

Minutes November 19, 2024

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:00 pm

Minutes: Minutes of the September 17, 2024 meeting were reviewed, a motion was made by Cheryl Lombard to approve the minutes as presented, the motion was supported by Sue, Vibber the motion passed.

Public Comment: None

Reports

Librarian's Report: Jessica and the library staff attended the White Pine Library Co-op annual meeting on October 2. The Friends of the Library held their October book sale and membership drive. The library will host a Christmas Open House event on Thursday, December 5 from 3:00 to 5:00 pm. Jessica put in a request to Michigan Department of Health and Human Services for two high capacity air purifiers and

replacement filters which the library received in mid-October. A wasp hive in the ceiling of the library furnace room was successfully exterminated.

Financial report: Following a review of the financial report a motion was made by Sue Vibber to accept the minutes as presented and the motion was supported by Cheryl Lombard; motion passed.

Statistical report: Upon review the only remarkable statistic was the wi-fi usage increase from 621 users in September to 1,100 in October.

Old Business

Jessica presented the options for proceeding with the library expansion project and discussed the pros and cons of consulting architectural or engineering firms in order to best serve the patrons. There was discussion of the “Library of Things” list of potential items for the library to loan; along with the issues of storage and liability.

New Business

The library received a letter from the White Pine Library Co-op recognizing Jessica for her participation on their Board of Trustees. Due to a recommendation from St Louis Police Chief Ramirez the library is considering the purchase of security cameras for the interior of the building as well as exterior cameras in areas that have been problematic in the past. Purchase is pending upon approval by the city council.

Announcements:

Adjournment: Meeting was adjourned at 6:08.

Minutes respectfully submitted

Mary Reed, President

Holly Brannan-Harris, Secretary