

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

Ralph Echtenaw, Mayor

Fares Azzam, Council Member

Liz Upton, Council Member

Bill Leonard, Mayor Pro Tem

Kevin Palmer, Council Member

Agenda

Tuesday February 4, 2025

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Reserved for Public Hearing/Presentations
 - a. EPA Update.
6. Approval of Minutes:
 - a. Regular Meeting of January 21, 2025.
 - b. Executive Session of January 21, 2025. (e-mailed separately)
7. Claims & Accounts.
8. Monthly Board Minutes
9. Audience Recognition (enclosure from Brian Buysse)

“Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit.”
10. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to OHM for Professional Services for the DWSRF Project II, Phase I.

- b. Payment to Berthiaume & Company for City's Audit & Single Audit for Year Ended June 30, 2024.
- c. Payment to Safeware, Inc. for 50% Completion of the Upgraded Camera System.
- d. Payment to CMP Distributors, Inc. for Police Officers Service Pistol Upgrade Program.

11. Business of the Council.

- A. Appointment of Josh Leppien to the Greater Gratiot Board.
- B. Approve Election Agreement.
- C. 403 South Clinton Vacant Lot Sale.
- D. Approve Purchase of Electric Meters from ETNA.
- E. Approve Purchase of backyard machine (hydraulic derrick) from Altec.
- F. Resolution 2025-04 – Notice of Intent for Water Supply System Revenue Bonds (DWSRF Project).
- G. Equipment Rental for Riverbank Cleanup.

12. City Manager's Report.

13. City Clerk's Report.

14. Police Chief's Report.

15. City Council Comments.

16. Public Comments.

17. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
January 21, 2025

The regular meeting of the Saint Louis City Council was called to order by Mayor Ralph R. Echtenaw on Tuesday January 21, 2025, at 6:02 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Ralph R. Echtenaw, Fares E. Azzam, Mayor Pro Tem William R. Leonard, Kevin D. Palmer, Elizabeth A. Upton.

Council Members Absent: None

City Manager: Kurt Giles
Clerk: Jamie Long
Police Chief: Richard Ramereiz

Others in Attendance: Brian Buysse-resident, John Pavlik, Bobbie Marr-Finance Director, Josh Leppien-Administrative Intern, Ken Berthiaume-Berthiaume & Company, Lenore Worden, LeAnn Slates-resident, Tim Denman, and Michael Bessert.

Mayor Echtenaw led the Pledge of Allegiance.

Approval of Agenda.

Moved by Azzam, supported by Palmer to approve the agenda for January 21, 2025 with the movement of item #12- closed session meeting to the end, after item # 17-public comments . All ayes carried the motion.

Audit Presentation-Ken Berthiaume.

Ken Berthiaume reported on fiscal year end June 30, 2024 audit findings with the council.

Ken reviewed several points in the audit documents with the Council, commenting on the great job done by Bobbie Marr and the accounting staff. Ken thanked members for his work as City Auditor.

City Council Minutes.

Moved by Azzam supported by Upton, to approve the minutes of the Regular Meeting held on January 7, 2025. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Upton supported by Leonard to approve the Claims & Accounts in the amount of \$1,125,204.26. All ayes carried the motion.

Monthly Reports.

City Council discussed the December 2024 Monthly Reports.

Moved by Upton, supported by Leonard, to receive the December 2024 Monthly Reports and place them on file. All ayes carried the motion.

Audience Recognition.

There were no comments.

Consent Agenda.

Mayor Echtenaw requested approval/receipt of Consent Agenda items “a” through “f” as shown below:

- a. Payment to Spicer Group for Drinking Water Asset Management.
- b. Payment to Spicer Group for Engineering Services for Kayak Launch.
- c. Payment to OHM for Consultant Construction Engineering Services for the DWSRF Project I Phase II.
- d. Payment to Border States for Victorian Lights Street Lamp Expansion.
- e. Payment to Malley Construction, Inc. for DWSRF Project.
- f. Receive MPPA 2024 Business and Credit Risk Assessment.

Moved by Palmer, supported by Azzam, to approve Consent Agenda items “a” through “f.” All ayes carried the motion.

Appointment of Melissa Castle to the DDA Board.

Manager Giles requested members to approve the appointment of Melissa Castle to the DDA Board.

Discussion was held. Mayor Echtenaw suggested looking into hiring Castle’s local band for the July Celebration.

Moved by Azzam, supported by Leonard, to approve the appointment of Melissa Castle to the DDA Board. All ayes carried the motion.

Correction of January 7, 2025 Payables.

Manager Giles requested members to approve the correction of the January 7, 2025 payables in the amount of \$50. The check for the Gratiot County Clerk was written in the amount of \$1,345.64 and should have been in the amount of \$1295.64, lowering the January 7, 2025 payables by \$50.

Discussion was held.

Moved by Azzam, supported by Leonard, to approve the correction of January 7, 2025 payables in the amount of \$50. All ayes carried the motion.

Proposal for Equipment Rental for Riverbank Cleanup in 2025.

Manager Giles requested members to approve the proposal from Contractors Rental Corp. for excavating equipment for riverbank cleanup in 2025, in the amount of \$17,757.

Discussion was held.

Moved by Upton, and motion was not supported to approve the proposal from Contractors Rental Corp. for excavating equipment for riverbank cleanup in 2025, in the amount of \$17,757. Motion Failed.

Moved by Azzam, supported by Leonard to table the proposal from Contractors Rental Corp. for excavating equipment for riverbank cleanup in 2025, in the amount of \$17,757 until a later date and more research has been completed. All ayes carried the motion.

Sale of 413 South Mill, 216 South East Street and Olive Road Vacant Lots.

Manager Giles requested members to approve the sale agreement for the vacant lots located at 413 South Mill, in the amount of \$6,000, 216 South East Street in the amount of \$6,500 and Olive Road in the amount of \$5,000 and to authorize the City Clerk, Jamie Long, and City Manager Kurt Giles to sign closing documents on the city's behalf.

Discussion was held.

Moved by Upton, supported by Leonard, to approve the sale agreements for the vacant lots located at 413 South Mill, in the amount of \$6,000, 216 South East Street in the amount of \$6,500 and Olive Road in the amount of \$5,000 and to authorize the City Clerk and City Manager to sign closing documents on the city's behalf. All ayes carried the motion.

John Pavlik spoke about a verbal offer of \$2,000 for the property at 403 South Clinton and suggested a counteroffer would be appropriate.

Moved by Leonard and supported by Azzam to authorize a counteroffer of \$4,750 for the property located at 403 South Clinton. All ayes carried the motion.

Contribution Agreement for Healthy Pine River Activities.

Manager Giles requested members to approve the agreement with Healthy Pine River for a contribution in the amount of \$2,500.

Moved by Palmer, supported by Leonard, to approve the agreement with Healthy Pine River for a contribution in the amount of \$2,500. All ayes carried the motion.

Adoption of 2025-2045 Renewable Energy Plan.

Manager Giles requested members to adopt the following 2025-2045 Renewable Energy Plan:

**2025-2045 MUNICIPAL UTILITY
PA 235 RENEWABLE ENERGY PLAN SUMMARY**

ST. LOUIS

Row #		2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045
1	Sales and Requirement Calculation											
2	Method: Weather Normalized or 3 Year Average											
3	If Selected Weather Normalized:											
4	Current Year Sales to Retail Customers											
5	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy											
6	Current Year Weather Normalization Factor											
7	Less VGP Sales											
8	Less Outflow from DG Customers											
9	Current Year Weather Normalized Sales											
10	If Selected 3 Year Average:											
11	Current Year Retail Sales to Retail Customers	32,537	32,445	32,257	32,077	31,954	31,793	31,617	31,474	31,290	31,185	31,064
12	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy	-	-	-	-	-	-	-	-	-	-	-
13	Less VGP Sales	-	-	-	-	-	-	-	-	-	-	-
14	Less Outflow from DG Customers	-	-	-	-	-	-	-	-	-	-	-
15	3 Year Average of Retail Sales	32,665	32,617	32,532	32,413	32,260	32,096	31,941	31,788	31,628	31,460	31,316
16	RECs Reported to Provider Subject to Section 29(4)	-	-	-	-	-	-	-	-	-	-	-
17	MWh Electricity Sold for PA-235 Compliance Requirement (Row 15 - 13 - 14 - 16)	32,665	32,617	32,532	32,413	32,260	32,096	31,941	31,788	31,628	31,460	31,316
18	RPS Required Energy Credits (Row 17 * Compliance Factor) (Compliance Factors: 2025-2029 = 15%, 2030-2034 = 50%, 2035+ = 60%)	19,599	19,570	19,519	19,448	19,356	19,258	19,165	19,073	18,977	18,876	18,790
19	Energy Credits											
20	Energy Credit Beginning Balance	47,392	47,919	44,985	43,996	43,040	42,136	40,595	39,089	39,266	39,492	39,714
21	Energy Credits Obtained Through Generation/BOT	-	-	-	-	-	-	-	-	-	-	-
22	Energy Credits Obtained Through PPA	16,664	16,636	18,531	18,491	18,452	17,716	17,659	19,250	19,203	19,098	18,670
23	Energy Credits Obtained Through REC Purchases	3,462	-	-	-	-	-	-	-	-	-	-
24	Plus: Energy Credits Obtained (Row 21 + 22 + 23)	20,125	16,636	18,531	18,491	18,452	17,716	17,659	19,250	19,203	19,098	18,670
25	Less: Energy Credits Sold	-	-	-	-	-	-	-	-	-	-	-
26	Available Energy Credits (Row 20 + 24 - 25)	67,518	64,555	63,515	62,488	61,492	59,852	58,254	58,339	58,469	58,590	58,384
27	Compliance Requirement (Row 18)	19,599	19,570	19,519	19,448	19,356	19,258	19,165	19,073	18,977	18,876	18,790
28	Less: Energy Credit Expiration	-	-	-	-	-	-	-	-	-	-	-
29	Energy Credit Ending Balance (Row 26 - 27 - 28)	47,919	44,985	43,996	43,040	42,136	40,595	39,089	39,266	39,492	39,714	39,594

**2025-2045 MUNICIPAL UTILITY
PA 235 RENEWABLE ENERGY PLAN SUMMARY**

ST. LOUIS

Row #		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
1	Sales and Requirement Calculation										
2	Method: Weather Normalized or 3 Year Average										
3	If Selected Weather Normalized:										
4	Current Year Sales to Retail Customers										
5	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy										
6	Current Year Weather Normalization Factor										
7	Less VGP Sales										
8	Less Outflow from DG Customers										
9	Current Year Weather Normalized Sales										
10	If Selected 3 Year Average:										
11	Current Year Retail Sales to Retail Customers	33,025	33,059	32,864	32,676	32,730	32,705	32,622	32,680	32,701	32,614
12	Less Number of Megawatt Hours Sold from Michigan Nuclear Energy	-	-	-	-	-	-	-	-	-	-
13	Less VGP Sales	-	-	-	-	-	-	-	-	-	-
14	Less Outflow from DG Customers	-	-	-	-	-	-	-	-	-	-
15	3 Year Average of Retail Sales	36,240	35,052	34,393	32,983	32,866	32,757	32,704	32,686	32,669	32,668
16	RECs Reported to Provider Subject to Section 29(4)	-	-	-	-	-	-	-	-	-	-
17	MWh Electricity Sold for PA-235 Compliance Requirement (Row 15 - 13 - 14 - 16)	36,240	35,052	34,393	32,983	32,866	32,757	32,704	32,686	32,669	32,668
18	RPS Required Energy Credits (Row 17 * Compliance Factor) (Compliance Factors: 2025-2029 = 15%, 2030-2034 = 50%, 2035+ = 60%)	5,436	5,258	5,159	4,947	4,930	16,378	16,352	16,343	16,335	16,334
19	Energy Credits										
20	Energy Credit Beginning Balance	9,726	14,069	19,077	28,144	36,929	45,706	43,013	43,830	43,760	45,601
21	Energy Credits Obtained Through Generation/BOT	483	483	483	483	483	483	483	-	-	-
22	Energy Credits Obtained Through PPA	9,297	9,783	10,282	9,788	9,763	9,741	13,225	12,812	14,714	14,663
23	Energy Credits Obtained Through REC Purchases	309	309	3,751	3,523	3,523	3,523	3,523	3,523	3,523	3,503
24	Plus: Energy Credits Obtained (Row 21 + 22 + 23)	10,088	10,574	14,515	13,794	13,769	13,747	17,231	16,335	18,237	18,166
25	Less: Energy Credits Sold	309	309	289	62	62	62	62	62	62	41
26	Available Energy Credits (Row 20 + 24 - 25)	19,505	24,335	33,303	41,876	50,636	59,392	60,182	60,103	61,936	63,726
27	Compliance Requirement (Row 18)	5,436	5,258	5,159	4,947	4,930	16,378	16,352	16,343	16,335	16,334
28	Less: Energy Credit Expiration	-	-	-	-	-	-	-	-	-	-
29	Energy Credit Ending Balance (Row 26 - 27 - 28)	14,069	19,077	28,144	36,929	45,706	43,013	43,830	43,760	45,601	47,392

Discussion was held.

Moved by Leonard, supported by Palmer, to adopt the 2025-2045 Renewable Energy Plan. All ayes carried the motion.

City Manager Report.

Manager Giles reported that planning for the 2025 Employee Appreciation Dinner has begun, with two potential dates, February 20th or February 27th. Feedback from the council showed that those dates would be acceptable.

City Clerk Report.

Nothing to report.

Police Chief Report.

Chief Ramereiz reported that Officer Scott Clarke and Officer Jon Szafranski are finishing their second week of field training and after next week they should be in the normal rotation, with Clarke on the day shift and Szafranski taking the night shift. Ramereiz reports that with these new full-time officers, Sergeant Forshee can return to her detective position. Ramereiz also reported that Officer Tim Kirby is progressing well and will continue in his field training.

Council Comments.

Member Palmer mentioned sidewalk trip hazards and asked about repairs.

Public Comments.

Lenore Worden-former St. Louis business owner, asked why the city allowed the former bank building to get to this condition and why are building owners not being held accountable? Worden also asked why these businesses are not forced to have their buildings inspected and forced to be up to code? Worden commented on several businesses and buildings that are in poor condition, including the old Peter's Hardware and the Sunshine Store.

Manager Giles reported that these are private properties and owners have rights as well and these inspections only occur on rentals.

Michael Bessert-former St. Louis business owner also commented on enforcement concerns. Bessert stated he saw a car on blocks, a house on the corner of Pine and Saginaw with remnants of a started and never finished addition and many downtown buildings in poor condition, including the Sunshine Store and the old bank building. Bessert feels the city is allowing these conditions and that the city can do a better job of enforcement.

Leann Slates-resident reported her concerns with the safety of the buildings attached to the former bank building.

Tim Denman-St. Louis property owner reported he has rentals in the city and has redone several older houses and has received code enforcement notices. Denman feels that the inspectors do their jobs in that area. Denman

states he came this evening to see what was happening with the former bank building.

Brian Buysse-resident, stated that he felt encouraged by the participation and comments on the former bank building. Buysse reported he wanted to clarify the comments he made at the previous meeting regarding tasers.

Buysse stated he is not for or against the purchase of new tasers, his issue is with the approval process. Buysse reported that the council did not need to rush in to approve until the council had all the facts.

Buysse reported that the meeting minutes provided by the clerk do not show mood or nonverbal cues.

John Pavlik stated that his company had the former bank building listed for over 1 ½ years and at one point the city did have a purchase agreement to buy and repair with the help of grant money, however the bank building is beyond repair.

Closed Session-Former Bank Building at 137 North Mill.

Moved by Palmer, supported by Leonard to go to closed session for discussion regarding the acquisition of the Former Bank Building at 137 North Mill at 7:40 p.m.

Roll Call:

Ayes: Palmer, Leonard, Azzam, Upton, Echtenaw

Nays: None

Motion Carried

Return to Open Session:

Council returned to open session at 8:04 p.m.

Adjournment.

Moved by Azzam, supported by Leonard, to adjourn 8:05 p.m. All ayes carried the motion.

Jamie Long, Clerk

Deciphering Account Coding

Account Number String = **XXX-XXX-XXX-XXX-XXX-XXXX**

The first 3 digits of the account codes tell you what fund and then the next 6 digits indicate cost activity categories being coded to. Any remaining digits point off more specific line item details and specific grant or project coding

Code	Fund	Cost Category/Activity
101.101.000	General Fund	Legislative/Council
101.172.000	General Fund	Executive/Manager
101.215.000	General Fund	Clerk
101.247.000	General Fund	Board of Review
101.253.000	General Fund	Finance
101.257.000	General Fund	Assessing
101.262.000	General Fund	Elections
101.265.000	General Fund	City Hall/General Government
101.266.000	General Fund	Attorney
101.371.000	General Fund	Building/Code Enforcement
101.441.000	General Fund	Public Works
101.567.000	General Fund	Cemetery
101.701.000	General Fund	Planning
101.728.000	General Fund	Economic & Community Dev
101.729.000	General Fund	Industrial Park
101.732.000	General Fund	Blight Removal
101.735.000	General Fund	Community Promotion
101.758.000	General Fund	Pool
101.770.000	General Fund	Parks Maintenance
101.901.265	General Fund	Capital Outlay - City Hall
101.901.441	General Fund	Capital Outlay - Public Works
101.901.567	General Fund	Capital Outlay - Cemetery
101.901.758	General Fund	Capital Outlay - Pool
101.901.770	General Fund	Capital Outlay - Parks
101.906.000	General Fund	Debt Service
101.966.000	General Fund	Transfers Out
202.444.000	Major Streets	Sidewalk Maint
202.463.000	Major Streets	Routine Maint- Streets
202.473.000	Major Streets	Routine Maint - Bridges
202.474.000	Major Streets	Traffic Service - Maint
202.478.000	Major Streets	Winter Maint
202.480.487	Major Streets	MDOT Surface maint
202.480.488	Major Streets	MDOT Sweeping & Flushing
202.480.490	Major Streets	MDOT Trees & Shrubs
202.480.491	Major Streets	MDOT Drain & Ditches
202.480.494	Major Streets	MDOT Traffic Signals
202.480.497	Major Streets	MDOT Winter Maint
202.580.000	Major Streets	Admin/Engineering
202.901.444	Major Streets	Capital Improvements - Sidewalks
202.901.463	Major Streets	Capital Improvements - Streets
202.901.473	Major Streets	Capital Improvements - Bridges
202.966.000	Major Streets	Transfers Out
203.444.000	Local Streets	Sidewalk Maint
203.463.000	Local Streets	Routine Maint - Streets
203.474.000	Local Streets	Traffic Service - Maint

Code	Fund	Cost Category/Activity
203.478.000	Local Streets	Winter Maint
203.580.000	Local Streets	Admin/Engineering
203.901.444	Local Streets	Capital Improvements - Sidewalks
203.901.463	Local Streets	Capital Improvements - Streets
205.301.000	Public Safety	Police
205.336.000	Public Safety	Fire
205.901.301	Public Safety	Capital Outlay - Police
205.906.000	Public Safety	Debt Service
205.966.000	Public Safety	Transfers Out
248.728.000	Downtown Development	Operations
248.728.111	Downtown Development	Building Operations 111 Mill
248.906.000	Downtown Development	Debt Service
248.966.000	Downtown Development	Transfers Out
271.790.000	Library	Operations
271.901.790	Library	Capital Outlay - Library
271.966.000	Library	Transfers Out
431.966.000	Water Supply Replacement	Transfers Out
432.901.000	EPA-Water Supply Construction	Capital Improvements - Water
445.966.000	Public Improvement Fund	Transfers Out
455.901.000	Construction - W/S Bonds	Capital Improvements - Water
456.901.000	DWSRF Water Improvements	Capital Improvements - Water
582.582.000	Electric Fund	Electric Operations
582.901.000	Electric Fund	Capital Expenses/Projects
582.906.000	Electric Fund	Debt Service
582.966.000	Electric Fund	Transfers Out
590.537.000	Sewer	Sewer Plant Operations
590.538.000	Sewer	Sewer Main Maintenance
590.538.890	Sewer	Sewer Prison/Bar Screen Maint
590.538.891	Sewer	Sewer Pine River Maint
590.538.892	Sewer	Sewer Bethany Maint
590.901.000	Sewer	Capital Expenses/Projects
590.906.000	Sewer	Debt Service
590.966.000	Sewer	Transfers Out
591.536.000	Water	Water Operations/Maint
591.536.899	Water	Outside City Connection Projects
591.901.000	Water	Capital Expenses/Projects
591.906.000	Water	Debt Service
591.966.000	Water	Transfers Out
596.528.000	Solid Waste Fund	Operations
596.966.000	Solid Waste Fund	Transfers Out
661.443.000	Motor Pool	Operations
661.901.000	Motor Pool	Capital Expenses
662.301.000	Police Motor Pool	Operations
662.901.301	Police Motor Pool	Capital Expenses
715.000.000	Gratiot Downtown Art Banner	Operations
775.000.000	Michigan Public Power Rate Payers	Operations

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	74.67		
2. ABC FASTENER GROUP, INC.	323.80		
3. ALMA HARDWARE	157.10		
4. AMAZON CAPITAL SERVICES	1,027.04		
5. AUTO VALUE ALMA	288.26		
6. BAKER & TAYLOR INC	92.29		
7. BEAVER RESEARCH COMPANY	231.98		
8. BERTHIAUME & COMPANY, CPA PC	21,400.00		
9. BOBBIE MARR	253.26		
10. BORDER STATES	1,461.47		
11. BRODART COMPANY	8.24		
12. CAPITAL ONE TRADE CREDIT	639.94		
13. CAPITAL ONE-WALMART	184.67		
14. CHARTER COMMUNICATIONS	172.64		
15. CHRISTOPHER WHITE	34.50		
16. CHROUCH COMMUNICATIONS, INC.	75.00		
17. CINTAS	69.56		
18. CITY OF ST LOUIS, PAYROLL	139,030.69		
19. CITY OF ST LOUIS	22,687.42		
20. CMP DISTRIBUTORS, INC.	6,271.00		
21. CRYSTAL PURE WATER INC.	70.00		
22. ENVIRONMENTAL SYSTEMS RESEARCH INST	1,030.00		
23. EPPENDORF NORTH AMERICA, INC.	549.00		
24. ETNA SUPPLY COMPANY	333.80		
25. FAMILY FARM & HOME	207.98		
26. FINAL TOUCH CO	1,072.00		
27. FLEGEL TECH REPAIR CO LLC	480.00		
28. GRATIOT AREA WATER AUTHORITY	240.00		
29. GRATIOT TOWING LLC	886.00		
30. HEALTHY PINE RIVER	2,500.00		
31. JAVIER VELAZCO	11.50		
32. JERYCHO POWELSON	69.00		
33. LANDIA, INC.	4,278.54		
34. LEAF CAPITAL FUNDING	423.56		
35. MATRIX SCIENCES INTERNATIONAL INC	730.00		
36. MCMASTER - CARR SUPPLY COMPANY	286.94		
37. MEDLER ELECTRIC COMPANY	162.81		
38. MICHIGAN MUNICIPAL ELECTRIC ASSOC.	6,163.00		
39. MICHIGAN PUBLIC POWER AGENCY	52,985.16		
40. MICHIGAN PUBLIC POWER AGENCY	53,338.41		
41. MICHIGAN TIRE AND WHEEL	634.29		
42. MY CHRYSLER DODGE JEEP RAM	2,685.98		
43. NORTHERN SAFETY CO INC	405.84		
44. ORCHARD, HILTZ & MCCLIMENT INC	27,097.50		
45. PARAGON LABORATORIES, INC	290.28		
46. POWELL'S SERVICE INC	95.00		
47. POWER LINE SUPPLY	925.93		
48. QUILL CORPORATION	158.97		
49. SAFEWARE, INC.	47,960.93		
50. SCOTLAND OIL COMPANY, INC	869.95		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. SCOTT TURDO	1,012.94		
52. SELF SERVE LUMBER COMPANY	393.74		
53. SHARE CORPORATION	169.33		
54. SMART BUSINESS SOURCE, LLC	221.63		
55. SPICER GROUP, INC.	5,489.13		
56. STATE OF MICHIGAN	250.00		
57. TIMAC AGRO USA, INC	960.00		
58. USA BLUE BOOK	3,346.79		
59. USA TRAILER SALES LLC	4,000.00		
60. VC3 INC	2,788.08		
61. VERIZON WIRELESS	704.53		
62. VISUAL EDGE IT, INC.	1,438.20		
63. VISUAL EDGE IT, INC.	120.00		
TOTAL ALL CLAIMS	422,320.27		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: A - 1 TRUCK PARTS INC				
198-509931	N	2 WAY ANTENNA SWITCHES- #22	661.443.000.930.000.9022 49.78	49.78
198-510311	N	2 WAY ANTENNA SWITCH- #31	661.443.000.930.000.9031 24.89	24.89
TOTAL VENDOR A - 1				74.67
VENDOR NAME: ABC FASTENER GROUP, INC.				
A573210	N	HEX NUTS/WASHERS/SLING FLAT EYE/HEX NUTS	101.441.000.727.000	311.70
A573211	N	COUPLING NUTS/LUBRICANT- TRUCK #31	661.443.000.930.000.9031 12.10	12.10
TOTAL VENDOR ABC F				323.80
VENDOR NAME: ALMA HARDWARE				
C364052	N	CERAMIC HEATER- SLED	582.582.000.727.000	94.99
C363962	N	409 CLEANER/GLASS CLEANER- SLED	582.582.000.727.000	8.28
B370237	N	GLOVES/ DRAIN OPENER/CLEANER/BRAIDED ROP	591.536.000.727.000	53.83
TOTAL VENDOR ALMA F				157.10
VENDOR NAME: AMAZON CAPITAL SERVICES				
1LJT-934Y-39F9	N	409 CLEANER- CITY HALL	101.265.000.727.000	29.95
1PCX-R6PQ-LRCT	N	2025 DESK CALENDARS- SLED	582.582.000.727.000	64.98
1KT9-CN4F-WWJJ	N	CREDIT MEMO- BODY CAMERA MAGNET MOUNT- S	205.301.000.780.000	(64.47)
17PC-FNGT-K6FL	N	HP LAPTOP- ELECTIONS	101.262.000.967.000	919.06
14QX-MLTP-L3RT	N	USB ETHERNET ADAPTERS- SLPD	205.301.000.727.000	18.78
1YP6-1YPC-4YDC	N	CLIPBOARDS- CITY HALL	101.265.000.727.000	23.56
1JFT-NF3R-6PR7	N	FINGERPRINT INK PAD- SLPD	205.301.000.727.000	7.19
13PG-HNFV-7TMX	N	SURGE PROTECTOR- SLPD	205.301.000.727.000	27.99
TOTAL VENDOR AMAZON				1,027.04
VENDOR NAME: AUTO VALUE ALMA				
217-839102	N	FILTER/REGULATOR- AIR LINE REPAIR- DPW	101.441.000.727.000	162.48
217-839063	N	MAXLIFE 5W30 5 QUART OIL- #22	661.443.000.930.000.9022 38.99	38.99
217-839016	N	OIL/OIL FILTERS- #20	661.443.000.930.000.9020 86.79	86.79
TOTAL VENDOR AUTO \				288.26
VENDOR NAME: BAKER & TAYLOR INC				
2038799592	N	BOOKS/GIFT FUND & MEMORIAL BOOKS- LIBRAR	271.790.000.745.001 271.790.000.746.001	47.50 44.79
TOTAL VENDOR BAKER				92.29
VENDOR NAME: BEAVER RESEARCH COMPANY				
0379618-IN	N	PARADOX LUBE- DPW	101.441.000.727.000	231.98
TOTAL VENDOR BEAVER				231.98
VENDOR NAME: BERTHIAUME & COMPANY, CPA PC				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BERTHIAUME & COMPANY, CPA PC					
12202024	N	AUDIT & SINGLE AUDIT FOR YE 6/30/2024	101.101.000.801.000	5,554.00	21,400.00
			582.582.000.801.000	3,300.00	
			591.536.000.801.000	5,946.00	
			590.537.000.801.000	3,300.00	
			596.528.000.801.000	1,650.00	
			271.790.000.801.000	1,650.00	
TOTAL VENDOR BERTHIA					21,400.00
VENDOR NAME: BORDER STATES					
929763805	N	TRANSFORMER TESTER/STRAP/ADAPTER KIT- SL	582.582.000.727.000	1,461.47	1,461.47
TOTAL VENDOR BORDE					1,461.47
VENDOR NAME: BRODART COMPANY					
B6924588	N	BOOK- LIBRARY	271.790.000.745.001	8.24	8.24
TOTAL VENDOR BRODA					8.24
VENDOR NAME: CAPITAL ONE-WALMART					
1660397447	N	TEA/CREAMER/COFFEE/BATTERIES/POP/PUNCH/U	591.536.000.727.000	72.64	184.67
			202.463.000.727.000	33.96	
			582.582.000.727.000	33.62	
			101.265.000.727.000	44.45	
TOTAL VENDOR CAPIT					184.67
VENDOR NAME: CHARTER COMMUNICATIONS					
005023501011425	N	INTERNET SVS- SLED- 701 WOODSIDE DR- 1/1	582.582.000.850.000	89.99	89.99
005249201012125	N	CABLE SVS- ELEC DEPT- 1/24/25-2/23/25	582.582.000.850.000	82.65	82.65
TOTAL VENDOR CHART					172.64
VENDOR NAME: CHRISTOPHER WHITE					
01202025	N	RESERVE OFFICER PAY- 4TH QTR- OCT-DEC 20	205.301.000.703.000	34.50	34.50
TOTAL VENDOR CHRIS					34.50
VENDOR NAME: CHROUCH COMMUNICATIONS, INC.					
12747800	N	SERVICE CALL/LABOR- #47-201	662.301.000.930.000.9201	75.00	75.00
TOTAL VENDOR CHROU					75.00
VENDOR NAME: CINTAS					
4218379561	N	SHOP TOWELS/SANIS SCREEN SERVICE/PAPER T	582.582.000.727.000	69.56	69.56
TOTAL VENDOR CINTAS					69.56
VENDOR NAME: CMP DISTRIBUTORS, INC.					
019051	N	EXTERNAL CARRIER FOR OFC. KOHLOFF- SLPD	205.301.000.780.000	265.00	265.00
019181	N	9MM GLOCK PISTOLS- SLPD	205.301.000.967.000	6,006.00	6,006.00
TOTAL VENDOR CMP D					6,271.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: CRYSTAL PURE WATER INC.				
17082	N	BOTTLED WATER- CITY HALL	101.265.000.727.000 70.00	70.00
TOTAL VENDOR CRYSTP				70.00
VENDOR NAME: EGLE				
11297233	N	AIR QUALITY EMISSIONS- CUST #N5724- REF	582.582.000.801.000 250.00	250.00
TOTAL VENDOR EGLE				250.00
VENDOR NAME: ENVIRONMENTAL SYSTEMS RESEARCH INST				
26252926	N	ARCGIS- ANNUAL SUBSCRIPTION/PRIMARY & SE	590.537.000.850.000 343.33 591.536.000.850.000 343.33 582.582.000.850.000 343.34	1,030.00
TOTAL VENDOR ENVIRC				1,030.00
VENDOR NAME: EPPENDORF NORTH AMERICA, INC.				
4009201713	N	CLEANING & CALIBRATION OF MICROPIPETTES/	590.537.000.801.000 549.00	549.00
TOTAL VENDOR EPPENI				549.00
VENDOR NAME: ETNA SUPPLY COMPANY				
S105786063.007	N	2" BRASS METER FLANGE- WATER DEPT	591.536.000.727.000 126.00	126.00
S106081421.001	N	COUPLINGS/FLUX BRUSH/CURB STOP VALVE- WA	591.536.000.727.000 207.80	207.80
TOTAL VENDOR ETNA S				333.80
VENDOR NAME: FAMILY FARM & HOME				
024598/5	N	HYDRANT SUPPLIES- BUCKETS/HEAT BULB/CEIL	591.536.000.727.000 51.86	51.86
024575/5	N	6PT SOCKET/HEAT LAMP- WATER DEPT	591.536.000.727.000 16.18	16.18
024588/5	N	22" OIL FILLED RADIANT HEATER- SLED	582.582.000.727.000 63.99	63.99
024544/5	N	WIRE BRUSH/LED FLASHLIGHT/TAPE MEASURE/S	101.441.000.727.000 75.95	75.95
TOTAL VENDOR FAMILS				207.98
VENDOR NAME: FINAL TOUCH CO				
STL-#583B	N	CLEANING CITY BLDG- 1/14/25 & 1/17/25- E	101.265.000.820.000 556.00	556.00
STL-#584B	N	CLEANING CITY BLDG- 1/21/25 & 1/24/25- E	101.265.000.820.000 516.00	516.00
TOTAL VENDOR FINAL				1,072.00
VENDOR NAME: FLEGEL TECH REPAIR CO LLC				
STLMIOE7561	N	DOWNTOWN WIFI- JAN-JUNE 2025	248.728.000.850.000 480.00	480.00
TOTAL VENDOR FLEGEI				480.00
VENDOR NAME: GRATIOT AREA WATER AUTHORITY				
25-0003707	N	WATER TESTING FEES- DEC 2024	591.536.000.801.000 240.00	240.00
TOTAL VENDOR GRATIIC				240.00
VENDOR NAME: GRATIOT TOWING LLC				
24343	N	TOWING CHARGES- TRUCK & TRAILER- SLPD- C	205.301.000.956.000 886.00	886.00
TOTAL VENDOR GRATIIC				886.00
VENDOR NAME: HEALTHY PINE RIVER				
116- 1/21/2025	N	PINE RIVER RESEARCH/WATER & SEDIMENT TES	101.728.000.674.000 2,500.00	2,500.00

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: HEALTHY PINE RIVER				
TOTAL VENDOR HEALTHY PINE RIVER				2,500.00
VENDOR NAME: JAVIER VELAZCO				
01202025	N	RESERVE OFFICER PAY- 4TH QTR- OCT-DEC 20	205.301.000.703.000 11.50	11.50
TOTAL VENDOR JAVIER VELAZCO				11.50
VENDOR NAME: JERYCHO POWELSON				
01202025	N	RESERVE OFFICER PAY- 4TH QTR- OCT-DEC 20	205.301.000.703.000 69.00	69.00
TOTAL VENDOR JERYCHO POWELSON				69.00
VENDOR NAME: LANDIA, INC.				
SE10542	N	REBUILD MIXER- PARTS & LABOR- WWTP	590.537.000.930.000 4,278.54	4,278.54
TOTAL VENDOR LANDIA, INC.				4,278.54
VENDOR NAME: LEAF CAPITAL FUNDING				
17762805	N	COPIER LEASE SLPD- PRINCIPAL & INTEREST	205.906.000.992.000 82.94 205.906.000.993.001 19.25	102.19
17780586	N	COPIER LEASE- CITY HALL- PRINCIPAL & INTE	101.906.000.992.000 301.92 101.906.000.993.001 19.45	321.37
TOTAL VENDOR LEAF CAPITAL FUNDING				423.56
VENDOR NAME: MARR BOBBIE				
01282025	N	REIM FOR MILEAGE- MMTA 9/22-9/25/24 & MG	101.253.000.832.001 190.28 101.253.000.832.001 62.98	253.26
TOTAL VENDOR MARR BOBBIE				253.26
VENDOR NAME: MATRIX SCIENCES INTERNATIONAL INC				
1155455	N	SOLID WASTE SOIL SAMPLES- MANURE SAMPLES	101.441.000.801.000 730.00	730.00
TOTAL VENDOR MATRIX SCIENCES INTERNATIONAL INC				730.00
VENDOR NAME: MCMASTER - CARR SUPPLY COMPANY				
39259011	N	VACUUM RATED PVC TUBING- WWTP	590.537.000.727.000 286.94	286.94
TOTAL VENDOR MCMASTER - CARR SUPPLY COMPANY				286.94
VENDOR NAME: MEDLER ELECTRIC COMPANY				
S5483849.002	N	HANDHELD VOLTAGE METER- SLED	582.582.000.727.000 145.80	145.80
S483849.001	N	MAGNETIC HANGER FOR VOLTAGE METER- SLED	582.582.000.727.000 17.01	17.01
TOTAL VENDOR MEDLER ELECTRIC COMPANY				162.81
VENDOR NAME: MENARDS				
1660380228	N	REPLACEMENT BLINDS FOR MULTI PURPOSE RM-	101.265.000.930.000 599.95	599.95
TOTAL VENDOR MENARDS				599.95
VENDOR NAME: MICHIGAN MUNICIPAL ELECTRIC ASSOC.				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN MUNICIPAL ELECTRIC ASSOC.				
4183	N	2025 MEMBERSHIP DUES	582.582.000.960.000 6,163.00	6,163.00
TOTAL VENDOR MICHIGAN MUNICIPAL ELECTRIC ASSOC.				6,163.00
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY				
STLO20250128	N	ENERGY SERVICES PROJECT	582.582.000.921.000 52,985.16	52,985.16
STLO20250121	N	ENERGY SERVICE PROJECT	582.582.000.921.000 53,338.41	53,338.41
TOTAL VENDOR MICHIGAN PUBLIC POWER AGENCY				106,323.57
VENDOR NAME: MICHIGAN TIRE AND WHEEL				
148076	N	BRAKE PADS/FRONT ROTORS/LABOR- #47--201	662.301.000.930.000.9201 589.85	589.85
147741	N	OIL CHANGE/TIRE ROTATION/LABOR- #47-202	662.301.000.930.000.9202 44.44	44.44
TOTAL VENDOR MICHIGAN TIRE AND WHEEL				634.29
VENDOR NAME: MY CHRYSLER DODGE JEEP RAM				
CHCS214469	N	#24- 2015 DODGE RAM- REPAIRS/LABOR- DRAG	661.443.000.930.000.9024 935.30 661.443.000.930.000.9024 1,750.68	2,685.98
TOTAL VENDOR MY CHRYSLER DODGE JEEP RAM				2,685.98
VENDOR NAME: NORTHERN SAFETY CO INC				
906651038	N	MESH VESTS- DPW	101.441.000.727.000 110.34	110.34
906654586	N	MESH VEST/EAR MUFFS- DPW	101.441.000.727.000 104.17	104.17
906631092	N	GLOVES/SAFETY VESTS/LENS CLEANERS/LATEX	101.441.000.727.000 191.33	191.33
TOTAL VENDOR NORTHERN SAFETY CO INC				405.84
VENDOR NAME: NORTHERN TOOL & EQUIPMENT				
54599457	N	ANNUAL SUBSCRIPTION- NORTHERN TOOL & EQU	582.582.000.727.000 39.99	39.99
TOTAL VENDOR NORTHERN TOOL & EQUIPMENT				39.99
VENDOR NAME: OHM ADVISORS				
83973	N	DWSRF- PROJECT II- SVS RENDERED THROUGH	457.901.000.801.000 27,097.50	27,097.50
TOTAL VENDOR OHM ADVISORS				27,097.50
VENDOR NAME: PARAGON LABORATORIES, INC				
129548-250620	N	EPA TESTING- TOTAL MERCURY/LABOR/TRIP- W	590.537.000.801.000 290.28	290.28
TOTAL VENDOR PARAGON LABORATORIES, INC				290.28
VENDOR NAME: POWELL'S SERVICE INC				
339831	N	HEATING REPAIRS- LABOR- DPW SHOP	101.441.000.930.000 95.00	95.00
TOTAL VENDOR POWELL'S SERVICE INC				95.00
VENDOR NAME: POWER LINE SUPPLY				
56869690	N	GLOVES/CANVAS GLOVES/GOAT SKIN GLOVES- J	582.582.000.727.000 156.88	156.88
56870812	N	WATERPROOF JACKET & BIBS- K KRENZ	582.582.000.780.000 769.05	769.05

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: POWER LINE SUPPLY				
TOTAL VENDOR POWER				925.93
VENDOR NAME: QUILL CORPORATION				
534964	N	COFFEE- CITY HALL	101.265.000.727.000 158.97	158.97
TOTAL VENDOR QUILL				158.97
VENDOR NAME: SAFEWARE, INC.				
30266366	N	SECURITY CAMERA UPGRADE PROJECT- PARTIAL	101.901.265.977.000.0082 25,419.30	47,960.93
			590.901.000.977.000.0082 3,836.87	
			582.901.000.977.000.0082 12,469.84	
			271.901.790.977.000.0082 6,234.92	
TOTAL VENDOR SAFEWARE				47,960.93
VENDOR NAME: SCOTLAND OIL COMPANY, INC				
228799	N	CUST #13775- KENDALL HP SYNTHETIC 5W30 O	661.443.000.930.000 869.95	869.95
TOTAL VENDOR SCOTLAND				869.95
VENDOR NAME: SCOTT TURDO				
106184	N	GOLD/BLUE CHALLENGE COINS- SLPD	205.301.000.727.000 1,012.94	1,012.94
TOTAL VENDOR SCOTT				1,012.94
VENDOR NAME: SELF SERVE LUMBER COMPANY				
SSL-1201-152029	N	POLYSTYRENE FOAM SHEETS- WWTP	590.537.000.930.000 109.98	109.98
SSL-1201-152039	N	HYDRANT BOX BUILD- WATER DEPT	591.536.000.727.000 283.76	283.76
TOTAL VENDOR SELF SERVE				393.74
VENDOR NAME: SHARE CORPORATION				
291843	N	MASTER DRIVER BIT SET/FRIEGHT- DPW	101.441.000.727.000 169.33	169.33
TOTAL VENDOR SHARE				169.33
VENDOR NAME: SMART BUSINESS SOURCE, LLC				
OE-91412-1	N	PAPER- CITY HALL	101.265.000.727.000 92.98	92.98
OE-90993-1	N	PACKAGING TAPE/FILE FOLDERS/HIGHLIGHTERS	101.265.000.727.000 128.65	128.65
TOTAL VENDOR SMART				221.63
VENDOR NAME: SPICER GROUP, INC.				
235049	N	MAIN STREET BRIDGE DESIGN (LAP)- SVS THR	202.901.473.801.000.0030 3,053.25	3,053.25
235139	N	KAYAK LAUNCH DESIGN- SHORELINE IMPROVEME	582.901.000.977.000.0080 2,435.88	2,435.88
TOTAL VENDOR SPICER				5,489.13
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST				

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST				
02012025- CITY	N	UTILITIES- CITY- 12/20/24-1/20/25	101.265.000.920.000 2,116.45 101.441.000.920.000 557.81 101.770.000.920.000 407.16 101.758.000.920.000 161.86 101.567.000.920.000 326.53 582.582.000.920.000 1,962.18 582.582.000.921.003 3,326.40 582.582.000.921.003 1,614.27 248.728.000.920.000 32.57 248.728.111.920.000 26.96 590.537.000.920.000 8,500.42 590.537.000.921.002 2,420.76 591.536.000.920.000 783.23 271.790.000.920.000 395.43 101.770.000.920.000 55.39	22,687.42
TOTAL VENDOR ST. LC				22,687.42
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST				
348	N	GROSS WAGES AND BENEFITS- PERIOD ENDING	101.000.000.007.000 139,030.69	139,030.69
TOTAL VENDOR ST. LC				139,030.69
VENDOR NAME: TIMAC AGRO USA, INC				
79634	N	DEAD SEA MAG FLAKES FOR SALTING- CITY HA	101.265.000.727.000 480.00 271.790.000.727.000 480.00	960.00
TOTAL VENDOR TIMAC				960.00
VENDOR NAME: USA BLUE BOOK				
INV00586123	N	INVERTED SPRAY PAINT- DPW	101.441.000.727.000 298.94	298.94
INV00586268	N	REPLACEMENT STIR SHAFT-REPAIRS/HACH NITR	590.537.000.930.000 108.30 590.537.000.727.000 1,466.21	1,574.51
INV00585191	N	SUBMERSIBLE UV LAMP- REPAIRS/SUPPLY-WWTP	590.537.000.930.000 567.35 590.537.000.727.000 567.35	1,134.70
INV00588417	N	INSULATED HIP BOOTS- DPW	101.441.000.727.000 216.06	216.06
INV00585898	N	TRICK SHOT PENETRATING LUBRICANT- WATER	591.536.000.727.000 37.90	37.90
INV00585534	N	TRICK SHOT PENETRATING LUBRICANT- WATER	591.536.000.727.000 84.68	84.68
TOTAL VENDOR USA BI				3,346.79
VENDOR NAME: USA TRAILER SALES LLC				
01222025-89848	N	16FT LANDSCAPE TRAILER- #PW6 REPLACEMENT	661.901.000.977.000 4,000.00	4,000.00
TOTAL VENDOR USA TF				4,000.00
VENDOR NAME: VC3, INC.				
VC3-186708	N	PATROL CAR LAPTOP SERVICE CONTRACT- 1/20	205.301.000.850.000 2,788.08	2,788.08

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: VC3, INC.				
TOTAL VENDOR VC3, 1				2,788.08
VENDOR NAME: VERIZON WIRELESS				
6103738715	N	CELL PHONE CHARGES- SLPD/CITY MGR/K RISD	205.301.000.850.000 305.56 101.172.000.850.000 53.11 582.582.000.850.000 53.11	411.78
6103237725	N	IPAD DATA PLAN-- 12/11/24-1/10/25	590.538.000.850.000 123.62 591.536.000.850.000 45.53 582.582.000.850.000 104.09 101.371.000.850.000 19.51	292.75
TOTAL VENDOR VERIZO				704.53
VENDOR NAME: VISUAL EDGE IT, INC.				
24AR2378584	N	COPY SERVICE CONTRACT 1/25/25-2/24/25 &	101.265.000.820.000 602.92 101.172.000.727.000 16.95 101.257.000.727.000 0.45 101.265.000.727.000 631.82 101.371.000.727.000 12.85 101.441.000.727.000 32.03 101.567.000.727.000 3.84 101.728.000.727.000 19.90 101.758.000.727.000 0.06 205.301.000.727.000 24.20 582.582.000.727.000 14.26 591.536.000.727.000 78.92	1,438.20
24AR2390539	N	SERVICE TO PRINTER- SHMXC407F- SLPD	205.301.000.820.000 120.00	120.00
TOTAL VENDOR VISUAL				1,558.20
GRAND TOTAL:				422,320.27

MINUTES OF THE BOARDS AND COMMISSIONS

Board of Review (Meets March, July, & Dec)

Enclosed
Not Available
Did Not Meet

Library Board of Trustees (Meets every other Month)

Enclosed
Not Available
Did Not Meet

Cemetery Committee (Meets as Called)

Enclosed
Not Available
Did Not Meet

Middle of the Mitten (Meets Monthly)

Enclosed
Not Available
Did Not Meet

Downtown Development Authority (Meets quarterly)

Enclosed
Not Available
Did Not Meet

Mid-Mich Comm. Fire Board (Meets Feb, May, Aug, Nov)

Enclosed
Not Available
Did Not Meet

GIS Authority (Meets Quarterly)

Enclosed
Not Available
Did Not Meet

Mid-Mich. Area Cable Consortium (Meets monthly)

Enclosed
Not Available
Did Not Meet

Gratiot Area Water Authority (Meets Every Other Month)

Enclosed
Not Available
Did Not Meet

Parks & Recreation Commission (Meets Jan,Mar, May, July, Sept, Nov)

Enclosed
Not Available
Did Not Meet

Gratiot County Central Dispatch Authority (Meets Monthly)

Enclosed
Not Available
Did Not Meet

Planning Commision

Enclosed
Not Available
Did Not Meet

Historical Society (Meets Monthly)

Enclosed
Not Available
Did Not Meet

St. Louis Ithaca Pine River Transit Authority (Meets Annuall

Enclosed
Not Available
Did Not Meet

Housing Commission (Meets Monthly)

Enclosed
Not Available
Did Not Meet

Zoning Board of Appeals (Meets as Called)

Enclosed
Not Available
Did Not Meet

A regular meeting of the Gratiot Area Water Authority was held at the Alma Public Library and called to order at 12:06 p.m. by Chairman Kurt Giles. A quorum of the Authority Board was present.

Roll Call

Authority Board members present: Kurt Giles, Aeris Ripley, Roxann Harrington, Kevin Palmer and Kasey Zehner.

Authority Board members absent: Bill Leonard.

Others present: David Ringle.

Approval of Agenda

Motion by Authority Member Palmer, seconded by Authority Member Zehner, to approve the Agenda. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Election of Officers

Motion by Authority Member Ripley, seconded by Authority Member Harrington, to appoint Kurt Giles as Chairman, close nominations, and declare that he be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Motion by Authority Member Palmer, seconded by Authority Member Harrington, to appoint Aeris Ripley as Vice-Chairman, close nominations, and declare that he be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Motion by Authority Member Ripley, seconded by Authority Member Zehner, to appoint Roxann Harrington as Secretary, close nominations, and declare that she be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Motion by Authority Member Harrington, seconded by Authority Member Zehner, to appoint Kim Fellows as Recording Secretary, close nominations, and declare that she be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Approval of Minutes

Motion by Authority Member Ripley, seconded by Authority Member Zehner, to approve the minutes of September 13, 2024. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Communications

Requests for Payment
Requests for Purchase

Recommendations on Bids

Chairman Giles offered discussion on the 2025 Chemical Procurement Bids. Brief discussion followed.

Motion by Authority Member Zehner, seconded by Authority Member Harrington, to approve the 2025 Chemical Procurement Bids. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

New Business

Chairman Giles offered discussion on the audit for fiscal year ending June 30, 2024, from Yeo & Yeo. Brief discussion followed.

Motion by Authority Member Harrington, seconded by Authority Member Zehner, to receive the Yeo & Yeo audit report. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Chairman Giles offered a proposal from Fishbeck to extend the groundwater level monitoring and reporting for another year. Brief discussion followed.

Motion by Authority Member Ripley, seconded by Authority Member Palmer, to approve the proposal from Fishbeck. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Resolution 2025-001

GRATIOT AREA WATER AUTHORITY

Resolution Authorizing the Acceptance of Payments by Financial Transaction Devices

Minutes of the regular meeting of the Gratiot Area Water Authority Board (GAWA Board) held at the City of Alma Municipal Building, 525 E. Superior Street, Alma, Michigan held on the 10th day of January 2025, at 12:00 p.m.

Present: Kurt Giles, Aeric Ripley, Roxann Harrington, Kevin Palmer and Kasey Zehner.

Absent: Bill Leonard.

The following preamble and resolution were offered by Member Zehner and seconded by Member Harrington.

WHEREAS, Public Act 280 of 1995 requires the governing body of the Gratiot Area Water Authority to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and

WHEREAS, the Cities of St. Louis and Alma provide financial transaction services for the Authority and have determined that acceptable financial transaction devices include, but are not limited to, credit cards, debit cards, e-checks, and online bank direct transactions; and

WHEREAS, the financial transaction devices that may be accepted comply with the policies of the City of St. Louis, the City of Alma, and the Authority; and

WHEREAS, the service provider facilitating these transactions interacts with BS&A Software and enables credit card payments to take place between the Authority customers and the City of St. Louis and City of Alma financial systems; and

WHEREAS, the cost of the services provided by the credit card processor will generally be borne by customers utilizing the service;

NOW, THEREFORE, BE IT RESOLVED, that the Gratiot Area Water Authority Board authorizes the use of financial transaction devices and authorizes the implementation of their use for payments related to services and charges, including but not limited to, bulk water sales, water testing fees, and other miscellaneous receipts.

BE IT FURTHER RESOLVED, that the cost of using a financial transaction device shall be passed to the customers who choose this payment method at a rate or fee established by the service provider.

Ayes: Giles, Ripley, Harrington, Palmer and Zehner.
Nays: None.
Absent: Leonard.

Resolution declared adopted this 10th day of January 2025.

Unfinished Business

Reports

Chairman Giles offered discussion on the Water Production Reports. Brief discussion followed.

Chairman Giles offered discussion on the Financial Statements for September 30, 2024, through December 31, 2024. Brief discussion followed.

Motion by Authority Member Ripley, seconded by Authority Member Harrington, to receive the Water Production Reports, and the October 2024 through December 2024 Financial Statements. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.
Nay: None.
Absent: Leonard.

Appropriations

Motion by Authority Member Harrington, seconded by Authority Member Zehner, to approve and ratify the claims and accounts through December 31, 2024 in the amount of \$253,204.53. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.
Nay: Leonard.
Absent: None.

Public Comment

Adjournment

Motion by Authority Member Ripley, seconded by Authority Member Zehner, to adjourn the meeting. Chairman Giles adjourned the meeting at 12:40 p.m.

Kim Fellows, Recording Secretary

Date of Approval

DRAFT

A regular meeting of the Gratiot Area Water Authority was held at the Alma Public Library and called to order at 12:06 p.m. by Chairman Kurt Giles. A quorum of the Authority Board was present.

Roll Call

Authority Board members present: Kurt Giles, Aeris Ripley, Roxann Harrington, Kevin Palmer and Kasey Zehner.

Authority Board members absent: Bill Leonard.

Others present: David Ringle.

Approval of Agenda

Motion by Authority Member Palmer, seconded by Authority Member Zehner, to approve the Agenda. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Election of Officers

Motion by Authority Member Ripley, seconded by Authority Member Harrington, to appoint Kurt Giles as Chairman, close nominations, and declare that he be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Motion by Authority Member Palmer, seconded by Authority Member Harrington, to appoint Aeris Ripley as Vice-Chairman, close nominations, and declare that he be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Motion by Authority Member Ripley, seconded by Authority Member Zehner, to appoint Roxann Harrington as Secretary, close nominations, and declare that she be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Motion by Authority Member Harrington, seconded by Authority Member Zehner, to appoint Kim Fellows as Recording Secretary, close nominations, and declare that she be elected. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Approval of Minutes

Motion by Authority Member Ripley, seconded by Authority Member Zehner, to approve the minutes of September 13, 2024. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Communications

Requests for Payment
Requests for Purchase

Recommendations on Bids

Chairman Giles offered discussion on the 2025 Chemical Procurement Bids. Brief discussion followed.

Motion by Authority Member Zehner, seconded by Authority Member Harrington, to approve the 2025 Chemical Procurement Bids. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

New Business

Chairman Giles offered discussion on the audit for fiscal year ending June 30, 2024, from Yeo & Yeo. Brief discussion followed.

Motion by Authority Member Harrington, seconded by Authority Member Zehner, to receive the Yeo & Yeo audit report. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner

Nay: None.

Absent: Leonard.

Chairman Giles offered a proposal from Fishbeck to extend the groundwater level monitoring and reporting for another year. Brief discussion followed.

Motion by Authority Member Ripley, seconded by Authority Member Palmer, to approve the proposal from Fishbeck. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Resolution 2025-001

GRATIOT AREA WATER AUTHORITY

Resolution Authorizing the Acceptance of Payments by Financial Transaction Devices

Minutes of the regular meeting of the Gratiot Area Water Authority Board (GAWA Board) held at the City of Alma Municipal Building, 525 E. Superior Street, Alma, Michigan held on the 10th day of January 2025, at 12:00 p.m.

Present: Kurt Giles, Aeric Ripley, Roxann Harrington, Kevin Palmer and Kasey Zehner.

Absent: Bill Leonard.

The following preamble and resolution were offered by Member Zehner and seconded by Member Harrington.

WHEREAS, Public Act 280 of 1995 requires the governing body of the Gratiot Area Water Authority to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and

WHEREAS, the Cities of St. Louis and Alma provide financial transaction services for the Authority and have determined that acceptable financial transaction devices include, but are not limited to, credit cards, debit cards, e-checks, and online bank direct transactions; and

WHEREAS, the financial transaction devices that may be accepted comply with the policies of the City of St. Louis, the City of Alma, and the Authority; and

WHEREAS, the service provider facilitating these transactions interacts with BS&A Software and enables credit card payments to take place between the Authority customers and the City of St. Louis and City of Alma financial systems; and

WHEREAS, the cost of the services provided by the credit card processor will generally be borne by customers utilizing the service;

NOW, THEREFORE, BE IT RESOLVED, that the Gratiot Area Water Authority Board authorizes the use of financial transaction devices and authorizes the implementation of their use for payments related to services and charges, including but not limited to, bulk water sales, water testing fees, and other miscellaneous receipts.

BE IT FURTHER RESOLVED, that the cost of using a financial transaction device shall be passed to the customers who choose this payment method at a rate or fee established by the service provider.

Ayes: Giles, Ripley, Harrington, Palmer and Zehner.

Nays: None.

Absent: Leonard.

Resolution declared adopted this 10th day of January 2025.

Unfinished Business

Reports

Chairman Giles offered discussion on the Water Production Reports. Brief discussion followed.

Chairman Giles offered discussion on the Financial Statements for September 30, 2024, through December 31, 2024. Brief discussion followed.

Motion by Authority Member Ripley, seconded by Authority Member Harrington, to receive the Water Production Reports, and the October 2024 through December 2024 Financial Statements. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: None.

Absent: Leonard.

Appropriations

Motion by Authority Member Harrington, seconded by Authority Member Zehner, to approve and ratify the claims and accounts through December 31, 2024 in the amount of \$253,204.53. Motion carried with a voice vote.

Aye: Giles, Ripley, Harrington, Palmer and Zehner.

Nay: Leonard.

Absent: None.

Public Comment

Adjournment

Motion by Authority Member Ripley, seconded by Authority Member Zehner, to adjourn the meeting. Chairman Giles adjourned the meeting at 12:40 p.m.

Kim Fellows, Recording Secretary

Date of Approval

DRAFT

Minutes November 19, 2024

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:00 pm

Minutes: Minutes of the September 17, 2024 meeting were reviewed, a motion was made by Cheryl Lombard to approve the minutes as presented, the motion was supported by Sue, Vibber the motion passed.

Public Comment: None

Reports

Librarian's Report: Jessica and the library staff attended the White Pine Library Co-op annual meeting on October 2. The Friends of the Library held their October book sale and membership drive. The library will host a Christmas Open House event on Thursday, December 5 from 3:00 to 5:00 pm. Jessica put in a request to Michigan Department of Health and Human Services for two high capacity air purifiers and

replacement filters which the library received in mid-October. A wasp hive in the ceiling of the library furnace room was successfully exterminated.

Financial report: Following a review of the financial report a motion was made by Sue Vibber to accept the minutes as presented and the motion was supported by Cheryl Lombard; motion passed.

Statistical report: Upon review the only remarkable statistic was the wi-fi usage increase from 621 users in September to 1,100 in October.

Old Business

Jessica presented the options for proceeding with the library expansion project and discussed the pros and cons of consulting architectural or engineering firms in order to best serve the patrons. There was discussion of the "Library of Things" list of potential items for the library to loan; along with the issues of storage and liability.


New Business

The library received a letter from the White Pine Library Co-op recognizing Jessica for her participation on their Board of Trustees. Due to a recommendation from St Louis Police Chief Ramirez the library is considering the purchase of security cameras for the interior of the building as well as exterior cameras in areas that have been problematic in the past. Purchase is pending upon approval by the city council.

Announcements:

Adjournment: Meeting was adjourned at 6:08.

Minutes respectfully submitted



Mary Reed, President

Holly Brannan-Harris, Secretary

Minutes January 21, 2025

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Robin Hart, Cheryl Lombard, Mary Reed, Sue Vibber

Members excused absent: None

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:00 p.m.

Agenda: The proposed agenda was reviewed. No changes were recommended. Robin Hart moved to adopt the agenda; Cheryl Lombard seconded. The motion passed.

Minutes: Minutes from the November 19, 2024, meeting were reviewed. Robin Hart moved the minutes be approved as presented. Sue Vibber supported; the motion passed.

Public Comment: None

Reports:

Librarian's Report: The librarian's report was reviewed. The board vacancy due to the end of term of Holly Brannan-Harris was discussed. Appreciation for her many years of service was stated. The Friends of the Library sponsored craft projects for the holiday open house and digital materials for the collection in December. VITA Scan & Go service is expected to begin in early February. *Take Your Child to the Library Day* is February 1; this is the library's 2nd year participating. A donation received from Harmony Arbor Gleaners in December and their previous support were discussed.

Financial Report: The financial reports for November and December were reviewed. Jessica highlighted receipt of a \$5,000 donation and \$4,000 memorial in December.

Year-end reports for 2023-24 were also reviewed, since the audit review concluded. Cheryl Lombard moved and Robin Hart seconded to receive and place on file the financial reports.

Statistical Report: Statistical reports for November and December were reviewed. The board also reviewed year-end statistics from 2023-24 and Jessica mentioned the annual report filed with the Library of Michigan was emailed as a separate document. Digital lending continues to increase. The total number of registered patrons and how it has changed year-to-year since 2017 was discussed.

Old Business: The current status of the expansion project was reviewed and the question of whether public input should be solicited locally before a potential space utilization study be conducted was discussed.

New Business: The board reviewed a proposal from MCD Architects for a Space Utilization Study and creation of a Master Plan. After discussion of the proposal and the City's policy regarding competitive bidding, Sue Vibber moved and Robin Hart seconded tabling the discussion until Jessica could solicit feedback from other libraries about their usage of an SUS and/or master plan in their building projects and request bids for comparison from one or two other companies.

Announcements: There were no announcements.

Adjournment: Cheryl Lombard moved the meeting be adjourned; Sue Vibber seconded. The meeting was adjourned at 6:05 p.m.

Minutes respectfully submitted by the library director, due to the current vacancy of the board secretary position.

Mary Reed, President

Jessica Little, Library Director

Middle of the Mitten Meeting

January 14, 2025

- 1) *Call to order/Sign In/Introductions:*
Meeting called to order at 12:15 p.m. by Corey Bailey. Introductions were made around the room.
- 2) *Approval of December 10, 2024 minutes by Gary Rayburn, seconded by Rich Ramereiz. All Ayes, motion carried.*
- 3) *Financial report, reviewed for the calendar year 2024. Motion to accept by Rich Ramereiz, seconded by Gary Rayburn. All Ayes, motion carried.*
- 4) *Events/Committees/Volunteers*
 - a. *Pride and New Business Awards – Thursday, January 30, 2025*
 - b. *Spirit of St. Louis Award – May 1, 2025 – Youth for Christ building at 6:00 p.m.*
- 5) *Old Business*
 - a. *Light Cruise – date was December 22 at sunset. The event was well received by the community. Reportedly well attended with lots of community participation. Elsie Burton hopes to host this again in 2025 with a little more to offer.*
 - b. *City Survey 2024 – Roughly 80 participants. Received useful feedback regarding the community and events.*
- 6) *New Business*
 - a. *2025 St. Louis Calendar of Events – Burton reports that Independence Festival and Easter are well under way; City Hall has a new Facebook group St. Louis Connected, MI to encourage community involvement; A few upcoming smaller events will be added to the calendar this year, such as the A Friend for Frosty contest.*
 - b. *2025 Mitten Vice-Chair – Motion for Rich Ramereiz to serve as Vice-Chair by Jennifer McKittrick, seconded Gary Rayburn. All Ayes, motion carried.*
 - c. *2025 Fundraising & Sponsorship for Events – Burton recommended a T-Shirt fundraiser; Responses included moving sales to pair with an event such as the motor tour.*
 - d. *Pride and New Business Awards – Awards will be held at the Doig Chapel at Masonic Pathways at 7:30 a.m.*
- 7) *Reports/Announcements*
 - a. *Gratiot Area Chamber – Sara Bonacci reported; community guides will be out soon; Upcoming events include book club and AI in business installment.*
 - b. *Schools – McKittrick reported; The Carrie Knause Elementary School is getting a Child and Adolescence Health Center; Ribbon cutting moved out two to three weeks due to snow day.*
 - c. *City of St. Louis/Downtown Development Authority – Burton reported; A Friend for Frosty Contest will go on until the end of January: The winner will receive a gift certificate to Frosty Cone; The Gratiot Downtown Art Expo is under way and*

brochures will be available soon; Downtown Development Authority will meet January 23.

- d. Historical Society – no report at this time.*
- e. Greater Gratiot Development – no report at this time.*
- f. Churches – no report at this time.*
- g. St. Louis Farmers Market – Sara Piaskowski reported; New walls and floors have been installed; Walkthroughs are available for events; Currently collecting garden materials.*
- h. St. Louis Campground – no report at this time.*
- i. Healthy Pine River – Gary Rayburn reported; New memberships and donations are open at this time.*

8) Other Business

- a. Police Department – Ramereiz reported; Child Advocacy has an upcoming 24/7 Dad program for dads by dads; Dispatch center will be reaching out to county businesses making sure contact info is up to date; Website has a digital fillable form for dispatch; Police department is fully staffed.*
- b. Next meeting – Tuesday, February 11, 2025. Council Chambers, City Hall*

Meeting adjourned at 12:42 p.m.

**Mid-Michigan Area Cable
Consortium Meeting Minutes**

November 19th, 2024

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:23 PM with Carey Hammel, Darcy Orlik, Diane Lyon, Kim Smith, Bobbie Marr and Justin Cavanaugh in attendance.

Approval of the Agenda:

A motion was made to approve the agenda with corrections by Justin Cavanaugh and supported by Diane Lyon.

Ayes: All

Nays: None

Motion Passed

Approval of the minutes from the October 10th, 2024 board meeting:

A motion was made to approve the board meeting minutes by Justin Cavanaugh and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Treasurers Report: Kim Smith presented the Treasurer's report.

Motion to pay bills:

A motion was made to approve the bills presented in the packet by Justin Cavanaugh and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

Correspondence:

Complaint Communications: None

Employee monthly meeting report: Carey Hammel presented the employee monthly meeting report.

Director Report: Carey Hammel presented the Director's report.

Public Comment: Kim Smith opened public comment at 3:29pm – no public was present, Kim Smith closed public comment at 3:30pm.

New Business:

A. 2024 ByLaw & Handbook Changes:

A motion was made to approve the changes to the ByLaws and Employee handbook as amended by Diane Lyon and supported by Darcy Orlik.

Ayes: All

Nays: None

Motion Passed

B. Strategic Planning Review & Update:

The board discussed the previous Strategic Planning and discussed 2025 plans. A motion to approve the 2025 Strategic Plans was made by Bobbie Marr and supported by Justin Cavanaugh.

Ayes: All

Nays: None

Motion Passed

C. 2025 Budget discussion:

The board reviewed the Budget draft prepared by Carey Hammel and discussed several items. A Public hearing will be held at 3:30pm on Tuesday December 10th during the Consortium's December Board Meeting.

Old Business: None

Other Business:

Adjourn: With no further business before the board a motion to adjourn was made by Justin Cavanaugh and supported by Diane Lyon. All Ayes and the motion passed and the meeting was adjourned at 4:54pm.

SAINT LOUIS PARKS & RECREATION COMMISSION MEETING

MONDAY, JANUARY 13TH, 2025

REGULAR MEETING

The regular Meeting of the Saint Louis Parks & Recreation Commission was called to Order by Mary Reed, Chairman at 5:00 P.M.

Members Present: Mary Reed; Dorothy Trgina; Fares Azzan; Kristy Hardy; Craig Zeese; and Randy Mead.

Members Absent: None

Others Present: Kurt Giles, City Manager; Josh Leppien, and Payton Kuhn, Pool Director.

APPROVAL OF AGENDA:

Motion by Randy Mead, Seconded by Fares Azzam,, to approve the Agenda as prepared. Discussion. Motion Carried.

APPROVAL OF MINUTES:

Motion by Randy Mead, Seconded by Kristy Hardy to approve the Minutes of the November 11th, 2024 Parks & Recreation Commission Meeting. Discussion. Motion Carried.

FINANCIAL REPORT: Motion by Fares Azzam, Seconded by Craig Zeese, to place the Financial Report on file as prepared. Discussion. Motion Carried.

NEW BUSINESS:

A. 2025 Pool Update: Payton Kuhn, Pool Director reported that the pricing for the 2025 pool season will be the same as the 2024 season.

July 12th, 2025 there will be 3 swim sessions.

The Middle School is planning an Incentive Day for the 6th grade students.

B. Gratiot Community Foundation Grant: Josh Leppien reported that exercise equipment is available for Lions Park in addition to the playground equipment. Motion by Fares Azzam, Seconded by Kristy Hardy, to utilize Option 3 for the equipment for Lions Park. Discussion. Motion Carried.

C. County-Wide Parks & Recreation Plan Participation. The City of Saint Louis is interested in participating in the plan.

PUBLIC COMMENTS: Brian Buysse was in attendance.

ADJOURNMENT: There being nothing further to come before the Commission, the Meeting, Fares Azzam Motioned to Adjourn. Randy Mead Seconded the motion. Discussion. Motion Carried. The Meeting was Adjourned at 5:35 P.M. The next Park & Recreation Commission Meeting will be held on March 10th, 2025 at 5:00 P.M.

Respectfully submitted,

Dorothy Trgina

Secretary, Saint Louis Parks & Recreation Commission

City of Saint Louis, Michigan

Wednesday January 8, 2025
St. Louis, MI

A regular meeting of the St. Louis Planning Commission was called to order by acting Chairman D. Kelley at 5:30 P.M.

Present: Giles, D. Kelley, S. Kelly, Echtinaw, Whitford, Horvat
Absent: Doepker-excused, Messer-excused, Palmer-excused
Also Present: Dr. Kari Kohler, DVM, Ryan Bailey, Brian Buysse

The Pledge of Allegiance was led by acting Chairman D. Kelley.

Motion was made by Giles, supported by Echtinaw to approve the minutes from December 11, 2024. All ayes. Motion carried.

Chairman D. Kelley opened the public hearing for the Special Land Use permit for 622 E. Washington at 5:32 P.M. Kurt Giles advised the Planning Commission members that notices were sent to residents and a notification was in the newspaper. There were no public comments or questions. Acting Chairman D. Kelley closed the Public Hearing at 5:34 P.M.

Kurt Giles introduced Dr. Kari Kohler DVM. Dr. Kohler stated that they are planning to be a small animal clinic. Dr. Kohler plans to be a wellness center, catering to basic animal needs. Some examples would be vaccinations, caring for respiratory infections, and wellness check-ups. There would be no grooming and at this time they are not capable of doing surgeries. Kurt advised the Planning Commission that the staff recommendation for approval at this time is limited to operation of Small Animal Clinic.

Motion by Echtinaw, supported by Whitford to approve the Special Use permit for 622 E. Washington as a Small Animal Clinic. All ayes. Motion carried.

There were no public comments at this time.

Motion made by Echtinaw, supported by Horvat to adjourn at 5:45 P.M. All ayes. Motion carried.

Dori Foster
Recording Secretary

Kurt Giles

From: Brian B <brianbintc@gmail.com>
Sent: Tuesday, January 28, 2025 10:56 AM
To: Kurt Giles
Subject: Proposed Upcoming City Council Agenda Item
Attachments: orv map.pdf

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

I am acting under the advise of the St. Louis Mayor that you generally monitor and approve the items placed on the City Council agenda. With that in mind, I am asking that the following request be placed on a (near) future City Council agenda for consideration and hopefully approval.

I would much appreciate the support and approval from the city council to direct the police department to place an officer in a vehicle on or near the 200 block of Mill Street to monitor and enforce traffic and parking violations as well any intoxicated or impaired motorist leaving either of the 2 bars. I also hope that a police presence will greatly help to enforce the city's noise and nuisance ordinances.

I have personally seen and experienced all of the following in the vicinity of this block of downtown.

- 1) Motor vehicles rolling through stop signs, both on Mill street and Center street
- 2) Motor vehicles not coming to a complete stop until they have blocked the pedestrian crosswalks.
- 3) Motor vehicles not yielding to pedestrians within the crosswalks.
- 4) Motor vehicles not yielding to pedestrians as the cross the street not within the marked crosswalks.
- 5) Motor vehicles backed into parking spaces, which is against the parking ordinances of the city.
- 6) ORVs using and parking on the 200 block of Mill street, which violates the ORV ordinance of the city.
indications of alcohol consumption
- 7) Patrons leaving both bars clearly displaying impaired speech and compromised physical motor skills.

Never once, in the 40+ months that I have lived in St. Louis, have I ever seen anyone leaving either of the bars be monitored by a police officer for impaired or drunk driving.

Most all of these observed incidents take place **within less than a minute**, so calling the police is of no use, since the violators most likely have long since left the area.

So I have to ask why are the police not currently monitoring downtown?

The St. Louis Code of Ordinances very clearly states, in Chapter 46 - Police, the following -

Sec. 46-14. - Duties.

The police department shall have the following duties:

(1)

To preserve the peace and order of the city by protecting its inhabitants from personal violence and by safeguarding public and private property from destruction by unlawful depredation or by fire.

(2)

To suppress all riots, disturbances and breaches of the peace.

(3)

To pursue and arrest any person fleeing from justice either to or from the city.

(4)

To apprehend all persons in the act of committing any act contrary to the laws of the state, this Code, or other ordinances of the city and to take the offender forthwith to the proper court to be dealt with for the offense.

(5)

To make complaints to the proper officers and persons of any person known or believed, by them, to be guilty of any act contrary to the laws of the state, this Code, or other ordinances of the city.

(6)

To faithfully and diligently enforce all laws, ordinances and regulations for the preservation of good order and the public welfare as the city council may ordain.

(7)

To serve all process directed or delivered to them for service.

So ----- How are these duties being enforced in the 200 block of Mill Street?

Wouldn't a police officer parked randomly in the vicinity of the 200 block of Mill street help to minimize the various violations, increase public safety and uphold the police department's written/published duties?

And I don't feel the absence of a police presence is due to being short/under staffed. I have many times seen a police officer parked for an extended time at Loin's Park and just off Madison street to monitor traffic speeds. If they can spend time catching speeders, why not stop intoxicated motorist and those who violate the city's noise and nuisance ordinances downtown?

I trust you understand my concerns and will present this to the city council in a (near) future meeting

Thank you for your time and consideration,
Brian Buysse



CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 10a
 For Meeting of 2/4/2025

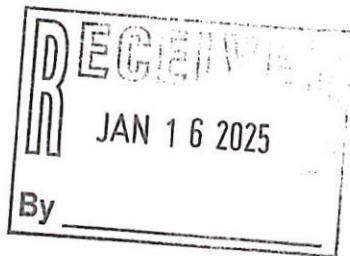
CONTRACTOR/VENDOR OHM
 CONTRACT #
 CITY GL PROJECT # (if applicable) 457.901.000.801.000
 CONTRACT DESCRIPTION Professional Services -DWSRF Project II - Second consecutive round of funding for improvements to the city's water system. This is part of a \$13.34 million loan with a 5.336M loan forgiveness and option to finance the balance over a 40-year period at 1% interest. This project is to replace water mains and 570 valves.

Agenda Item Description	Approval Date	Item #	Approval Amount	
Project II - Phase I Fieldwork/Prelim Eng/Final Eng/Permit-Bid/Grant App	10/15/24	11A	858,697.00	
Project II - Phase II Construct Observation/Construct Layout/Contract Admin	10/15/24	11A	1,738,892.00	
Total Construction Engineering Phase Services			2,597,589.00	
Consent Agenda Invoice Approvals				
Invoice(s)	Approval Date	Item #	Check #	Check Amount
82833 (Project II - Phase I)	12/17/24	10a	12/18/24	72494 (47,856.00)
83973 (Project II - Phase I)	02/04/25	10a	For Approval	(27,097.50)
Total Payments				(74,953.50)
Remaining Contract Balance				2,522,635.50

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:
 Approve payment to OHM for Professional Services for Project II of the DWSRF project
 in the amount of \$ 27,097.50

10a

REMIT TO:
OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of St. Louis
Attn: Keith Risdon, Director of Public Works
300 North Mill Street
St. Louis, MI 48880

Invoice Date: 01/13/2025
Invoice #: 83973
Project: 0182240020

Project II

Project Name: St. Louis DWSRF - Phase II

For Professional Services Rendered Through: January 04, 2025

Professional Services

Description	Fee	Prior Billed	Total Available	Current Billing
Water Main: Task 1 - Fieldwork - OHM Survey	\$46,000.00	\$34,227.25	\$11,772.75	\$3,349.00
Water Main: Task 1 - Soil Borings - Subconsultant	\$3,900.00	\$0.00	\$3,900.00	\$0.00
Water Main: Task 2 - Preliminary Engineering	\$282,560.00	\$13,628.75	\$268,931.25	\$22,951.00
Water Main: Task 3 - Final Engineering	\$272,000.00	\$0.00	\$272,000.00	\$0.00
Water Main: Task 4 - Permitting/Bidding	\$32,471.00	\$0.00	\$32,471.00	\$0.00
Water Main: Task 5 - Grant Administration	\$59,948.00	\$0.00	\$59,948.00	\$0.00
Water Main: Task 5 - SHPO - Subconsultant	\$23,250.00	\$0.00	\$23,250.00	\$0.00
Road Improvements: Task 2 - Preliminary Engineering	\$70,664.00	\$0.00	\$70,664.00	\$797.50
Road Improvements: Task 3 - Final Engineering	\$67,904.00	\$0.00	\$67,904.00	\$0.00
Totals	\$858,697.00	\$47,856.00	\$810,841.00	\$27,097.50

Invoice Total \$27,097.50

457,901,000.801.000

REMIT TO:

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com



INVOICE

City of St. Louis
Attn: Keith Risdon, Director of Public Works
300 North Mill Street
St. Louis, MI 48880

Invoice Date: 01/13/2025
Invoice #: 83973
Project: 0182240020

Project Name: St. Louis DWSRF - Phase II

Water Main: Task 1 - Fieldwork - OHM Survey

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional Surveyor II	13.50	162.00	\$2,187.00
Surveyor I	2.00	105.00	\$210.00
Technician I	.50	102.00	\$51.00
Technician III	6.50	135.00	\$877.50
Professional Services Subtotal	22.50		\$3,325.50

Reimbursable Expenses

	<i>Qty</i>	<i>Cost Rate</i>	<i>Multiplier</i>	<i>Amount</i>
Permit Fee Reihl, Joshua 13146	1.00	23.50	1.00	\$23.50
Reimbursable Expenses Subtotal	1.00			\$23.50

Water Main: Task 1 - Fieldwork - OHM Survey Total: **22.50** **\$3,349.00**

Water Main: Task 2 - Preliminary Engineering

Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Design Technician III	6.00	145.00	\$870.00
Engineering/Architectural Aide	.25	80.00	\$20.00
Principal	32.00	235.00	\$7,520.00
Professional Engineer I	7.00	160.00	\$1,120.00
Professional Engineer II	2.00	172.00	\$344.00
Professional Engineer/Architect I	43.00	156.00	\$6,708.00
Professional Engineer/Architect II	13.00	168.00	\$2,184.00
Technician III	31.00	135.00	\$4,185.00
Professional Services Subtotal	134.25		\$22,951.00

Water Main: Task 2 - Preliminary Engineering Total: **134.25** **\$22,951.00**

Road Improvements: Task 2 - Preliminary Engineering
Professional Services

	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Graduate Engineer II	5.50	145.00	\$797.50
Professional Services Subtotal	5.50		\$797.50
Road Improvements: Task 2 - Preliminary Engineering	5.50		\$797.50
Total:			
Total Backup:	162.25		\$27,097.50

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 10b
 For Meeting of 2/4/2025

CONTRACTOR/VENDOR Berthiaume & Company
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION City Annual Audit Years Ending 2024 through 2026 (3 Years)

Business Agenda Item Description	Approval Date	Item #	Approval Amount		
Approve to retain Berthiaume for Y/E Audit + Singe Audit 2024	03/05/24	10B	21,400.00		
Approve to retain Berthiaume for Y/E Audit + Singe Audit 2025	03/05/24	10B	22,200.00		
Approve to retain Berthiaume for Y/E Audit + Singe Audit 2026	03/05/24	10B	23,000.00		
Consent Contract Change Orders					
Total Contract w/ Change Orders to Date			66,600.00		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
12202024	02/04/25	10b		For Approval	(21,400.00)
Total Payments to Date					(21,400.00)
Remaining Contract Balance					45,200.00

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Berthiaume & Company for the Audit Year Ended June 30, 2024 in the amount of 21,400.00

INVOICE / STATEMENT

BERTHIAUME & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS
60 HARROW LANE
SAGINAW, MICHIGAN 48638

FAX:
(989)791-1555

TELEPHONE:
(989)791-1555

City of St. Louis
300 N. Mill Street
St. Louis, MI 48880

December 20, 2024

FOR PROFESSIONAL SERVICES

INVOICE

Audit and Single Audit For Year Ended June 30, 2024.....\$21,400.00

		<u>Audit</u>	<u>SA</u>	<u>Total</u>
Gen	101,101.000.801.	3300	2254	5554
Elec	582,582.000.801.	3300	-	3300
Water	591,536.000.801.	3300	2646	5946
Sewer	590,537.000.801.	3300	-	3300
Solid Waste	596,528.000.801.	1650	-	1650
Library	271,790.000.801.	1650	-	1650
		<u>16500</u>	<u>4900</u>	<u>21400</u>

Thank You!

CONSENT AGENDA ITEM APPROVAL
St. Louis, Michigan - Agenda Statement

City Hall Use Only
 Item No. 10c
 For Meeting of 2/4/2025

CONTRACTOR/VENDOR Safeware, Inc.
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION Replacement of outdated security cameras and add additional cameras to areas of critical infrastructure and importance. This upgraded camera system will provide 24-hour coverage and live viewing for monitoring.

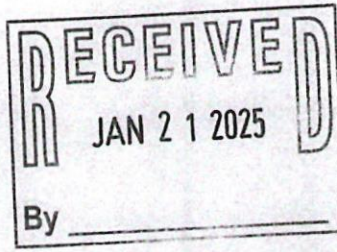
Agenda Item Description	Approval Date	Item #	Approval Amount		
Replace outdated security cameras & add additional cameras.	11/05/24	11A	191,844.51		
Total Contract			191,844.51		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
30254495	12/17/24	10c	12/18/25	72500	(47,960.93)
30266366	02/04/25	10c		For Approval	(47,960.93)
Total Payments					(95,921.86)
Remaining Contract Balance					95,922.65

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to Safeware, Inc. for 25% down payment for upgraded camera system in the amount of \$ 47,960.93



Safeware, Inc.
Remit To:
Safeware, Inc.
P.O. Box 716320
Philadelphia, PA 19171-6320
301-683-1234



INVOICE	
30266366	
Invoice Date	Page
01/15/2025 12:54:55	1 of 1
ORDER NUMBER	
10170564	

DIRECT SHIPMENT

Bill To:
City of St. Louis
300 N. Mill St
St. Louis, MI 48880

Ship To:
City of St. Louis
300 N. Mill St
St. Louis, MI 48880

Ordered By: Bobbie Marr

Customer ID: 147039

PO Number	Term Description	Net Due Date	Disc Due Date	Discount Amount
24-1105-01 Avigilon Camera Project 23108	Net 30	02/14/2025	02/14/2025	0.00

Order Date	Pick Ticket No	Primary Salesrep Name	Taker
11/14/2024 13:41:09	20203702	Peter Van Kirk	LORANTES

Quantities					Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
Ordered	Shipped	Remaining	UOM Unit Size	Disp.				

We sincerely thank you for your business. All damages and discrepancies are to be noted on carrier delivery receipt and should be notified to Safeware within 3 days of delivery.
Contact customer service at 800-331-6707.

Carrier: UPS Ground Tracking #:

1.00	1.00	0.00	EA	SEC P4844	EA	47,960.9300	47,960.93
			1.0	Partial Billing - 25% (50% Completion)		1.0	

Total Lines: 1

SUB-TOTAL: 47,960.93
TAX: 0.00
AMOUNT DUE: 47,960.93
U.S. Dollars

101.901.265.977.000.0082-53% - \$25419.30
590.901.000.977.000.0082-8% - \$3836.87
582.901.000.977.000.0082-26% - \$12469.84
271.901.790.977.000.0082-13% - \$6234.92

→ City Hall / Parks / DPW

PAST DUE ACCOUNTS ARE SUBJECT TO A SERVICE CHARGE OF 1 1/2 PER MONTH (18% PER YEAR)

ORIGINAL

CONSENT AGENDA ITEM APPROVAL
 St. Louis, Michigan - Agenda Statement

City Hall Use Only Item No. 10d For Meeting of 2/4/2025
--

CONTRACTOR/VENDOR CMP Distributors, Inc.
 CONTRACT #
 CITY GL PROJECT # (if applicable)
 CONTRACT DESCRIPTION Police Officers Service Pistol Upgrade Program.

Agenda Item Description	Approval Date	Item #	Approval Amount		
Police Officers Service Pistol Upgrade Program	10/01/24	11H	22,884.90		
Total Contract			22,884.90		
Consent Agenda Invoice Approvals					
Invoice(s)	Approval Date	Item #	Check Date	Check #	Check Amount
019181	02/04/25	10d		For Approval	(6,006.00)
Total Payments					(6,006.00)
Remaining Contract Balance					16,878.90

SUMMARY EXPLANATION FOR CONSENT AGENDA ITEM APPROVAL:

Approve payment to CMP Distributors, Inc. for the Police Officers Service Pistol Upgrade Program in the amount of	\$ (6,006.00)
---	---------------



16753 Industrial Parkway
Lansing, MI 48906

Phone # 517-721-0970

Fax # 517-721-0974

Invoice

Date	Invoice #
1/27/2025	019181

Bill To
St. Louis Police Department*** 300 N. Mill Street St. Louis, MI 48880 Attn: Richard Ramereiz

Ship To
St. Louis Police Department 300 N. Mill Street St. Louis, MI 48880

P.O. No.	Account #	Terms	Rep	Ship Date	Shipping Method
John McGinn	1545	Net 30	CMP	1/27/2025	Drop Ship

Item	Qty	Description	Price	Amount
GLK-G47-MOS-26N	14	Glock, 47 MOS, 9mm. Glock Fixed Sights, 26N Trigger, 9mm Pistols, UPC (764503048487) CFAB584 - CFAN897	429.00	6,006.00T
<i>205.301.000.967.000</i>				

Subtotal	\$6,006.00
Sales Tax (0.0%)	\$0.00
Total	\$6,006.00
Payments/Credits	\$0.00
Balance Due	\$6,006.00

RETURN POLICY: Returns accepted on un-opened, un-used items within 10 days with Invoice. Restocking fee may be applied.

CMP Distributors, Inc.
 16753 Industrial Parkway
 Lansing, MI 48906
 Phone # 517-721-0970
 Fax # 517-721-0974

Quote

Date	Quote #
9/13/2024	15002

Bill To
St. Louis Police Department*** 300 N. Mill Street St. Louis, MI 48880 Attn: Richard Ramereiz

Ship To
St. Louis Police Department 300 N. Mill Street St. Louis, MI 48880

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	1545	Net 30	10/3/2024	Best Way

Description	Qty	Price	Total
Glock, 47 MOS, 9mm, Glock Fixed Sights, 26N Trigger, 9mm Pistols, UPC (764503048487)	14	429.00	6,006.00T
Streamlight 69260 TLR-1 HL Tactical Gun mount light, Includes Rail Location Keys for Glock style, 1913 Picatinny, S&W 99/TSW and Beretta 92. Lithium batteries, boxed	14	159.95	2,239.30T
Safariland VLT-835-1-2-DO-411, Vault Level III retention, Glock 45MOS, RMR, TRL-1 HL Plain Black Right Hand	14	169.95	2,379.30T
Federal P9HST1 HST Premium 9mm Luger 124 Gr. HST HP, 50 Rds per Box	30	49.95	1,498.50T
Federal AE9AP American Eagle 9mm Luger 124Gr. FMJ 50 Rds per Box	30	19.95	598.50T
Trijicon, RMR HD, Reflex Sight, 55 MOA Segmented Ring w/3.25 MOA Dot, Matte Finish, Black, Forward Facing Light Sensor RMHD2-C-3200002	14	625.00	8,750.00T
Trijicon GL201-C-601137, Suppressor/Optic Height, Night Sights, Black Front with Metal Rear & Green Lamps, For Glock 17,19,22,23,24,26,27,31,32,33,34,35,39	14	100.95	1,413.30T

Shipping & Handling Terms: - Freight to be added at time of shipment - Ships UPS Ground	Sales Tax (0.0%) \$0.00
	Total \$22,884.90

This is a quotation on the goods named, subject to the conditions noted below:
 1. Pricing is good for 30 days unless otherwise noted.
 2. Please include the quote number on all correspondence to insure proper pricing when ordered.
 3. To accept this quotation, please sign and return.

Customer Signature _____

Glock	mod 23	.40 cal		Pistol
Glock	mod 23	.40 cal		Pistol
Glock	mod 27	.40 cal		Pistol
Glock	mod 27	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 22	.40 cal		Pistol
Glock	mod 35	.40 cal		Pistol
Glock	mod 35	.40 cal		Pistol

Colt	Det. Spl	.38 cal		Revolver
S&W	Mod 49	.38 cal		Revolver

S&W	SW380	.380 cal		Pistol
S&W	SW380	.380 cal		Pistol
S&W	SW380	.380 cal		Pistol

TRADE IN TOWARDS PURCHASE OF NEW GLOCK MODEL 47 9MM PISTOLS

- 19 - Glock pistols currently owned by the St. Louis Police Department
 - Trade-in value TBD. Possibly \$200-\$250 per gun
- 2 – revolvers currently owned by the St. Louis Police Department
 - Trade-in value TBD.
- 3 - S&W pistols currently owned by the St. Louis Police Department
 - Trade-in Value TBD.
- We may be able to sell back our unopened .40 cal

Election Coordinating Committee
Initial Report & Agreement
January 2025 – December 2028
Saint Louis Public Schools

This agreement dated January 30, 2025 is between the Gratiot County Clerk and the Clerks from the City of St. Louis and Townships of Bethany, Emerson and Pine River in Gratiot County; Greendale and Jasper in Midland County; Coe in Isabella County and the Saint Louis Public School District.

Official Name of the School District:

Saint Louis Public Schools

Jurisdictions Contained in the School District, their Representatives and Titles:

Angie Thompson, Gratiot County Clerk
Jennifer McKittrick, Saint Louis Public Schools Superintendent
Jamie Long, City of St. Louis Clerk
Tracy Howd, Township of Bethany Clerk
Jodie Reeves, Township of Emerson Clerk
Andi Whitmore, Township of Pine River Clerk
Ruth L. Knapp, Township of Greendale Clerk
Kristina DeBolt, Township of Jasper Clerk
Riley Travis, Township of Coe Clerk

Election Coordinator: Angie Thompson, Gratiot County Clerk

Election Date:

The Saint Louis Public Schools shall schedule all regular elections on the first Tuesday following the first Monday in November of even years.

District Filing Location:

The Gratiot County Clerk's office at the Courthouse, 214 E. Center St., Ithaca shall accept candidate filings, check petitions for sufficiency, accept candidate withdrawals and certify candidates; and shall receive all filings under the Campaign Finance Act, Act 388 of 1976. The County Clerk shall receive special election resolutions and ballot proposal language adopted by the district's board.

County Clerk/Election Coordinator Duties and Responsibilities:

1. The County Clerk shall serve as the "Election Coordinator" for the Saint Louis Public Schools and will be responsible for the following duties:
 - a. Receive filing fees or nominating petitions and affidavits of identity from candidates for School Board, as the school district filing official. (MCL 168.301)
 - b. Certify candidates. (MCL 168.301)

- c. Receive notice of withdrawal of candidate for school board, as the school district filing official. (MCL 168.301)
- d. Receive requests from the School Board to hold special elections. (MCL 168.301)
- e. Receive ballot proposal language by Resolution of the School Board (MCL 168.301, MCL 168.312(1))
- f. Receive petitions for special election in his/her capacity as County Clerk called pursuant to MCL 168.641 (4). See also MCL 168.301(2)(a), MCL 168.312(2)
- g. Schedule any special election called pursuant to MCL 168.641(4) in his/her capacity as County Clerk. (See also MCL 168.312)
- h. Ballot setup, proofing, and printing.
- i. Order necessary precinct supply kits.
- j. Arrange for programming/coding of voting equipment.
- k. Set up and execute the 9 day early voting.
- l. Publish the "Notice of Registration", "Notice to Electors", and "Public Testing." May be joint publication with others holding elections on the date.
- m. QVF related responsibilities, including setting up the elections. (MCL 168.301)
- n. Present election results to the County Board of Canvassers for the official canvass of the school election. (MCL 168.301)
- o. Provide Election Day "support/troubleshooting."
- p. Maintain certified record of the Board of Canvassers of the election results and provide certified copies to:
 - i. Saint Louis Public School District
 - ii. Gratiot County Treasurer (when millage proposal passes)
 - iii. Gratiot County Equalization (when millage proposal passes)
 - iv. Election Coordinator of Midland and Isabella County.
- q. Provide notice to the individuals declared elected to the office of school board member within 5 days after canvass certification. (MCL 168.308)
- r. Execute and deliver to the individual declared elected a "Certificate of Elections."
- s. Present a verified account of the actual costs of conducting the School District's regular or special election not later than 84 days after the date of the regular or special election to the Saint Louis Public Schools. (MCL 168.315)
- t. To perform any other necessary functions in relation to conduct of the school election as required by law.

Township/City Clerk Duties and Responsibilities:

2. The Township/City Clerks have agreed to “Opt-In” to conduct the Saint Louis Public School’s election, by opening their regular polling places, reserving their right to consolidate for special elections. (MCL 168.305(3)(b). The Township/City Clerks shall:
 - a. Conduct each regular election of the School District. (MCL 168.301)
 - b. Conduct each special election that is requested by the School Board to submit ballot questions or to fill a vacancy on the School Board. (MCL 168.301)
 - c. Coordinate voting systems and usage for the school elections. (MCL 168.301)
 - d. Perform the necessary testing of voting equipment.
 - e. Distribute, accept and receive AV applications for registered voters within their Township/City for school elections. Verify signatures.
 - f. Issue, distribute, receive and process absent vote ballots. (MCL 168.301)
 - g. Be available for eight (8) hours on the Saturday and/or Sunday before the election to issue AV ballots and/or register voters.
 - h. Select polling locations.
 - i. Set precinct boundary lines.
 - j. Coordinate the scheduling of Election Inspectors for each precinct. (rate to be determined by individual Townships outside Gratiot County with the cost not to exceed the rate paid at regular township elections.
 - k. Submit names of Election Inspectors to the County Clerk not later 30 days before an election, but not earlier than 40 days before an election.
 - l. Set up precincts for Election Day.
 - m. Store voted ballots.
 - n. Present a verified account of actual costs of conducting the School District’s regular or special election not later than 60 days after the date for the regular or special election to Saint Louis Public Schools. Shall comply with MCL 168.315.
 - o. To perform any other necessary functions in relation to conduct of the school election as required by law.
 - p. Township/City Clerk’s will mail new voter identification cards when polling locations change.

**County Election Commission Duties and Responsibilities:
(Judge of the Probate Court, County Treasurer and County Clerk)**

3. The Gratiot County Election Commission shall perform the following duties and be responsible for:
 - a. Consolidation of Precincts pursuant to MCL 168.659.
 - b. Ballot proofing unless delegated to the Office of the County Clerk.

Secretary of School Board Duties and Responsibilities:

4. The Saint Louis Public Schools Secretary of the Board of Education or their designee shall perform the following duties and be responsible for:
 - a. Forward ballot language to the County Clerk/Election Coordinator to submit a ballot question to the school electors on a regular election date, on a date when a City or Township within the school district is holding an election by adopting a resolution to that effect not less than 70 days before the election date or on a special election date as provided in Section 641(4). If the ballot question is submitted on the same date as an election for a state or county office, the school district coordinator shall send a copy of the ballot question language to the county clerk of each county not less than 68 days before the election. (MCL 168.312)
 - b. Within 10 days after notification by the Election Coordinator of election or appointment to the School Board each member-elect must file an "Acceptance of Office" with the Secretary of the School Board. (MCL 168.309) The Secretary of the School Board, shall forward a copy of the "Acceptance of Office" to the County Clerk as the Election Coordinator. (MCL 168.309)
 - c. Within 3 days after appointment to fill a vacancy provide written notice of appointment to the Election Coordinator. Notice shall include name, address and office of person who vacated the office and the person filling such vacancy. (MCL 168.3111)
 - d. The School Board shall pay verified account within 84 days after receiving the verified account of actual costs of conducting the election. (MCL 168.315)
 - e. All other duties required of a School Board Secretary in conducting the school election as provided by law.

If a special election is called on a date provided under section 641(4) b petition, the School District Election Coordinating Committee shall schedule a special election date. (MCL 168.641 (4), MCL 168.312, MCL 168.641)

Polling Places:

Polling places shall be the same as the regular township polling places. If precincts are consolidated for special elections and the change requires voters to go to a different

C:\Users\jlong\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\DTS2R4EO\Saint Louis Plan 2025.doc

location/address, the appropriate notices shall be mailed to provide actual notice to the registered electors. On the day of the election, the election commission must post a notice of the polling place location change at each polling place location eliminated for the election. The notice must provide directions to the new polling place location established for the precinct to voters affected by the consolidation by the County Election Commission. The 9 day early voting center will be located at 515 S. Pine River St., Ithaca, Michigan.

Precinct Name and Registered Voters as of 01/01/2025	Precinct Address and School District Boundaries: That portion of the School District that lies within the boundary of the following jurisdictions:	Clerk Name/Telephone Number
St. Louis City 3,031	St. Louis City Hall, 300 N. Mill Street, St. Louis	Jamie Long, 989-681-2137 jlong@stlouismi.com
Bethany Twp 806	Bethany Twp Hall, 9958 Blair Road, Breckenridge	Tracy M. Howd, 989-620-5842 Thowd74@gmail.com
Emerson Twp 267	Emerson Twp Hall, 2976 Baldwin Rd., Ithaca	Jodie Reeves, Cell 989-763-1405 clerk@emersontwp.com
Pine River Twp 974	Pine River Twp Hall, 1495 W. Monroe Road, St. Louis	Andrea Whitmore Hall 989-681-5523 awhitmore@pinerivertwp.org
Greendale Twp Midland County 137	Greendale Twp Hall, 4750 W. Isabella Rd., Shepherd, MI 48883	Ruth L. Knapp, Phone 989-835-3009
Jasper Twp Midland County 551	Jasper Twp Hall, 5595 W. Kent Hall, St. Louis	Kristina DeBolt, 330-2335 Krissif122@yahoo.com
Coe Twp Isabella County 109	Coe Twp Hall, 309 W. Wright, Shepherd	Riley Travis, 989-763-8829 Coetwp309@gmail.com
GRAND TOTAL 5,875		

We the undersigned, as members of the Saint Louis Public School District Election Coordinating Committee, agree to the duties and responsibilities outlined within this document and understand that it is binding for four years, expiring January 31, 2029. A copy of this agreement will be filed with the State of Michigan Bureau of Elections and with each member of this committee.

Each member was provided a copy of the agreement with two signature pages, one to return to the County Clerk and one to retain for their records.

Signed and dated:

Angie Thompson, Gratiot County Clerk

Greendale Twp. Clerk (Midland)

City of St. Louis Clerk

Jasper Twp. Clerk (Midland)

Bethany Twp. Clerk

Coe Twp. Clerk (Isabella)

Emerson Twp. Clerk

Saint Louis Public Schools

Pine River Twp. Clerk

ORIGINAL SIGNATURE PAGE, RETURN TO COUNTY CLERK

We the undersigned, as members of the Saint Louis Public School District Election Coordinating Committee, agree to the duties and responsibilities outlined within this document and understand that it is binding for four years, expiring January 31, 2025. A copy of this agreement will be filed with the State of Michigan Bureau of Elections and with each member of this committee.

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Signed and dated:

Angie Thompson, Gratiot County Clerk

Greendale Twp. Clerk (Midland)

City of St. Louis Clerk

Jasper Twp. Clerk (Midland)

Bethany Twp. Clerk

Coe Twp. Clerk (Isabella)

Emerson Twp. Clerk

Saint Louis Public Schools

Pine River Twp. Clerk

COPY SIGNATURE PAGE, RETAIN FOR YOUR RECORDS

City of St. Louis
Ms. Jamie Long
300 N. Mill St.
St. Louis, MI 48880

Bethany Township
Ms. Tracy M. Howd
10239 Dean Rd.
St. Louis MI 48880

Emerson Township
Ms. Jodie Reeves, Clerk
1103 N. Baldwin Road
Ithaca, MI 48847

Pine River Township
Andrea Whitmore, Clerk
1495 W. Monroe Road
St. Louis, MI 48880

Greendale Township Clerk
Ruth L. Knapp
4750 W. Isabella Rd.
Shepherd, MI 48883

Jasper Township Clerk
Kristina DeBolt
4484 Shepherd Rd.
St. Louis, MI 48880

Coe Township Clerk
Riley Travis
P O BOX 477
Shepherd, MI 48883

St. Louis Public Schools
Attn: Superintendent
113 E. Saginaw Street
St. Louis, MI 48880





Vacant Land Buy and Sell Agreement

THIS IS A LEGALLY BINDING CONTRACT. READ ENTIRE DOCUMENT CAREFULLY BEFORE SIGNING.

Buyers & Sellers acknowledge that agency relationship has been disclosed.

Offer Date: 1-29-2025, 20
 Selling Office: Pavlik ("Selling Broker")
 Selling REALTOR®: _____
 Selling REALTOR®'s Email: _____ Phone: _____
 Listing Office: _____ ("Listing Broker")
 Listing REALTOR®: _____
 Listing REALTOR®'s Email: _____ Phone: _____
 Buyers Name: Walter H. Seyka Jr.

1. **PROPERTY DESCRIPTION:** Buyer agrees to buy from Seller the following property commonly known as:
403 S. Clinton St. (street address)
 City St. Louis, Michigan, Zip Code 48880. The property is located in the
 Village Township City of _____ County of _____
 Legal Description: James F. Newtons Addition: West 1/2 of Lots 1&2, Block 60. City of St. Louis

 and/or Tax ID# 2953-650-087-00 Lot Size/Acreage _____

The property includes any of the following presently on the premises: All buildings, appurtenances, fixtures, and all gas, oil, and mineral rights owned by Seller. Personal property herein shall be transferred in as-is condition, free and clear of any liens or encumbrances, and seller makes no warranty, of any kind, express or implied. Existing personal property Included: _____

2. **PURCHASE PRICE:** The purchase price for the property is \$4,750.00.

3. **METHOD OF PAYMENT:** All payments must be in the form of cash, certified check, cashier's check, or money order. The purchase will be completed by the following method:

- CASH:** Buyer will pay the purchase price in cash upon Seller's delivery of a warranty deed conveying marketable title. Buyer agrees to provide verification of available funds within _____ business days of acceptance.
- NEW MORTGAGE:** The full purchase price upon the execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a _____ mortgage for no less than _____% of the purchase price on or before _____, 20____, which Buyer agrees to apply for within _____ business days after acceptance, subject to appraisal.
- LAND CONTRACT:** Buyer will purchase the property on land contract with a \$_____ down payment and monthly installments of principal and interest in the amount of \$_____ or more, including annual interest of _____ percent. Buyer will pay the entire balance, which may require a lump-sum payment, within _____ years after closing. This agreement is contingent upon Seller's satisfaction with a credit report to be provided by the Buyer on or before _____, 20____. If Seller does not receive a credit report within the agreed upon timeframe or if Seller is not satisfied with the Buyer's credit report, Seller may terminate this agreement by providing Selling REALTOR® with written notice.
- MORTGAGE ASSUMPTION or LAND CONTRACT ASSIGNMENT:** If the holder of the mortgage or land contract agrees, Buyer will assume and pay Seller's existing mortgage or land contract according to its terms. Buyer will pay the difference between the purchase price and the existing balance of approximately \$_____ upon Seller's delivery of a warranty deed or a land contract assignment. Buyer will reimburse Seller at closing for any funds held in escrow.

_____ Buyer(s) initials Seller(s) initials _____

4. **EARNEST MONEY DEPOSIT:** Buyer deposits \$ _____ to be held by _____ ("Escrowee") evidencing Buyer's good faith, which deposit shall be applied to the purchase price at closing.

If this offer is not accepted, or title is not marketable or insurable, or if the terms of purchase are contingent upon ability to obtain a new mortgage, or any other contingencies as specified, which cannot be met, this deposit shall be refunded to Buyer. In the event the Buyer and Seller both claim the earnest money deposit, the earnest money deposit shall remain in Escrowee's trust account until a court action has determined to whom the deposit must be paid, or until the Buyer and Seller have agreed in writing to the disposition of the deposit. (This paragraph may be subject to the mediation provisions in paragraph 23 below.)

5. **CLOSING DATE:** Sale to be closed on or before approx. Feb 15, 2025. Any extension shall be by written mutual agreement.

6. **POSSESSION:** Seller will give possession as follows:

Immediately after closing.

_____ days after closing by 12:00 noon. From the date of closing to the date of vacating, Seller will pay Buyer \$ _____ per day as an occupancy charge. Seller is liable to Buyer for damage to the property occurring after closing and before vacating, to the extent not covered by the Buyer's homeowner's policy, as well as for any deductible portions of a covered claim.

If tenants or leaseholders have access to or occupy the property, then:

Seller will cause the tenants or leaseholders to vacate the property before closing.

Buyer will take the property subject to the rights of the tenants or leaseholders.

7. **THIS CONTRACT IS CONTINGENT UPON THE FOLLOWING GOVERNMENTAL APPROVALS. IN THE EVENT ANY GOVERNMENTAL APPROVAL IS NOT OBTAINED ON OR BEFORE _____, 20____ EITHER PARTY MAY VOID THE CONTRACT, AT WHICH TIME THE EARNEST MONEY WILL BE RETURNED TO BUYER. ONLY CHECKED ITEMS APPLY:**

LAND DIVISION: Seller obtaining local government approval under the Land Division Act.

SEPTIC SYSTEM: County Health Department approval for the installation of an on-site sewage disposal system acceptable to Buyer. Necessary soil testing shall be obtained by and paid for by Seller Buyer.

WELL: County Health Department approval of an installed well in a location acceptable to the Buyer prior to closing. All testing and installation costs shall be performed at the direction of and paid for by Seller Buyer.

ZONING/BUILDING PERMIT: Buyer's satisfaction that all permits necessary for intended construction on the property can be obtained.

SURVEY: Buyer's approval of a staked survey ALTA survey of the property. The survey shall be obtained by and the cost shall be paid by Seller Buyer.

OTHER: _____

8. **THIS CONTRACT IS CONTINGENT UPON BUYER'S SATISFACTION WITH THE FOLLOWING ITEMS. THESE CONTINGENCIES SHALL BE DEEMED WAIVED UNLESS BUYER OBJECTS ON OR BEFORE _____, 20____. ONLY CHECKED ITEMS APPLY:**

UTILITIES: Buyer's approval as to the availability of utilities.

SOIL BORINGS/ENVIRONMENTAL INSPECTIONS: Buyer's satisfaction with the results of soil boring tests and environmental inspections to be performed at Buyer's sole expense.

_____ Buyer(s) initials

Seller(s) initials _____

BUILDER APPROVAL: Buyer's satisfaction with Buyer's builder's review and recommendations with regard to the suitability of the site for Buyer's intended use.

OTHER: _____

- 9. **SELLER GRANTS BUYER ACCESS TO THE PROPERTY FOR ALL INSPECTIONS/TESTING/APPROVALS IDENTIFIED HEREIN.** In connection with access given to Buyer, Buyer will hold Seller harmless from any and all liabilities arising from such activities and after such inspections or tests shall return the property to its prior condition.
- 10. **TITLE INSURANCE:** Seller shall provide to Buyer, at Seller's expense, an owner's policy of title insurance with standard exceptions in the amount of the purchase price. Seller will apply for a commitment for title insurance within _____ business days after acceptance of this Agreement. Any special exception will be subject to Buyer's approval, provided that this contingency shall be deemed waived unless Buyer notifies Seller in writing within _____ days of receipt of the commitment. Seller will have 30 days after receiving written notice to remedy any claimed defect.
- 11. **PROPERTY INSURANCE:** Seller shall be responsible for fire and extended coverage insurance on any insurable buildings until sale is closed.
- 12. **CLOSING COSTS:** Seller shall pay all state and county transfer taxes and costs required to convey clear title. Buyer shall pay the cost of recording the deed and/or security interests and all mortgage closing costs and/or closing fees charged by title company or other closing agent and fees required in connection with the Buyer's loan and the issuance of the lender's title insurance policy.
- 13. **REAL ESTATE TAXES:** Seller will pay all prior years' real estate taxes. The current year's real estate taxes will be paid as follows:
 - PRORATION: With current year taxes treated as though they are paid in arrears based on calendar year.
 - OTHER:** None
- 14. **SPECIAL ASSESSMENTS:** All special assessments for municipal improvements which have become a lien on the property shall be paid by the Seller, provided, however, that in the event a special assessment is payable in installments, current and future installments shall be allocated between Seller and Buyer using the same method for the proration of real estate taxes in paragraph 7 above; or paid in full by Seller at closing.
- 15. **MISCELLANEOUS PRORATED ITEMS:** Rent, association fees, insurance (if assigned), as well as interest on any existing land contract, mortgage or other lien assumed or to be paid by the Buyer, will be prorated to the date of closing.
 - The remaining fuel oil/propane shall be gifted sold to buyer at closing possession Not Applicable. If sold, Buyer to reimburse Seller at Seller's last billing rate or other _____
- 16. **LAND DIVISION ACT (For unplatted land only):** Seller and Buyer agree that the following statement shall be included in the deed at the time of delivery: "The grantor grants to the grantee the right to make _____ division(s) under section 108 of the Land Division Act, MCL 560.108." **CAUTION:** If the space above is left blank, the deed will NOT grant Buyer the right to any divisions.
- 17. **RIGHT TO FARM ACT:** Seller and Buyer agree that the following statement may be included in the deed at the time of delivery: "This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan Right to Farm Act."
- 18. **DEFAULT:** If Buyer defaults, Seller may enforce this Agreement, or may cancel the Agreement, keep the deposit, and pursue legal remedies. If Seller defaults, Buyer may enforce this Agreement or may demand a refund of the deposit and pursue legal remedies. (This paragraph may be subject to the mediation provisions in paragraph 23 below).

_____ Buyer(s) initials

Seller(s) initials _____

- 19. **MAINTENANCE OF PREMISES:** Seller agrees to maintain property in the same condition as existing at acceptance of offer until possession is delivered. Buyer shall have the right to physically examine premises prior to scheduled closing. Both parties are responsible for the transfer of utilities, if any. Seller is responsible for payment of final utility bills, if any.
- 20. **LIMITATION:** Buyer and Seller agree that any and all claims or lawsuits which they may have against the Listing Broker and its agents and/or Selling Broker and its agents relating to their services must be filed no more than six (6) months after the date of closing of the transaction described in this Agreement. Buyer and Seller waive any statute of limitations to the contrary.
- 21. **COUNTERPARTS:** This Agreement may be signed in any number of counterparts with the same effect as if the signature of each counterpart were upon the same instrument.
- 22. **HEIRS, SUCCESSORS AND ASSIGNS:** This Agreement binds Seller, Seller’s personal representatives and heirs, and anyone succeeding to Seller’s interest in the property. Buyer shall not assign this Agreement without Seller’s prior written permission.
- 23. **ELECTRONIC COMMUNICATION:** As an alternative to physical delivery, the parties agree that this Agreement, any amendment or modification of this Agreement and/or any written notice or communication in connection with this Agreement may be delivered to the Seller in care of the Listing REALTOR® and the Buyer in care of the Selling REALTOR® via electronic mail via the contact information set forth above. Any such communication shall be deemed delivered at the time it is sent or transmitted. Seller represents and warrants that an electronic email address has been provided to Listing REALTOR® from which Seller may receive electronic mail. Buyer represents and warrants that an electronic email address has been provided to Selling REALTOR® from which Buyer may receive electronic mail. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party.
- 24. **WIRE FRAUD WARNING:** As a result of numerous email, text and social media message scams, funds that are to be wired have been targeted, and in some cases, stolen. These scams involve authentic looking, yet false, wire instructions appearing to be from title, mortgage or real estate companies. If these false wire instructions are followed, the funds divert to the criminals. Never wire funds pursuant to wire instructions that you receive via email. Always verify instructions via telephone call using verified contact information.
 The undersigned agree to defend, and hold harmless any real estate office, its associated real estate salespeople and affiliated title and lending companies, from all liability that relates to, or arises from, the use, or attempted use, of wire transfer of funds in connection with the contemplated transaction.
- 25. **MEDIATION:** Buyer and Seller agree that if there is any dispute related to this contract, the sale or the closing may be submitted for Mediation. The Mediation shall be subject to the National Association of REALTORS (NAR) Rules and Procedures of the Home Buyers Home/Sellers Dispute resolution system. If the parties cannot reach a resolution through Mediation, they have the right to use other legal remedies.
- 26. **INFORMATION DISCLOSURE:** The purchase price and terms of this sale may be disclosed to the Central Michigan Association of REALTORS® in the ordinary conduct of business.
- 27. **ENTIRE AGREEMENT:** Buyer and Seller agree that this is the entire agreement between the parties and that there are no other written or oral understandings. Buyer and Seller further agree that this Agreement supersedes any and all prior agreements, understandings or representations made by the parties or their agents.
- 28. **RELEASE:** Buyer and Seller acknowledge that neither Listing Broker nor Selling Broker, nor their respective agents, have made any representations concerning the condition of the property covered by this Agreement or the marketability of title, and Buyer and Seller release the Listing Broker and Selling Broker and their respective agents, with respect to all claims arising out of or related to this Agreement, any addendums or counteroffers; all claims arising from any purported representations as to the physical and environmental condition of the property covered by this Agreement or the marketability of title; and all claims arising from any special assessments and/or utility bills which have been or may in the future be charged against the property covered by this Agreement and, in addition, agree to indemnify and hold harmless the Listing Broker and Selling Broker and their respective agents from any and all claims related to those matters.

_____ Buyer(s) initials

Seller(s) initials _____

29. OTHER CONDITIONS: _____

30. THIS OFFER WILL EXPIRE ON _____, 20____ at _____ AM/PM. Buyers and Sellers shall be aware that any offer or counteroffer may be withdrawn at any time prior to acceptance and notification.

BUYERS AND SELLERS ARE ENCOURAGED TO SEEK LEGAL COUNSEL

31. RECEIPT IS ACKNOWLEDGED BY BUYER of a copy of this Agreement.

Walter H. Seylka
Buyer Signature

Buyer Signature

Walter H. Seylka
Print Name

Print Name

BUYER'S ADDRESS _____

Deposit in the form of Personal Check Other _____ received by _____
Selling Broker/REALTOR®

32. SELLER'S RESPONSE

Date: _____, _____ AM/PM

- The above offer is hereby accepted.
- The above offer is hereby accepted subject to the following changes: _____

This counteroffer must be accepted on or before _____ AM/PM _____ (date).

Seller is hereby authorized to sign and acknowledges receipt of a copy of this Agreement.

Seller's Entity Name (if any)

Seller's Signature

Seller's Signature

Printed Name

Printed Name



BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 11D
For the Meeting of February 4, 2025

ITEM TITLE: Electric Meters
SUBMITTED BY: Bobbie Marr, Finance Director

SUMMARY OF EXPLANATION

The Electric Department has identified a number of meters that need to be replaced due to decreased functionality in the radio transmissions and/or are well past their useful life. Replacing meters so that the radio reads will work properly reduces the need to physically inspect and read meters, plus improves accuracy. Older meters can become less accurate over time, potentially leading to incorrect billings. These replacements are part of an annual phased replacement plan that has been initiated to improve overall system performance and enhanced reliability of our electric distribution system.

ETNA meters are uniquely compatible with our AMI (advanced metering infrastructure) Sensus system, making them a sole source vendor for these products.

Budgeted? YES
Budget Amendment needed? NO

G/L Account Code: 582.901.000.977.050

Moved by:

Supported by:

To approve the purchase of electrical meters from ETNA for \$10,160.00.



Quotation

ETNA SUPPLY - GRAND RAPIDS
 4901 CLAY AVENUE SW
 GRAND RAPIDS, MI 49548-3038
 616 241 5414
 Fax 616 241 4786

QUOTE DATE	QUOTE NUMBER	PAGE NO.
01/23/2025	S106084231	
ETNA SUPPLY PO BOX 772107 DETROIT, MI 48277-2107 P-616 248 9182 F-616 245 9940		1 of 1

QUOTE TO:

SHIP TO:

CITY OF ST LOUIS
 300 N MILL STREET
 SAINT LOUIS, MI 48880-1545

CITY OF ST LOUIS
 401 PROSPECT ST
 ST LOUIS, MI 48880

CUSTOMER NUMBER	JOB NAME / PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
16063	QUOTE		Tony Wawiernia	
WRITER	SHIP VIA	TERMS	EXPIRE DATE	FREIGHT EXEMPT
Al Weber		NET 25TH	01/26/2025	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
12ea	ACLARA kV2c - 9S (8S, 10S) MTR CL20; 120-480V W/FLEXNET *Nonstock - Restock Policy Applies* Pn: 676390		570.000/ea	6840.00
4ea	ACLARA kV2c - 36S (6S, 46S) MTR CL20; 120-480V W/FLEXNET *Nonstock - Restock Policy Applies* Pn: 765166		570.000/ea	2280.00
4ea	SENSUS MTR STRATUS-IQ+ 4S CL20 120/240V W/ FLEXNET *Nonstock - Restock Policy Applies* Pn: 884649		260.000/ea	1040.00
2ea	SENSUS ELECTRIC LESS THAN PALLET CHARGE Pn: 501435		0.000/ea	0.00

This Quotation is expressly conditioned and controlled by Seller's standard terms and conditions of sale found at www.etnasupply.com/tcsale. All other terms are expressly rejected. To the extent there is a conflict between any of the terms appearing on the face of this Quotation and ETNA's Standard Terms, the terms appearing on the face of the Quotation control. TAXES ARE NOT INCLUDED ON THIS QUOTE!

Subtotal	10160.00
S&H Charges	0.00
Amount Due	10160.00

THIS QUOTE HAS BEEN PREPARED BASED ON OUR INTERPRETATION OF THE PROJECT DOCUMENTS PROVIDED. WE RESERVE THE RIGHT TO REVIEW AND AMEND QUOTATION PRICES IN THE EVENT PROJECT DOCUMENTS PROVIDED ARE INCOMPLETE, UNCLEAR OR CONTAIN CONFLICTING INFORMATION.

Prices are firm for 3 days. Price subject to change after 3 days.



BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 11E
For the Meeting of February 4, 2025

ITEM TITLE: Purchase of Backyard Machine (hydraulic derrick)

SUBMITTED BY: Bobbie Marr, Finance Director

SUMMARY OF EXPLANATION

The Electric Department has been considering equipment which has a smaller footprint, to improve efficiency and safety in electrical work, particularly in areas inaccessible to the traditional trucks. This investment will enhance our ability to maintain and repair the city's electric distribution system, particularly in residential and confined areas. We are asking for approval to purchase an Altec DB41B Hydraulic Derrick, which we are referring to as the backyard machine.

Key Benefits:

- **Increased Accessibility.** Allows crews to access narrow easements, alleyways, backyards, and other restricted areas. Enables pole installation and maintenance in places where bucket trucks cannot reach.
- **Enhanced Safety and Efficiency.** Reduces manual labor for setting poles, minimizing worker fatigue and injury risk. Hydraulic controls and tracked stability improve overall safety in challenging terrain.
- **Minimizes Property Damage & Public Disruptions.** Tracked mobility prevents damage to lawns, sidewalks, and landscaping. Reduces the need for additional heavy equipment thus minimizing disruptions to residents.
- **Supports Emergency & Routine Maintenance.** Essential for storm response, allowing quick replacement of damaged poles. Ensures timely and efficient routine maintenance of electric infrastructure.

We believe that the addition of this piece of equipment will enhance reliability and resilience of the city's electric distribution system and aligns with the city's commitment to investing in modern technology to support public services.

Altec is a State MIDeal preapproved vendor, thus negating the need for proposals. There was consideration of lease options, however available offerings were a purchase lease versus a buy back trade lease and doing financing for a purchase is not necessary at this time as Electric Equipment Replacement Reserve Funds are available to use for the purchase. We do think that the 5 year prepaid maintenance agreement is prudent to add so that annual preventive maintenance as well as dielectric testing and inspections are scheduled and performed.

Budgeted? Replacement Reserves G/L Account Code: 582 funding, 661 capital expense
Budget Amendment needed? NO Enterprise activities

Moved by:

Supported by:

To approve the use of electric replacement reserves to purchase an Altec DB41B Hydraulic Derrick with 5 year prepaid routine maintenance plan for an amount not to exceed \$282,000.

January 21, 2025
Our 96th Year

Ship To:
CITY OF ST LOUIS (MI)
701 WOODSIDE DR
SAINT LOUIS, MI 48880
US

Bill To:
CITY OF ST LOUIS (MI)
CITY HALL
~~108 W GAGIN AVE~~ 300 N MILL ST
SAINT LOUIS, MI 48880
United States

Attn: TODD LESLIE
Phone: 989-6200885
Email: tleslie@stlouismi.com

Altec Quotation Number: 1744930 - 2
Account Manager: Nathan Alan Guetzko
Technical Sales Rep: Vickie L Bell

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Unit</u>		
1.	Altec model DB41B hydraulic derrick, designed for mounting on a tracked carrier with a turntable winch, built in accordance with Altec's standard specifications and to include the following features: <ul style="list-style-type: none"> A. Maximum sheave height is 40.8 feet (without optional jib), and 48.6 feet (with optional jib), maximum horizontal reach is 33.5 feet. B. Minimum digging radius is 12.5 feet, maximum digging radius is 21.7 feet. C. Boom articulation is -5 degrees below horizontal to 80 degrees above horizontal. D. Lift capacity at 15 feet load radius is 3,630 pounds. Maximum lift capacity is 6,000 pounds. E. Fiberglass upper boom with hydraulic extension. F. Steel boom tip with removable steel pole flares. Boom tip has provision for removable pole guides and platform attachment. G. Winch, mounted at turntable - 6,000 pound working capacity (includes cable guides). H. Two-part load line attachment on boom tip. I. Continuous rotation powered by a planetary gear drive J. Standard/Low Speed Selector operator to select standard or low speed operation of the derrick. When in standard mode, each function operates at normal speeds. When in low speed, the maximum operational speed of each function is slower providing finer feathering capability. This function is separate from engine throttle control. K. Outrigger/boom interlock system, prevents operation of unit until all outriggers are lowered. L. Five (5) function Hydraulic Overload Protection (HOP) system operates from lower control station and radio remote. Visible load indicator gauge at operators platform. M. Hydraulic Side Load Protection allows the derrick to rotate towards load if excessive side load is present. N. Boom stow protection system that detects when the boom is lowered into the stow and prevents damage from excessive stowing force. 	1	

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	R. Outrigger pad and wheel chock holders		
24.	Trailer accessory installation which includes unit positioning sight rods and applicable accessory mounting brackets.	1	
25.	Wheel Chocks, Rubber, 9.75" L x 7.75" W x 5.00" H, with 4" L Metal Hairpin Style Handle (Pair)	1	
26.	Outrigger pads - set of four (4), wood, 18" x 18" x 3".	1	
27.	5 LB Fire Extinguisher With Light Duty Bracket And Placard, Shipped Loose	1	
28.	Triangular Reflector Kit, Shipped Loose	1	
29.	Vinyl manual pouch for storage of all operator and parts manuals	1	
<u>Electrical Accessories</u>			
30.	Install Outrigger Interlock System	1	
<u>Finishing Details</u>			
31.	Powder Coat Unit Altec White	1	
32.	Apply Non-Skid Coating to all walking surfaces	1	
33.	Dielectric test unit according to ANSI requirements.	1	
34.	Stability test unit according to ANSI requirements.	1	
35.	Completed Test Forms To Be Included In The Manual Pouch	1	
	A. Stability Test Form		
	B. Dielectric Test Form (For Insulating Units)		
36.	Focus Factory Build	1	
37.	Delivery Of Completed Unit	1	
38.	As Built Electrical And Hydraulic Schematics To Be Included In The Manual Pouch	1	
39.	Installation - DB41B	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
40.	Stock Unit	1	

Additional Pricing

41.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
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Carrier and Accessories

42.	Altec model CT14 track driven carrier with retractable tracks and 2 speed hydraulic piston motors, built in accordance with Altec's standard specifications and to include the following features: <ul style="list-style-type: none"> A. Pendant drive controls with proportional, independent drive controls for each track, track extend/retract, hi/low speed, and emergency stop. B. Engine start/stop from radio controls and at lower controls. C. Tracks have a minimum spread of 35 inches and maximum spread of 46.5 inches. D. Maximum drive slopes while tracks are extended are 15 degrees side to side and 15 degrees front to back. Maximum drive slopes while tracks are retracted are 5 degrees side to side and 15 degrees front to back. E. Cargo Platform - Maximum weight capacity of 2,075 pounds. F. Pole carrying provisions: one D ring installed on each outrigger leg (2,075 pound pole capacity). G. Retractable outrigger legs allow for a lowered overall height of 7 feet 1 inch. H. Outrigger motion alarm: Provides audible alarm when any of the outriggers are being hydraulically actuated. I. Hydraulic oil reservoir, 17 gallon capacity. J. Fuel tank with 11 gallon capacity. K. Hydraulic oil cooler with temperature switch for automatic fan operation. L. Tool circuit below rotation: two way, adjustable flow up to 8 GPM @ 2,000 psi. 	1	
43.	Black tracks, standard tread.	1	
44.	49.6 hp turbo charged and turbo after cooler aspiration, DOC, diesel engine with electronic engine display and throttle control, and direct drive pump provide 32 GPM of hydraulic power for carrier and derrick operation.	1	

Pricing for State of Michigan MDeal contract # 24000000160

	Unit / Trailer Total	265,435.00
Optional Ext Warranty, Travel, Labor, Material and Expense, 5 Year Total (4 Year Extended), Category 3		\$7,460.00
	Total if optional warranty is included	272,895.00

Altec Industries, Inc.

BY _____

Vickie L Bell

Prepaid Maint. 7619.

 280514

est Delivery
decals
other outfitting 1000

 281514

- Notes:**
- 1 Altec will make every effort to honor this quotation, subject to the following provisions. Prices for equipment with production start dates 12 months and beyond are budgetary only due to irregular cost inflation and market volatility. These prices will be reviewed based on market conditions and confirmed closer to the production date.

 For a quoted chassis model year beyond the current open order bank, chassis model year, specifications and price should be considered estimates only and subject to change. Chassis model year, specifications and price will be reviewed and confirmed when specific model year information becomes available from the OEM.
 - 2 Estimated Delivery: 12-14 months after receipt of order PROVIDING:
 - A. Customer supplied chassis (if applicable) is received a minimum of sixty (60) days before scheduled delivery.
 - B. Customer approval drawings are returned by requested date.
 - C. Customer supplied accessories are received by date necessary for compliance with scheduled delivery.
 - D. Customer expectations are accurately captured prior to major components being ordered (body, chassis) and line set date. Unexpected additions or changes made after this time or at a customer inspection will delay the delivery of the vehicle.

Estimated Delivery is based on information at time of quote and is subject to change.

Altec reserves the right to change suppliers in order to meet customer delivery requirements, unless specifically identified, by the customer, during the quote and or ordering process.
 - 3 This quotation is valid until FEB 27,2025. After this date, please contact Altec Industries, Inc. for a possible extension.
 - 4 F.O.B. - Customer Site
 - 5 Interest charge of 1/2% per month to be added for late payment.
 - 6 FINANCING AVAILABLE: Please contact Altec Capital at (888) 408-8148 or email finance@altec.com for more information.
 - 7 Price does not reflect any local, state or Federal Excise Taxes (F.E.T). The quote also does not reflect any local title or licensing fees. All appropriate taxes will be added to the final price in accordance with regulations in effect at time of invoicing.

- 14 Altec takes pride in offering solutions that provide a safer work environment for our customers. In an effort to focus on safety, we would encourage you to consider the following items:

- Outrigger pads (When Applicable)
- Fall Protection System
- Fire extinguisher/DOT kit
- Platform Liner (When Applicable)
- Altec Sentry Training
- Wheel Chocks

The aforementioned equipment can be offered in our new equipment quotations. If you find that any of these items have not been listed as priced options with an item number in the body of your quotation and are required by your company, we would encourage you to contact your Altec Account Manager and have an updated quote version sent to you. These options must be listed with an item number in the quotation for them to be supplied by Altec.

- 15 Altec values your data privacy. The Altec Family of Companies (including Altec, Inc., and its subsidiaries) may collect telematics data from the equipment you own. Please review Altec's Equipment Data Privacy Notice on www.altec.com for more information. By purchasing equipment from Altec, you consent to Altec's right to collect and use such data.

Prepaid Maintenance Quotation

Altec Associate: Nathan Guetzko
Customer: CITY OF ST LOUIS (MI)

Date: 01/20/2025
Quote #: 18139014

FA#: QUOTE 1744930-1 Chassis VIN: QUOTE 1744930-1 Unit: DB
1

Prepaid Maintenance

Package	Coverage	Cost
DB Annual PM	5 Year	\$6,193.00
Dielectric:		\$1,426.00
Total for 5 Year		\$7,619.00

Prepaid maintenance contracts include all labor and materials associated with that maintenance action. Additional repairs or work outside the scope of normal maintenance are not covered by these contracts. Prepaid maintenance travel coverage is capped at 3 hours for service calls to locations with a single unit. If PM service calls are for multiple units at a single location to be performed on the same trip the travel cap may be waived.

This quotation is valid for 30 days.



PREPAID MAINTENANCE

Altec's prepaid maintenance program helps you reduce future operating and maintenance costs by capitalizing on your current recurring expenses. Customized solutions include industry required Preventive Maintenance, Dielectric Testing, and DOT Certifications. Prepaid maintenance is available with the purchase or lease of new equipment. It can also be added at any point throughout the lifecycle of your existing asset.

PREPAID MAINTENANCE PLANS HELP TO DEVELOP HABITS OF HEALTHY VEHICLE MAINTENANCE

Routine – Having a plan reduces missed maintenance opportunities. Routine maintenance keeps your asset within compliance with regulatory agencies and keeps the asset operating as designed.

Reminders – Periodic reminders from the Altec Fleet Service team on what assets have purchased coverage to help you plan your maintenance around your work schedule.

Budget – Paying for needed maintenance upfront reduces the strain on Operations and Maintenance (O&M) budgets while keeping the asset operating as originally intended.

ADVANTAGES OF PREPAID MAINTENANCE

- » Offset future O&M expense by purchasing upfront
- » Capitalize planned maintenance and reduce volatility in monthly expenses
- » Work is always performed by OEM certified technicians to OEM Standards
- » Only factory authorized parts and fluids are used
- » Service is available at all Altec service locations or at your location through our MST network with Travel package

ITEMS AVAILABLE FOR PREPAID MAINTENANCE INCLUDE:

- » Six Month Unit Inspection and Preventive Maintenance*
- » Annual Unit Inspection and Preventive Maintenance*
- » Dielectric Testing
- » Chassis DOT Inspection
- » Mobile Service Travel for a MST at your location

**Includes filter and lube in accordance with normal maintenance*

Estimated Lease Quote for

City of Saint Louis

January 22, 2025

2025 Altec DB41BD & Brooks Brothers CSL 202-12KE

This Quote is an Estimate Only and Valid for Only 5 days.

The Payments &/or Rates quoted herein are based on Secured Overnight Financing Rates (SOFR) and subject to change until receipt of a completed signed & executed lease contract.

Altec Capital Services is pleased to offer you financing for all your equipment needs. We are pleased to offer you the following:

Model	Purchase Price	60 Month Municipal Lease Purchase	60 Month FMV Lease
2025 Altec DB41BD	\$241,685	\$4,802	\$4,092
<i>With 5 Yr Extended Warranty (\$4,340)</i>	\$246,025	\$4,888	\$4,180
<i>With 5 Yr Prepaid Maintenance (\$7,619)</i>	\$249,304	\$4,953	\$4,247
<i>With 5 Year Ext. Warranty & Prepaid Maintenance (\$11,959)</i>	\$253,644	\$5,039	\$4,335
2025 Brooks Brothers CSL 202-12KE	\$23,750	\$472	\$442

Price provided by Altec Industries. Please contact Altec for Equipment Pricing.
 Payments do not include applicable sales tax or registration fees.
 This quote is subject to satisfactory credit approval.
 Monthly or Annual Payment Options Available.
 Documentation fee applies.

Requirements:

- Insurance: Property damage insurance is required to cover the value of the unit. A Minimum of \$1,000,000 in Auto & General liability insurance must be maintained. Proof of insurance must be provided to Altec Capital.

Credit: An ACS Credit Application must be submitted for underwriting purposes.

Lease Descriptions:

Municipal Lease Purchase: This lease is to be recognized as a tax-exempt lease purchase with title to the property passing to the Lessee.

If the entity is not tax-exempt, this quote does not apply.

The Municipal Lease Purchase is a Financing Tool for Municipal / Tax-Exempt Entities.

A Municipal Lease Purchase takes into consideration the yearly renewal and/or non-appropriation clause.

Level, easy to budget, guaranteed in advance payments that are fixed. A Simple Way to Finance the Equipment.

FMV Lease

A Fair Market Value lease is designed to provide you with a predictable cost of using equipment for a specified period of time.

Usage allowance applies and does effect lease payment. Standard mileage allowance is 750 hours per year. (customize)

Options at Maturity: A. return the equipment B. extend the lease C. opt to purchase the equipment at market value.

ACS Contact:

ACS Account Manager: Jacob Myers

Phone (248) 878-7319

Email: jacob.myers@altec.com

**RE: UPDATE - City of St Louis DB41BD Quote**

From Nathan Guetzko <Nathan.Guetzko@altec.com>
Date Thu 1/23/2025 9:21 AM
To Todd Leslie <tleslie@stlouismi.com>
Cc Jacob Myers <Jacob.Myers@altec.com>

Backyard machine

📎 1 attachment (290 KB)

City of Saint Louis - ACS Quote - DB41BD & Trailer.pdf;

Caution! This message was sent from outside your organization.

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Good morning,

See quote attached for some leasing options from Altec Capital on this backyard derrick.

Please keep in mind this is a generic quote to show a ballpark on the monthly payments. If you would like to proceed with a lease and we're fortunate enough to earn your business we would work through the approval process and get you an updated quote when the unit is almost ready to deliver.

I copied Jacob Myers as well from Altec Capital to help us out if you have any questions on that side of things.

Please let us know how we can help and thank you for the opportunity to provide a quote!

Nate Guetzko

Account Manager - Michigan
Altec Industries, Inc.
tel: 563-580-9915
nathan.guetzko@altec.com

From: Nathan Guetzko
Sent: Tuesday, January 21, 2025 8:25 PM
To: tleslie@stlouismi.com
Subject: UPDATE - City of St Louis DB41BD Quote

Good evening,

See updated MIDeal quote attached for the City of St Louis, MI Altec DB41BD.

Estimated lead time currently is late 2025/early 2026 due to lead time for the diesel engine.

Note this includes the following:

- Diesel engine ILO gasoline
- Dual 1-man pin-on fiberglass platforms with jib bracket

- Platform jib winch material handler
- Radio remote control
- Hydraulic hose reel
- Trailer
- Delivery to MI

Also attached are quotes and brochures for the extended warranty and prepaid maintenance programs.

I have requested a lease quote from Altec Capital as well and will send that as soon as it's available. Please let me know if you have any questions or need any additional information.

Thanks!

Nate Guetzko

Account Manager - Michigan

Altec Industries, Inc.

tel: 563-580-9915

nathan.guetzko@altec.com

RESOLUTION 2025-04

**NOTICE OF INTENT RESOLUTION
WATER SUPPLY SYSTEM REVENUE BONDS
(DRINKING WATER STATE REVOLVING FUND PROJECT)**

CITY OF ST. LOUIS
County of Gratiot, State of Michigan

Minutes of a regular meeting of the City Council of the City of St. Louis, County of Gratiot, State of Michigan, held on February 4, 2025, at 6:00 p.m., Eastern Standard Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Members _____
and supported by Members _____:

WHEREAS, the City of St. Louis, County of Gratiot, State of Michigan (the "City"), has determined that it is necessary for the public health, safety and welfare of the City to acquire, construct, furnish and equip improvements to the Water Supply System of the City (the "System"), consisting generally of the replacement of water mains, service lines, valves, and hydrants, including necessary equipment, together with interests in land, appurtenances and attachments thereto (the "Project"); and

WHEREAS, the City has been advised by the Michigan Department of Environment, Great Lakes and Energy ("EGLE") that financial assistance to accomplish the acquisition and construction of all or a portion of the Project is available through the Drinking Water State Revolving Fund ("DWSRF") loan program administered by EGLE and the Michigan Finance Authority; and

WHEREAS, the City has made application for participation in the DWSRF loan and grant program; and

WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension and repair of public improvements such as the Project through the issuance of revenue bonds; and

WHEREAS, the issuance of bonds payable from revenues of the System under Act 94 in a total amount not to exceed Fourteen Million Dollars (\$14,000,000) (the "Bonds") for the purpose of financing part of the Project, in one or more series, represents the most practical means to that end; and

WHEREAS, a notice of intent to issue revenue bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 33 of Act 94; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from

proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a Notice of Intent to Issue Bonds in a newspaper of general circulation in the City.

2. The Notice of Intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is adequate notice to the electors of the City and users of the City's Water Supply System and is well calculated to inform them of the intention of the City to issue the bonds, the purpose of the bonds, the security for the bonds and the rights of referendum of the electors with respect thereto, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City's electors may exercise their legal rights of referendum.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from the Water Supply System funds of the City subsequent to sixty (60) days prior to today.
- (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$14,000,000.
- (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

5. Miller, Canfield, Paddock and Stone, P.L.C. is hereby confirmed as Bond Counsel to the City in connection with the issuance of the Bonds.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Jamie Long
City Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of St. Louis, County of Gratiot, State of Michigan, at a Regular Meeting held on February 4, 2025, and that public notice of the meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Jamie Long
City Clerk

EXHIBIT A
NOTICE TO ELECTORS
OF THE CITY OF ST. LOUIS AND
USERS OF THE CITY'S WATER SUPPLY SYSTEM
OF INTENT TO ISSUE REVENUE BONDS PAYABLE FROM THE REVENUES
OF THE WATER SUPPLY SYSTEM
AND OF RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of St. Louis intends to authorize the issuance and sale of Water Supply System Revenue Bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in the principal amount of not to exceed Fourteen Million Dollars (\$14,000,000), in one or more series, for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the Water Supply System of the City, consisting generally of the replacement of water mains, service lines, valves, and hydrants, including necessary equipment, together with interests in land, appurtenances and attachments thereto.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS shall be payable solely and only from the net revenues derived from the operation of the City's Water Supply System. The revenues consist of rates and charges for services supplied by the System which may from time to time be increased in order to provide sufficient revenues to meet expenses of operating and maintaining the System and paying debt service on certain existing revenue bonds, the bonds referred to herein and any future revenue bonds payable from the net revenues of the System. Schedules of rates presently in effect for the System are on file in the office of the City Clerk.

The City expects that the revenue bonds will be sold to the Michigan Finance Authority in connection with the Michigan Department of Environment, Great Lakes and Energy Drinking Water State Revolving Fund loan program, in which case the revenue bonds sold to the Michigan Finance Authority may also be payable as described below.

ADDITIONAL SOURCES OF PAYMENTS FOR BONDS
SOLD TO MICHIGAN FINANCE AUTHORITY

BECAUSE THE REVENUE BONDS WILL BE SOLD TO THE MICHIGAN FINANCE AUTHORITY, THE CITY MAY ALSO PLEDGE ITS LIMITED TAX FULL FAITH AND CREDIT AS SECURITY FOR THE BONDS. IN SUCH CASE, IF REVENUES OF THE SYSTEM ARE INSUFFICIENT TO PAY DEBT SERVICE AT ANY TIME, THEN TO PAY DEBT SERVICE THE CITY SHALL ADVANCE LEGALLY AVAILABLE FUNDS INCLUDING, IF NECESSARY, FUNDS FROM THE LEVY OF TAXES UPON ALL TAXABLE PROPERTY IN THE CITY, SUBJECT HOWEVER TO CONSTITUTIONAL, STATUTORY AND CHARTER TAX RATE LIMITATIONS.

IN ADDITION, THE CITY MAY BE REQUIRED TO PLEDGE FOR THE PAYMENT OF THE BONDS SOLD TO THE MICHIGAN FINANCE AUTHORITY MONEY RECEIVED OR TO BE RECEIVED BY THE CITY DERIVED FROM IMPOSITION OF TAXES BY THE STATE AND RETURNED OR TO BE RETURNED TO THE CITY AS PROVIDED BY LAW, except for money the use of which is prohibited for such purposes by the State Constitution. The City may enter into an agreement providing for the payment of taxes, which taxes are collected by the State and returned to the City as provided by law, to the Michigan Finance Authority or a trustee, and such funds may be pledged for the payment of the revenue bonds.

BOND DETAILS

THE REVENUE BONDS may be issued in one or more series and may be combined with bonds for other purposes. The revenue bonds will mature in not to exceed forty (40) annual installments, and will bear interest at the rate or rates to be determined at the time of sale to the Michigan Finance Authority, but in no event to exceed such rates as may be permitted by law.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT VOTE OF THE ELECTORS UNLESS A VALID PETITION REQUESTING AN ELECTION ON THE QUESTION OF ISSUING THE BONDS, SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY, IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF A VALID A PETITION IS FILED, THE BONDS CANNOT BE ISSUED UNLESS APPROVED BY A MAJORITY VOTE OF THE ELECTORS OF THE CITY VOTING ON THE QUESTION OF THEIR ISSUANCE.

THIS NOTICE is given pursuant to the requirements of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

Jamie Long, City Clerk
City of St. Louis



BUSINESS OF THE CITY COUNCIL
ST. LOUIS, Michigan
Agenda Statement

City Hall Use Only
Item No. 11G
For the Meeting of February 4, 2025

ITEM TITLE: Equipment Rental for Riverbank Cleanup
SUBMITTED BY: Re-submittal for Calvin Martyn, DPW Superintendent

SUMMARY OF EXPLANATION

Periodic riverbank clearing is essential for infrastructure protection of the municipal dam and is required for FERC licensing compliance, with additional collaboration with MDNR regulations. These preventive measures reduce debris accumulation at the dam, lowering maintenance costs and operational risks. These areas also are roadsides which the clearing enhances the city's appearance and attractiveness.

Winter is the ideal time for this maintenance, as frozen ground prevents soil erosion, minimizes vegetation impact, and allows easier equipment access. It also reduces disruption to wildlife by avoiding nesting season.

City crews lack the specialized training and equipment for large-scale riverbank clearing. Doing this work by hand would be labor-intensive and pose safety risks, while also pulling staff away from essential duties. Therefore, specialized equipment is needed to minimize staffing requirements, or the work should be contracted out.

Bids were solicited from Carmen's Tree Service, Always There Tree Service, Flat River Tree Service, and Joe Butcher. Only Joe Butcher responded with a bid of \$32,000. In the past, city crews rented specialized cutting equipment from John Deere, but that option is no longer available. Rental quotes from Carleton Eq. and CRC Contractors AIS were obtained, showing that rental and internal labor is the most cost-effective approach at this time.

Even with current staffing constraints due to a staff members medical leave, we recommend proceeding with internal maintenance using rental equipment from CRC Contractors (AIS). AIS is also an approved State MIDEal vendor.

Budgeted? YES

G/L Account Code: 582.582.000.943.001

Budget Amendment needed? NO, but reclass from 930 to 943.001 in same budgetary level

Moved by:

Supported by:

To approve the rental of specialty excavator with forestry mulcher from CRC Contractors (AIS) for 4 weeks, not to exceed \$17,575



300 N. Mill Street
St. Louis, MI 48880

(989) 681-2137
Fax (989) 681-3842

To St Louis City Council

I'm going to recommend that we rent an excavator from CRC (AIS) out of Lansing for the price of 16700 plus 875 for delivery to clean up the riverbanks. There will also be a small additional cost of up to 1500 to have Butcher Exc. come in and move its location as we move along. This will be for a 4-week rental, which I believe is the amount of time it's going to take us to get it done.

I have three estimates, this being the best one for our needs, the other being from Carleton Eq for 16500 plus a delivery fee of 1500 for the same amount of time and the other is SC Farm Eq Rentals. The SC Farm Eq is a lot cheaper, but they don't have the correct attachment that we need to complete our job. I have also talked to 3 tree companies and none of them have even wanted to give me a bid to complete the riverbanks.

Thank you
Calvin Martyn
DPW Superintendent

River Bank Clearing 2025

Carleton Eq.

Delivery		16500	
man power (1 DPW Man, 1 month)		1500	
Moving cost	(Butchers Ex)	8270.4	
		1500	proably high
Total		<u>27770.4</u>	

Butchers Excavating	200 per/hr
Total	32000
	approximate
	4 week rate

CRC Contractors Rental Corp. (AIS)

Delivery		16700	
man power (1 DPW Man, 1 month)		875	
Moving cost	(Butchers Ex)	8270.4	
		1500	proably high
Total		<u>27345.4</u>	

Calvin Martyn

From: David Moore <dave.moore@carlstonequipment.com>
Sent: Friday, January 3, 2025 10:58 AM
To: Calvin Martyn
Subject: RE: [EXTERNAL]: RE: fecon mulcher

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Could you call me at (989) 777-6666 ext 351 my name is Dave



David Moore | Rental/Asset Manager
Office: 888-380-6420 x 351
Location: Saginaw
7 Locations in Michigan
CarlstonEquipment.com

From: Calvin Martyn <cmartyn@stlouism.com>
Sent: Friday, January 3, 2025 10:45 AM
To: David Moore <dave.moore@carlstonequipment.com>
Subject: [EXTERNAL]: RE: fecon mulcher

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.
Does this have steel tracks and is this located in Saginaw? Would we have to have you transport it?

From: David Moore <dave.moore@carlstonequipment.com>
Sent: Friday, January 3, 2025 10:24 AM
To: Calvin Martyn <cmartyn@stlouism.com>
Cc: Luke Prost <luke.prost@carleton1.com>
Subject: fecon mulcher

Good Morning Calvin the monthly rate on the dx200 with forestry head would be 16,500 a month and trucking to St louis would be 1500.00 that would be drop off and pick up

If you have any further questions, feel to contact me at (989) 777-6666 ext. 351 my name is Dave



David Moore | Rental/Asset Manager
Office: 888-380-6420 x 351
Location: Saginaw
7 Locations in Michigan
CarlstonEquipment.com

Estimate

**SC FARMS
EQUIPMENT LLC**
7825 BRICKER RD
HUBBARDSTON MI 48845

Estimate #	Date
ESTM 109	01/06/2025

Contact Us: Phone: 989 637 4731
Fax: 637 8241

Bill To:

City of St Louis

Ship To:

City of St Louis

Customer Contact: Calvin Martin **Ph:** 989 681 3644 **Email:** cmartyn@stlouismi.com

		Est. Ship Dt	Terms			
			Due on Receipt			
Qty	Unit	Item #	Item Description	Rate	Amount	Tax
1	4 week	220E-1	2015 Volvo EC220E Excavator rental w/ fixed thumb ser.# 310042	6,000.00	6,000.00	T
1	4 week	diamond	Diamond Mulching head attach	3,000.00	3,000.00	T
1	ea	De	Delivery & Pickup	700.00	700.00	T
1	ea	gov.	MI Sales Tax exempt (government)	0.00 %	0.00	
			Customer Signature:			
				Total:	\$ 9,700.00	

Thank You!

After further investigation this mulching head is not what we need. It's more of a "brush hog style".



Contractors Rental Corp.

YES WE CAN

Date: January 7, 2025

Kevin Toohey

EXPIRATION DATE:
30 Days

(517) 242-7614

ktoohey@aisequip.com

CUSTOMER: City of St. Louis

salesman	job	start date
Kevin Toohey		

machine	description	duration	price per unit
Deere 245G W/ Fecon	Excavator Forestry Mulcher	Monthly	\$16,700/ Month
Trucking	Round Trip Trucking to St. Louis		\$875

Quote does not include the entire fee
2% rental excise tax or 6% sales tax, if
applicable

Quote has been prepared by Kevin Toohey of Contractors Rental Corp. To agree to these terms, return a signed copy of this quote to Ktoohey@aisequip.com. Feel free to contact Kevin with questions. Thank you!

Customer Signature:

Thank you for your business!
