

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

Ralph Echtenaw, Mayor

Fares Azzam, Council Member

Liz Upton, Council Member

Bill Leonard, Mayor Pro Tem

Kevin Palmer, Council Member

Agenda

Tuesday December 3, 2024

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Reserved for Public Hearing/Presentations
137 N. Mill Street Demolition.
 - a. Brief Presentation.
 - b. Open Public Hearing.
 - c. Public Comments.
 - d. Close Public Hearing.
 - e. Consider Council Actions.
6. Approval of Minutes:
 - a. Regular Meeting of November 19, 2024.
7. Claims & Accounts.
8. Monthly Board Minutes
9. Audience Recognition

“Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit.”

10. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to Spicer Group for Drinking Water Asset Management.
 - b. Payment to Lazerline for Street & Parking Lot Striping.
 - c. Payment to Val-Matic for 6” Plug Valves for the WWTP.
 - d. Payment to ROWE for Engineering Services for DWSRF Project.
 - e. Payment to ETNA Supply Company for Sensus Logic Annual Hosting Fee.

11. Business of the Council.
 - A. Resolution 2024-25-Establishing Regular Council Meeting Schedule.

12. City Manager’s Report.

13. City Clerk’s Report.

14. Police Chief’s Report.

15. City Council Comments.

16. Public Comments.

17. Adjournment.



STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

WAYNE WORKMAN
ACTING-EXECUTIVE DIRECTOR

February 2, 2015

City of St. Louis
108 West Saginaw Street
St. Louis, MI 48880

Dear Sir or Madam:

I am pleased to inform you that the National Park Service, U.S. Department of the Interior, has listed the St. Louis Downtown Historic District, St. Louis, Gratiot County, in the National Register of Historic Places. The keeper of the national register listed the property on December 3, 2014.

We are delighted this significant property has been recognized through this historic designation. The National Register of Historic Places is the nation's official list of cultural resources worthy of preservation. Nominations of Michigan properties to the National Register are made by the State Historic Preservation Office, Michigan State Housing Development Authority, in accordance with the National Historic Preservation Act of 1966, as amended. Information on the National Register can be found at the National Register's website, www.nps.gov/nr, and on the National Register in Michigan at www.michigan.gov/nrhp. Additional information about related programs of the State Historic Preservation Office can be found at www.michigan.gov/shpo.

While listing in the National Register does not place any legal restrictions on a property, it does allow for consideration in the planning for federal or federally assisted projects, provides eligibility for federal and/or state tax benefits, qualifies properties for federal assistance for historic preservation, when funds are available, serves as a catalyst for economic development, and promotes heritage tourism.

The State Historic Preservation Office helps communities identify and protect their historic resources so that they maintain their unique community identity. The SHPO partners with the Michigan Historic Preservation Network, Michigan's statewide nonprofit historic preservation advocacy organization, to educate citizens, developers, and public officials about the benefits of historic preservation and how to use preservation as an economic benefit tool. The network's website is www.mhpn.org.

I invite you to contact our office with any questions you may have. Questions may be addressed to National Register Coordinator Robert O. Christensen at ChristensenR@michigan.gov or (517) 335-2719.

Thank you for your support in preserving Michigan's unique heritage.

Sincerely,

Brian D. Conway
State Historic Preservation Officer

State Historic Preservation Office

Michigan Library and Historical Center • 702 West Kalamazoo Street • P.O. Box 30740 Lansing, Michigan 48909-8240
michigan.gov/shpo • 517.373.1630 • FAX 517.335.0348 • TTY 800.382.4568

Kurt Giles

From: MacFarlane-Faes, Martha (LEO) <FaesM@michigan.gov>
Sent: Friday, November 15, 2024 4:40 PM
To: shelly.brown@gratiot.org
Cc: Kurt Giles; Josh Leppien
Subject: RE: St Louis Historical District re: Demolition of 137 N. Mill Street, St Louis

Caution! This message was sent from outside your organization.

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Thank you for this information. I also left a message for Mr. Giles. The building is a part of a National Register listed historic district. This designation is honorific and does not, by itself, restrict demolition. If the Land Bank is requesting SHPO input then we will need to have further conversations. The building is a prominent anchor building in your downtown and demolition would impact the overall integrity of your historic district. If you are considering demolition, I would urge you to first consider redevelopment of the property and there are a number of incentives available to assist with this. With a National Register district, developers would be able to access significant tax credits for rehabilitation. More information on these incentives can be found here: <https://www.miplace.org/historic-preservation/programs-and-services/historic-preservation-tax-credits/>

We will likely need to see more information about the condition of the building, efforts to market/rehabilitate the property, and plans for the lot if the building were to be demolished. We have seen many examples of buildings in very poor condition throughout the state go on to be rehabilitated and gain a new serviceable life.

Thank you for your consideration.



Martha L. MacFarlane-Faes
Deputy State Historic Preservation Officer
State Historic Preservation Office
300 N. Washington Square
Lansing, MI 48913
Direct: 517.643.1928
Office Main: 517.335.9840
michigan.gov/shpo

Get the latest news with the [SHPO](#) and [MEDC Community Development](#) newsletters!

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From: Shelly Brown <Shelly.Brown@gratiot.org>
Sent: Wednesday, November 13, 2024 7:23 PM
To: MacFarlane-Faes, Martha (LEO) <FaesM@michigan.gov>
Cc: Kurt Giles <kgiles@stlouismi.com>; Josh Leppien <jleppien@stlouismi.com>
Subject: St Louis Historical District re: Demolition of 137 N. Mill Street, St Louis

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Hi Martha,

Thank you for the telephone call returned this afternoon. Attached are the documents St Louis was able to find. There is a letter approving the historic district and a 79 page document about the buildings in this district.

I did include Kurt Giles, St Louis City Manager (Phone 989-681-4377) on this email. From our conversation about how this could potentially affect the future assistance with removing a building in the district, I believe it would be good for you and Kurt to have a conversation about this to be sure the city is aware of this before demolition of this building. Kurt-Martha's phone number is (517) 643-1928.

If we move forward with demolition, The Michigan State Land Bank Authority had mentioned we would need approval if in a historic district, therefore looking to find out what approval is needed for demolition of 137 N. Mill Street, St Louis locally or at the state level.

Also, in the documents, it mentions a tombstone in the basement. It looks like the date of death was prior to the building being built. There is no knowledge if this is still in the basement as I believe the basement is not safe to go into but that would be more of a question for Kurt. Is there anything we need to do regarding this?

Thank you,

Shelly Brown, Finance Officer

shelly.brown@gratiot.org



**Greater Gratiot
Development, Inc.**

(989) 875-2083 | 136 S. Main St., Ithaca, MI 48847

[Greater Gratiot Development, Inc.](http://www.gratiotdevelopment.com)

Following the Public Hearing, if City Council approves use of the Blight Elimination Program (BEP) Grant for demolition of the 137 N. Mill Street building, there are two suggested City Council actions which are as follows:

Motion by _____ and supported by _____ to approve the use of the \$500,000 State Land Bank Authority BEP Grant for demolition of the former bank building at 137 N. Mill Street.

Motion by _____ and supported by _____ to approve demolition of the building at 137 N. Mill Street which is in the St. Louis Downtown Historic District.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
November 19, 2024

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday November 19, 2024, at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Mayor Pro Tem William R. Leonard, Kevin D. Palmer, Elizabeth A. Upton.

Council Members Absent: None

City Manager: Kurt Giles
Clerk: Jamie Long
Police Chief: Richard Ramereiz

Others in Attendance: Chuck Sandro-Healthy Pine River.

Mayor Echtenaw led the Pledge of Allegiance.

Approval of Agenda.

Moved by Upton, supported by Leonard to approve the agenda for November 19, 2024 with and addition to item number 5-presentation by Chuck Sandro from the Healthy Pine River. All ayes carried the motion.

Addition to Agenda-Presentation by Chuck Sandro-Healthy Pine River.

Chuck Sandro gave a brief presentation regarding the Healthy Pine River. Sandro discussed the group's priorities and projects. Sandro highlighted issues in the Sugar Creek area, with goals to investigate more thoroughly as to the causes of these issues in that area in the future.

City Council Minutes.

Moved by Upton supported by Palmer, to approve the minutes of the Regular Meeting held on November 5, 2024 and the Executive Session of November 5, 2024. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Azzam, supported by Upton, to approve the Claims & Accounts in the amount of \$711,470.01. All ayes carried the motion.

Monthly Reports.

City Council discussed the October 2024 Monthly Reports.

Moved by Upton, supported by Leonard, to receive the October 2024 Monthly Reports and place them on file. All ayes carried the motion.

Audience Recognition.

There were no comments.

Consent Agenda.

Mayor Echinaw requested approval/receipt of Consent Agenda items “a” through “g” as shown below:

- a. Payment to Delta College for Police Academy-Ryan Diamond and Timothy Kirby.
- b. Payment to Fahrner for Spring Paving Project-GSB-88.
- c. Payment to Malley Construction, Inc. for the DWSRF Project.
- d. Payment to OHM for Consultant Construction Engineering Phase Services for the DWSRF Project.
- e. Payment to Rehmann for the purchase of 12 HP Desktops.
- f. Receive and place on file Audit Report for Mid-Michigan Community Fire Control Board 6/30/2024.
- g. Receive and place on file Audit Report for St. Louis Ithaca Pine River Transportation Authority 6/30/2024.

Moved by Palmer, supported by Azzam, to approve Consent Agenda items “a” through “g.” All ayes carried the motion.

Power Purchase Commitment Authorization.

Manager Giles requested members to authorize the Power Purchase Commitment through MPPA.

Discussion was held.

Moved by Azzam, supported by Leonard, to Authorize the Power Purchase Commitment through MPPA. All ayes carried the motion.

Resolution 2024-23 Adopting an Accounting Policy Establishing Materiality Considerations in Recording Subscription-Based Information Technology Arrangements (SBITAs) and Leases.

Minutes of the regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 19th day of November 2024, at 6:00 PM.

Present: Azzam, Leonard, Palmer, Upton, Echinaw

Absent: None

The following preamble and resolution were offered by Member Upton, and supported by Member Palmer:

WHEREAS, in the interest of prudent fiscal management, the City desires to establish a policy regarding the recording of Leases and Subscription-Based Information Technology Arrangements (SBITAs), and

WHEREAS, the City wishes to give guidance to staff in order to maintain adequate records of Leases and Subscription-Based Information Technology Arrangements (SBITAs),

WHEREAS, the City wishes to define the recording thresholds and valuation of Leases and Subscription-Based Information Technology Arrangements (SBITAs);

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY ADOPTS THE FOLOWING LEASE AND SUBSCRITION BASED INFORMATION TECHNOLOGY POLICY WHEN CONSIDERING THE RECORDING OF SUCH TRANSACTIONS:

Scope: The policy for recording all City Leases and SBITAs will be in accordance with those methods established by the Governmental Accounting Standards Board (Statements No. 87 & 96). The purpose of this policy is to establish guidelines for recognizing and reporting Leases and SBITAs in accordance with those guidelines, ensuring that only material Leases and SBITAs are recorded to maintain clarity and relevance in financial reporting.

Definition of Materiality: For the purposes of this policy, Leases and SBITAs should be evaluated when annual payments exceed \$10,000, and will be considered material if the total present value of payments over the term of the arrangement exceeds \$40,000.

Identification and Assessment: The finance office will identify and evaluate city Leases and SBITAs annually and determine which arrangements meet the materiality threshold.

Recognition and Measurement:

- Material SBITAs must be recognized as subscription liabilities and Intangible right-to-use assets in the financial statements.
 - Immaterial SBITAs should be expensed as incurred.
- Material leases must be recognized as lease liabilities and right-to-use lease assets in the financial statements.
 - Immaterial leases should be expensed as incurred.
- Material leases when the city is the lessor will recognized as lease receivable and deferred inflows of resources.
 - Immaterial leases when the city is the lessor should be recognized as revenue in the period received.

Review and Monitoring:

- The finance office will review the policy annually to ensure it reflects thresholds of materiality and aligns with GASB requirements.
- Adjustments to the materiality thresholds may be made based on the changes in the entity's financial context or external reporting requirements that may be imposed.

- The finance office will suggest overall guideline changes if needed.

Effective Date: This policy is retroactively effective as of July 1, 2023.

Leases recorded prior to the effective date of this policy that recorded lease liabilities and right-to-use assets, or lease receivable and deferred inflow of resources, may continue to be amortized on the basis of past practice.

Upon roll call vote, the following voted:

AYE: Upton, Palmer, Azzam, Leonard, Echtenaw

NAY: None

ABSENT: None

Resolution declared adopted this 19th day of November 2024.

Resolution 2024-24 Adopting an Accounting Policy for Revenue Recognition for Grant Reimbursements.

Minutes of the regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 19th day of November 2024, at 6:00 PM.

Present: Azzam, Leonard, Palmer, Upton, Echtenaw

Absent: None

The following preamble and resolution were offered by Member Azzam, and supported by Member Upton:

WHEREAS, the City receives significant funding from federal, state, and local grants to support a variety of municipal projects and services; and

WHEREAS, many of these grants operate on a reimbursement basis, wherein the city incurs eligible expenditures and then submits reimbursement requests to the granting agencies; and

WHEREAS, under the current accounting practices, those funds reporting on a modified accrual basis will recognize revenue from grant reimbursements if expected to be received within 60 days of the fiscal year end, often resulting in a deferred revenue recognition when the funds are received beyond that timeframe; and

WHEREAS, The Governmental Accounting Standards Board (GASB) allows local governments the flexibility to extend the availability period for revenue recognition beyond 60 days to better align with the actual timing of grant reimbursements; and

WHEREAS, the City's finance Director recommends extending the revenue recognition period for grant reimbursements to those expected to be received within 180 days after the fiscal year-end to provide a more accurate reflection of the City's financial position and performance; and

WHEREAS, this change will improve the accuracy of the City's financial reporting by providing that revenues from grant funded projects are recognized in the same fiscal year as the related expenditures.

WHEREAS, in the interest of prudent fiscal management, the City desires to establish a policy regarding the recognition of revenue for grant reimbursements;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY ADOPTS THE FOLOWING POLICY REGARDING THE REVENUE RECOGNITION OF REIMBURSEMENT BASED GRANTS:

- Revenue recognition policy for governmental funds financial reporting should extend the period for recognizing revenue from grant reimbursements to those expected to be received within 180 days after fiscal year-end.
- The finance office is directed to implement this policy change for the fiscal year ending 2024 and apply it consistently in future fiscal years.

Upon roll call vote, the following voted:

AYE: Azzam, Upton, Leonard, Palmer, Echtenaw

NAY: None

ABSENT: None

Resolution declared adopted this 19th day of November 2024.

Appointment of Elsie Burton to the Gratiot Area Chamber of Commerce Board of Directors.

Manager Giles requested members to appoint Elsie Burton to the Gratiot Area Chamber of Commerce Board of Directors.

Discussion was held.

Moved by Azzam, supported by Leonard to appoint Elsie Burton to the Gratiot Area Chamber of Commerce Board of Directors. All ayes carried the motion.

Set Public Hearing to Receive Comments on the 137 Mill Street Demolition.

Manager Giles requested members to set the Public Hearing to Receive Comments on the 137 Mill Street Demolition for December 3, 2024 at 6:00 p.m.

Discussion was held.

Moved by Upton, supported by Palmer, to Public Hearing to Receive Comments on the 137 Mill Street Demolition for December 3, 2024 at 6:00 p.m.

Ayes: Upton, Palmer, Leonard, Echtenaw

Nayes: Azzam

Motion Carried.

City Manager Report.

Nothing to Report

City Clerk Report.

Nothing to report.

Police Chief Report.

Chief Rameriz reported that two full-time officers have been hired. Officer Jon Sazfranski and Officer Scott Clarke, both seasoned officers from Isabella County will be finishing out the year with Isabella County and then will begin their employment at the St. Louis Police Department.

Council Comments.

Member Azzam inquired about placing noise ordinance signs throughout the city. Chief Ramereiz stated that MDOT has certain guidelines that would have to be checked into for signs that will be placed.

Mayor Echtenaw stated that he spoke with representatives from the City of Alma and would like to get a meeting set up to continue the talks about the possible police merger with St. Louis and Alma. Chief Ramereiz will touch base with Chief Overla and see if they are ready to start those discussions again.

Public Comments.

There were none.

Adjournment.

Moved by Leonard, supported by Upton, to adjourn at 7:06 p.m. All ayes carried the motion.

Jamie Long, Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	375.28		
2. ALMA HARDWARE	469.72		
3. AMAZON CAPITAL SERVICES	1,444.51		
4. AUTO VALUE ALMA	182.67		
5. B & C JANITORIAL	245.00		
6. BAKER & TAYLOR INC	238.33		
7. BOLAND'S BEST ONE TIRE BRECKENRIDGE	903.88		
8. CHARTER COMMUNICATIONS	219.97		
9. CHROUCH COMMUNICATIONS, INC.	530.69		
10. CINTAS	69.56		
11. CITY OF ST LOUIS, PAYROLL	153,112.18		
12. CMP DISTRIBUTORS, INC.	2,399.30		
13. CRYSTAL PURE WATER INC.	63.00		
14. DONNA WYMER	300.00		
15. E & S GRAPHICS, INC	1,041.97		
16. ETNA SUPPLY COMPANY	32,690.96		
17. FAMILY FARM & HOME	169.19		
18. FASTENAL COMPANY	64.51		
19. FINAL TOUCH CO	1,102.00		
20. FISHER SCIENTIFIC	411.25		
21. FLEGEL TECH REPAIR CO LLC	24.99		
22. GAMETIME	1,428.33		
23. GRATIOT COUNTY TREASURER	5,237.82		
24. GRATIOT COUNTY	714.85		
25. HENDERSON BROTHERS SERVICES LLC	950.00		
26. INTERNATIONAL CODE COUNCIL, INC	265.30		
27. JANSON EQUIPMENT COMPANY	14.02		
28. LAZER LINES PARKING LOT MAINTENANCE	10,255.55		
29. LEAF CAPITAL FUNDING	423.56		
30. MEDLER ELECTRIC COMPANY	36.16		
31. MICHAEL PARSONS	482.70		
32. MICHIGAN PUBLIC POWER AGENCY	40,276.88		
33. MICHIGAN PUBLIC POWER AGENCY	101,719.75		
34. MICHIGAN TIRE AND WHEEL	311.40		
35. MID MICHIGAN AREA CABLE CONSORTIUM	3,416.47		
36. MYMICHIGAN HEALTH	820.00		
37. OVERDRIVE, INC	725.01		
38. PEOPLELINK, LLC	2,292.93		
39. PITNEY BOWES GLOBAL FINANCIAL	1,449.60		
40. PLUNKETT & COONEY, P.C.	945.00		
41. POWER LINE SUPPLY	543.63		
42. REHMANN TECHNOLOGY SOLUTIONS, LLC.	5,321.75		
43. ROWE PROFESSIONAL SERVICES CO.	17,831.25		
44. SELF SERVE LUMBER COMPANY	24.78		
45. SPECTRUM PRINTERS, INC.	105.00		
46. SPICER GROUP, INC.	59,118.75		
47. THE SEWING ROOM	20.00		
48. U.S. POST OFFICE	4,000.00		
49. USA TRAILER SALES LLC	480.00		
50. VAL-MATIC VALVE & MFG CORP	5,725.82		

11/27/2024 02:01 PM
User: ERIN
DB: St Louis

INVOICE APPROVAL BY VENDOR REPORT FOR CITY OF ST LOUIS
EXP CHECK RUN DATES 12/03/2024 - 12/03/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 0001

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. VERIZON WIRELESS	704.46		
52. VISUAL EDGE IT, INC.	602.92		
TOTAL ALL CLAIMS	462,302.65		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: A - 1 TRUCK PARTS INC				
198-506146	N	REPLACEMENT STROBE LIGHTS- #31	661.443.000.930.000.9031 250.74	250.74
198-506082	N	RED ROCKER SWITCH- #65	661.443.000.930.000.9065 9.90	9.90
198-506104	N	ADAPTER PLUGS- #31	661.443.000.930.000.9031 31.06	31.06
198-506168	N	REPLACEMENT STROBE LIGHTS- #31	661.443.000.930.000.9031 83.58	83.58
TOTAL VENDOR A - 1				375.28
VENDOR NAME: ALMA HARDWARE				
B368577	N	DRAIN CLEANER/GLOVES- WATER DEPT	591.536.000.727.000	23.98
B368709	N	GALV TEE PLUGS/WATER HEATER CONNECTORS/W	591.536.000.930.000	417.78
B368698	N	ADAPTERS/GALV TEE PLUG FOR NEW WATER HEA	591.536.000.930.000	27.96
TOTAL VENDOR ALMA I				469.72
VENDOR NAME: AMAZON CAPITAL SERVICES				
1FQ6-CQPL-FKYV	N	POST IT NOTES/BADGE HOLDERS- CITY HALL	101.265.000.727.000	49.21
1H64-1K7J-F6GH	N	2025 PLANNER- J LONG	101.215.000.727.000	8.95
1CH7-YK1Q-7P6F	N	ADDRESS LABELS- SLPD	205.301.000.727.000	13.50
14J6-R76N-F6TW	N	SCANNER- EM FINANCE	101.253.000.967.000	303.59
149G-3NYM-D1HJ	N	HAND SANITIZER- SLPD	205.301.000.727.000	24.98
1WPP-VL9Y-349W	N	WALL MOUNTED FILE ORGANIZER- SLPD	205.301.000.727.000	32.99
17T7-4WYQ-397Q	N	ALL IN ONE PRINTER- AB FINANCE	101.253.000.967.000	99.00
1N7D-CQWN-473Q	N	CHRISTMAS TREES/GARLAND/SCANNER/TABS/ERA	101.735.000.727.000	105.01
			101.253.000.967.000	399.99
			101.265.000.727.000	16.13
1WY7-JXNT-LPQV	N	PEEL AND SEAL ENVELOPES- SLPD	205.301.000.727.000	12.09
13HF-CNXD-4JJY	N	INK CARTRIDGES/YARD WASTE BAGS/BATTERIES	271.790.000.727.000	289.88
			271.790.000.745.001	20.38
			271.790.000.745.003	38.27
			271.790.000.746.001	10.29
11WL-3KJC-RCXC	N	PERMANENT GLUE RUNNERS- CITY HALL	101.265.000.727.000	20.25
TOTAL VENDOR AMAZON				1,444.51
VENDOR NAME: AUTO VALUE ALMA				
217-835984	N	WIPER BLADES/WASHER FLUID/RV ANTIFREEZE-	661.443.000.727.000	143.54
			101.441.000.727.000	22.29
217-836039	N	CREDIT MEMO- RETURN WHITE PAINT MARKER-	101.441.000.727.000	(22.29)
217-836040	N	PAINT MARKERS- DPW	101.441.000.727.000	17.16
217-835388	N	CABIN AIR FILTER- #31	661.443.000.930.000.9031 21.97	21.97
TOTAL VENDOR AUTO \				182.67
VENDOR NAME: B & C JANITORIAL				
11716	N	MAT & RUG CLEANING- DECEMBER 2024	101.265.000.820.000	245.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: B & C JANITORIAL					
TOTAL VENDOR B & C					245.00
VENDOR NAME: BAKER & TAYLOR INC					
2038691048	N	BOOKS & GIFT FUND BOOKS- LIBRARY	271.790.000.745.001	54.08	70.28
			271.790.000.746.001	16.20	
2038676511	N	BOOKS & MEMORIAL FUND BOOKS- LIBRARY	271.790.000.745.001	93.75	168.05
			271.790.000.746.001	74.30	
TOTAL VENDOR BAKER					238.33
VENDOR NAME: BOLANDS BEST ONE TIRE BRECKENRIDGE					
4070026089	N	TIRE-DISMOUNT/MOUNT/BALANCE/DISPOSAL FEE	661.443.000.930.000.9020		903.88
					903.88
TOTAL VENDOR BOLANI					903.88
VENDOR NAME: CHARTER COMMUNICATIONS					
005023501111424	N	INTERNET SVS- ELEC DEPT- 701 WOODSIDE DR	582.582.000.850.000	89.99	89.99
005249301110724	N	INTERNET SERVICES- CITY HALL- 11/11/24-1	101.265.000.850.000	129.98	129.98
TOTAL VENDOR CHARTER					219.97
VENDOR NAME: CHROUCH COMMUNICATIONS, INC.					
12704100	N	INSTALLATION OF RADIO- #28	661.901.000.977.000	530.69	530.69
TOTAL VENDOR CHROUCH					530.69
VENDOR NAME: CINTAS					
4212338694	N	SHOP TOWELS/SANIS SCREEN SERVICE/PAPER T	582.582.000.727.000	69.56	69.56
TOTAL VENDOR CINTAS					69.56
VENDOR NAME: CMP DISTRIBUTORS, INC.					
018101	N	HOLSTERS FOR NEW DUTY PISTOLS- SLPD	205.301.000.967.000	2,399.30	2,399.30
TOTAL VENDOR CMP D:					2,399.30
VENDOR NAME: CRYSTAL PURE WATER INC.					
16480	N	BOTTLED WATER- CITY HALL	101.265.000.727.000	63.00	63.00
TOTAL VENDOR CRYSTAL					63.00
VENDOR NAME: DONNA WYMER					
11212024	N	COMM ROOM RENTAL DEP RETURN- 11/16/24-	C 101.000.000.202.265	300.00	300.00
TOTAL VENDOR DONNA					300.00
VENDOR NAME: E & S GRAPHICS, INC					
85613	N	#10 PAYMENT ENVELOPES/#10 LOGO ENVELOPES	591.536.000.727.000	214.00	856.00
			590.538.000.727.000	214.00	
			582.582.000.727.000	214.00	
			596.528.000.727.000	214.00	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: E & S GRAPHICS, INC				
85603	N	VINYL BANNER FOR LIGHTED CHRISTMAS PARAD	101.735.000.727.000.0002 185.97	185.97
TOTAL VENDOR E & S				1,041.97
VENDOR NAME: ETNA SUPPLY COMPANY				
S105981717.002	N	THREAD SEAL TAPE- WATER DEPT	591.536.000.727.000	15.96
S104347441.009	N	SENSUS ANN RNI HOSTING FEE/ANALYTICS HOS	591.536.000.850.000 582.582.000.850.000	16,337.50 16,337.50
TOTAL VENDOR ETNA S				32,690.96
VENDOR NAME: FAMILY FARM & HOME				
024316/5	N	METAL SHELVING UNIT FOR MOUNTING NEW WAT	591.536.000.727.000	69.99
024329/5	N	TUBE STRAP/ MOUSE BAIT- WATER DEPT	591.536.000.727.000	14.98
024325/5	N	COUPLER/ADAPTER/HOSE/CLAMPS- CHLORIDE TA	101.441.000.727.000	28.35
024326/5	N	PLASTIC SCOOPS/5 GAL BUCKETS/BUCKET LIDS	101.265.000.727.000 271.790.000.727.000 101.441.000.727.000	25.94 21.45 8.48
TOTAL VENDOR FAMILI				169.19
VENDOR NAME: FASTENAL COMPANY				
MIMTP136198	N	INDUSTRIAL WIPES- WATER DEPT	591.536.000.727.000	64.51
TOTAL VENDOR FASTEN				64.51
VENDOR NAME: FINAL TOUCH CO				
STL-#574B	N	CLEANING CITY BLDG- 11/12/24 & 11/15/24	101.265.000.820.000	556.00
STL-#575B	N	CLEANING CITY BLDG- 11/19/24 & 11/22/24/	101.265.000.820.000	546.00
TOTAL VENDOR FINAL				1,102.00
VENDOR NAME: FISHER SCIENTIFIC				
7089195	N	FILTER FOR DQ3 WATER SYSTEM- WWTP	590.537.000.727.000	411.25
TOTAL VENDOR FISHEI				411.25
VENDOR NAME: FLEGEL TECH REPAIR CO LLC				
STLMIOE7453	N	UNIVERSAL USB PORT HUB- E MAYLE	101.265.000.727.000	24.99
TOTAL VENDOR FLEGEI				24.99
VENDOR NAME: GAMETIME				
PJI-0254255	N	PLAYGROUND EQUIPMENT PARTS- LEPPHEN PARK	101.770.000.930.000	1,428.33
TOTAL VENDOR GAMETI				1,428.33
VENDOR NAME: GRATIOT COUNTY				
00010824	N	CONTRACTUAL BUILDING PERMIT SVS- 8/1/24-	101.371.000.804.000	714.85
TOTAL VENDOR GRATIOT				714.85
VENDOR NAME: GRATIOT COUNTY TREASURER				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GRATIOT COUNTY TREASURER					
10142024	N	2024 SPECIAL DRAIN ASSESSMENT- LOCAL & M	202.463.000.819.000	5,077.55	5,237.82
			203.463.000.819.000	160.27	
TOTAL VENDOR GRATIOT					5,237.82
VENDOR NAME: HENDERSON BROTHERS SERVICES LLC					
11182024	N	RUSTPROOFING 2024 FORD SUPER DUTY F250 S	661.901.000.977.000	950.00	950.00
TOTAL VENDOR HENDERSON					950.00
VENDOR NAME: INTERNATIONAL CODE COUNCIL, INC					
1001976901	N	CODE ENFORCEMENT TRAINING BOOKS-D FOSTER	101.371.000.832.002	265.30	265.30
TOTAL VENDOR INTERNATIONAL					265.30
VENDOR NAME: JANSON EQUIPMENT COMPANY					
P66034	N	ENGINE OIL/ANTI FREEZE-COOLANT- #30	661.443.000.930.000.9030	14.02	14.02
TOTAL VENDOR JANSON					14.02
VENDOR NAME: LAZER LINES PARKING LOT MAINTENANCE					
8170	N	PAVEMENT/CURB PAINTING- CITY HALL/LIBRAR	101.265.000.801.000	650.00	10,255.55
			271.790.000.801.000	150.00	
			202.463.000.801.000	9,455.55	
TOTAL VENDOR LAZER					10,255.55
VENDOR NAME: LEAF CAPITAL FUNDING					
17462936	N	COPIER LEASE- CITY HALL- PRINCIPAL & INT	101.906.000.992.000	300.66	321.37
			101.906.000.993.001	20.71	
17451829	N	COPIER LEASE- SLPD- PRINCIPAL & INTEREST	205.906.000.992.000	81.92	102.19
			205.906.000.993.001	20.27	
TOTAL VENDOR LEAF CAPITAL					423.56
VENDOR NAME: MEDLER ELECTRIC COMPANY					
S5462151.001	N	CHRISTMAS LIGHT REPLACEMENT OUTLETS- ELE	582.582.000.727.000.0001	36.16	36.16
TOTAL VENDOR MEDLER					36.16
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
STLO20241119	N	ENERGY SERVICES PROJECT	582.582.000.921.000	40,276.88	40,276.88
STLO20241112	N	ENERGY SERVICES PROJECT	582.582.000.921.000	101,719.75	101,719.75
TOTAL VENDOR MICHIGAN					141,996.63
VENDOR NAME: MICHIGAN TIRE AND WHEEL					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN TIRE AND WHEEL				
145956	N	OIL CHANGE/LABOR- #23	661.443.000.930.000.9023 66.45	66.45
146294	N	MUFFLER/EXHAUST REPAIRS- #21	661.443.000.930.000.9021 244.95	244.95
TOTAL VENDOR MICHIGAN TIRE AND WHEEL				311.40
VENDOR NAME: MID MICHIGAN AREA CABLE CONSORTIUM				
2024 3RD QTR- #120	N	3RD QUARTER FRANCHISE FEES- JULY-SEPT 20	101.265.000.477.000 3,416.47	3,416.47
TOTAL VENDOR MID MICHIGAN AREA CABLE CONSORTIUM				3,416.47
VENDOR NAME: MIKE PARSONS				
11132024	N	MMEA CONF REIM- REGISTRATION/MEALS/MILEAGE	582.582.000.832.002 245.00 582.582.000.832.001 237.70	482.70
TOTAL VENDOR MIKE PARSONS				482.70
VENDOR NAME: MYMICHIGAN HEALTH				
11012024	N	PRE EMPLOYMENT PHYSICALS/DRUG SCREENINGS	591.536.000.710.020 50.00 101.441.000.710.020 80.00 205.301.000.710.020 130.00 582.582.000.710.020 25.00 101.265.000.710.020 260.00 101.441.000.710.020 50.00 205.301.000.710.020 25.00 101.265.000.710.020 50.00 590.537.000.710.020 50.00 582.582.000.710.020 100.00	820.00
TOTAL VENDOR MYMICHIGAN HEALTH				820.00
VENDOR NAME: OVERDRIVE, INC				
01856CO24356683	N	EBOOKS & DIGITAL AUDIOBOOKS- LIBRARY	271.790.000.745.004 664.04	664.04
01856DA24363460	N	EBOOK- LIBRARY	271.790.000.745.004 17.99	17.99
01856DA24360666	N	EBOOKS- LIBRARY	271.790.000.745.004 42.98	42.98
TOTAL VENDOR OVERDRIVE, INC				725.01
VENDOR NAME: PEOPLELINK, LLC				
4000007097	N	CONTRACTED SVS- WEEK ENDING 11/17/2024	101.567.000.804.000 131.40 596.528.000.804.000 718.32	849.72
4000006274	N	CONTRACTED SVS- WEEK ENDING 11/10/2024	596.528.000.804.000 1,443.21	1,443.21
TOTAL VENDOR PEOPLELINK, LLC				2,292.93
VENDOR NAME: PITNEY BOWES GLOBAL FINANCIAL				
3319927796	N	POSTAGE METER/FOLDER LEASE- 9/26/24-12/2	101.906.000.992.000 1,387.74 101.906.000.993.001 61.86	1,449.60

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: PITNEY BOWES GLOBAL FINANCIAL				
TOTAL VENDOR PITNE				1,449.60
VENDOR NAME: PLUNKETT & COONEY				
10929310	N	ATTORNEY FEES- SLPD	205.301.000.802.000	402.50
10930983	N	ATTORNEY FEES- IBEW GRIEVANCE	582.582.000.802.000	542.50
TOTAL VENDOR PLUNKE				945.00
VENDOR NAME: POWER LINE SUPPLY				
56857994	N	BR DANNER QUARRY BOOTS- J RUGENSTEIN	582.582.000.780.000	240.98
56887654	N	TESTING GLOVES/TESTING SLEEVES/ELECTRICI	582.582.000.727.000	302.65
TOTAL VENDOR POWER				543.63
VENDOR NAME: REHMANN TECHNOLOGY SOLUTIONS				
MS143083	N	FRAMEWORK SUPPORT & MONITORING- NOV 2024	101.265.000.850.000	757.06
			205.301.000.850.000	757.06
			582.582.000.850.000	1,238.83
			590.537.000.850.000	596.47
			591.536.000.850.000	1,238.83
PS143265	N	NEW USER DESKTOP SET UP- E BURTON	101.728.000.850.000	733.50
TOTAL VENDOR REHMAN				5,321.75
VENDOR NAME: ROWE PROFESSIONAL				
0115932	N	DWSRF- PROF SVS FOR 9/1/24-10/31/24	456.901.000.801.000.0060	17,831.25
			17,831.25	
TOTAL VENDOR ROWE I				17,831.25
VENDOR NAME: SELF SERVE LUMBER COMPANY				
SSL-1201-148052	N	CONNECTOR/EXT CORD- WATER DEPT WATER HEA	591.536.000.930.000	24.78
TOTAL VENDOR SELF S				24.78
VENDOR NAME: SPECTRUM PRINTERS				
83666	N	VOTE TEST DECK- 11/5/24 ELECTION	101.262.000.727.000	105.00
TOTAL VENDOR SPECTH				105.00
VENDOR NAME: SPICER GROUP, INC.				
233733	N	DWAM- SVS RENDERED 10/1-10/26/2024	591.536.000.801.000.0074	38,513.25
			38,513.25	
253525	N	DWAM- SVS RENDERED 6/30/24-9/30/2024	591.536.000.801.000.0074	20,138.00
			20,138.00	
233739	N	GIS UPDATES- FY 2024/2025- SVS RENDERED	590.538.000.801.000	467.50
TOTAL VENDOR SPICEH				59,118.75
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST				
343	N	GROSS WAGES & BENEFITS- PERIOD ENDING 11	101.000.000.007.000	153,112.18
TOTAL VENDOR ST. LC				153,112.18
VENDOR NAME: THE SEWING ROOM				
21782	N	4 PATCHES SEWN ON SHIRTS- D FOSTER	101.371.000.710.020	20.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: THE SEWING ROOM					
TOTAL VENDOR THE SE					20.00
VENDOR NAME: U.S. POST OFFICE					
11212024	N	POSTAGE	582.582.000.729.000	1,320.00	4,000.00
			590.537.000.729.000	1,000.00	
			591.536.000.729.000	1,000.00	
			596.528.000.729.000	680.00	
TOTAL VENDOR U.S. I					4,000.00
VENDOR NAME: USA TRAILER SALES LLC					
89471.00	N	REPAIRS TO ET7- HARNESS EXT/HARNESS TD	2 661.443.000.930.000	360.00	480.00
			661.443.000.930.000	120.00	
TOTAL VENDOR USA TR					480.00
VENDOR NAME: VAL-MATIC VALVE & MFG CORP					
514886	N	6" PLUG VALVES W/ EPOXY COATING- WWTP	590.537.000.930.000	5,725.82	5,725.82
TOTAL VENDOR VAL-M					5,725.82
VENDOR NAME: VERIZON WIRELESS					
9978382795	N	IPAD DATA PLAN- 10/11/24-11/10/24	590.538.000.850.000	123.62	292.75
			591.536.000.850.000	45.53	
			582.582.000.850.000	104.09	
			101.371.000.850.000	19.51	
9978881446	N	CELL PHONE CHARGES- SLPD/ELECTRIC/CITY M	205.301.000.850.000	305.51	411.71
			582.582.000.850.000	53.10	
			101.172.000.850.000	53.10	
TOTAL VENDOR VERIZO					704.46
VENDOR NAME: VISUAL EDGE IT, INC.					
24AR2234768	N	COPIER SERVICE CONTRACT- CITY HALL- 11/2	101.265.000.820.000	602.92	602.92
TOTAL VENDOR VISUAL					602.92
GRAND TOTAL:					462,302.65

Deciphering Account Coding

Account Number String = XXX-XXX-XXX-XXX-XXX-XXXX

The first 3 digits of the account codes tell you what fund and then the next 6 digits indicate cost activity categories being coded to. Any remaining digits point off more specific line item details and specific grant or project coding

Code	Fund	Cost Category/Activity
101.101.000	General Fund	Legislative/Council
101.172.000	General Fund	Executive/Manager
101.215.000	General Fund	Clerk
101.247.000	General Fund	Board of Review
101.253.000	General Fund	Finance
101.257.000	General Fund	Assessing
101.262.000	General Fund	Elections
101.265.000	General Fund	City Hall/General Government
101.266.000	General Fund	Attorney
101.371.000	General Fund	Building/Code Enforcement
101.441.000	General Fund	Public Works
101.567.000	General Fund	Cemetery
101.701.000	General Fund	Planning
101.728.000	General Fund	Economic & Community Dev
101.729.000	General Fund	Industrial Park
101.732.000	General Fund	Blight Removal
101.735.000	General Fund	Community Promotion
101.758.000	General Fund	Pool
101.770.000	General Fund	Parks Maintenance
101.901.265	General Fund	Capital Outlay - City Hall
101.901.441	General Fund	Capital Outlay - Public Works
101.901.567	General Fund	Capital Outlay - Cemetery
101.901.758	General Fund	Capital Outlay - Pool
101.901.770	General Fund	Capital Outlay - Parks
101.906.000	General Fund	Debt Service
101.966.000	General Fund	Transfers Out
202.444.000	Major Streets	Sidewalk Maint
202.463.000	Major Streets	Routine Maint- Streets
202.473.000	Major Streets	Routine Maint - Bridges
202.474.000	Major Streets	Traffic Service - Maint
202.478.000	Major Streets	Winter Maint
202.480.487	Major Streets	MDOT Surface maint
202.480.488	Major Streets	MDOT Sweeping & Flushing
202.480.490	Major Streets	MDOT Trees & Shrubs
202.480.491	Major Streets	MDOT Drain & Ditches
202.480.494	Major Streets	MDOT Traffic Signals
202.480.497	Major Streets	MDOT Winter Maint
202.580.000	Major Streets	Admin/Engineering
202.901.444	Major Streets	Capital Improvements - Sidewalks
202.901.463	Major Streets	Capital Improvements - Streets
202.901.473	Major Streets	Capital Improvements - Bridges
202.966.000	Major Streets	Transfers Out
203.444.000	Local Streets	Sidewalk Maint
203.463.000	Local Streets	Routine Maint - Streets
203.474.000	Local Streets	Traffic Service - Maint

Code	Fund	Cost Category/Activity
203.478.000	Local Streets	Winter Maint
203.580.000	Local Streets	Admin/Engineering
203.901.444	Local Streets	Capital Improvements - Sidewalks
203.901.463	Local Streets	Capital Improvements - Streets
205.301.000	Public Safety	Police
205.336.000	Public Safety	Fire
205.901.301	Public Safety	Capital Outlay - Police
205.906.000	Public Safety	Debt Service
205.966.000	Public Safety	Transfers Out
248.728.000	Downtown Development	Operations
248.728.111	Downtown Development	Building Operations 111 Mill
248.906.000	Downtown Development	Debt Service
248.966.000	Downtown Development	Transfers Out
271.790.000	Library	Operations
271.901.790	Library	Capital Outlay - Library
271.966.000	Library	Transfers Out
431.966.000	Water Supply Replacement	Transfers Out
432.901.000	EPA-Water Supply Construction	Capital Improvements - Water
445.966.000	Public Improvement Fund	Transfers Out
455.901.000	Construction - W/S Bonds	Capital Improvements - Water
456.901.000	DWSRF Water Improvements	Capital Improvements - Water
582.582.000	Electric Fund	Electric Operations
582.901.000	Electric Fund	Capital Expenses/Projects
582.906.000	Electric Fund	Debt Service
582.966.000	Electric Fund	Transfers Out
590.537.000	Sewer	Sewer Plant Operations
590.538.000	Sewer	Sewer Main Maintenance
590.538.890	Sewer	Sewer Prison/Bar Screen Maint
590.538.891	Sewer	Sewer Pine River Maint
590.538.892	Sewer	Sewer Bethany Maint
590.901.000	Sewer	Capital Expenses/Projects
590.906.000	Sewer	Debt Service
590.966.000	Sewer	Transfers Out
591.536.000	Water	Water Operations/Maint
591.536.899	Water	Outside City Connection Projects
591.901.000	Water	Capital Expenses/Projects
591.906.000	Water	Debt Service
591.966.000	Water	Transfers Out
596.528.000	Solid Waste Fund	Operations
596.966.000	Solid Waste Fund	Transfers Out
661.443.000	Motor Pool	Operations
661.901.000	Motor Pool	Capital Expenses
662.301.000	Police Motor Pool	Operations
662.901.301	Police Motor Pool	Capital Expenses
715.000.000	Gratiot Downtown Art Banner	Operations
775.000.000	Michigan Public Power Rate Payers	Operations

MINUTES OF THE BOARDS AND COMMISSIONS

Board of Review (Meets March, July, & Dec)

Enclosed
Not Available
Did Not Meet

Library Board of Trustees (Meets every other Month)

Enclosed
Not Available
Did Not Meet

Cemetery Committee (Meets as Called)

Enclosed
Not Available
Did Not Meet

Middle of the Mitten (Meets Monthly)

Enclosed
Not Available
Did Not Meet

Downtown Development Authority (Meets quarterly)

Enclosed
Not Available
Did Not Meet

Mid-Mich Comm. Fire Board (Meets Feb, May, Aug, Nov)

Enclosed
Not Available
Did Not Meet

GIS Authority (Meets Quarterly)

Enclosed
Not Available
Did Not Meet

Mid-Mich. Area Cable Consortium (Meets monthly)

Enclosed
Not Available
Did Not Meet

Gratiot Area Water Authority (Meets Every Other Month)

Enclosed
Not Available
Did Not Meet

Parks & Recreation Commission (Meets Jan,Mar, May, July, Sept, Nov)

Enclosed
Not Available
Did Not Meet

Gratiot County Central Dispatch Authority (Meets Monthly)

Enclosed
Not Available
Did Not Meet

Planning Commision

Enclosed
Not Available
Did Not Meet

Historical Society (Meets Monthly)

Enclosed
Not Available
Did Not Meet

St. Louis Ithaca Pine River Transit Authority (Meets Annuall

Enclosed
Not Available
Did Not Meet

Housing Commission (Meets Monthly)

Enclosed
Not Available
Did Not Meet

Zoning Board of Appeals (Meets as Called)

Enclosed
Not Available
Did Not Meet

City of St. Louis Downtown Development Authority [DRAFT]

Minutes of Regular Meeting: November 7, 2024

Present: Bailey, Saurman, Giles, Nannan

Absent/Excused: Peterman, Lewis, Eilts, Coty, Minor

DDA Staff: Leppien, Burton

No quorum, the meeting will be informational only and no business will be conducted.

Informational Meeting called to order by Giles at 12:17 p.m.

Minutes and Quarterly Report of the meeting of July 25, 2024 were reviewed. The Minutes and Quarterly Report for July 25, 2024 and November 7, 2024 will be reviewed for approval at the next meeting.

Financial statement presented through October 31, 2024. Financial statement will be reviewed for approval and placement on file at the next meeting.

Quarterly DDA Staff report. Leppien presented the report (attached) which includes:

- Projects/Available Properties/Business Attraction
- Streetscape Improvements/Maintenance/Signage
- Promotion/Advertising/Events

DDA Façade Grant Program

- River Rock – in the application process for rear façade

- Potential grants in the future: Subway, 4Seasons Gym, MAC-TV, Peters Hardware, Jim's Barber Shop

Planning for 2024/2025 – Board reviewed some items that have come up in recent meetings:

Plan for picnic table placed on a slab between Jim's Barber Shop and St. Louis Optics is in process. Leppien will get an estimate.

Black metal benches on M-46 (nine of them) need restoration. St. Louis DPW got an estimate to have them sandblasted and powder coated of \$11,178. Leppien will search for vendors or replacement options.

Suggestion to look at other potential sites for benches, in particular where Dial-a-Ride has their pickup spots. Possibly one by Huntington Bank.

Suggestion to place directional signs sign in St. Louis pointing to the historic downtown. A directional sign for the post office was also mentioned.

Leppien will search for vendors to paint the fire hydrants throughout downtown.

Informational Meeting adjourned at 1:05 PM

**NEXT MEETING DATE IS
THURSDAY, **JANUARY 23, 2025**
AT 12:15 PM IN COUNCIL CHAMBERS IN ST. LOUIS CITY HALL**

Minutes November 19, 2024

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:00 pm

Minutes: Minutes of the September 17, 2024 meeting were reviewed, a motion was made by Cheryl Lombard to approve the minutes as presented, the motion was supported by Sue, Vibber the motion passed.

Public Comment: None

Reports

Librarian's Report: Jessica and the library staff attended the White Pine Library Co-op annual meeting on October 2. The Friends of the Library held their October book sale and membership drive. The library will host a Christmas Open House event on Thursday, December 5 from 3:00 to 5:00 pm. Jessica put in a request to Michigan Department of Health and Human Services for two high capacity air purifiers and

replacement filters which the library received in mid-October. A wasp hive in the ceiling of the library furnace room was successfully exterminated.

Financial report: Following a review of the financial report a motion was made by Sue Vibber to accept the minutes as presented and the motion was supported by Cheryl Lombard; motion passed.

Statistical report: Upon review the only remarkable statistic was the wi-fi usage increase from 621 users in September to 1,100 in October.

Old Business

Jessica presented the options for proceeding with the library expansion project and discussed the pros and cons of consulting architectural or engineering firms in order to best serve the patrons. There was discussion of the “Library of Things” list of potential items for the library to loan; along with the issues of storage and liability.

New Business

The library received a letter from the White Pine Library Co-op recognizing Jessica for her participation on their Board of Trustees. Due to a recommendation from St Louis Police Chief Ramirez the library is considering the purchase of security cameras for the interior of the building as well as exterior cameras in areas that have been problematic in the past. Purchase is pending upon approval by the city council.

Announcements:

Adjournment: Meeting was adjourned at 6:08.

Minutes respectfully submitted

Mary Reed, President

Holly Brannan-Harris, Secretary

**Mid-Michigan Area Cable
Consortium Meeting Minutes**

October 10th, 2024

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:04 PM with Carey Hammel, Darcy Orlik, Diane Lyon, Kim Smith and Justin Cavanaugh in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Diane Lyon and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Approval of the minutes from the August 8th, 2024 board meeting:

A motion was made to approve the board meeting minutes with date corrections by Diane Lyon and supported by Justin Cavanaugh.

Ayes: All

Nays: None

Motion Passed

Treasurers Report: Kim Smith presented the Treasurer's report.

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Justin Cavanaugh and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Correspondence:

Complaint Communications: None

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report.

Director Report: Carey Hammel presented the Director's report.

Public Comment: Kim Smith opened public comment at 3:18pm – no public was present, Kim Smith closed public comment at 3:19pm.

New Business:

a. ByLaw/Handbook Change Discussion: The board discussed potential ByLaw & Employee Handbook changes like adding an investment policy, capitalization policy and some changes to PTO and drug policy in the Handbook.

Old Business: None

Other Business: The board discussed dates for the November 2024 Meeting and tentatively settled on Tuesday November 19th.

Adjourn: With no further business before the board a motion to adjourn was made by Justin Cavanaugh and supported by Darcy Orlik. All Ayes and the motion passed and the meeting was adjourned at 3:50pm.

A Regular Meeting of the Mid-Michigan Community Fire Board, held at the St. Louis Area Fire Department – Meeting Room, was called to order by Chairman Kevin Beeson at 5:30p.m., on Tuesday, November 12, 2024.

Members Present: Chairman Kevin Beeson Vice-Chair Kurt Giles, Carmen Bajena, Greg Mikek,
Bobbie Marr

Members Absent: None

Fire Chief: Bill Coty

Others in Attendance: Ralph Echtenaw, Ferris Azzam

Minutes.

Moved by Member Giles, supported by Member Mikek, to approve the minutes of the August 13, 2024 meeting (with noted changes to time and attendance) and the October 14, 2024 special meeting. All ayes carried the motion.

Public Comment.

None.

Claims and Accounts.

The Fire Board reviewed the Claims & Accounts.

Moved by Member Giles, supported by Member Bajena, to approve the Claims & Accounts for August 1, 2024 to October 31, 2024 in the amount of \$93,638.37. All ayes carried the motion.

Financial Statements.

The Fire Board reviewed and discussed the Financial Statements of October 31, 2024 and placed on file.

Fire Chief's Report.

The Fire Chief's Report was reviewed, discussed, and placed on file.

Update on Truck Incident loss/recovery

Currently not much to report. Still trying to establish what is salvageable and whether its cheaper to fix it or buy a new one.

Other Business.

Audited Financial Statements 6/30/2024

Were received in the mail today. Member Marr reviewed report briefly. The auditor's issued a "clean" opinion and had no noteworthy exceptions or recommendations to report. Received and placed on file.

Public and Other Comment.

None

The meeting was adjourned at 6:15p.m.

Bobbie J Marr, Secretary

Wednesday October 9, 2024
St. Louis, MI

A regular meeting of the St. Louis Planning Commission was called to order by Chairman Dan Doepker at 5:30 P.M.

Present: Doepker, Giles, D. Kelley, S. Kelly, Messer, Echtinaw, Palmer, Whitford

Absent: Horvat

Also Present: Jake Gregory-Hope House, Chief Richard Ramereiz-SLPD, Gratiot County Prosecuting Attorney-Laura Bever.

Others in Attendance:

Jim Kelly, Lyle McCoon, Nathan Workman, Kelly Braman, Stephanie & Frank Davis, Paul & Sandy Capen, Dan Mandy, Bill Leonard, Buffy Block, Tim Block, Louise St. John, T.J. Serrine, Amber Derosia, Sydney & Brenden Zuke, Carolyn Studley, Sarah Bouman, Cass Thelen, Lori Teal, Rebecah Most, Rachel Smith and Farris Azzam.

The Pledge of Allegiance was led by Chairman Doepker.

Motion was made by D. Kelley, supported by S. Kelly to approve the minutes from June 12, 2024. All ayes. Motion carried.

Kurt Giles advised the Planning Commission that it was time to review the Special Use Permit extension renewal for the Gratiot County Hope House. This is to be done every 3 years.

Chairman Doepker opened the public hearing at 5:34 P.M.

Jake Gregory from Hope House advised the Planning Commission that this was their third renewal, and they are very grateful for the support from the community, members, and area agencies that support their mission. Hope House has had good success over the past few years, from helping families to single individuals, of all ages. There are many local agencies that Hope House has assistance with, a few to mention are 8 Cap, Gratiot Integrated Health, My Michigan Health, and the Gratiot County Prosecutor's office. Jake stated they also do fundraisers, and other organizations donate as well.

Ralph Echtinaw asked where the funding comes from for the Hope House. Jake advised that funding comes from 8-Cap, MDHHS, Michigan State Housing Authority and HUD.

Amber Derosia asked what the Hope House would do if the permit was denied? Jake advised that they do not have an alternate place to go at this time.

Buffy Block (whose backyard is adjacent to the Hope House property) advised that they hear lots of cussing and fighting from the Hope House. They feel that Jake Gregory is ignoring them when they attempt to talk to him. Buffy stated they had gone to his house, but no one had answered the door. Chief Ramereiz asked why they do not call or go to the Hope House when they have an issue and not Jake's personal residence. Buffy advised that she had called once but received no feedback. Buffy has twelve kids under her control during the day. She stated they cannot go to the park anymore; drugs are being hidden there and are being found on the ground. Chief Ramereiz asked Buffy what kind of drugs had been found at the park and what they did with them once found. Buffy

stated it appeared to be marijuana and that she had put it in the trash. Chief Ramereiz asked why not call 911 and have the police take care of it? Buffy stated she was there with her daycare kids, and this was just the easiest way to dispose of it, thinking that no one would take it out of the trash. Buffy advised this is not safe for them or anyone to be around.

Tim Block who works at MDOC and whose property abuts the shelter property asked how many houses have been broken into since Hope House has been here? Chief Ramereiz read off the description of calls to the Hope House and surrounding areas and stated he was not aware of any home invasions of that nature. Tim asked Jake if there was drug use inside of the Hope House. Jake stated there was not. Tim asked why they do not administer drug tests. Jake advised that they are not permitted to per the State. Tim asked if the pavilion at the park must be reserved to be able to use it, Chief Ramereiz advised that it does not need to be reserved all the time to be used. People do call and reserve it for parties/functions. Tim asked how often the police patrol the area by the park. Chief Ramereiz stated he has one officer on duty at a time and they are instructed to patrol 2-3 times in the a.m. and p.m. Tim asked about the drugs being found at the park and what can be done about that. Tim asked, "don't we have a drug dog that can go patrol there. Prosecuting Attorney Laura Bever advised that Gratiot County Sheriff's Office has one dog and Tribal Police do as well. Tim asked why they couldn't be used to do sweeps of the park and the Hope House grounds. Prosecuting Bever stated that she had sent an email to the Gratiot County officer with the K-9 and asked that he have the dog check the area frequently. Tim asked Jake if any of the Hope House staff had found drugs on the residents. Jake asked one of the employees named Rachael and she stated none of which she was aware. Rachael advised that presence is prevention, and it has been working well.

Paul Capen, a 15-year resident of Westgate subdivision, stated they have loved watching the park. All the kids playing and families enjoying their time there. Since the Hope House has been there, they have witnessed cars being parked overnight, same vehicle being parked there for 5 days, people sleeping on the picnic tables and in the bushes, loud language, profanity, sexual acts being performed in plain site and behind trees (have proof on phone), families arguing with young children. Paul advised there are no children coming to the park anymore, people are not comfortable going there. Paul stated there has been at least six times that random people have been in their yard. Paul advised one day a lady asked if she could put up a tent in his yard. Paul advised that they had to install security cameras at their house because of this. Paul advised that they do not like to call to bother the police and most of the time whatever is going on has stopped once the police get there.

Chief Ramereiz asked the residents to please call anytime you see anything going on at the park. The non-emergency number is 989-875-7505. Even if once the officer arrives the issue is not happening, we still need to know what is going on.

Amber Derosia advised that they stopped using the park 2 years ago, they go to Alma now. Amber asked why the Hope House does not have a smaller time frame for the permit. She stated that she is tired of living next to it and it needs to go.

Sarah Bouman from Community Mental Health advised that they provide help for addiction. A lot of the residents of the shelter have trauma from before they came here. We must provide basic needs first by housing them. We are not allowed to turn them away. Sarah stated we have a much better chance of helping/healing them once they have housing.

Buffy Block asked, Are they violent? Who is looking out for my kids? Is anyone going to assure me no one will snap? An employee from Community Mental Health stated that anyone can snap at any minute, it is not unique to homeless populations.

Paul Capen asked, does the shelter take people from jail? Jake Gregory stated that they have on one occasion. Jake also stated that the county does not give the shelter money if they take someone from the jail. Jake also advised that they check for sex offenders upon registration and if they are on the list then they are denied from staying at Hope House.

Lyle McCoon director from OHS- Office of Human Services advised that money raised helps people in need, whether it be rent, staying at a hotel or a campground. We are all working together to keep people in their homes and with their families. Homelessness is a big problem. He added "Please renew the permit".

Louise St. John advised that she visits the shelter weekly, she truly loves spending time there and getting to know the residents. She also advises everyone to visit the shelter, hear their stories, and learn how they are trying to better themselves. Louise stated that she lives by Alma College and has noisy college kids in her backyard and understands the disruption.

Ferris Azzam inquired, are there any out-of-state residents at the shelter? Jake stated, no everyone that enters is from or staying in Gratiot County in some capacity. A lot of people start out seeking assistance from 8-Cap and then go to Hope House.

Former Mayor Jim Kelly addressed the Planning Commission and stated that he has spent 23 years on their side of the table. I helped get Hope House here. We all had the same issues in the seventies when I was a police officer. I fully support the Hope House. Jake Gregory addressed the Planning Commission again stating that unless we know of problems going on, we cannot take care of them. When we do know of a situation it is managed right away. We have had to remove people as well. Homeless people have the same rights as we all do but must follow the rules as well. We must know about it before we can help fix it. I have been to graduation parties at the park where there is loud music and parents are there smoking as well. I have heard loud music from my neighbors as well. I must follow the rules with MDHS, I don't always agree with them. Please report issues to us as soon as possible, call or stop by the office and added "We are trying to help improve their lives. We will address what we are aware of".

Chairman Doepker closed the public hearing at 6:57 P.M.

Kurt Giles advised that the Planning Commission can act to approve, deny or conditionally approve the 3-year extension with annual review in house or with the planning commission.

D. Messer asked how many are at the shelter now? And how many employees and volunteers? Jake stated there are fourteen residents currently, 10 employees and volunteers usually number 6-7 people.

Messer also asked Chief Ramereiz if the shelter puts a strain on daily operations. Chief Ramereiz stated all agencies are dealing with shortages, if we are unable to take the call, Alma Police Department or the Gratiot County Sheriff's Department would be called in. Buffy Block stated that when the police had been called, they had arrived asap.

Jake Gregory advised that Hope House has their operations manual online, and it is very informative and can answer a lot of questions. Jake also stated that there was a noise complaint made but it was his dog barking, nothing to do with the shelter.

Sue Whitford asked if there was something brought up at the very first meeting about four different counties or rotating services. Jake stated that they had planned to rotate between different churches but there were not enough resources to be able to do this, Jake also states that this rotational arrangement was never presented to the St. Louis Planning Commission.

Tim Block asked if there are people with mental health issues living there and are the staff physically able to restrain them until the police arrive. "Do they have training?" Jake advised that they do have protocol to follow and that they have a RAD Instructor, and the staff have been trained in how to respond. Chief Ramereiz stated that when they have been called to an issue the staff has handled it well and has the room cleared up by the time they arrive.

Chairman Dan Doepker stated "Don't be afraid to call". Commission member Kevin Palmer stated I do not call either and I should. Giles asked if there were any more questions or comments and there were none.

Motion made by D. Kelley, supported by R. Echtenaw to approve the three (3) year Special Use Permit for the Hope House with annual review by City staff members.

Roll Call:

Ayes: Doepker, Giles, D. Kelley, S. Kelly, Messer, Echtenaw, Palmer, Whitford

Nays: None

Motion Carried.

Giles advised there was no other business.

Chairman Doepker asked if there were any other public comments. There were none.

Motion made by Messer, supported by S. Kelly to adjourn the meeting at 7:15 P.M. All ayes. Motion carried.

Dori Foster
Recording Secretary

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 10a
 For Meeting of 12/3/2024

CONTRACTOR/VENDOR Spicer Group
 CONTRACT # 129761SG2020
 CITY GL PROJECT # (if applicable) #0074
 CONTRACT DESCRIPTION City is receiving a Michigan Department of Environmental Great Lakes and Energy Drinking Water Asset Management (DWAM) grant to complete a water asset management plan and Distribution System Material Inventory (Due 1/1/25). Spicer to assist in Water System Inventory, Condition Assessment, and Capital Improvement Plan.

Agenda Item Description			Approval Date	Item #	Approval Amount
Water System Inventory, Condition Assessment & CI Plan			09/07/21	9E	145,576.00
Work Directive Change No. 1 (Internal Plumbing Investigation Assistance)			07/02/24	11A	18,400.00
Work Directive Change No. 2 (Deadline Extension & Additional Assistance)			09/17/24	10d	64,900.00
Total Contract					228,876.00
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
Prior Fiscal Year's Invoices					
222136	07/18/23	8d	07/19/23	69737	(61,111.75)
226985	N/A	N/A	02/21/24	70681	(3,080.00)
227123	02/20/24	9a	02/21/24	70681	(17,849.63)
228088	05/07/24	10e	05/08/24	71002	(33,327.00)
229973	07/02/24	10a	07/03/24	71680	(10,342.25)
231110	N/A	N/A	08/07/24	71828	(3,719.50)
253525	12/03/24	10a		For Approval	(20,138.00)
233733	12/03/24	10a		For Approval	(38,513.25)
Total Payments					(204,540.13)
Remaining Contract Balance					24,335.87

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Spicer Group for services related to DWAM inventory in the amount of 58,651.25

10a

Invoice



ENGINEERS
SURVEYORS
PLANNERS
ARCHITECTS

REMIT PAYMENT TO:
230 S. Washington Avenue
Saginaw, MI 48607
Phone (989) 754-4717
Fax (989) 754-4440

KEITH RISDON
CITY OF ST LOUIS
300 NORTH MILL STREET
ST LOUIS, MI 48880

September 30, 2024
Invoice No: 253525

Amount Due This Invoice \$20,138.00

Project Manager MAX CLEVER

PROJECT 129761SG2020

CITY OF ST LOUIS DRINKING WATER ASSET MANAGEMENT
(DWAM) PLAN

Task	FSR Task	Budget	Previous Invoices	Current Invoice	Total Budget Remaining
Water System Inventory	1 - AMP	\$ 83,506.25	\$ 83,506.25		\$ -
Condition Assessment	1 - AMP	\$ 58,663.13	\$ 58,663.13		\$ -
Capital Improvement Plan	1 - AMP	\$ 3,406.62	\$ -	\$ -	\$ 3,406.62
<i>Sub Total 1 - AMP</i>		\$ 145,576.00	\$ 142,169.38	\$ -	\$ 3,406.62
DSMI Assistance	2 - DSMI	\$ 44,800.00	\$ 3,719.50	\$ 20,138.00	\$ 20,942.50
Valve Turning Assistance	2 - DSMI	\$ 38,500.00	\$ -	\$ -	\$ 38,500.00
<i>Sub Total 2 - DSMI</i>		\$ 83,300.00	\$ 3,719.50	\$ 20,138.00	\$ 59,442.50
Total		\$ 228,876.00	\$ 145,888.88	\$ 20,138.00	\$ 62,849.12

Provide professional engineering services

Professional Services Rendered June 30, 2024 through September 30, 2024

WATER SYSTEM INVENTORY

Sub-Total 0.00

CONDITION ASSESSMENT

Sub-Total 0.00

CAPITAL IMPROVEMENT PLAN

Sub-Total 0.00

DSMI ASSISTANCE

Professional Charges

	Hours	Rate	Amount
Design Engineer III	27.00	154.00	4,158.00
GIS Specialist II	38.50	149.00	5,736.50
Project Assistant I	.75	105.00	78.75

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

591.536-000.801.000.0074

Project	129761SG2020	CITY OF ST LOUIS DWAM PLAN	Invoice	253525
Project Assistant II		.25	125.00	31.25
Project Manager I		4.00	190.00	760.00
Project Manager III		.50	215.00	107.50
Project Manager IV		41.00	226.00	9,266.00
Totals		112.00		20,138.00
Phase Total				20,138.00
			Sub-Total	\$20,138.00
VALVE TURNING ASSISTANCE			Sub-Total	0.00
			TOTAL DUE THIS INVOICE	<u>\$20,138.00</u>

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

10a

Invoice



ENGINEERS
SURVEYORS
PLANNERS
ARCHITECTS

REMIT PAYMENT TO:
230 S. Washington Avenue
Saginaw, MI 48607
Phone (989) 754-4717
Fax (989) 754-4440

KEITH RISDON
CITY OF ST LOUIS
300 NORTH MILL STREET
ST LOUIS, MI 48880

November 18, 2024

Invoice No: 233733

Amount Due This Invoice \$38,513.25

Project Manager **MAX CLEVER**

PROJECT 129761SG2020

CITY OF ST LOUIS DRINKING WATER ASSET MANAGEMENT
(DWAM) PLAN

Task	FSR Task	Budget	Previous Invoices	Current Invoice	Total Budget Remaining
Water System Inventory	1 - AMP	\$ 83,506.25	\$ 83,506.25		\$ -
Condition Assessment	1 - AMP	\$ 58,663.13	\$ 58,663.13		\$ -
Capital Improvement Plan	1 - AMP	\$ 3,406.62	\$ -	\$ -	\$ 3,406.62
<i>Sub Total 1 - AMP</i>		\$ 145,576.00	\$ 142,169.38	\$ -	\$ 3,406.62
DSMI Assistance	2 - DSMI	\$ 44,800.00	\$ 23,857.50	\$ 20,942.50	\$ -
Valve Turning Assistance	2 - DSMI	\$ 38,500.00	\$ -	\$ 17,570.75	\$ 20,929.25
<i>Sub Total 2 - DSMI</i>		\$ 83,300.00	\$ 23,857.50	\$ 38,513.25	\$ 20,929.25
Total		\$ 228,876.00	\$ 166,026.88	\$ 38,513.25	\$ 24,335.87

Provide professional engineering services

Professional Services Rendered October 1, 2024 through October 26, 2024

WATER SYSTEM INVENTORY

Sub-Total 0.00

CONDITION ASSESSMENT

Sub-Total 0.00

CAPITAL IMPROVEMENT PLAN

Sub-Total 0.00

DSMI ASSISTANCE

Professional Charges

	Hours	Rate	Amount
Design Engineer III	77.50	154.00	11,935.00
GIS Specialist II	.50	149.00	74.50

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

591,536.000.801.000.0074

Project	129761SG2020	CITY OF ST LOUIS DWAM PLAN	Invoice	233733
	Project Assistant II	.50	125.00	62.50
	Project Manager IV	39.25	226.00	8,870.50
	Totals	117.75		20,942.50
	Phase Total			20,942.50
			Sub-Total	\$20,942.50

VALVE TURNING ASSISTANCE

Professional Charges

	Hours	Rate	Amount	
GIS Specialist II	10.00	149.00	1,490.00	
GIS Specialist III	7.00	154.00	1,078.00	
Project Assistant II	.75	125.00	93.75	
Project Manager I	23.00	190.00	4,370.00	
Project Manager IV	42.75	226.00	9,661.50	
Technician I	9.75	90.00	877.50	
Totals	93.25		17,570.75	
Phase Total				17,570.75
			Sub-Total	\$17,570.75

TOTAL DUE THIS INVOICE \$38,513.25

Outstanding Invoices

Number	Date	Balance
253525	9/30/2024	20,138.00
Total Outstanding Invoices		20,138.00

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

106



3613 Davison Lake Road
Ortonville, MI 48462 US
248-343-0202
LazerLinesMaint@aol.com
www.lazerlinesmaintenance.com

INVOICE

INVOICE # 8170
DATE 09/10/2024
DUE DATE 09/10/2024
TERMS Due on receipt

BILL TO
300 N Mill Street
St, Louis, MI 48880

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

P.O. NUMBER
St. Louis 2024 Striping

DESCRIPTION	AMOUNT
Stripe existing, visible layouts on road and specified lots.	725.00
Lot 1: Behind Peters Hardware: (78) White with glass beads, (14) Blue with glass beads, (3) Standard Handicap Stencils and (8) White Directional Arrows *Includes our first trip fee.*	
Lot 2: Behind River Rock: (85) White with glass beads, (11) Blue with glass beads, (2) Standard Handicap Stencils and (14) White Directional Arrows	550.00
Lot 3: St Louis Police Department and City Hall, 300 N Mill St, St. Louis, MI 48880 - <i>City Hall</i> (92) Re-Stripe Single Lines - White (12) Re-Stripe Single Lines - Blue (4) Standard Handicap Stencils Hash Lines in front of police doors and (2) No Parking stencils Instructed to add additional has lines; (20) Yellow.	650.00
Lot 4: T.A. Cutler Memorial Library, 312 Michigan Ave, St. Louis, MI 48880 - <i>Library</i> (24) Yellow, (6) Blue, (1) Standard Handicap Stencil	150.00
Street Parking. (260) White with glass beads, (30) Blue with glass beads, (13) Standard Handicap Stencils	975.00
4,800 Linear Feet White Crosswalks with Glass Beads	1,440.00
(15) Stop Bars - White with glass beads	750.00
2,580 Linear Feet Painted Yellow Curbs	1,238.40
5,811 Linear Feet 4" Yellow Center Line with Glass Beads. Center line was a double line and not estimated as such.	7,554.30
No charge for one of the double lines in the center.	-3,777.15

City Hall - 101.265.000.801.000 - 650.00
Library - 271.790.000.801.000 - 150.00
Street Maint - 202.463.000.801.000 - 9455.55

BALANCE DUE

\$10,255.55



300 N. Mill Street
St. Louis, MI 48880

(989) 681-2137
Fax (989) 681-3842

I would like to present the estimate to paint the lines on the downtown business area streets. Now that we have our sealant down it's time to paint the new lines to finish the job. I recommend that we hire LazerLines Parking lot Maintenance at the price of \$9,742.50 to paint 100&200&300 blocks of Mill St., the 100&200 block of W Saginaw and Center St. This will also include the city hall parking lot, and the parking lot behind River Rock, the parking lot behind the old Peters Hardware, and will cover the library. The painting will consist of new parking space lines, new cross walks, center lines, handicap parking spaces, and yellow curb.

This will finish the downtown area with the sealant project and make it look almost new again. I am currently waiting on an estimate to paint the center lines on the major streets that we sealed but I've yet to receive it, but I would like to get us on the schedule for downtown as soon as I can.

Thank you
Calvin Martyn
DPW Superintendent

ITEM NO. 110
DATE 8-6-2024

APPROVED

DATE 8-6-24

3613 Davison Lake Road
 Ortonville, MI 48462 US
 248-343-0202
 LazerLinesMaint@aol.com
 www.lazerlinesmaintenance.com

Estimate 3869



ADDRESS

300 N Mill Street
 St. Louis, MI 48880

DATE
 07/12/2024

TOTAL
 \$9,742.50

EXPIRATION DATE
 07/12/2024

P.O. NUMBER

St. Louis 2024 Striping Quote

DESCRIPTION

AMOUNT

Stripe existing, visible layouts on road and specified lots.	725.00
Lot 1: Behind Peters Hardware: (77) White with glass beads, (14) Blue with glass beads, (3) Standard Handicap Stencils and (8) White Directional Arrows *Includes our first trip fee.*	
Lot 2: Behind River Rock: (82) White with glass beads, (10) Blue with glass beads, (2) Standard Handicap Stencils and (14) White Directional Arrows	550.00
Lot 3: St Louis Police Department and City Hall, 300 N Mill St, St. Louis, MI 48880 (92) Re-Stripe Single Lines - White (12) Re-Stripe Single Lines - Blue (4) Standard Handicap Stencils Add: Hatch Lines in front of police doors and (2) No Parking stencils	600.00
Lot 4: T.A. Cutler Memorial Library, 312 Michigan Ave, St. Louis, MI 48880 (24) Yellow, (6) Blue, (1) Standard Handicap Stencil	150.00
Street Parking. (257) White with glass beads, (28) Blue with glass beads, (13) Standard Handicap Stencils	975.00
Approximately 4,400 Linear Feet White Crosswalks with Glass Beads	1,320.00
(7) Stop Bars - White with glass beads	350.00
2,500 Linear Feet Painted Yellow Curbs	1,200.00
Approximately 5,650 Linear Feet 4" Yellow Center Line with Glass Beads.	3,672.50
Second Mobilization may be needed. Additional mobilizations will have a \$200.00 per trip charge.	200.00
*Extensive cleaning is not included in estimate. To achieve the best results, the lot should be swept and/or power washed prior to our crew arriving. The lot must be clean and dry before we can apply any paint. In the event the lot is dirty, there will be no guarantee or warranty on the paint adhering to the lot. *No warranty or guarantee on paint adhering to concrete surfaces. *Actual work provided will be billed. *Work cannot be completed if wet conditions or freezing temperatures exist. *Lazer Lines Parking Lot Maintenance, LLC is insured.	0.00

TOTAL

\$9,742.50

THANK YOU.

Accepted By

Accepted Date

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 10c
 For Meeting of 12/3/2024

CONTRACTOR/VENDOR Val-Matic Valves & MFG
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION Replacement of line valves within the WWTP piping system.

Agenda Item Description	Approval Date	Item #	Approval Amount
Replacement of line valves within the WWTP piping system	10/01/24	11D	6,000.00
Total Contract			6,000.00

Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
510797	12/03/24	10c		For Approval	(5,725.82)
Total Payments					(5,725.82)
Remaining Contract Balance					274.18

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:
 Approve payment to Val-Matic for replacement of line valves within the WWTP piping system in the amount of

\$ 5,725.82

64566

Val-Matic Valve & Mfg. Corp
905 S Riverside Dr
Elmhurst, IL 60126
UNITED STATES OF AMERICA

Phone: 630-941-7600

Remit To:

VAL-MATIC VALVE & MFG.CORP
905 S RIVERSIDE DRIVE
ELMHURST IL 60126 U.S.A.

Invoice: 514886
Order #: 510797



Date: 11/13/2024

Customer: 55941100

Invoice

Bill To: ST. LOUIS, CITY OF
300 N MILL ST
ST. LOUIS MI 48880

Sold To: ST. LOUIS, CITY OF
300 N MILL ST
ST. LOUIS, MI 48880
UNITED STATES OF AMERICA

Ship To:
CITY OF ST. LOUIS WASTEWATER
TREATMENT PLANT
404 E. PROSPECT STREET
ST. LOUIS MI 48880

ECCN: EAR99

P.O.: 590	Terms: T00-Net 30 Days from Inv Date	F.O.B.: FOB Factory
Ordered: 10/7/2024		Ship Via: FEDEX FREIGHT PRIORITY
Pack Slip: 13789	Tracking / ASN # 5795349652	Weight: 721.00000 LB
Sales Order: 510797	Freight Billing: Fedex Prepaid	Ship From: ELM
Ship Date: 11/13/2024		

We accept ACH payments. E-mail AR@VALMATIC.COM to arrange.

Line	Part	Order Qty	Shipped Qty	Unit Price	Net Total
1	5606F-CB6F-N	5	5	\$1,102.00	\$5,510.00
	6" 125# FLG CCPV DIR-NUT 50R				
	Customer Part: 5606F-CB6F-N				
	Quote / Line: 15786 / 1				
	Sched B:			8481.30.2010	

Miscellaneous Charges:

Freight & Handling \$215.82

6" plug valves w/ epoxy coating
590.537.000. 930.000

Payment Schedule		
	Due Date	Amount
1	12/13/2024	\$5,725.82
	Total	\$5,725.82

ALL PRICES ON INVOICE IN U.S. CURRENCY

All sales are subject to the Val-Matic Valve & Manufacturing Corp. (Val-Matic), Terms of Sale effective on receipt of the purchase order, which are incorporated in full by this reference. The Terms of Sale are available at <http://www.valmatic.com/terms.html>, and can be provided to the purchaser upon request. Val-Matic limits acceptance to the Terms of Sale, and objects to any other additional or different terms in the purchase order or acceptance.

BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 110
For the Meeting October 1, 2024

ITEM TITLE: WWTP – Val-Matic Plug Valves
SUBMITTED BY: Keith W. Risdon

SUMMARY OF EXPLANATION

Operator-in-Charge P.J. McGillis of our WWTP has submitted his Purchase Orders for the planned work at the wastewater plant for this fiscal year. This work and equipment purchases were included in the approved Budget for FY24/25.

As discussed with the City Council before, the wastewater treatment plant has a highly corrosive environment which requires a high degree of maintenance and/or replacement work.

As part of the ongoing maintenance work, WWTP needs to periodically replace line valves within the extensive piping system of the plant. This request is for the purchase of 5 – 6” plug valves from Val-Matic Valves & MFG.

We are recommending that the City Council approve the request to purchase a total of 5 – 6” Plug Valves from Val-Matic Valves & MFG. for a Not-to-Exceed(NTE) price of \$6000. While the purchase order request is less than the NTE price which we are requesting, we want to be able to have some flexibility in the event the price has fluctuated since the quote was obtained.

Moved by:

Supported by:



Purchase Order Requisition

City of St. Louis

Wastewater Treatment Plant

Date: September 13, 2024

P.O. #: 590

Submitted By: PJM

Vendor: Val-Matic Valves & MFG
905 Riverside Drive
Elmhurst, IL 60126
1-630-941-7600

Ship to: City of St. Louis
Wastewater Treatment Plant
404 E. Prospect St.
Saint Louis, MI 48880
989-681-3567



Qty	Unit	Description	Job	Unit Price	Line Total
5.00	each	5806RNXF (6") Plug Valves with Epoxy Coating Inside + Out		\$ 1,102.00	\$ 5,510.00
1.00		just in case of price fluctuation since quote		200.00	200.00
1.00		Freight estimate		150.00	150.00

*We will place our own order.

Subtotal \$ 5,860.00

Total \$ 5,860.00

Authorized by

Date

10d



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St., Ste 200
Flint, Michigan 48502
Phone: (810) 341-7500
Fax: (810) 341-7573
www.rowepsc.com

City of St. Louis
300 N. Mill St.
St. Louis, MI 48880

November 13, 2024
Project No: 2400614
Invoice No: 0115932
Due Date: December 13, 2024
Project Mgr: Jeffrey Markstrom

Project 2400614 Water Main Replacement Project - DWSRF

Professional Services from September 01, 2024 to October 31, 2024

Task	3005	Construction Observation / Admin	
Fee			16,811.25

Total this Task \$16,811.25

Task	4015	Construction Staking	
Fee			1,020.00

Total this Task \$1,020.00

Billing Limits

Total Billings
Limit
Remaining

Current
17,831.25

Prior	To-Date
0.00	17,831.25
	147,000.00
	129,168.75

Total Amount Due \$17,831.25

Water Main (Participating) - \$17,831.25
Road (Non-participating) - \$0.00

456.901.000.801.000.0060



ROWE Professional Services Company is pleased to accept ACH payments. Please email accounting@rowepsc.com for more information.

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

<p>City Hall Use Only</p> <p>Item No. 10e</p> <p>For Meeting of 12/3/2024</p>
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CONTRACTOR/VENDOR	ETNA Supply Company
CONTRACT #	
CITY GL PROJECT # (if applicable)	
CONTRACT DESCRIPTION	Sensus Logic Annual Hosting Fee

Agenda Item Description	Approval Date	Item #	Approval Amount		
Sensus Logic Set up Fee	12/21/21	9C	5,500.00		
Sensus Logic Annual Hosting Fee (01/29/22 thru 01/28/23)	12/21/21	9C	31,980.00		
Sensus Logic Annual Hosting Fee (01/29/23 thru 01/28/24)	12/21/21	9C	33,610.00		
Sensus Logic Annual Hosting Fee (01/29/24 thru 01/28/25)	12/21/21	9C	35,330.00		
Sensus Logic Annual Hosting Fee (01/29/25 thru 01/28/26)	12/21/21	9C	37,135.00		
Sensus Logic Annual Hosting Fee (01/29/26 thru 01/28/27)	12/21/21	9C	39,030.00		
Total Contract			182,585.00		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
S1048522890.001 (23-24)	01/17/23	11e	01/18/23	68889	(31,035.00)
S104347441.001 (Integration)	N/A	N/A	07/19/23	69707	(4,000.00)
S104347441.005 (24-25)	01/08/24	11b	01/09/24	70485	(25,775.00)
S104347441.007 (24-25)	01/08/24	11b	01/09/24	70485	(7,760.00)
S104347441.009 (25-26)	12/03/24	10e		For Approval	(32,675.00)
Total Payments					(101,245.00)
Remaining Contract Balance					81,340.00

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to ETNA Suply Company for 2025 Annual Sensus Logic Hosting Fee in the amount of

\$ 32,675.00

10e



ETNA SUPPLY - GRAND RAPIDS
4901 CLAY AVENUE SW
GRAND RAPIDS, MI 49548-3038
616 241 5414
Fax 616 241 4786



Invoice

INVOICE DATE	INVOICE NUMBER	PAGE NO.
11/22/2024	S104347441.009	
REMIT TO: ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 241 4786		1 of 1

BILL TO:

SHIP TO:

CITY OF ST LOUIS
300 N MILL STREET
SAINT LOUIS, MI 48880-1545

CITY OF ST LOUIS
320 EAST PROSPECT STREET
ST LOUIS, MI 48880-1589

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
6931	AMI UPGRADE		Tony Wawiernia		
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Al Weber		DIRECT	NET 25TH	11/22/2024	
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	^SENSUS ANNUAL RNI HOSTING FEE - DATE: 01-29-25 THRU 01-28-26 Pn: 406822		16335.000/ea	16335.00
1ea	1ea	^SENSUS ANNUAL ANALYTICS ENHANCED HOSTING FEE - WATER - DATE: 01-29-25 THRU 01-28-26 Pn: 471636		8170.000/ea	8170.00
1ea	1ea	^SENSUS ANNUAL ANALYTICS ENHANCED HOSTING FEE - ELECTRIC - DATE: 01-29-25 THRU 01-28-26 Pn: 471636		8170.000/ea	8170.00

**** REPRINT ** REPRINT ** REPRINT**
Invoice is due by 12/25/2024

All past due balances are subject to a Time Price Differentials of 1.70% per month.

This Invoice is controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale. All other terms are expressly rejected.

Subtotal	32675.00
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	32675.00

CITY OF SAINT LOUIS
Resolution 2024-25

RESOLUTION ESTABLISHING REGULAR COUNCIL MEETING SCHEDULE

Minutes for the regular meeting of the City Council of the City of St. Louis, County of Gratiot, State of Michigan, held in the City Hall Council Chambers on the 3rd day of December, 2024, at 6:00 p.m.

Present: Mayor Ralph Echtenaw, Fares E. Azzam, William R. Leonard, Kevin D. Palmer, Elizabeth A. Upton

Absent: None

The following preamble and resolution were offered by Member ____, and supported by Member ____:

WHEREAS, The City Council of the City of Saint Louis, Gratiot County, Michigan, pursuant to Act 261 Michigan Public Acts of 1968, and in accordance with Section 5.1 of the Saint Louis City Charter, hereby gives notice to the public of the regular meeting schedule for the calendar year 2025.

WHEREAS, The City Council, in accordance with Section 5.1 of the Saint Louis City Charter, is required to hold meetings, on the first Monday following the first Sunday of January following the regular City election, for the purpose of installation of newly elected Council Members. Regular meetings shall be held at least twice each month.

NOW THEREFORE BE IT RESOLVED, the dates for holding said regular meetings shall be as follows:

January 7	April 1	July 1	October 7
January 21	April 15	July 15	October 21
February 4	May 6	August 5	November 4
February 18	May 20	August 19	November 18
March 4	June 3	September 2	December 2
March 18	June 17	September 16	December 16

BE IT FURTHER RESOLVED, the City Council hereby establishes as its place and time for holding aforesaid regular meetings at the City Council Chambers, City Office Building, 300 North Mill Street, Saint Louis, Michigan at 6:00 o'clock P.M.

Ayes:

Nays: None

Resolution declared adopted this 3rd day of December 2024.

Jamie Long, Clerk

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of St. Louis, Gratiot, Michigan, at a regular meeting held on December 3, 2024.

Jamie Long, Clerk