort 1.2; VGA; HDMI 1.4 Power Consumption Operational: 25 Watt -Sleeping: None -SDR (On mode): None -HDR (On mode): None -Off Mode): None Power / Voltage Required: 100 - 240 VAC 50/60 Hz Power Consumption Standby: 0.5W Color: Black Adjustable Display Tilt: -5 to +20 Degree -Adjustable Display Height: None - Adjustable Display Swivel: None -Adjustable Display Pivot: None Stand: Yes VESA Mount Compatible: 100 x 100 mm Included Software: HP Display Center; HP Display Manager Width: 24.08 Inch -Depth: 2.25 Inch -Height: 14.39 Inch -Weight: 5.75 Kg Service & Support Type: 3 years limited warranty Features: Clear your mind and your desk with a monitor designed to work in any space. Keep the focus on your screen through the sleek 3-sided micro-edge bezel, neat cable management, and slim stand with adjustable tilt for your perfect view. Min Operating Temperature: 41 F -Max Operating Temperature: 95 F -Humidity Range Operating: 20 to 80% RH TCO Certified: Yes TUV Certification: Yes	\$183.00	12	\$2,196.00
* Optional Subtotal:			\$2,196.00

*amazon - \$173  
larger format \$163 = 37  
\$450 = 43*

AddOn USB Hub

\* Optional

Description	Price	Qty	Ext. Price
235 units in stock as of 8/14/24			
Tripp Lite by Eaton 10-Port USB 3.x (5Gbps) / USB 2.0 Combo Hub	\$60.00	12	\$720.00
* Optional Subtotal:			\$720.00

*not needed for every computer and 3-port would be plenty*

Professional Services

Description	Price	Qty	Ext. Price
Technician/Project Coordination - M-F - Standard Billing Hours - 6a-6p - Estimated	\$163.00	55	\$8,965.00
Travel Charge - flat fee up to 100 miles	\$100.00	3	\$300.00
Subtotal:			\$9,265.00

# Rehmann

## Terms and Conditions

Prices do not include shipping charges, fees, insurance, or applicable taxes. Unless noted, prices do not include labor or install charges. Payment terms are governed by the Master Services Agreement or if one has not yet been executed, the Terms and Conditions of this Quote.

This Quote constitutes an offer which may be accepted on the terms and conditions stated herein and is subject to any specifications, drawings, or additional terms by reference thereto or pursuant to any attached document. Any inconsistent terms or conditions contained in any form other than this Quote shall be of no force or effect. Any reasonable form of expression of acceptance by Buyer shall constitute acceptance exclusively of the terms and conditions stated in this Quote. Any monthly payment information provided is a proposal and is subject to credit approval. The proposal may provide an approximate monthly payment for hardware, software and services based upon the contract type and term in months. Any change in the amount financed will change this information. Pricing is valid for 15 days from the date the quote is initiated, except in the event that the provisioning manufacturer increases Rehmann's costs to impose on Rehmann any applicable price increase or tariff which goes into effect between the quote date and the date the quote is signed, in which case the applicable price to Client shall be automatically increased to pass along to the Client such increase.

To the extent any service items or changes contained in this quote amend any existing agreement provision or provided services between Rehmann and Client, such agreements are hereby amended by the signing of this quote. In all other regards, the original terms and conditions of such agreements shall remain in full force and effect until the expiration date(s) of their current term(s). Nothing contained in this quote shall be deemed to have amended any terms of either the Master Service Agreement or any Addendum.

If Client commits to purchase Rehmann Endpoint Protection Services via signing this Quote, then in addition to the terms and conditions contained herein, Client hereby agrees to and accepts the terms and conditions governing Client's use of such services, which are incorporated herein by reference and available at:

<https://www.carbonite.com/terms-of-use/carbonite-general-enterprise-terms-of-service>.

If Client commits to purchase any Microsoft-hosted Online Services ("Microsoft Online Services"), including Office 365 Services and Microsoft Azure Services, by signing this Quote, then in addition to the terms and conditions contained herein, Client hereby agrees to and accepts the Microsoft Customer Agreement governing Client's use of Microsoft Online Services, which is incorporated herein by this reference and available at <https://www.microsoft.com/licensing/docs/customeragreement>.

If Client commits to purchase any Duo multi-factor authentication products, including Duo MFA, Duo Access, and Duo Beyond (the "Duo Products"), by signing this Quote, then in addition to the terms and conditions contained herein, Client hereby agrees to and accepts the Duo Service Terms and Conditions governing Client's use of Duo Products, which are incorporated

QUOTE SUMMARY		Amount
HP Desktops	12	\$12,192.00
27" HP Monitors with USB Hub		\$3,144.00
Professional Services	install 12	\$9,265.00
<b>Total:</b>		<b>\$24,601.00</b>

Taxes, shipping, handling and other fees are not included and may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Acceptance

Rehmann Technology Solutions

City of St Louis

Aaron Darland

Signature / Name

08/15/2024

Date

Bobbie Marr

Signature / Name

Initials

Date

City of St. Louis - Workstation Inventory

Resource Name	Who	BUILDING			
CSL-WKST-08	Assessing Primary Remote in the IT Closet	City Hall			101-257
CSL-WKST-22	Don Foster	City Hall - PD			101.371
CSL-WKST-23	Erin Mayle	City Hall			101.253
CSL-WKST-25	Shared Interns Desk	City Hall			582.582 590.537 591.536
CSL-WKST-27	Jamie Long	City Hall			101-215
CSL-WKST-28	Phil Hansen	City Hall			101-728
CSL-WKST-29	Ashley Bullard	City Hall			101-253
CSL-WKST-30	Front Counter (East)	City Hall			582.582 590.537 591.536
CSL-WKST-31	Front Counter (West)	City Hall			582.582 590.537 591.536
CSL-WKST-32	PD Patrol 1 (South)	City Hall - PD			
CSL-WKST-33	PD Patrol 1 (South)	City Hall - PD			205-301
CSL-WKST-16	Kristi Forshiee	City Hall - PD			205-301
New workstation	Josh Leppien	City Hall			101-172

replace fall 2024  
 Wave K15B15 101-172

**MID MICHIGAN COMMUNITY  
FIRE BOARD DISTRICT**

St. Louis, Michigan

**FINANCIAL STATEMENTS**

June 30, 2024

# **MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT**

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## **TABLE OF CONTENTS**

	PAGE
<b>Independent Auditors' Report</b> .....	1
<b>Management's Discussion and Analysis</b> .....	4
<b>BASIC FINANCIAL STATEMENTS</b>	
Governmental Fund Balance Sheet/Statement of Net Position.....	8
Statement of Governmental Revenues, Expenditures and Changes in Fund Balances/Statement of Activities.....	9
Notes to Financial Statements.....	11
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
Budgetary Comparison Schedule – General Fund.....	20



## INDEPENDENT AUDITORS' REPORT

Members of the Board  
Mid Michigan Community Fire Board District

### Opinions

We have audited the accompanying financial statements of the governmental activities and major fund of Mid Michigan Community Fire Board District as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Fire Board District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of Mid Michigan Community Fire Board District as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of our Financial Statements section of our report. We are required to be independent of Mid Michigan Community Fire Board District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in aggregate, that raise substantial doubt about Mid Michigan Community Fire Board District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that individually or in the aggregate, they would influence the judgment made by a reasonable user based on financial statements.



In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Mid Michigan Community Fire Board District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Mid Michigan Community Fire Board District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 4 through 6) and budgetary comparison information (page 20) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Berthiaume & Co.*

Saginaw, Michigan  
October 21, 2024

***MANAGEMENT'S DISCUSSION and ANALYSIS***

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

## MANAGEMENT’S DISCUSSION AND ANALYSIS

June 30, 2024

As management of Mid Michigan Community Fire Board District (the “Fire Board District”), we offer readers of the Fire Board District’s financial statements this narrative overview and analysis of the financial activities of the Fire Board District for the fiscal year ended June 30, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the financial statements and the notes to the financial statements.

### Using this Report:

This annual report consists of three parts (1) management’s discussion and analysis (this section), (2) the basic financial statements, and (3) required supplementary information. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

The basic financial statements include information that presents two different views of the Fire Board District.

- The first column of the financial statements includes information on the Fire Board District’s General Fund under the modified accrual method. These fund financial statements focus on current financial resources and provide a more detailed view about the accountability of the Fire Board District’s sources and uses of funds.
- The adjustments column of the financial statements represents adjustments necessary to convert the fund financial statements to the government-wide financial statements under the full accrual method of accounting.
- The third column presents the Fire Board District’s operations on a full accrual basis, which provides both long- and short-term information about the Fire Board District’s overall financial status. The statement of net position and the statement of activities provide information about the activities of the Fire Board District as a whole and present a longer-term view of the Fire Board District’s finances.

The following table shows comparisons of total assets, total liabilities, and total net position in a condensed format for the government-wide net position as of June 30, 2024 and June 30, 2023.

	<i>Governmental Activities</i>	
	<u>2024</u>	<u>2023</u>
<b>Assets:</b>		
Current and other assets	\$ 626,186	\$ 859,797
Capital assets, net	<u>2,026,552</u>	<u>1,601,091</u>
Total assets	<u>2,652,738</u>	<u>2,460,888</u>
<b>Liabilities:</b>		
Current liabilities	<u>25,235</u>	<u>234,832</u>
<b>Net Position:</b>		
Investment in capital assets	2,026,552	1,601,091
Unrestricted	<u>600,951</u>	<u>624,965</u>
Total net position	<u>\$ 2,627,503</u>	<u>\$ 2,226,056</u>

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2024

The following table shows the comparison of the change in net position in a condensed format for the government-wide statement of activities for the years ended June 30, 2024 and June 30, 2023.

	<i>Governmental Activities</i>	
	<u>2024</u>	<u>2023</u>
<b>Revenues:</b>		
Program revenues		
Operating contributions	\$ 408,213	\$ 342,698
Capital contributions	404,472	40,121
General revenues		
Investment earnings	27,726	17,483
Other	3,871	1,001
Total revenues	<u>845,002</u>	<u>401,303</u>
<b>Expenses:</b>		
Public safety	341,597	268,123
Depreciation	121,958	115,670
Total expenses	<u>463,555</u>	<u>383,793</u>
Excess (deficiency) of revenues over expenses before other item	381,447	17,510
<b>Other item:</b>		
Sale of capital assets	20,000	-
<b>Change in net position</b>	401,447	17,510
Net position, beginning of year	<u>2,226,056</u>	<u>2,208,546</u>
Net position, end of year	<u>\$ 2,627,503</u>	<u>\$ 2,226,056</u>

### THE FIRE BOARD DISTRICT AS A WHOLE:

- The Fire Board District reports net position of \$2,627,503 for the fiscal year ended June 30, 2024 on a full accrual basis, as compared to a fund balance of \$600,951 on the modified accrual basis of accounting.
- The Fire Board District's primary source of revenue is from operating contributions from participating units. For fiscal year 2024, operating contributions from participating units were \$362,600. This represents 43 percent of total revenue.
- The Fire Board District's conversion to meet GASB Statement No. 34 standards, which includes capitalization of Fire Board District-owned assets and associated depreciation expense, is reflected in the statement of net position and statement of activities on pages 8 and 9 of this report.

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2024

### **THE FIRE BOARD DISTRICT'S FUND:**

Presentation of the Fire Board District's General Fund is included on pages 8 and 9 in the first column of the respective statements. The fund column provides detailed information about the General Fund on a modified accrual method, which is a short-term perspective measuring the flow of financial resources, not the Fire Board District's operations on a full accrual basis of accounting, which provides a longer-term measurement of total economic resources. The Fire Board District's only fund is the General Fund. Fund balance decreased by \$24,014 for the year.

### **Fire Board District Budgetary Highlights:**

The Fire Board District's budget, as originally adopted, projected a decrease in fund balance of \$361,547. During the year, the Fire Board District made budget amendments, which changed the projection to a decrease in fund balance of \$149,635. The actual results for the fiscal year yielded a decrease in fund balance of \$24,014. The Fire Board policy is to, each year, budget an amount to be set aside for future equipment replacement when calculating the member contributions. Additionally, any net fund balance more than the established minimum unassigned fund balance is set aside for equipment replacement. In accordance with this policy, \$65,000 of the budgeted revenues was set aside as fund balance committed for equipment replacement for the year. During the year, \$534,830 of the set aside was used to acquire capital assets.

### **Capital Assets and Debt Administration:**

At June 30, 2024, the Fire Board District had \$2,026,552 invested in capital assets including land, buildings and improvements, equipment and vehicles, net of accumulated depreciation. At June 30, 2023, this total was \$1,601,901. Additional information about the Fire Board District's capital assets is presented in Note 1 and Note 5 of the Notes to the Financial Statements.

At June 30, 2024, the Fire Board District had no long-term debt.

### **Economic Factors and Next Year's Budget:**

The Fire Board District has adopted a balanced budget for fiscal year 2024-2025, projecting a \$65,000 increase in the portion that will be committed for future fire equipment purchases.

### **Contacting the Fire Board District's Management:**

This financial report is intended to provide our member units and citizens with a general overview of the Fire Board District's finances and to show accountability for the money it receives. If you have questions about this report or need additional information, contact the City of St. Louis administrative office at 300 N. Mill Street, St. Louis, MI 48880.

***BASIC FINANCIAL STATEMENTS***

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

## GOVERNMENTAL FUND BALANCE SHEET/STATEMENT OF NET POSITION

June 30, 2024

	<i>Governmental Fund</i>	<i>Adjustments (Note 7)</i>	<i>Statement of Net Position</i>
<b>Assets:</b>			
Cash and cash equivalents	\$ 222,175	\$ -	\$ 222,175
Accounts receivable	3,405	-	3,405
Due from other governments	79,048	-	79,048
Prepaid expenditures/expenses	21,781	-	21,781
Restricted cash and cash equivalents	107,801	-	107,801
Restricted investments	191,976	-	191,976
Capital assets not being depreciated	-	194,561	194,561
Capital assets being depreciated, net	-	1,831,991	1,831,991
	<u>\$ 626,186</u>	<u>\$ 2,026,552</u>	<u>\$ 2,652,738</u>
Total assets	<u>\$ 626,186</u>	<u>\$ 2,026,552</u>	<u>\$ 2,652,738</u>
<b>Liabilities and Fund Balance:</b>			
<i>Liabilities:</i>			
Accounts payable	\$ 6,325	-	6,325
Accrued expenses	18,910	-	18,910
	<u>25,235</u>	<u>-</u>	<u>25,235</u>
Total liabilities	<u>25,235</u>	<u>-</u>	<u>25,235</u>
<i>Fund Balance:</i>			
Nonspendable:			
Prepaid expenditures	21,781	(21,781)	-
Committed for:			
Fire equipment	308,859	(308,859)	-
Unassigned	270,311	(270,311)	-
	<u>600,951</u>	<u>(600,951)</u>	<u>-</u>
Total fund balance	<u>600,951</u>	<u>(600,951)</u>	<u>-</u>
Total liabilities and fund balance	<u>\$ 626,186</u>		
<b>Net Position:</b>			
Investment in capital assets		2,026,552	2,026,552
Unrestricted		600,951	600,951
		<u>2,627,503</u>	<u>2,627,503</u>
Total net position		<u>\$ 2,627,503</u>	<u>\$ 2,627,503</u>

*The accompanying notes are an integral part of these financial statements.*

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## STATEMENT OF GOVERNMENTAL REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE/STATEMENT OF ACTIVITIES

Year Ended June 30, 2024

	<i>Governmental Fund</i>	<i>Adjustments (Note 7)</i>	<i>Statement of Activities</i>
<b>Revenues:</b>			
Contributions from participating units	\$ 362,600	\$ -	\$ 362,600
Federal grants	151,941	-	151,941
State grants	35,714	-	35,714
Charges for services	720	-	720
Interest	27,726	-	27,726
Private/foundation grants	262,430	-	262,430
Other revenue	3,871	-	3,871
Total revenues	845,002	-	845,002
<b>Expenditures/Expenses:</b>			
Operations	341,597	-	341,597
Depreciation	-	121,958	121,958
Capital outlay	547,419	(547,419)	-
Total expenditures/expenses	889,016	(425,461)	463,555
Excess (deficiency) of revenues over expenditures	(44,014)	425,461	381,447
<b>Special item:</b>			
Sale of capital assets	20,000	-	20,000
Change in fund balance/net position	(24,014)	425,461	401,447
Fund balance/Net position, beginning of year	624,965	1,601,091	2,226,056
Fund balance/Net position, end of year	\$ 600,951	\$ 2,026,552	\$ 2,627,503

*The accompanying notes are an integral part of these financial statements.*



***NOTES TO FINANCIAL STATEMENTS***

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

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The accounting policies of the Mid Michigan Community Fire Board District (the “Fire Board District”) conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the significant accounting policies:

#### **Reporting Entity:**

The Mid Michigan Community Fire Board District was established April 1, 1981, for the purpose of providing fire protection to its local government members: City of St. Louis, and Townships of Bethany, Pine River, and Jasper. As required by accounting principles generally accepted in the United States of America, the financial statements of the reporting entity include those of the Fire Board District. The Fire Board District is required to consider other organizations for which the nature and significance of their relationship with it are such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete. There are no component units included in the Fire Board District's reporting entity. Additionally, the Fire Board District is not a component unit of any other reporting entity.

#### **Government-Wide and Fund Financial Statements:**

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) report information of all activities of the Fire Board District. Mid Michigan Community Fire Board District is accounted for in one governmental type fund. As permitted by GASB Statement No. 34, the Fire Board District uses an alternative approach reserved for single program governments to present combined government-wide and fund financial statements by using a columnar format that reconciles individual line items of fund financial data to government-wide data in a separate column. Accordingly, this is presented in the Statement of Net Position/Governmental Fund Balance Sheet and the Statement of Activities/Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balances. The Fire Board District’s major fund, the General Fund, is reported in a separate column in the aforementioned financial statements.

#### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation:**

The Fire Board District’s General Fund is budgeted and accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Fire Board District considers revenue to be available if it is collected within 60 days of the end of the current fiscal period. Service contract revenue, if any, meets the availability criterion and is accrued as of year end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

In addition to presenting information for the General Fund on the modified accrual basis (as budgeted), the financial statements present information for the Fire Board District using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### **Assets, Liabilities and Net Position/Fund Balance:**

**Cash and Cash Equivalents** – Cash and cash equivalents include cash on hand, demand deposits, certificates of deposit and short term investments with a maturity of three months or less when acquired. Investments, if any, are reported at fair value.

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

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**Receivables** – All receivables, if any, are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. Uncollectible balances, if any, are immaterial at year end.

**Prepaid Items** – Certain payments to vendors reflect costs applicable to future accounting periods and may be recorded as prepaid items in both government-wide and fund financial statements.

**Capital Assets** – Purchased capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair market value at the date of donation. The Fire Board District defines capital assets as assets with an initial individual cost in excess of \$5,000 and an estimated useful life in excess of one year. Also, a repair or replacement costing in excess of \$7,500 and which extends the useful life of an asset by more than 10 years, shall meet the capitalization requirement. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Capital assets are depreciated using the straight-line method over the following useful lives:

Building	40 years
Equipment	3-20 years
Vehicles	7 years

**Long-term Obligations** – In the government-wide financial statements, long-term debt and other long-term obligations, if any, are reported as liabilities in the statement of net position. In the fund financial statements, these items are recorded as expenditures when paid. The Fire Board District currently reports no long-term obligations.

**Unearned Revenue** – Governmental funds defer revenue recognition in connection with resources that have been received but not yet earned.

**Deferred Outflows/Inflows of Resources** – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. Unavailable revenue qualifies for reporting in this category and arises only under a modified accrual basis of accounting.

**Net Position Flow Assumptions** – Sometimes the Fire Board District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Fire Board District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

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***Fund Balance Flow Assumptions*** – Sometimes the Fire Board District will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Fire Board District’s policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

***Fund Balance*** – Fund balance is essentially the difference between assets and liabilities reported in the governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the Fire Board District is bound to honor constraints on the specific purpose for which amounts can be spent:

1. Nonspendable fund balance (inherently nonspendable)
2. Restricted fund balance (externally enforceable limitations on use)
3. Committed fund balance (self-imposed limitations on use)
4. Assigned fund balance (limitation resulting from intended use)
5. Unassigned fund balance (the residual classification of general operations)

***Nonspendable and Restricted Funds*** – Nonspendable funds are those funds that cannot be spent because they are either: 1) not in spendable form (e.g. inventories and prepaids); 2) Legally or contractually required to be maintained intact (e.g. permanent corpus). Restricted funds are those funds that have constraints placed on their use by an external party or constitutional provisions or enabling legislation (grants, contributions, specific fee mandates). Nonspendable and Restricted Funds will be maintained and summarized in the Fire Board District’s annual financial report.

***Committed Funds*** – The Mid-Michigan Community Fire Control Board, as the Fire Board District’s highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as majority vote or resolution. These committed amounts cannot be used for any other purposed unless the Board removes or changes the specific use through the same type of action taken to establish the commitment. Board action to commit fund balance needs to occur within the fiscal reporting period, no later than June 30<sup>th</sup>; however, the specific amount committed can be determined in a subsequent period. Annually in the budget an amount will be specified for transfer to an Equipment Commitment. Additionally, at June 30<sup>th</sup>, funds over the amount of the minimum established Unassigned Fund Balance will be committed for Equipment.

***Assigned Funds*** – Amounts that are constrained by the Board’s intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Board Treasurer for the purpose of reporting these amounts in the annual financial statements.

***Minimum Unassigned Fund Balance*** – The Board is committed to maintain a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. A minimum level of the greater of \$200,000 or 75% of the next operating budget is expected to be maintained barring unusual or deliberate circumstances.

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

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#### **Use of Estimates:**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

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### NOTE 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

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#### **Budgetary Information:**

The budget shall be prepared on a basis consistent with the modified accrual basis of accounting which is used to reflect actual results. The General Fund is under formal budgetary control. Unexpended appropriations lapse at year end.

#### **Excess of Expenditures over Appropriations in Budgeted Funds:**

P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year, the Fire Board District did not incur expenditures in excess of the amounts budgeted.

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### NOTE 3: DEPOSITS AND INVESTMENTS

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Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency of instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

#### **Custodial Credit Risk of Bank Deposits:**

Custodial credit risk is the risk that in the event of a bank failure, the Fire Board District's deposits may not be returned. The Fire Board District does not have a deposit policy for custodial credit risk. At year-end, the Fire Board District had \$334,741 of bank deposits, which was covered by federal depository insurance.

**Interest Rate Risk – Investments** – Interest rate risk is the risk that the value of fixed income investments will decrease as a result of a rise in interest rates. State law limits the allowable investments and the maturities of some of the allowable investments. The Fire Board District's investment policy does not have specific limits in excess of state law on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. At year end, the average maturities of fixed income security investments are as follows:

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

### NOTE 3: DEPOSITS AND INVESTMENTS, CONTINUED

<u>Investment Type</u>	<u>Market Value</u>	<u>Less than 1 Year</u>
Investment Pool - Michigan CLASS	\$ 191,976	\$ 191,976

**Credit Risk – Investments** – State law limits investments to specific government securities, certificates of deposit and bank accounts with qualified financial institutions, commercial paper with specific maximum maturities and ratings when purchased, bankers acceptances of specific financial institutions, qualified mutual funds and qualified external investment pools. The Fire Board District’s investment policy does not have specific limits in excess of state law on investment credit risk. At year end, the credit quality ratings of fixed income securities are as follow:

<u>Investment Type</u>	<u>Market Value</u>	<u>Rating</u>	<u>Rating Organization</u>
Investment Pool - Michigan CLASS	\$ 191,976	AAAm	S&P

**Custodial Credit Risk – Investments** – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Fire Board District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State law does not require, and the Fire Board District does not have a policy for investment custodial credit risk. At year end, none of the Fire Board District’s investments were subject to custodial credit risk due to one of the following:

- Investments were part of an insured pool
- Investments were book-entry only in the name of the Fire Board District and were fully insured
- Investments were part of a mutual fund
- Investments were held by an agent in the Fire Board District’s name

**Fair Value Measurements** – The Fire Board District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

**Investments in Entities that Calculate Net Asset Value per Share.** The Fire Board District holds shares in Michigan CLASS whereby the fair value of the investment is measured on a recurring basis using net asset value per share (or its equivalent) of the investment pool as a practical expedient.

At year end, the net asset value of the Fire Board District’s investment in Michigan CLASS was \$191,976. The investment pool has no unfunded commitments, specific redemption frequency or redemption notice period required. The Michigan CLASS investment pool invests in U.S. treasury obligations, federal agency obligations of the U.S. government, high-grade commercial paper (rated 'A-1' or better) collateralized bank deposits, repurchase agreements (collateralized at 102% by Treasuries and agencies), and approved money-market funds. The program seeks to provide safety, liquidity, convenience, and competitive rates or return, and is designed to meet the needs of Michigan public sector investments. It purchases securities that are legally permissible under state statutes and are available for investment by Michigan counties, cities, townships, school districts, authorities, and other public agencies.

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

### NOTE 4: MEMBER CONTRIBUTIONS

The Fire Board District's annual budget is financed, primarily, by contributions from the four (4) participating municipalities/members. The calculation for the allocation of the annual budget, to each of the members, is based on two factors – the number of fire runs and the number of rescue runs. The contributions for fire runs is based on the proportion of each member's number of fire runs compared to the total fire runs for all entities during the four previous fiscal years. The rescue runs contribution is based on the number of rescue runs made for each member for the previous fiscal year multiplied by a rate established by the Fire Board.

The amount of contributions by each member for the fiscal year ended June 30, 2024, follows:

	<u>Contributions for Fire Runs</u>		<u>Contributions for</u>	<u>Total</u>
	<u>Percentage</u>	<u>Amount</u>	<u>Rescue Runs</u>	<u>Contributions</u>
City of St. Louis	31.06%	\$ 82,134	\$ 60,441	\$ 142,575
Bethany Township	19.26%	50,920	12,483	63,403
Jasper Township	24.84%	65,687	14,740	80,427
Pine River Township	<u>24.84%</u>	<u>65,687</u>	<u>10,508</u>	<u>76,195</u>
Total	<u>100.00%</u>	<u>\$ 264,428</u>	<u>\$ 98,172</u>	<u>\$ 362,600</u>

### NOTE 5: CAPITAL ASSETS

Capital assets activity of the Fire Board District's governmental activities for the year ended June 30, 2024 was as follows:

	<u>July 1,</u>			<u>June 30,</u>
	<u>2023</u>	<u>Additions</u>	<u>Retirements</u>	<u>2024</u>
Capital assets not being depreciated:				
Land	\$ 88,784	\$ -	\$ -	\$ 88,784
Rescue acquisition in progress	<u>105,777</u>	<u>-</u>	<u>-</u>	<u>105,777</u>
Total capital assets not being depreciated	<u>194,561</u>	<u>-</u>	<u>-</u>	<u>194,561</u>
Capital assets being depreciated:				
Buildings and improvements	1,179,227	12,590	-	1,191,817
Equipment	437,842	69,390	(58,145)	449,087
Vehicles	<u>873,841</u>	<u>465,439</u>	<u>(170,529)</u>	<u>1,168,751</u>
Total capital assets being depreciated	<u>2,490,910</u>	<u>547,419</u>	<u>(228,674)</u>	<u>2,809,655</u>
Less accumulated depreciation for:				
Buildings and improvements	(218,650)	(29,533)	-	(248,183)
Equipment	(218,230)	(49,377)	58,145	(209,462)
Vehicles	<u>(647,500)</u>	<u>(43,048)</u>	<u>170,529</u>	<u>(520,019)</u>
Total accumulated depreciation	<u>(1,084,380)</u>	<u>(121,958)</u>	<u>228,674</u>	<u>(977,664)</u>
Capital assets being depreciated, net	<u>1,406,530</u>	<u>425,461</u>	<u>-</u>	<u>1,831,991</u>
Governmental activities, capital assets, net	<u>\$ 1,601,091</u>	<u>\$ 425,461</u>	<u>\$ -</u>	<u>\$ 2,026,552</u>

Depreciation, charged to public safety expense, for the year ended June 30, 2024 was \$121,958.

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 6: RISK MANAGEMENT

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The Fire Board District is exposed to various risks of loss related to property loss, torts, theft, damage and destruction of property, errors and omissions, employee injuries (workers compensation) and natural disasters. The Fire Board District manages these risks by obtaining commercial insurance coverage for these types of claims. There have been no settlements that exceeded insurance coverage in the past three fiscal years.

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### NOTE 7: RECONCILIATION OF FUND/GOVERNMENT-WIDE FINANCIAL STATEMENTS

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Following is the explanation of differences between the fund (modified accrual) balance sheet and the government-wide statement of net position.

<b>Fund balance of governmental fund</b>	\$ 600,951
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Net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds.

Capital assets not being depreciated	194,561
Capital assets being depreciated, net	<u>1,831,991</u>
<b>Net position of governmental activities</b>	<u>\$ 2,627,503</u>

Following is the explanation of differences between the fund (modified accrual) statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities.

<b>Change in fund balance of governmental fund</b>	\$ (24,014)
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Change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives and reported as depreciation expense.

Purchases/Construction of capital assets	547,419
Depreciation expense	<u>(121,958)</u>
<b>Change in net position of governmental activities</b>	<u>\$ 401,447</u>



# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### **NOTE 8: MERS 457 PROGRAM**

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Effective November 2021, the Fire Board District agreed to adopt and administer the MERS 457 Deferred Compensation Program provided by the Municipal Employees' Retirement System of Michigan. The Program is made available by authority of Section 457 of the Internal Revenue Code (IRC). All employees are eligible to participate in the Program. Participants are allowed to contribute on a voluntary basis to the Program through payroll deductions. The Fire Board District has placed all assets with a trustee, relinquishing all fiduciary accountability for the assets. Accordingly, the related assets and liabilities of the plan are not reported in the Fire Board District's financial statements.

***REQUIRED SUPPLEMENTARY INFORMATION***

# MID MICHIGAN COMMUNITY FIRE BOARD DISTRICT

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## GENERAL FUND

### BUDGETARY COMPARISON SCHEDULE

Year Ended June 30, 2024

	<u>Budgeted Amounts</u>		<u>Actual</u>	<i>Variances with Final Budget Favorable (Unfavorable)</i>
	<u>Original</u>	<u>Final</u>		<u>(Unfavorable)</u>
<b>Revenues:</b>				
Contributions from participating units	\$ 362,590	\$ 362,590	\$ 362,600	\$ 10
Federal grants	126,641	126,641	151,941	25,300
State grants	-	-	35,714	35,714
Charges for services	-	-	720	720
Interest	6,000	29,600	27,726	(1,874)
Private/foundation grants	35,000	245,405	262,430	17,025
Other revenue	1,000	3,870	3,871	1
Total revenues	<u>531,231</u>	<u>768,106</u>	<u>845,002</u>	<u>76,896</u>
<b>Expenditures:</b>				
Public safety	369,603	390,322	341,597	48,725
Capital outlay	533,175	547,419	547,419	-
Total expenditures	<u>902,778</u>	<u>937,741</u>	<u>889,016</u>	<u>48,725</u>
Excess (deficiency) of revenues over expenditures	(371,547)	(169,635)	(44,014)	125,621
<b>Other financing sources:</b>				
Sale of capital assets	10,000	20,000	20,000	-
Change in fund balance	(361,547)	(149,635)	(24,014)	125,621
Fund balance, beginning of year	<u>624,965</u>	<u>624,965</u>	<u>624,965</u>	<u>-</u>
Fund balance, end of year	<u>\$ 263,418</u>	<u>\$ 475,330</u>	<u>\$ 600,951</u>	<u>\$ 125,621</u>

**ST. LOUIS ITHACA PINE RIVER  
TRANSIT AUTHORITY**

Gratiot County, Michigan

**FINANCIAL STATEMENTS**

June 30, 2024

# **ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY**

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## **TABLE OF CONTENTS**

	PAGE
<b>Independent Auditors' Report</b> .....	1
<b>Management's Discussion and Analysis</b> .....	4
<b>Basic Financial Statements:</b>	
Governmental Fund Balance Sheet/Statement of Net Position .....	8
Governmental Fund Statement of Revenues, Expenditures and Change in Fund Balance/Statement of Activities .....	9
Notes to Financial Statements.....	11
<b>Required Supplementary Information:</b>	
Budgetary Comparison Schedule – General Fund .....	17



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
St. Louis Ithaca Pine River Transit Authority  
St. Louis, Michigan

### Opinions

We have audited the accompanying financial statements of the governmental activities and major fund of St. Louis Ithaca Pine River Transit Authority as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of St. Louis Ithaca Pine River Transit Authority as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of our Financial Statements section of our report. We are required to be independent of St. Louis Ithaca Pine River Transit Authority, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in aggregate, that raise substantial doubt about St. Louis Ithaca Pine River Transit Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is substantial likelihood that individually or in the aggregate, they would influence the judgment made by a reasonable user based on financial statements.

To the Board of Directors of  
St. Louis Ithaca Pine River Transit Authority  
St. Louis, Michigan

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of St. Louis Ithaca Pine River Transit Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about St. Louis Ithaca Pine River Transit Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (pages 4 through 6) and budgetary comparison information (page 17) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Berthiaume & Co.*

Saginaw, Michigan  
October 29, 2024

***MANAGEMENT'S DISCUSSION AND ANALYSIS***



# **ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY**

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## **MANAGEMENT’S DISCUSSION AND ANALYSIS**

June 30, 2024

As management of St. Louis Ithaca Pine River Transit Authority (the “Authority”), we offer readers of the Authority’s financial statements this narrative overview and analysis of the financial activities of the Authority for the fiscal year ended June 30, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the financial statements and the notes to the financial statements.

### **Using this Report:**

This annual report consists of three parts (1) management’s discussion and analysis (this section), (2) the basic financial statements, and (3) required supplementary information. The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements. The basic financial statements include information that presents two different views of the Authority.

- The first column of the financial statements includes information on the Authority’s General Fund under the modified accrual method. These fund financial statements focus on current financial resources and provide a more detailed view about the accountability of the Authority’s sources and uses of funds.
- The adjustments column of the financial statements represents adjustments necessary to convert the fund financial statements to the government-wide financial statements under the full accrual method of accounting.
- The third column presents the Authority’s operations on a full accrual basis, which provides both long- and short-term information about the Authority’s overall financial status. The statement of net position and the statement of activities provide information about the activities of the Authority as a whole and present a longer-term view of the Authority’s finances.

### **THE AUTHORITY AS A WHOLE:**

- The Authority reports net position of \$12,000 for the fiscal year ended June 30, 2024 on a full accrual basis, and a fund balance of \$12,000 on a modified accrual basis of accounting. Since the Authority does not own any assets or have other transactions that would require adjustment for the two accounting treatments, there were no differences between the modified accrual fund statements and the full accrual government-wide statements.
- The Authority’s primary source of revenue is from property taxes. For fiscal year 2024, property taxes revenues, levied on July 1, 2023 for the fiscal year ended June 30, 2024, totaled \$232,407. This represents approximately 99.66 percent of total revenue.
- The Authority maintains a modest fund balance to provide working capital sufficient to pay for administrative operating expenditures of the succeeding year.
- The Authority’s conversion to meet GASB Statement No. 34 standards is reflected in the statement of net position column on page 8 and the statement of activities column on page 9 of this report.

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

## MANAGEMENT'S DISCUSSION AND ANALYSIS

June 30, 2024

The following table shows comparisons of total assets, total liabilities, and total net position in a condensed format for the government-wide net position as of June 30, 2024. Comparative data for June 30, 2023 represents a fifteen-month period and which the Authority's first period of operation.

	<u>June 30,</u>	
	<u>2024</u>	<u>2023</u>
<b>Assets:</b>		
Current assets	\$ 71,642	\$ 57,014
<b>Liabilities:</b>		
Current liabilities	59,642	45,014
<b>Net position:</b>		
Unrestricted	\$ 12,000	\$ 12,000

### Overall Analysis of Financial Position and Change in Net Position:

The Authority will from year to year maintain a small fund balance, sufficient to pay its administrative expenses for the ensuring year. For the fiscal year ended June 30, 2024, the Authority's net position remained unchanged (revenues equaled expense).

### Governmental Activities:

The Authority's current year revenue is reported at \$233,206. In November of 2020, the Authority's tax millage request for 0.96 mills was passed for a term of five years. In the current year, the millage request was reduced to .80 mills, which yielded \$232,407 in property tax revenues for the current year. This represents approximately 99.66 percent of total revenue. Total expenses for the current year are reported at \$233,206. Approximately 95.43 percent of total expense was for transportation services paid to the City of Alma.

The following table shows the comparison of the change in net position in a condensed format for the government-wide statement of activities for the year ended June 30, 2024.

	<u>June 30,</u>	
	<u>2024</u>	<u>2023</u>
<b>Revenues:</b>		
General revenues		
Property taxes	\$ 232,407	\$ 269,749
Investment earnings	799	522
Total revenues	233,206	270,271
<b>Expenses:</b>		
Public works - transportation	233,206	270,271
<b>Change in net position</b>	-	-
Net position, beginning of year	12,000	12,000
Net position, end of year	\$ 12,000	\$ 12,000

# **ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY**

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## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

June 30, 2024

### **THE AUTHORITY'S FUND:**

Presentation of the Authority's General Fund is included on pages 8 and 9 in the first column of the respective statements. The fund column provides detailed information about the General Fund on a modified accrual method, which is a short-term perspective measuring the flow of financial resources, not the Authority's operations on a full accrual basis of accounting, which provides a longer-term measurement of total economic resources. The Authority's only fund is the General Fund, which did not report any change in fund balance during the fiscal year ended June 30, 2024.

### **Overall Analysis of Financial Position and Change in General Fund Fund Balance:**

The General Fund fund balance of \$12,000 as of June 30, 2024 is considered, by management, to be adequate in comparison to the minimum fund balance policy of \$12,000 to \$20,000. The Authority's revenues and expenditures were effectively monitored during the current period through a budget process and the operating results were as expected.

### **Budgetary Highlights:**

The Authority's budget, as originally adopted, projected no change in fund balance (expenditures equal to revenues). During the year, the Authority did not make any budget amendments that changed this projection. The actual results for the fiscal year yielded no change in fund balance.

### **Capital Assets and Debt Administration:**

At June 30, 2024, the Authority had no capital assets.

At June 30, 2024, the Authority had no long-term indebtedness.

### **Economic Factors and Next Year's Budget:**

The Authority has adopted a budget for fiscal year 2024-2025, with an equal amount of revenue and expenditures. In August 2024, the electorate voted and approved a millage rate of 0.96 mills for the authority for years 2026 through 2030.

### **Contacting the Authority's Financial Management:**

This financial report is intended to provide our member units and citizens with a general overview of the Authority's finances and to show accountability for the money it receives. If you have questions about this report or need additional information, contact the City of St. Louis administrative office at 300 N. Mill Street, St. Louis, MI 48880.

***BASIC FINANCIAL STATEMENTS***

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

## GOVERNMENTAL FUND BALANCE SHEET/STATEMENT OF NET POSITION

June 30, 2024

	<u>Governmental Fund</u>	<u>Adjustments (Note 6)</u>	<u>Statement of Net Position</u>
<b>Assets:</b>			
Cash and cash equivalents	\$ 64,035	\$ -	\$ 64,035
Accounts receivable	184	-	184
Prepaid expenditures/expenses	<u>7,423</u>	<u>-</u>	<u>7,423</u>
Total assets	<u>\$ 71,642</u>	<u>-</u>	<u>71,642</u>
<b>Liabilities and Fund Balance:</b>			
<b>Liabilities:</b>			
Accounts payable	<u>\$ 59,642</u>	<u>-</u>	<u>59,642</u>
<b>Fund Balance:</b>			
Nonspendable:			
Prepaid expenditures	7,423	(7,423)	-
Unassigned	<u>4,577</u>	<u>(4,577)</u>	<u>-</u>
Total fund balance	<u>12,000</u>	<u>(12,000)</u>	<u>-</u>
Total liabilities and fund balance	<u>\$ 71,642</u>		
<b>Net position:</b>			
Unrestricted		<u>\$ 12,000</u>	<u>\$ 12,000</u>

The accompanying notes are an integral part of these financial statements.

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

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## GOVERNMENT FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGE IN FUND BALANCE/STATEMENT OF ACTIVITIES

Year Ended June 30, 2024

	<u>Governmental Fund</u>	<u>Adjustments (Note 6)</u>	<u>Statement of Activities</u>
<b>Revenues:</b>			
Property taxes	\$ 232,407	\$ -	\$ 232,407
Interest	<u>799</u>	<u>-</u>	<u>799</u>
Total revenues	<u>233,206</u>	<u>-</u>	<u>233,206</u>
<b>Expenditures/Expenses:</b>			
Public works - transportation	<u>233,206</u>	<u>-</u>	<u>233,206</u>
Change in fund balance/net position	-	-	-
Fund balance/net position, beginning of year	<u>12,000</u>	<u>-</u>	<u>12,000</u>
Fund balance/net position, end of year	<u>\$ 12,000</u>	<u>\$ -</u>	<u>\$ 12,000</u>

*The accompanying notes are an integral part of these financial statements.*

***NOTES TO FINANCIAL STATEMENTS***

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

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The following is a summary of the significant accounting policies used by St. Louis Ithaca Pine River Transit Authority, (the “Authority”):

#### **Reporting Entity:**

The St. Louis Ithaca Pine River Transit Authority was established April 1, 2021, for the purpose of providing public transportation services to the residents and businesses of its incorporating units. The incorporating units of the Transit Authority are the Cities of Ithaca and St. Louis and the Township of Pine River.

In evaluating the Authority as a reporting entity, management has addressed all potential component units (traditionally separate reporting entities) for which the Authority may be financially accountable and, as such, should be included within the Authority’s financial statements. Management has concluded there are no component units to be included in the Authority’s financial statements. Additionally, the Authority is not a component unit of any other reporting entity.

#### **Jointly Governed Organization:**

*Alma SLIPR Transit Joint Administrative Board* – The Alma SLIPR Transit Joint Administrative Board consists of the City Managers of the Cities of Ithaca and St. Louis, the Township Supervisor of Pine River Township, and one member appointed by the Alma City Commission. A member at large is appointed by the other four members. The Board is an oversight committee which meets periodically to review the performance of operations, budget and finance matters related to the agreement and provision of transportation services by the City of Alma to Alma and St. Louis Ithaca Pine River Transit Authority customers.

#### **Accounting and Reporting Principles:**

The Authority follows accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. Accounting and financial reporting pronouncements are promulgated by the Government Accounting Standards Board.

#### **Government-Wide and Fund Financial Statements:**

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) report information of all activities of the Authority. St. Louis Ithaca Pine River Transit Authority is accounted for in one governmental type fund. As permitted by GASB Statement No. 34, the Authority uses an alternative approach reserved for single program governments to present combined government-wide and fund financial statements by using a columnar format that reconciles individual line items of fund financial data to government-wide data in a separate column. Accordingly, this is presented in the Governmental Fund Balance Sheet/Statement of Net Position and the Governmental Fund Statement of Revenues, Expenditures and Change in Fund Balance/Statement of Activities. The Authority’s major fund, the General Fund, is reported in a separate column in the aforementioned financial statements.

#### **Measurement Focus, Basis of Accounting, and Financial Statement Presentation:**

The Authority’s General Fund is budgeted and accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Authority considers revenue to be available if it is collected within 60 days of the end of the current fiscal period. Service contract revenue, if any, meets the availability criterion and is accrued as of year end. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.



# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

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In addition to presenting information for the General Fund on the modified accrual basis (as budgeted), the financial statements present information for the Authority using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The Authority reports the following major governmental fund:

***General Fund*** – The General Fund is the primary operating fund of the Authority. It accounts for all financial resources.

#### **Specific Balances and Transactions:**

***Deposits and Investments*** – Cash and cash equivalents include cash on hand, demand deposits, certificates of deposit and short term investments with a maturity of three months or less when acquired. Investments, if any, are reported at fair value.

***Receivables*** – All receivables are recorded at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible. Uncollectible balances, if any, are immaterial at year end.

***Prepaid Items*** – Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid expenditures in both the government-wide and fund financial statements.

***Capital Assets*** – The Authority currently has no capital assets and does not anticipate acquiring any in the future, and therefore, has not adopted a capitalization policy.

***Long-term Obligations*** – In the government-wide financial statements, long-term debt and other long-term obligations, if any, are reported as liabilities in the statement of net position. The Authority currently has no long-term debt.

***Deferred Outflows/Inflows of Resources*** – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. Unavailable revenue qualifies for reporting in this category and arises only under a modified accrual basis of accounting.

***Net Position Flow Assumption*** – Sometimes the Authority will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

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**Fund Balance Flow Assumption** – Sometimes the Authority will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

**Fund Balance Policies** – In the fund financial statements, fund balance may be presented in five possible categories, each of which identifies the extent to which the Authority is bound to honor constraints on the specific purpose for which amounts can be spent:

*Nonspendable* – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

*Restricted* – Amounts that are legally restricted by outside parties, constitutional provisions or enabling legislation for use for a specific purpose.

*Committed* – Amounts that have been formally set aside by the Authority Board for use for specific purposes. Commitments are made and can be rescinded only via resolution of the Authority Board.

*Assigned* – Amounts that are intended to be used for specific purposes expressed by the Authority Board.

*Unassigned* – Amounts that do not fall into any category above. This is the residual classification for amounts in the General Fund and represents fund balance that has not been restricted, committed, or assigned to specific purposes in the General Fund.

*Minimum Fund Balance* – The Board is committed to maintain a prudent level of financial resources to provide for administrative operating requirements or unpredicted expenditures. A level of \$12,000 to \$20,000 is expected to be maintained according to budget and contract commitments.

**Property Taxes** – The Authority's district includes the geographical boundaries of the City of Ithaca, City St. Louis, and Pine River Township. Property taxes are levied on each July 1<sup>st</sup> on the taxable valuation of property as of the preceding December 31<sup>st</sup>. Taxes are considered delinquent on September 15<sup>th</sup>, at which time penalties and interest are assessed. The Authority's tax millage request was for 0.80 mills. The 2023 taxable valuation for the St. Louis Ithaca Pine River Transit Authority was \$295,887,733.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that may affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

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## NOTES TO FINANCIAL STATEMENTS

June 30, 2024

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### NOTE 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY, CONTINUED

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#### **Budgetary Information**

An operating budget is adopted at the activity level each fiscal year for the General Fund on the modified accrual basis used to reflect actual revenues and expenditures. Budgetary control (the level at which expenditures may not legally exceed appropriations) is exercised at the activity level. Supplemental appropriations that amend the total of any fund and transfers of budget amounts between activity levels require board approval. Unexpended appropriations lapse at year end.

#### **Excess of Expenditures over Appropriations in Budgeted Funds**

P.A. 621 of 1978, as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year, the Authority incurred expenditures that exceeded the final budget by \$959 which was less than 1% of expenditures.

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### NOTE 3: DEPOSITS AND INVESTMENTS

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Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency of instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

#### **Custodial Credit Risk of Bank Deposits:**

Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned. The Authority does not have a deposit policy for custodial credit risk. As of June 30, 2024, the Authority's bank balance was \$66,813, which was covered by federal depository insurance. At year end, the Authority had no investments.

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### NOTE 4: RISK MANAGEMENT

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The Authority may be exposed to various risks of loss related to property loss, torts, theft, damage and destruction of property, errors and omissions, employee injuries (workers compensation) and natural disasters. The Authority manages these risks by obtaining commercial insurance coverage for these types of claims. There have been no settlement claims to date.

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### NOTE 5: RELATED PARTY TRANSACTIONS

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The Authority receives support from the City of St. Louis including accounting service, postage and various costs. The total amount paid for these services for the fiscal year ending June 30, 2024 was \$2,646. There were no outstanding payables at year end.

# **ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY**

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## **NOTES TO FINANCIAL STATEMENTS**

June 30, 2024

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### **NOTE 6: RECONCILIATION OF FUND/GOVERNMENT-WIDE STATEMENTS**

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Since the Authority does not have any long-term assets or liabilities, the only difference between the fund (modified accrual) balance sheet and the government-wide statement of net position is the reclassification of fund equity. Consequently, there were no adjustments between the fund (modified accrual) statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities.

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### **NOTE 7: CONCENTRATION AND ECONOMIC DEPENDENCY**

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Approximately 100 percent of total operating revenues for the year ended June 30, 2024 was from a property tax levied by the Authority. Consequently, the Organization's ability to provide services is dependent upon the continuance of the current tax levy.

***REQUIRED SUPPLEMENTARY INFORMATION***

# ST. LOUIS ITHACA PINE RIVER TRANSIT AUTHORITY

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## GENERAL FUND BUDGETARY COMPARISON SCHEDULE Year Ended June 30, 2024

	<u>Budgeted Amounts</u>		<u>Actual</u>	<i>Variances with Final Budget Favorable (Unfavorable)</i>
	<u>Original</u>	<u>Final</u>		<u>(Unfavorable)</u>
<b>Revenues:</b>				
Property taxes	\$ 232,247	\$ 232,247	\$ 232,407	\$ 160
Interest	-	-	799	799
Total revenues	<u>232,247</u>	<u>232,247</u>	<u>233,206</u>	<u>959</u>
<b>Expenditures:</b>				
Current				
Public works - transportation	<u>232,247</u>	<u>232,247</u>	<u>233,206</u>	<u>(959)</u>
Total expenditures	<u>232,247</u>	<u>232,247</u>	<u>233,206</u>	<u>(959)</u>
Change in fund balance	-	-	-	-
Fund balance, beginning of year	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	-
Fund balance, end of year	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ -</u>



## Energy + REC Transaction – Talking Points

MPPA has pursued, negotiated, and come to terms on a unique, 9-year Energy + Renewable Energy Credit (“REC”) transaction opportunity that will provide valuable renewable power supply to Member participants of this transaction. The following provides the context for the transaction, as well as critical attributes used by MPPA executive staff in recommending that the MPPA Commissioners approve the transaction at the November 13<sup>th</sup>, 2024, MPPA Board Meeting.

### **Background:**

- MPPA has committed over \$1B in renewable power supply over the last 15 years
- Michigan’s Clean and Renewable Energy and Energy Waste Reduction Act (“PA 235”) requires more to be done by increasing the renewable energy requirements to 50% in 2030 and 60% in 2035
- To achieve compliance, MPPA will continue to evaluate new renewable investment and contracting opportunities (primarily solar and wind), recognizing that additional opportunities will need to be executed upon in the future
- It is important to note that through 2035, Municipal utilities have a third option (beyond owning or contracting for renewables) to meet PA 235’s requirements: Procuring MISO market sourced RECs

### **Transaction Approach:**

- MPPA emphasizes taking a risk management approach for power supply procurement, focusing on diversification and layering in multiple, right-sized transactions over time
- To act on these principles, and to take advantage of ability to procure market sourced RECs, MPPA has pursued and is recommending an Energy + REC transaction

### **Transaction Rationale:**

- **Renewable Energy Compliance:** Provides RECs to help meet PA 235 requirements
- **Right Sized / Fit:** Forecasted to meet ~10% of Member’s energy + REC needs
- **Price Certainty:** Achieves price certainty for ~10% of forecasted energy + REC needs
- **Transaction Structure:** Forward procurement of energy (MISO Michigan Hub) paired with RECs from a specific resource is a unique and attractive transaction structure
- **Transaction Timing:** Current energy costs are favorable relative to pricing since the beginning of 2024
- **Term:** 1/1/27 to 12/31/35; ideal timing from regulatory requirement perspective, while also offering power supply portfolio flexibility
- **Portfolio Flexibility:** Provides options for the banking and more optimal use of RECs from PPAs

### **Approval Request:**

- Approve an Energy + REC PPC for MPPA’s transaction.



## **ENERGY SERVICES PROJECT POWER PURCHASE COMMITMENT AUTHORIZATION**

This Power Purchase Commitment Authorization (“Authorization”) is made and entered into as of \_\_\_\_\_, 2024, by and between Michigan Public Power Agency (“MPPA”), a joint agency of the State of Michigan created pursuant to 1976 PA 448, and the City of St. Louis (the “Participant”).

WHEREAS, MPPA is a municipal joint agency established in 1978 to provide a means for Michigan municipal electric utilities to achieve the benefits of economies of scale and diversification in securing power supply and related services for their present and future needs;

WHEREAS, during an open meeting on March 11, 2009, the MPPA Board of Commissioners (“BOC”) created the Energy Services Project (“ESP”) for the purpose of providing a means for full members of MPPA to obtain contracted power supply and market operation services;

WHEREAS, the Participant joined the ESP by approving and executing an Energy Service Agreement (“ESA”) that describes the terms and conditions of power supply transactions, known as Power Purchase Commitments (“PPC”), between the Participant and MPPA;

WHEREAS, this Authorization is a PPC between the Participant and MPPA;

WHEREAS, by executing this Authorization, the Member Authorized Representative (“MAR”) of the Participant is representing that the Participant has received all required approvals from its governing body to enter into this PPC with MPPA; and

WHEREAS, MPPA reviewed the specifications and benefits with the Participant of the structured energy and renewable energy credit transaction further described below.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements herein contained, it is agreed by and between MPPA and the Participant hereto as follows:



**Section 1. Power Purchase Commitment**

Participant is committing to receive and pay for the Participant’s Quantity of the Products as defined within this Authorization. The Products will be derived from an MPPA Energy and Renewable Energy Credit (“REC”) transaction between MPPA and an energy supplier to be selected by MPPA (“Transaction”).

The Energy and RECs provided to Participant under this Authorization are part of a diversified power supply portfolio. The Energy will be used to achieve future-year, price-certain supply percentage targets. The RECs will be used to help meet renewable energy compliance requirements imposed upon Participant by Public Act 235 of 2023, which amended Michigan’s Clean and Renewable Energy and Energy Waste Reduction Act of 2008 (“PA 235”).

**Section 2. Products**

Financially firm Energy.

Unit contingent RECs compliant with PA 235.

**Section 3. Delivery Location**

Energy: MISO Michigan Hub (in the Day Ahead Market)  
RECs: Michigan Renewable Energy Certification System (or any successor system)

**Section 4. Delivery Period**

Energy: Around the Clock (7 x 24)  
RECs: Calendar Year

**Section 5. Term**

If the Authorization becomes effective per Section 10 of this Authorization, the term of the PPC is nine (9) years and will begin on January 1, 2027, through December 31, 2035.

**Section 6. Quantity**

The Participant is allocated the following share of Energy and RECs provided to MPPA under the Transaction:

<b>Energy Quantity (MW)</b>	<b>Annual Average Energy Quantity (MWh)</b>	<b>Average Annual % of Forecasted Load</b>
.40	3,507	10.3%

<b>REC Allocation Percentage</b>	<b>Expected Average Annual REC Quantity</b>	<b>Expected Average Annual % of Forecasted Load</b>
1.5%	3,462	10.1%

**Section 7. Payment**

The Participant will pay MPPA the contract rate in the Transaction for the Participant's Energy and REC Quantity. Over the term of the PPC, the not-to-exceed financial commitment is \$2,056,869.45.

**Section 8. Energy Services Agreement**

This Authorization is subject to the terms and conditions of the ESA between MPPA and Participant. In the event the terms of this Authorization conflict with the terms of the ESA, the terms of the ESA shall control.

**Section 9. Evidence**

Authority of the Participant's MAR to execute this Authorization is evidenced through a Participant resolution adopted by the Participant's governing body or through the meeting minutes of the Participant's governing body where approval was granted to the MAR to execute this Authorization.

**Section 10. Effectiveness**

This Authorization will not become effective until MPPA has executed the Transaction, which execution can only happen after MPPA has received executed power purchase commitment authorizations from all other participating Members of MPPA who have their own respective power purchase commitment with MPPA for their quantity of Energy and RECs supplied pursuant to the Transaction.

\_\_\_\_\_  
Member Authorized Representative

Its: \_\_\_\_\_

By: \_\_\_\_\_

Dated: \_\_\_\_\_



BUSINESS OF THE CITY COUNCIL  
ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 11B  
For the Meeting of November 19, 2024

ITEM TITLE: Resolution to adopt a policy for Subscription Based Information Technology Arrangements (SBITAs) and Leases

SUBMITTED BY: Bobbie Marr, Finance Director

SUMMARY OF EXPLANATION

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The Governmental Accounting Standards Board issued Statements 87(Leases) and 96(Subscription-Based Information Technology Arrangements - SBITAs). GASB 87 was effective 2 years ago and 96 is effective for our 2024 Year End. Smaller entities, like us, are finding these very cumbersome to implement without establishing materiality thresholds. It basically boils down to a lot of year end adjustments for the differences in governmental and full-accrual presentations that are already confusing for the average reader.

Materiality ensures that only significant items are recognized in the financial statements, avoiding unnecessary complexity with minor items. Material items will end up on the balance sheet (similar to debt) and have amortization periods. Immaterial items will be recorded as you have traditionally seen as just expenditures or revenues.

GASB standards allow for judgment in setting materiality thresholds, as each government entity's operational scale and financial context differ. There was a lot of discussion on this subject at the conferences I attended in September/October on what units were using for this implementation and I believe the \$10,000 annually for evaluation and the total present value of payments of \$40,000 over the term of arrangements keeps us consistent with other units our size and complexity.

RESOLUTION 2024-23 provided.

Budgeted? NA  
Budget Amendment needed? NA

G/L Account Code: NA

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Moved by:

Supported by:

**RESOLUTION 2024-23**  
**CITY OF ST LOUIS**  
**Adopting an Accounting Policy Establishing Materiality Considerations in recording SBITAs**  
**-Subscription-Based Information Technology Arrangements (SBITAs) and Leases**

Minutes of the regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 19<sup>th</sup> day of November 2024, at 6:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Member \_\_\_\_\_, and supported by Member \_\_\_\_\_:

**WHEREAS**, in the interest of prudent fiscal management, the City desires to establish a policy regarding the recording of Leases and Subscription-Based Information Technology Arrangements (SBITAs), and

**WHEREAS**, the City wishes to give guidance to staff in order to maintain adequate records of Leases and Subscription-Based Information Technology Arrangements (SBITAs),

**WHEREAS**, the City wishes to define the recording thresholds and valuation of Leases and Subscription-Based Information Technology Arrangements (SBITAs);

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY ADOPTS THE FOLOWING LEASE AND SUBSCRIPTION BASED INFORMATION TECHNOLOGY POLICY WHEN CONSIDERING THE RECORDING OF SUCH TRANSACTIONS:**

**Scope:** The policy for recording all City Leases and SBITAs will be in accordance with those methods established by the Governmental Accounting Standards Board (Statements No. 87 & 96). The purpose of this policy is to establish guidelines for recognizing and reporting Leases and SBITAs in accordance with those guidelines, ensuring that only material Leases and SBITAs are recorded to maintain clarity and relevance in financial reporting.

**Definition of Materiality:** For the purposes of this policy, Leases and SBITAs should be evaluated when annual payments exceed \$10,000, and will be considered material if the total present value of payments over the term of the arrangement exceeds \$40,000.

**Identification and Assessment:** The finance office will identify and evaluate city Leases and SBITAs annually and determine which arrangements meet the materiality threshold.

**Recognition and Measurement:**

- Material SBITAs must be recognized as subscription liabilities and Intangible right-to-use assets in the financial statements.
  - Immaterial SBITAs should be expensed as incurred.
- Material leases must be recognized as lease liabilities and right-to-use lease assets in the financial statements.
  - Immaterial leases should be expensed as incurred.

**RESOLUTION 2024-23**

**CITY OF ST LOUIS**

**Adopting an Accounting Policy Establishing Materiality Considerations in recoding SBITAs -  
Subscription-Based Information Technology Arrangements (SBITAs) and Leases**

- Material leases when the city is the lessor will be recognized as lease receivable and deferred inflows of resources.
  - Immaterial leases when the city is the lessor should be recognized as revenue in the period received.

**Review and Monitoring:**

- The finance office will review the policy annually to ensure it reflects thresholds of materiality and aligns with GASB requirements.
- Adjustments to the materiality thresholds may be made based on the changes in the entity's financial context or external reporting requirements that may be imposed.
- The finance office will suggest overall guideline changes if needed.

**Effective Date:** This policy is retroactively effective as of July 1, 2023.

Leases recorded prior to the effective date of this policy that recorded lease liabilities and right-to-use assets, or lease receivable and deferred inflow of resources, may continue to be amortized on the basis of past practice.

Upon roll call vote, the following voted:

AYE:

NAY:

ABSENT:

Resolution declared adopted this 19<sup>th</sup> day of November 2024.

**CERTIFICATION**

I, Jamie Long, the duly appointed and acting Clerk of the City of St. Louis, hereby certify that the foregoing resolution was adopted by the City Council of the City of St. Louis, County of Gratiot, Michigan, at the regular meeting held on \_\_\_\_\_, 2024, at which meeting a quorum was present by a roll call vote of said members.

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Jamie Long, City Clerk



BUSINESS OF THE CITY COUNCIL  
ST. LOUIS, Michigan  
Agenda Statement

City Hall Use Only  
Item No. 11C  
For the Meeting of November 19, 2024

ITEM TITLE: Resolution to adopt a revenue recognition policy for grants  
SUBMITTED BY: Bobbie Marr, Finance Director

SUMMARY OF EXPLANATION

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I am proposing a change in our revenue recognition policy to extend the period for recognizing grant reimbursements from the standard 60 days after the fiscal year end, as outlined in GASB#33, to 180 days. This adjustment will allow the City to better align its financial reporting of grant revenue receipts.

Most of the grants the City receives operate on a reimbursement basis. After we incur the eligible expenses, we submit reimbursement requests, but sometimes it can take several months for those funds to be processed and received and the timing of year end adjustments/accruals can create a mismatch of revenue to the related expenditures by the need to recognize deferrals.

Most times we are requesting reimbursement the month following when we cut the checks. Sometimes the grant requests can be quarterly. We are receiving funds as quickly as allowed. At year end, we often are just getting the invoices in late August or early September that we must book as payables and recognizing as expenditures at June 30. The actual reimbursement request is often not made on those until October, then there is another lag in timing as the awarding agency goes through their administrative process before we actually get the reimbursement.

Extending the recognition period to 180 days reflects real-world conditions, recognizing that the cash flow of many grants do not follow the 60 day timeline. This policy change would avoid unnecessary deferrals and ensure that we capture all legitimate revenues within the same fiscal year as the related expenditures, which presents a clearer picture of the City's financial position.

RESOLUTION 2024-24 provided.

Budgeted? NA  
Budget Amendment needed? NA

G/L Account Code: NA

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Moved by:

Supported by:

**RESOLUTION 2024-24**  
**CITY OF ST LOUIS**  
**Adopting an Accounting Policy for Revenue Recognition for Grant Reimbursements**

Minutes of the regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 19<sup>th</sup> day of November 2024, at 6:00 PM.

Present:

Absent:

The following preamble and resolution were offered by Member \_\_\_\_\_, and supported by Member \_\_\_\_\_:

**WHEREAS**, the City receives significant funding from federal, state, and local grants to support a variety of municipal projects and services; and

**WHEREAS**, many of these grants operate on a reimbursement basis, wherein the city incurs eligible expenditures and then submits reimbursement requests to the granting agencies; and

**WHEREAS**, under the current accounting practices, those funds reporting on a modified accrual basis will recognize revenue from grant reimbursements if expected to be received within 60 days of the fiscal year end, often resulting in a deferred revenue recognition when the funds are received beyond that timeframe; and

**WHEREAS**, The Governmental Accounting Standards Board (GASB) allows local governments the flexibility to extend the availability period for revenue recognition beyond 60 days to better align with the actual timing of grant reimbursements; and

**WHEREAS**, the City's finance Director recommends extending the revenue recognition period for grant reimbursements to those expected to be received within 180 days after the fiscal year-end to provide a more accurate reflection of the City's financial position and performance; and

**WHEREAS**, this change will improve the accuracy of the City's financial reporting by providing that revenues from grant funded projects are recognized in the same fiscal year as the related expenditures.

**WHEREAS**, in the interest of prudent fiscal management, the City desires to establish a policy regarding the recognition of revenue for grant reimbursements;

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY ADOPTS THE FOLOWING POLICY REGARDING THE REVENUE RECOGNITION OF REIMBURSEMENT BASED GRANTS:**

- Revenue recognition policy for governmental funds financial reporting should extend the period for recognizing revenue from grant reimbursements to those expected to be received within 180 days after fiscal year-end.
- The finance office is directed to implement this policy change for the fiscal year ending 2024 and apply it consistently in future fiscal years.

**RESOLUTION 2024-24**  
**CITY OF ST LOUIS**  
**Adopting an Accounting Policy for Revenue Recognition for Grant Reimbursements**

Upon roll call vote, the following voted:

AYE:

NAY:

ABSENT:

Resolution declared adopted this 19<sup>th</sup> day of November 2024.

**CERTIFICATION**

I, Jamie Long, the duly appointed and acting Clerk of the City of St. Louis, hereby certify that the foregoing resolution was adopted by the City Council of the City of St. Louis, County of Gratiot, Michigan, at the regular meeting held on November 19th, 2024, at which meeting a quorum was present by a roll call vote of said members.

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Jamie Long, City Clerk