

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
January 6, 2014

The Regular Meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Monday, January 6, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin, Tom Reed. Melissa A. Allen joined the meeting at 7:10 p.m.

Council Members Absent: None

City Manager: Robert F. McConkie
City Clerk: Mari Anne Ryder - Absent (excused)
Deputy Clerk: Bobbie Jo Marr

Others in Attendance:
Lori Eager-208 South Delaware Street; Joe Eager-208 South Delaware Street

Member Church led in the Pledge of Allegiance to the flag.

Appointment of Mayor Pro-Tem.

Mayor Kelly asked for nominations for Mayor Pro-Tem. Melissa Allen was nominated by Kubin, supported by Church. There being no other nominations, a vote was called. All ayes carried the appointment of Melissa Allen as Mayor Pro-Tem.

City Council Minutes.

City Council discussed the Regular Meeting minutes of December 17, 2013.

Moved by Church, supported by Reed, to approve the minutes of the Regular City Council Meeting held on December 17, 2013. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts, in the amount of \$638,517.06. All ayes carried the motion.

Monthly Boards and Commission Minutes.

City Council discussed the December, 2013 Monthly Boards and Commission Minutes.

Moved by Kubin, supported by Reed, to receive and place on file the December, 2013 Monthly Boards and Commissions Minutes. All ayes carried the motion.

Public Comments.

None.

Consent Agenda.

City Manager McConkie requested that the City Council approve Consent Agenda items “a” through “h” as shown below.

- a. Correspondence from LCC – Receive.
- b. Cable Consortium Minutes – Receive.
- c. Notification from Drain Commissioner – Receive.
- d. Payment No. 2 to Davis Construction for SRF Project – Approve.
- e. Payment No. 6 to MDOT for Main Street Project – Approve.
- f. Reimbursement to Water Authority – Approve.
- g. Payment to Rowe for SRF Professional Services – Approve.
- h. Payment to Bridgeport Equipment for Loader Repairs – Approve.

Moved by Kubin, supported by Church, to approve Consent Agenda items “a” through “h.” All ayes carried the motion.

Recess City Council Meeting.

Mayor Kelly recessed the Council Meeting at 7:15 p.m.

Cemetery Board of Trustees Meeting – Call to Order.

Mayor Kelly called the Oak Grove Cemetery Board of Trustees Meeting to order at 7:15 p.m.

Minutes.

Moved by Trustee Kubin, supported by Trustee Church, to approve the minutes of the regular meeting held on Monday, January 2, 2013. All ayes carried the motion.

Financials.

Cemetery Financials were discussed.

Moved by Trustee Allen, supported by Trustee Kubin, to receive the Financial Reports through December, 2013 and place on file. All ayes carried the motion.

Annual Report.

The Annual 2013 Oak Grove Cemetery Report was reviewed by the Board of Trustees.

Moved by Trustee Allen, supported by Trustee Reed, to receive and place the 2013 Annual Oak Grove Cemetery Report on file. All ayes carried the motion.

Other Business.

There was discussion and questions regarding the statistics reported and possible future enhancements. Requested the City Manager to have Steve Mepham attend the second February council meeting so that he could consult on these issues.

Public Comments.

Lori Eager commented that she found the statistics very interesting and is curious to see if the economy really has an impact on cremation burials.

Adjournment.

Moved by Trustee Church, supported by Trustee Allen, to adjourn the Oak Grove Cemetery Board of Trustees meeting at 7:25 p.m. All ayes carried the motion.

Reconvene City Council Meeting.

Mayor Kelly reconvened the City Council Meeting at 7:25 p.m.

New Business.

Appointment of City Board and Commissions.

City Council discussed the recommended appointments of City Boards and Commission Members.

Moved by Church, supported by Allen, to appoint the following Board & Commission Members:

- Sue Whitford - Board of Review, Board of Special Assessors
- Don Kelley - Board of Review
- Bill Leonard - Board of Review, Board of Special Assessors, Zoning Board of Appeals
- Tom Reed - Board of Review, Planning Commission
- Dan Doepker - Planning Commission
- Laura Krebs - Cemetery Committee
- Steve Mepham - Bldg. Code Board of Appeals
- Jerry Church - Bldg. Code Board of Appeals, Zoning Board of Appeals
- Lenore Worden - DDA Board
- Scott Morrow - DDA Board

Bill Shrum - Library Board
Michelle Kelly - Library Board
Sally Church - Parks & Rec.
Kevin Palmer - Parks & Rec.
Melissa Allen - Parks & Rec.
Dennis Epler - Housing Commission

All ayes carried the motion.

The following are Vacancies on the Boards & Commissions:

Zoning Board of Appeals – 1
Compensation Commission– 1
Parks & Recreation – 1

Approve Designation of City Official Newspapers.

City Manager McConkie requested City Council Members designate the Gratiot County Herald, the Morning Sun and the City of St. Louis Website as the City’s Official Publication and Newspapers for the Year 2014.

Moved by Allen, supported by Church, to designate the Gratiot County Herald, the Morning Sun and the City of St. Louis Website as the City’s Official Publication and Newspapers for the Year 2014. All ayes carried the motion.

Approve Designation of Official Depositories for City Funds.

City Manager McConkie requested City Council Members designate St. Louis Chemical Bank & Trust, Commercial Bank, St. Louis Firstbank, US Bank of Detroit, First of America Bank of Detroit, and Michigan CLASS as Official Depositories for City Funds for the Year 2014.

Moved by Reed, supported by Church, to designate St. Louis Chemical Bank & Trust, Commercial Bank, St. Louis Firstbank, US Bank of Detroit, First of America Bank of Detroit, and Michigan CLASS as Official Depositories for City Funds for the Year 2014. All ayes carried the motion.

Approve Designation of City Attorneys.

City Manager McConkie requested that the City Council designate Fortino, Plaxton, & Constanzo, Smith & Bovill, Plunket & Cooney, and Varnum as City Attorneys for the Term of Two Years for the City of Saint Louis.

Moved by Allen, supported by Kubin, to approve to designate Fortino, Plaxton, & Constanzo, Smith & Bovill, Plunket & Cooney, and Varnum as City Attorneys for the Term of Two Years for the City of Saint Louis. All ayes carried the motion.

Approve Resolution 2014-01.

City Manager McConkie requested Council Members adopt Resolution 2014-01 for the Michigan Department of Transportation State Trunkline Right of Way Permit Application.

The following preamble and resolution were offered by Member Allen, and supported by Member Reed:

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Trunkline Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way" (form 2205B).

RESOLVED WHEREAS, the City of St. Louis hereinafter referred to as the "GOVERNMENTAL BODY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under state trunkline right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL BODY agrees that:

Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law.

This Agreement is not intended to increase either party's liability for, or immunity from, tort claims.

This Agreement is not intended nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

1. Any work performed for the GOVERNMENTAL BODY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL BODY and not as a contractor or agent of the DEPARTMENT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL BODY. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL BODY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT.
2. The GOVERNMENTAL BODY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against

the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

3. It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State trunkline right of way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL BODY'S facilities according to a PERMIT issued by the DEPARTMENT.
4. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL BODY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
5. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
6. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL BODY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL BODY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the Michigan Department of Transportation for the necessary permit to work within state trunkline right of way on behalf of the GOVERNMENTAL BODY.

Name:

Robert McConkie

Kurt Giles

Roll Call Vote:

Title:

City Manager

Utilities Director

Yeas: Allen, Reed, Kubin, Church, Kelly

Nays: None

Resolution Declared Adopted this 6th day of January, 2014.

Payment for Server and Software Upgrades.

City Manager McConkie requested approval for server upgrades and upgrades to Microsoft Office for all City computers by Trivalent Group. This upgrade moves the Microsoft office software to the cloud and all computers will receive future upgrades at the same time through a subscription rather than updating each PC in the future.

Allen and Kubin recalled that something similar had been approved already. City Manager McConkie stated that it was discussed but that evidence of the final approval could not be located so the request was being made again to make it official.

Moved by Kubin, supported by Church, to approve payments to Trivalent Group for Server upgrades and changes to PCs not to exceed \$10,000. All ayes carried the motion.

Permit to Raise Chickens in the City Limits.

City Manager McConkie stated a request to raise chickens in the City limits was received from Matthew Honig.

Council reviewed and discussed the submitted request. Unfortunately the party making the request was not in attendance. Past practice has been to not grant such requests. Council understands the benefits that are trying to be achieved by the individual and on a small scale would not have issue with it, however potential for future requests could increase and cause a situation, if granted, that would diminish the true concept of "City" living.

Moved by Church, supported by Reed, to deny the permit to raise chickens in the City limits.

Roll Call Vote:

Yeas: Church, Kubin Allen, Reed, Kelly

Nays: None

Motion carried. Permit denied.

City Manager Report.

City Manager McConkie reported that the DPW workers have been out in excess of 16 hours straight cleaning up after the winter storm.

City Manager McConkie reported that today's bid opening on the City Hall project was postponed to 2:00 p.m. on Wednesday, January 8, 2014 due to the weather.

City Manager McConkie pointed out and referred to a letter from Spicer Group regarding Leppien Park that was handed out this evening. The letter was received after packets were prepared. The grant request submitted for the City scored 4th highest in the state, consequently the City will receive the grant funding requested for Leppien Park improvements from the DNR Trust Fund grant. The letter is a proposal for the Spicer Group to continue with the engineering of the project for an estimated amount of \$33,200.

Moved by Church, support by Allen, to have Spicer Group continue as the engineers for the Leppien Park Improvement project for an approximate cost of \$33,200.

Roll Call Vote:

Yeas: Church, Kubin Allen, Reed, Kelly

Nays: None

Motion carried.

City Clerk Report.

Deputy Clerk Marr asked if Council Members are interested in attending the Chamber Dinner, which is scheduled for Thursday, January 30, 2014 at 6:00 p.m. at Masonic Pathways.

Ticket arrangements will be made once all members have confirmed.

Police Chief's Report.

None

City Council Comments.

Reed stated that as a new member he would like to see the Mayor position as a four year term, rather than two. He understands it has to be voted on as a charter amendment. Kubin recalled that the Mayor used to be an appointed position of the council and someone decided it should be elected as they felt it was more answerable to the people and should be done at each election. Pros and cons of various options for establishing the Mayor position were discussed. Consensus was that it was a good topic to think about and warrants debate in the future.

Kubin commented that it was refreshing to have Reed come right out with an issue at the first meeting and appreciated his participation.

Mayor Kelly officially welcomed Reed to the board.

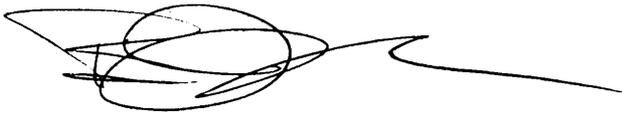
Mayor Kelly stated that the DPW is doing an outstanding job. All council members wished for that sentiment to be relayed to the workers.

Public Comment.

None.

Adjournment.

Moved by Kubin, supported by Church, to adjourn the meeting at 8:10 p.m. All ayes carried the motion.

A handwritten signature in black ink, appearing to read 'Bobbie Jo Marr', with a long horizontal flourish extending to the right.

Bobbie Jo Marr
Deputy Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
January 21, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, January 21, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church,
Tom Reed

Council Members Absent: George T. Kubin (excused)

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Phil Hansen-DDA Director, Kurt Giles-Public Services Director, Dori Foster-Community Services Director, Mike Parsons-Electric Foreman, Matthew Honig-220 Walnut Court.

Member Allen led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of January 6, 2014.

Moved by Church, supported by Allen, to approve the minutes of the Regular Meeting held on January 6, 2014. All ayes carried the motion.

Financial Statements.

City Council discussed the Financial Statements ending December 31, 2013.

Moved by Allen, supported by Church, to receive and place the Financial Statements ending December 31, 2013 on file. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Reed, supported by Allen, to approve the Claims & Accounts, in the amount of \$422,595.67. All ayes carried the motion.

Monthly Reports.

City Council discussed the December, 2013 Monthly Reports.

Moved by Allen, supported by Reed, to receive the December, 2013 Monthly Reports and place on file. All ayes carried the motion.

Public Comments.

Matthew Honig addressed Council members regarding his request to raise chickens in the City limits and the reasons for denial.

Council Member Church stated he drove by the property in question and it looked as though there was sufficient space for Mr. Honig's plans, but feels if Council were to permit farm animals for one person it may create a difficult situation for other residents and the City with future requests.

Member Reed inquired if Mr. Honig has discussed his plans with his neighbors.

Mr. Honig stated he has not discussed the plans with his neighbors, but would should the application be approved.

Member Allen asked Mr. Honig his reasoning behind the request.

Mr. Honig stated for the fresh eggs.

Member Allen stated she understands his want for fresh eggs but questioned how to permit one person and maybe not the next person and how to police the issue once it is opened up to other residents.

Council Members discussed the wording of Section 10-2 of the City of St. Louis Code of Ordinances that allows for persons interested in keeping farm animals in the City limits to make application to City Council.

It was the consensus of the Council to review surrounding community ordinances and the discussion will be placed on a future Council Agenda. Also Mr. Honig will be notified prior to the meeting when the issue will be brought back to Council.

Council Members thanked Mr. Honig for attending the meeting, and for the effort put into his plans.

Consent Agenda.

City Manager McConkie requested that the City Council approve Consent Agenda items "a" through "d" as shown below.

- a. Information from Granger Service – Receive.
- b. Renewable Energy Plan Approval – Receive.
- c. Payment to Spicer Group for Professional Services – Approve.
- d. Payment to MMEA for Annual Membership Dues – Approve.

Moved by Allen, supported by Church, to approve Consent Agenda items “a” through “d”. All ayes carried the motion.

New Business.

Extension of Real Estate Property Listing – Prospect/Sharon Street.

City Manager McConkie stated he has signed the Extended Listing Agreement for the two City owned lots at 509 West Prospect Street and 511 Sharon Street, which will now expire July 9, 2014.

Manager McConkie asked members if they wanted to consider lowering the selling price or leave the original price set at \$12,500.00 each.

Discussion was held regarding the selling price.

A motion to leave the two lots selling price as is was made by Church and then withdrawn.

It was the consensus of the Council to leave the selling price for the City owned lots on Prospect and Sharon Street as is.

Purchase of EIM Actuators for Dam Gates.

Public Services Director Giles requested approval to purchase two EIM Actuators for the Dam Gates.

Director Giles explained these will replace two of the six spill way gate actuators that are approximately ten years old and are starting to fail. The plan is to rebuild the old actuators and keep for spares.

Discussion was held.

Moved by Allen, supported by Church, to approve the purchase of two EIM Actuators for the Dam Gates from Kennedy Industries in the amount of \$10,202.00 plus shipping costs. All ayes carried the motion.

Resolution 2014-02.

City Manager McConkie requested Council Members approve Resolution 2014-02, a Resolution approving a grant application to US EPA and authorize the Mayor and/or City Manager to execute any and all documents relating to the grant application.

The following preamble and resolution was offered by member Church, and supported by member Reed:

WHEREAS, the City of St. Louis has determined that replacement of the existing Saint Louis Water Supply is necessary for the health, safety and welfare of its residents, and

WHEREAS, the US Environmental Protection Agency (EPA) has determined financially it is in the best interest of the people, as represented in the remedial action plan for the Velsicol Superfund Site as approved by the Record of Decision June 12, 2013, to replace the City of Saint Louis water supply, and

WHEREAS, the City has joined the City of Alma to form the Gratiot Area Water Authority (the Authority) to act as 3rd party for the purpose to design and construct and manage improvements necessary to carry out the project to replace the Saint Louis water supply, and

WHEREAS, the Authority has hired Fishbeck, Thompson, Carr & Huber to prepare design plans and cost estimates to replace the water supply which reveal the estimated cost of the project to exceed City resources by \$25,051,000, and

WHEREAS, the City has to date spent or is committed to spend \$17,225,000 in addition to sums being requested of the US EPA and now seeks the US EPA to assist with project funding, and

WHEREAS, the City of St. Louis is requesting funding in the amount of \$25,051,000 in assistance from the US EPA.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of St. Louis hereby approve submittal of an application to the US EPA for the purpose of funding replacement of the Saint Louis water supply in the amount of \$25,051,000.

BE IT FURTHER RESOLVED, that Mayor James C. Kelly and/or City Manager, Robert McConkie, are hereby authorized to execute any and all documents necessary for the process of application for said funding through the US EPA.

Ayes: Church, Reed, Allen, Kelly

Nays: None

Absent: Kubin

Resolution declared adopted this 21st day of January, 2014.

City Hall Renovation Project Discussion.

City Manager McConkie updated the Council on the New City Hall Renovation Project.

Bids were received and came in significantly higher than expected.

The USDA Representative informed Manager McConkie funds were available and the City could apply for additional money to move forward with the project.

Manager McConkie informed Members there were several things that could be done to reduce the bidding costs such as cheaper roof, changes in the security system plans, different carpet etc., but direction was needed from Council.

There is approximately an additional \$550,000.00 needed, which does not include furnishings.

Council members discussed the different options.

It was the consensus of the Council to have the City Hall Project Committee meet with the Architect. Manager McConkie will schedule the meeting with the Architect.

City Manager Report.

None

City Clerk Report.

None

Police Chief's Report.

Chief Herblet urged Council Members to stop in his office and discuss any issue they feel should be addressed in the community or any items in his monthly reporting they would like more information on.

Chief Herblet stated part time employee Ryan Balke, from Shepherd, has accepted the full time open position in the Police Department.

City Council Comments.

Member Church stated he would be out of town February 10, 2014 until February 25, 2014.

Member Church asked if Department of Public Works was using brine on the City Streets during the winter.

Director Giles stated he did not believe they have been using the brine due to the current temperatures as it wasn't as effective.

Member Church inquired about the possibility of contracting the snow removal to save costs.

Director Giles stated he would discuss the possibility with DPW Supervisor Abbott.

Council Member Allen questioned the press release from Granger regarding trash pick up being cancelled on Monday until the next day due to the recent snow storm.

— Manager McConkie stated he received the e-mail on Monday.

Member Allen requested possibly putting future cancellation notices on the City web site etc.

Member Reed asked the status of the blight issue on the corner of Saginaw and Pine Street.

Community Services Coordinator Foster stated the resident is attempting to do better. Communication with the property owner is ongoing.

Mayor Kelly asked if the limbs on the corner of Delaware & Center Streets have been removed.

Director Giles stated he was unsure but would send a reminder to DPW.

Mayor Kelly questioned the blight issue on Center Street between Watson and Bankson Streets.

Chief Herblet stated they are continually working on this issue.

Public Comments.

None

— Moved by Reed, supported by Allen, to adjourn the meeting at 9:46 a.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS
Special Meeting

St. Louis, Michigan
January 29, 2014

The Special Meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, January 29, 2014 at 2:30 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, Tom Reed

Council Members Absent: George T. Kubin (excused)

City Manager: Robert F. McConkie
City Clerk: Mari Anne Ryder

Others in Attendance:

David Boersma-Spicer Group, Kurt Giles, Public Services Director, Bobbie Marr-Finance Director, Phil Hansen-DDA Director

Discussion on Financing New City Hall Project.

City Manager McConkie stated a total of ten bids have been received for the New City Hall Project and Beckering Construction from Grand Rapids was the low bidder at \$2,540,890.00. DCC Construction from Davison was next lowest bidder at \$2,543,000.00. Heineman & Sons from Saginaw bid \$2,581,000.00 and Serenus Johnson from Bay City bid amount was \$2,609,800.00.

All bids received were very close in price but the bids are approximately \$750,000.00 more than anticipated. This was partly due to the parking lot, the Security System was not originally in the estimate, there were added costs in bid specs. Also, it was anticipated that construction would start in 2013 and Bidders are using 2014 costs which is about 4 ½ % higher.

City Council discussed several options provided by David Boersma to reduce the costs, of which include by choosing an alternate heating and cooling system could save \$20,000.00 to \$40,000.00. Additional savings of \$60,000.00 to \$80,000.00 could result from substituting a different manufacturer's roof product.

City Council discussed the above options.

David Boersma also stated he plans to contact the three lowest bidders and request they submit cost cutting options without sacrificing quality.

It was the consensus of the Council to continue with the project and find ways to reduce the costs without sacrificing the integrity of the project as designed.

Manager McConkie explained that to make up the short fall, \$60,000.00 could be transferred from each of the following accounts: General, Electric and Water/Sewer and the adoption of Resolution 2014-03 for an additional \$500,000.00 in bonds.

The annual payment to USDA would be approximately \$101,000.00 for 40 years of which the amount of \$40,000.00 each could be transferred from the Electric Fund and Water/Sewer Funds and \$21,000.00 from General Fund to meet the annual payment obligation.

A motion was made by Church, and supported by Allen to authorize the transfer of funds from the Electric Fund, Water/Sewer Fund and General Fund.

Roll Call Vote:

Ayes: Church, Allen, Reed, Kelly

Nays: None

Motion Carried

Resolution 2014-03 Authorizing Supplemental Notice of Intent to Issue Bonds.

The following preamble and resolution were offered by Member Church, and supported by Member Reed:

WHEREAS, the City of St. Louis, County of Gratiot, State of Michigan (the "City"), intends to issue general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in an aggregate principal amount of not to exceed Two Million One Hundred Thousand Dollars (\$2,100,000) (the "Bonds") in one or more series for the purpose of paying part of the costs of acquiring, constructing, furnishing and equipping a city hall, police department and community facilities building, together with interests in land, site improvements, demolition, appurtenances and attachments thereto (the "Project"); and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City published a notice of intent to issue bonds in an amount not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) on January 2, 2014; and

WHEREAS, it is necessary to issue bonds in excess of the amount described in the previously published notice of intent, and therefore a supplemental notice must be published to authorize the increased amount of the bond issue; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the bonds for any expenditures undertaken by the City for the Project prior to issuance of the bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish or cause to be published a notice of intent to issue Bonds in the *Morning Sun*, a newspaper of general circulation in the City. Publication heretofore is hereby ratified, confirmed and approved.

2. Said notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the following form:

[NOTICE TO BE PUBLISHED AS 1/4 PAGE DISPLAY ADVERTISEMENT]

NOTICE TO TAXPAYERS AND ELECTORS OF THE
CITY OF ST. LOUIS OF INTENT TO ISSUE BONDS
AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City of St. Louis, County of Gratiot, State of Michigan (the "City"), intends to issue and sell its general obligation limited tax bonds in one or more series pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an aggregate principal amount of not to exceed Two Million One Hundred Thousand Dollars (\$2,100,000) for the purpose of paying part of the costs of acquiring, constructing, furnishing and equipping a city hall, police department and community facilities building, together with interests in land, site improvements, demolition, appurtenances and attachments thereto. The City previously published a notice of intent to issue bonds in an amount not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) on January 2, 2014, in the *Morning Sun* relating to the same issue of bonds. This notice is intended to supplement the previous notice by increasing the principal amount bonds to be issued.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS SHALL BE PAYABLE from the general funds of the City lawfully available for such purposes including property taxes levied within applicable constitutional, statutory and charter tax rate limitations.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed forty (40) in number and will bear interest at a rate or rates to be determined at a private sale to the U.S. Government

but in no event to exceed such rates as may be permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

3. The City Council does hereby determine that the foregoing form of notice of intent to issue the Bonds and the manner of publication directed is the method best calculated to give notice to the City's electors and taxpayers residing in the boundaries of the City of the City's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the sources of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.
- b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.
- c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$2,100,000.
- d) A reimbursement allocation of the expenditures described in b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the

proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Church, Reed, Allen, Kelly

NAYS: None

RESOLUTION DECLARED ADOPTED.

Council Members thanked Architect David Boersma for his guidance on the project.

Moved by Church, supported by Reed, to adjourn the meeting at 4:09 p.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
February 4, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, February 4, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Dori Foster – Community Services Coordinator, Kurt Giles – Public Services Director, Bobbie Marr – Finance Director, Stephanie Thelan – St. Louis School Teacher, Jan Bunting – County Commissioner.

Member Reed led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of January 21, 2014.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on January 21, 2014 with adding the word “press” on page 106 first line in front of release. All ayes carried the motion.

Special Meeting Minutes.

City Council discussed the Special Meeting Minutes of January 29, 2014.

Moved by Kubin, supported by Allen, to approve the minutes of the Special Meeting held on January 29, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts, in the amount of \$572,160.16. All ayes carried the motion.

Boards and Commissions Monthly Minutes.

City Council discussed the January, 2014 Monthly Boards & Commissions Minutes.

Moved by Kubin, supported by Reed, to receive the January, 2014 Monthly Boards and Commissions Minutes and place on file. All ayes carried the motion.

Public Comments.

Mayor Kelly introduced St. Louis Fourth Grade Teacher Stephanie Thelan and explained she was in attendance to observe the meeting and interview the Mayor after the meeting.

Ms. Thelen stated she was working on obtaining her Masters Degree to become a School Principal and was working on a paper of how the community and schools could work together.

Members thanked Ms. Thelen for attending the meeting.

Consent Agenda.

City Manager McConkie requested that the City Council approve Consent Agenda items “a” through “i” as shown below:

- a. Information Regarding Pesticides - Receive.
- b. DART Service Summary - Receive.
- c. Surrounding Area Ordinances regarding Keeping of Certain Animals in City Limits - Receive.
- d. Energy Optimization Report - Receive.
- e. Payment to Rowe Professional Company for SRF - Approve.
- f. Payment to Lowell Light & Power for Control Panels - Approve.
- g. Reimbursement to Water Authority - Approve.
- h. Confirm Verbal Approval and Payment to Butcher Excavating.
- i. Rates & Fees - Receive.

Moved by Allen, supported by Church, to approve Consent Agenda items “a” through “i”. All ayes carried the motion.

New Business.

Resolution 2014-04 Performance of State Highway Right of Way.

City Manager McConkie stated Council adopted the Trunkline Resolution at the first meeting in January but the State has changed the format.

Manager McConkie requested Council Members adopt Resolution 2014-04.

The following preamble and resolution were offered by Member Allen, and supported by Member Church.

RESOLVED WHEREAS, the City of St. Louis hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
3. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
4. THE GOVERNMENTAL AGENCY It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

5. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
6. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
7. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

<u>Name:</u>	<u>Title:</u>
Robert McConkie	City Manager
Kurt Giles	Utilities Director

Yeas: Allen, Church, Kubin, Reed, Kelly

Nays None

Resolution declared adopted this 4th day of February, 2014.

Resolution 2014-05 Support for Water Authority Project.

City Manager McConkie requested Council Members adopt Resolution 2014-05 in support of the Water Treatment Plant Project.

The Resolution was discussed.

The following preamble and resolution was offered by member Reed, and supported by member Kubin:

WHEREAS, the City of St. Louis has determined that replacement of the existing Saint Louis Water Supply is necessary for the health, safety and welfare of its residents, and

— **WHEREAS**, the US Environmental Protection Agency (EPA) has determined financially it is in the best interest of the people, as represented in the remedial action plan for the Velsicol Superfund Site as approved by the Record of Decision June 12, 2013, to replace the City of Saint Louis water supply, and

WHEREAS, the City has joined the City of Alma to form the Gratiot Area Water Authority (the Authority) to act as 3rd party for the purpose to design and construct and manage improvements necessary to carry out the project to replace the Saint Louis water supply, and

WHEREAS, the Authority has hired Fishbeck, Thompson, Carr & Huber (“the engineer”) to prepare a Project Plan, design plans and cost estimates for projects to replace the water supply, and

WHEREAS, the Project Plan for the replacement of the Saint Louis water supply has been approved by EPA and said Project Plan includes a project to make improvements to increase treatment capacity of the water treatment plant, and

WHEREAS, bids have been received from prospective contractors to make said improvements to the water treatment plant in accordance with plans and specifications prepared by the Authority’s engineer with input of both the City of Alma and City of Saint Louis, and

— **WHEREAS**, the City of Saint Louis and the Authority have prepared a budget of \$11,460,000 which includes construction and engineering inspection services for undertaking said water treatment plant improvements, and

WHEREAS, the City of Saint Louis has resources to support a decision by the Authority to undertake said improvements provided the project does not exceed the aforementioned budget.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of St. Louis recommends the Authority award bid for the improvements to the water treatment plant after careful consideration of the engineer’s recommendations.

BE IT FURTHER RESOLVED, the City of Saint Louis commits to funding the project with available resources provided the project does not exceed the aforementioned budget established by the City of Saint Louis and the Authority.

Ayes: Reed, Kubin, Church, Allen, Kelly

Nays: None

Absent: None

Resolution declared adopted this 4th day of February, 2014.

MERS Health Care Savings Program Participation Agreement and Authorization to Execute.

City Manager McConkie stated the Health Care Savings Plan thru MERS is available to employees upon retirement. Recently retired employee Ted Cline is requesting his sick time payout and vacation payout be put in his Health Savings Account and in order to do this, approval of the MERS Health Care Savings Program Participation Agreement is needed.

Moved by Kubin, and supported by member Church, to approve the MERS Health Care Savings Program Participation Agreement and authorize the Mayor to execute the Agreement.

Ayes: Kubin, Church, Allen, Reed, Kelly

Nays: None

All ayes carried the motion.

Discuss MML Capital Conference Attendance.

City Manager McConkie asked if Council Members were interested in attending the Michigan Municipal League Capital Conference March 18th and March 19, 2014. Historically the Council has left early on the morning of the Conference and not spent the night.

Discussion was held regarding the Conference.

It was the consensus of the Council to attend the Conference on March 19, 2014.

Members Kubin and Allen stated they will not be able to attend.

Mayor Kelly and Council Member Church stated they could attend.

Council Member Reed stated he would check and let us know if he could attend.

Electric Capacity Purchase.

Public Services Director Kurt Giles explained MPPA is requesting the City purchase additional Electric Capacity for the years 2016 to 2019.

Public Services Director Giles requested going forward with the Electric Capacity purchase up to the amounts and pricing as follows:

<u>Planning Year</u>	<u>Up to Capacity, KW</u>	<u>Up to Rate (\$/KW-Month)</u>
PY2015/2016	0	\$0.80
PY2016/2017	1,000	\$2.50
PY2017/2018	1,400	\$3.00
PY2018/2019	1,800	\$3.00

Manager McConkie inquired if the amount was paid in a lump sum.

Director Giles stated it is paid per month as used.

Manager McConkie requested Council approve the capacity purchase and authorize Director Giles to enter into the commitment.

Moved by Church, supported by Allen, to approve the Electric Capacity purchase 2016 to 2019 and authorize Director Giles to execute the Letter of Authorization. All ayes carried the motion.

City Manager Report.

City Manager McConkie stated he had nothing further.

City Clerk Report.

None.

Police Chief's Report.

Chief Herblet stated the two Tasers the Police Department is currently using, which are about six years old, need to be replaced. Sergeant Ramereiz is writing a grant to the Community Foundation to possibly fund one Taser and the Police Department would purchase the other one, which cost about \$1,500.00 each.

Chief Herblet stated he was informing Council because permission from Council was needed as part of the grant writing process. A May, 2014 award time is expected.

City Council Comments.

Member Allen stated she attended the Chamber Dinner and it was an enjoyable evening. She received good comments, Director Hansen did a nice job representing the City, and she appreciates the staff and the nice job they do.

Member Church stated that he and the Mayor have each talked with the Manager of Granger and discussed the delay in trash pick up during the snow storm. The Manager was very cooperative and gave them his business card should they need to contact him for any reason.

Member Church also stated the staff is doing a great job with snow removal.

Member Kubin expressed his appreciation to Chief Herblet for his monthly report.

Member Reed stated he was given a tour of the City by Superintendent Abbott when he was elected to Council and it was very informative.

Member Reed felt it would be good to give similar tours to the citizens of St. Louis.

Public Comments.

County Commissioner Jan Bunting stated she would be attending St. Louis Council meetings on a monthly basis and asked if there were any questions regarding the County.

Member Allen inquired on the availability of County Parks & Recreation funds.

Commissioner Bunting stated that issue would have to be addressed at a County Parks Meeting, and she believed the meetings were the third Wednesday of the month at 5:00 p.m. at the EOC Building.

Moved by Kubin, supported by Church, to adjourn the meeting at 7:58 p.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
February 18, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, February 18, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, George T. Kubin,
Thomas L. Reed

Council Members Absent: Jerry L. Church (excused)

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Bobbie Marr – Finance Director, Steve Mephram – Cemetery Sexton, Mark Abbott – DPW Superintendent, Jessica Little – Library Director, Mike Doyle – Attorney Representing Beckering Construction, Phil Hansen – DDA Director, Dori Foster – Community Services Coordinator, Kurt Giles – Public Services Director

Mayor Kelly led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of February 4, 2014.

Moved by Kubin, supported by Allen, to approve the minutes of the Regular Meeting held on February 4, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Reed, to approve the Claims & Accounts, in the amount of \$366,298.15. All ayes carried the motion.

Monthly Reports.

City Council discussed the January, 2014 Monthly Reports.

Moved by Allen, supported by Reed, to receive the January, 2014 Monthly Reports and place on file. All ayes carried the motion.

Public Comments.

Attorney Mike Doyle stated he was in attendance representing Beckering Construction, which was low bidder on the New City Hall Project. Mr. Doyle expressed concern over fairness of the architects value engineering request and subsequent results. He believed that Beckering was read low-bid at the bid opening and should have the opportunity to match any subsequent value engineering results. Mr. Doyle stated he would like Council to know Beckering Construction is very anxious to construct the project.

Council Members thanked Mr. Doyle for attending.

Consent Agenda.

City Manager McConkie requested that the City Council approve Consent Agenda items "a" through "f" as shown below:

- a. Correspondence from MML - Receive.
- b. DEQ Water System Survey - Receive.
- c. Gratiot Area Water Authority Minutes - Receive.
- d. Payment to Theka Engineering Solutions - Approve.
- e. Payment to Detroit Salt Company - Approve.
- f. Payment No. 3 to Davis Construction - Approve.

Moved by Allen, supported by Reed, to approve Consent Agenda items "a" through "f". All ayes carried the motion.

New Business.

Discuss Oak Grove Cemetery Report.

City Manager McConkie stated Council Members requested Cemetery Sexton Mephram put a report together showing a comparison between ashes and full burials. The report shows there doesn't seem to be a substantial increase in the last five years.

Member Allen stated the spreadsheet Cemetery Sexton Mephram put together was very helpful and appreciated.

Cemetery Sexton Mephram stated there are several specific spaces set up for ashes-only burials that are not large enough for full burials.

Moved by Kubin, supported by Reed, to receive the Oak Grove Cemetery Report and place on file. All ayes carried the motion.

Set Date and Time for Goal Setting Session.

City Manager McConkie stated due to a couple of Council Members being out of town in March, he is requesting Council set the Goal Setting Meeting date and time for April 22, 2014 at 8:30 a.m. so all members and staff could be in attendance.

Moved by Reed, supported by Allen, to set the Goal Setting Meeting date and time for April 22, 2014 at 8:30 a.m. All ayes carried the motion.

Resolution 2014-05 Support of Gratiot County Library Request to Explore Funding Possibilities for Gratiot County Libraries.

Manager McConkie stated Library Director Jessica Little has been the spokesperson representing the need for a county-wide millage initiative to provide financial assistance to libraries.

Manager McConkie stated currently all Gratiot County residents have access to all public libraries throughout the county, whether or not their political entity makes payment to support the local library. The libraries are struggling due to substantial drops in State aid and penal fines.

Council Members inquired if the millage would be in addition to what the library already receives.

Library Director Little stated the current millage is 1 mill and the Gratiot County millage would be a ½ mil, replacing the existing millage. It is currently being proposed to be on the August ballot.

Council Members thanked the Library Director for her initiative in representing the county-wide millage proposal.

The following preamble and resolution were offered by Member Reed, and supported by Member Allen:

WHEREAS, it is in the best interest of the City of St. Louis and Gratiot County as a whole to have financially sound public libraries equipped to meet the knowledge requirements of the 21st century, and

WHEREAS, the Alma Public Library, Thompson Home Library, Cutler Memorial Library, Howe Memorial Library, Seville Township Library and Ashley District Library are all realizing struggles due to the substantial drops in State aid and penal fines which are paid to Michigan libraries to aid in their operations, and

WHEREAS, all Gratiot County residents have access to all public libraries throughout the county, whether or not their political entity makes payment to support the local library.

NOW, THEREFORE BE IT RESOLVED, the above named Gratiot County libraries are seeking support from the Gratiot County Board of Commissioners to give approval to the concept of authorizing a county-wide millage initiative to provide financial assistance.

BE IT FURTHER RESOLVED that the St. Louis City Council does with this resolution support the Gratiot County Library Committee in its request to explore funding possibilities for Gratiot County libraries.

Ayes: Reed, Allen, Kubin, Kelly

Nays: None

Resolution Declared Adopted.

Lux Property Discussion – 310 West Washington Avenue.

City Manager McConkie stated he was approached by Paul Lux, property owner of 310 West Washington Avenue and Mr. Lux has indicated that he no longer wants to be in the rental business nor put any more money into the property.

Mr. Lux also stated he would deed the property to the City for \$1.00 if the City was interested, if not, he intends to walk away from the property.

Manager McConkie asked Council Members for direction.

Discussion was held.

Moved by Reed, supported by Allen, to table action on the matter until the property was visited by Manager McConkie, Member Allen and Building Inspector Erskine. Also to obtain bids on demolition costs. All ayes carried the motion.

Purchase of Switchgear Panels.

Public Services Director Giles stated updated Council Members on the RICE Upgrade/Switchgear Project and stated a bid was received from Newkirk Electric for the additional four switchgear panels at the Electric Department and recommended Council approve the purchase.

Discussion was held regarding the project.

Moved by Allen, supported by Reed, to approve the purchase of four Switchgear Panels from Newkirk Electric in the amount of \$60,522.80. All ayes carried the motion.

City Manager Report.

Manager McConkie informed Council Members it has been difficult communicating with Rural Development regarding the City Hall Project. He will be working on this issue this week. Bid specifications from the three low bidders that were asked to consider alternatives have been received and will be brought to Council when word has been received from Rural Development regarding additional funds.

Manager McConkie stated the twenty five million dollar grant application for the water system upgrades has been filed, and he expects to hear from Rural Development prior to March 1st. Also the revised invoice to the Trust Fund for two million dollars has been sent.

City Clerk Report.

None.

Police Chief's Report.

None.

City Council Comments.

Member Reed made mention of right side passing on M-46 and Devon Drive.

Member Reed inquired on the fence at Pine and Saginaw Street.

Community Services Coordinator stated she believed the owner was within the guidelines of the Ordinance.

Member Allen stated she enjoys the way Main, Gratiot, Seaman Street intersection project turned out and is very happy with the configuration.

Mayor Kelly inquired on the street signs at the above listed intersections being tilted over.

Director Giles and DPW Superintendent stated they are working on a solution.

Mayor Kelly stated he received a complaint from business owner Charlie Smith regarding frozen water lines.

Director Giles and Water Superintendent Mephram have both worked with the owner and have asked he leave the water run so it would not freeze and his water bill would be adjusted. The City has unthawed the water service for the owner at the City's expense and he did not leave the water run as asked so freezing reoccurred. The owner has been informed it is up to him to have his service unthawed at his expense.

Director Giles also stated there have been five water main breaks due to the weather and crews have been very busy. There were also a couple other locations where frozen pipes occurred. A machine was borrowed from the City of Clare for unfreezing pipes and the machine is not readily available due to surrounding area problems.

Manager McConkie stated the City has ordered the Magikist Pipe Thawing Machine jointly with the City of Alma for approximately \$3,000.00 and will take six to eight weeks to receive.

Member Allen stated she was not able to attend the Swiss Steak fundraiser recently held and wondered how it went.

DDA Director Hansen stated it was well attended and successful, approximately 152 people were in attendance, which is about the same as prior years.

Public Comments.

None.

Moved by Kubin, supported by Reed, to adjourn the meeting at 8:55 a.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
March 4, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, March 4, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Kurt Giles – Public Services Director, David and D.J. Beckering – Beckering Construction, two High School Students.

Member Reed led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of February 18, 2014 and requested a correction be made on page 123 first line changing “IS” to “IT”.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on February 18, 2014 with the correction. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts, in the amount of \$350,568.68. All ayes carried the motion.

Monthly Board and Commission Minutes.

City Council discussed the February, 2014 Monthly Board Minutes.

Moved by Allen, supported by Church, to receive the February, 2014 Monthly Board and Commission Minutes and place on file. All ayes carried the motion.

Public Comments.

David Beckering introduced himself and his son D.J. Beckering as low bidders on the City Hall Project. Mr. Beckering stated they visited the future City Hall site and there are several changes to the Architect's plans that can be made to reduce the costs and come within budget.

Mr. Beckering explained some of the cost cutting measures that could be made and stated he would like the opportunity to redo the plans to make the building more suitable for the area and promises they can stay within the budget.

Council Members thanked Mr. Beckering for attending the meeting and for his offer.

Consent Agenda.

City Manager McConkie requested that the City Council approve Consent Agenda items "a" through "c" as shown below:

- a. Payment to Central Asphalt - Approve.
- b. Payment No. 7 to MDOT for Main Street Project - Approve.
- c. Payment to Rowe Professional Services - Approve.

Moved by Allen, supported by Reed, to approve Consent Agenda items "a" through "c". All ayes carried the motion.

New Business.

Addition to the Agenda.

Mayor Kelly stated there was an addition to the Agenda of Biosolids Land Application, which would be item B and Discussion on City Hall Project would be moved to item C.

Annual MECA Safety Program Renewal.

Public Services Director Giles stated in 2011 Council approved entering into an agreement to continue MECA Safety training for three years, 2012, 2013 and 2014. The program renews automatically unless the City informs MECA six months prior to the expiration.

Director Giles stated there is a cost increase equivalent to 5% per year from 2012 thru 2017, but this is a good program and is recommending continuation of the program for three more years.

Council Members discussed the Safety Program.

Moved by Kubin, supported by Church, to approve the renewal of the MECA Safety Program for the years 2015, 2016 and 2017. All ayes carried the motion.

Biosolids Land Application.

City Manager McConkie stated he, Wastewater Superintendent Mephram, and Director Giles have reviewed the two quotes for Biosolids Land Application and Superintendent Mephram is recommending the approval of Synagro Central, LLC for the land application for a term of up to three years.

Manager McConkie stated Synagro has applied the City's Biosolids in previous years and has been very good to work with.

Director Giles stated both Synagro and GroAmerica quotes were both very comparable, the fuel charge by Synagro was less, and was also recommending the City continue using Synagro Central.

Moved by Church, supported by Reed, to approve the Biosolids Land Application by Synagro.

Roll Call Vote:

Ayes: Church, Reed, Allen, Kubin, Kelly

Nays: None

Motion carried.

Discuss New City Hall Project.

City Manager McConkie stated he has prepared a memorandum which included Post Bid Value Engineering proposals.

With value engineering, it was determined that the City would need to finance an additional \$500,000.00 through Rural Development and contribute an additional \$180,000.00 from funds. The additional financing would push the debt payments to over \$100,000.00 annually for the next 40 years.

Several issues have come up during the bidding process that caused bids to be over the budget.

City Manager McConkie stated he and Finance Director Marr have reviewed the City finances more precisely, and he feels the additional funds would jeopardize the future financial stability of the City.

Manager McConkie recommended Council Members reject all bids and perform further investigations and cost cutting options and then rebid the project possibly by mid-summer.

The 1.6 million from Rural Development is available to the City for five years. City Council Members discussed the project.

Moved by Reed, supported by Church, to reject all bids and perform further investigation prior to rebidding.

Roll Call Vote:

Ayes: Reed, Church, Allen, Kubin, Kelly

Nays: None

Motion carried.

City Manager Report.

Manager McConkie stated a meeting was held with MDOT regarding the Mill Street Bridge Rehabilitation Project.

The bridge is scheduled to be closed July 7, 2014 until August 29, 2014.

Manager McConkie informed members that Thursday at 10:00 a.m. a conference call is scheduled with EPA regarding regulations for using EPA funds for the water system upgrades. Funds are expected to be available in April and at that time a contract with the EPA will need to be entered into.

Manager McConkie also informed members that union negotiations will start soon with IBEW DPW, Water and Wastewater Divisions.

City Clerk Report.

City Clerk Mari Anne Ryder stated next week is year two of the Clerk Certification Program, which is held in Mt. Pleasant so she will be out of the office.

Police Chief's Report.

Chief Herblet stated the 911 Surcharge renewal is going to be on the May ballot along with the School Millage Renewal request. Both issues are very important and members from the 911 Board will be attending a future Council Meeting requesting support.

Chief Herblet informed members of a tragic incident that recently occurred in the City and was amazed at the professionalism of the officers involved and also the Fire Department Rescue Squad, and the MMR.

Special mention of MMR/St. Louis Fireman John Henry and his compassion in dealing with the family members was made.

Chief Herblet reiterated the importance of the Chaplaincy program especially when a tragic incident occurs.

Chief Herblet stated the Department has a patrol car that is not needed and it has come to his attention that the Village of Sand Lake was in need of a replacement car.

Chief explained for his Department to have the lights etc. removed from the vehicle there would be a cost of around \$400.00. The car could possibly be sold to a cab company, but Sand Lake is in need of a newer car.

Chief Herblet requested Council authorize selling the vehicle to Sand Lake for \$1,000.00.

Moved by Reed, supported by Kubin, to approve the sale of the 2007 Crown Victoria Police Car to Sand Lake in the amount of \$1,000.00.

Roll Call Vote:

Ayes: Reed, Kubin, Allen, Church, Kelly

Nays: None

Motion carried.

City Council Comments.

Member Reed stated he was feeling more like a Council Member having received his first complaint, which has been already discussed.

Member Allen expressed appreciation for the approval dates on Consent Agenda Items, stating they are very helpful.

Mayor Kelly stated he also supports the Chaplaincy program having been a police officer in prior years when there was no support offered back then.

Public Comments.

None.

Moved by Church, supported by Kubin, to adjourn the meeting at 8:35 p.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
March 18, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, March 18, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, Thomas L. Reed

Council Members Absent: Melissa A. Allen (excused), George T. Kubin (excused)

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Bobbie Marr – Finance Director, Kurt Giles – Public Services Director, Mike Parsons – Electric Superintendent, Phil Hansen – DDA Director, Dave Walters and Brent Henry – MPPA

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of March 4, 2014.

Moved by Reed, supported by Church, to approve the minutes of the Regular Meeting held on March 4, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Church, supported by Reed, to approve the Claims & Accounts, in the amount of \$1,039,494.13. All ayes carried the motion.

Monthly Reports.

City Council discussed the February, 2014 Monthly Reports.

Moved by Reed, supported by Church, to receive the February, 2014 Monthly Reports and place on file. All ayes carried the motion.

Public Comments.

None.

Michigan Public Power Association (MPPA) Presentation.

Director Giles introduced Dave Walters, General Manager and Brent Henry, Bulk Power Manager of MPPA.

Mr. Walters gave a Power Point presentation that pointed out MPPA’s core purpose, which is to create opportunities for joint action that enables Michigan’s local public power utilities to successfully provide reliable, cost effective and environmentally responsible electric utility services.

Discussion was held.

Council Members thanked Mr. Walters for his presentation.

Consent Agenda.

City Manager McConkie requested that the City Council approve Consent Agenda items “a” through “k” as shown below:

- a. Correspondence regarding Tandem Transport - Receive.
- b. Correspondence regarding Riverside Market - Receive.
- c. Correspondence regarding Water Survey - Receive.
- d. Water Authority Minutes - Receive.
- e. Greater Gratiot Board Minutes - Receive.
- f. Full Requirements Study - Receive.
- g. MPPA Economic Evaluation Report - Receive.
- h. Payment to Ace Paving for Cold Patch - Approve.
- i. Payment for RICE Project - Approve.
- j. Payment to Davis Construction for WWTP Project - Approve.
- k. Reimbursement to Gratiot Area Water Authority - Approve.

Moved by Reed, supported by Church, to approve Consent Agenda items “a” through “k”. All ayes carried the motion.

New Business.

Introduce Ordinance B-228 and Set Public Hearing.

City Manager McConkie stated Ordinance B-228 is an Ordinance to amend Section 42-1 of the City Code of Ordinances to repeal the prohibition against begging in public places.

The American Civil Liberties Union (ACLU) is requesting the City repeal its begging ordinance citing it is in violation of the Constitution.

Moved by Church, supported by Reed, to set the Public Hearing for Ordinance B-228 to be held April 1, 2014 at 7:00 p.m. All ayes carried the motion.

Property Discussion – 310 West Washington Street

City Manager McConkie stated Council Members Church, Allen, Building Inspector Erskine and himself toured the property located at 310 West Washington Street on Friday, March 7, 2014 as requested by Council at a previous meeting due to the fact that Mr. Lux had indicated his desire to deed the property to the City for \$1.00.

Manager McConkie informed Council Members that since that time Mr. Lux received information from the property owner to the West of 310 West Washington Street expressing interest, and the property has been sold.

Selection of Audit Firm.

City Manager McConkie informed Council Members that the current auditors have completed the contractual three year period, and asked Finance Director Marr to update Council Members about the selection process.

Finance Director Marr stated Request for Proposals (RFP's) were sent to ten firms. Two firms did not respond. Of those received, the two low bidders were Baird, Cotter & Bishop PC and Berthiaume & Company.

Member Church asked Director Marr what she suggested.

Director Marr stated both low bidders are well qualified and there was only a difference in costs between the two of about \$65.00 excluding the Single Audit Services, which may or may not be applicable.

Director Marr also stated she had no professional or personal preference. Arguments could be made for and against both low bidders.

Manager McConkie stated changing firms would require more staff time familiarizing new Auditors with the City Finances.

Moved by Reed, supported by Church, to accept the proposal from Berthiaume & Company for the 2014-2018 audit period.

Roll Call Vote:

Ayes: Reed, Church, Kelly

Nays: None

Absent: Allen, Kubin

Motion carried.

City Manager Report.

Manager McConkie informed Council Members that he had a conference call with the US EPA last week regarding the Federal Grant Application for 25 million dollars for the new water supply and everything is in order.

The City should receive 11.5 million for projects in the 2014 construction season, 7.5 million in April and 4 million in June-July. After April 8, 2014, the EPA can take action to award the grant money.

Once the EPA awards the grant money, bids will be accepted for the North water main construction.

Manager McConkie stated he will be absent at the next Council Meeting as he will be on vacation for two weeks.

City Clerk Report.

None.

Police Chief's Report.

Chief Herblet stated he has hired a Part Time Officer and hopes to get him trained and on board by summer.

Chief Herblet also stated he has received three to four Reserve Officer requests and that Sergeant Ramereiz runs a great Reserve Program.

Chief Herblet informed Members that Sand Lake is very happy with the purchase of the St. Louis Police Car.

City Council Comments.

Member Church made mention of a letter received from a resident regarding the St. Louis Girls Basketball Team winning Regionals.

DDA Director Hansen stated he would make contact with the resident and make sure recognition was sent out.

Mayor Kelly stated he was happy to see the Main/Gratiot/Seaman Street intersection signs are repaired.

Public Comments.

None.

Moved by Church, supported by Reed, to adjourn the meeting at 8:30 a.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
April 1, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, April 1, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie-absent (excused)
Assistant City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Gary Smith – Representing Sheran Scholtz

Mayor Kelly led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of March 18, 2014.

Moved by Kubin, supported by Church, to approve the minutes of the Regular Meeting held on March 18, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts, in the amount of \$336,459.08. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the March, 2014 Monthly Board Minutes.

Moved by Allen, supported by Reed, to receive the March, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Public Hearing – Ordinance B-228 to Repeal the Prohibition Against Begging in Public Places.

Mayor Kelly opened the Public Hearing for Ordinance B-228 at 7:07 p.m.

Public Comments.

Mayor Kelly asked if there were any Public Comments regarding the Ordinance.

There being none, Mayor Kelly closed the Public Hearing on Ordinance B-228 at 7:09 p.m.

Adoption of Ordinance B-228.

Moved by Church, supported by Reed, to approve Ordinance B-228.

THE CITY OF ST. LOUIS ORDAINS:

1. Ordinance Section 42-1 is amended to read as follows:

42-1. Any person of sufficient ability, who shall refuse or neglect to support his family; any common prostitute; any window peeper; any person who engages in an illegal occupation or business; any person who shall be drunk or intoxicated or engaged in any indecent or obscene conduct in any public place; any vagrant; any person found loitering in a house of ill-fame or prostitution or place where prostitution or lewdness is practiced, encouraged or allowed; any person who shall knowingly loiter in or about any place where an illegal occupation or business is being conducted; any person who shall loiter in or about any police station, police headquarters building, jail, hospital, court building or any other public building or place for the purpose of soliciting employment of legal services or the services of sureties upon criminal recognizances; any person who shall be found jostling or roughly crowding people unnecessarily in a public place; any person who shall loiter on any street or sidewalk, or in a park or public building, or conduct himself in any public place, so as to obstruct the free and uninterrupted passage of the public, shall be deemed a disorderly person and shall be guilty of an offense.

2. Separable. The various parts, section and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.
3. Ordinances Repealed. All ordinance and/or parts of ordinances inconsistent with this ordinance are hereby repealed.
4. EFFECTIVE DATE. This Ordinance shall take effect and be in force 30 days from and after its enactment as provided by City Charter.

Passed and approved by the City Council of the City of St. Louis, Michigan, in regular session, held April 1, 2014.

Roll Call Vote:

Ayes: Church, Reed, Allen, Kubin, Kelly

Nays: None

Ordinance declared adopted.

Public Comments - Audience Recognition.

Gary Smith stated he was in attendance representing Sheran Scholtz regarding the Joe Scholtz Memorial Fishing Derby.

Mr. Smith stated Sheran was unable to attend, but wanted City Council to be aware of the Terms and Agreements of the Fishing Derby, which was read by Mr. Smith.

A copy of the terms, preparation list and details of organization were given to the City Clerk.

City Council thanked Mr. Smith for his attendance, and his help with the Fishing Derby.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “d” as shown below:

- a. Correspondence regarding County-Wide Library Millage - Receive.
- b. Correspondence regarding Inspection - Receive.
- c. Cable Consortium Meeting Minutes - Receive.
- d. Payment to Rowe for SRF Project Plan - Approve.

Moved by Allen, supported by Church, to approve Consent Agenda items “a” through “d”. All ayes carried the motion.

New Business.

Change May 6, 2014 Meeting Date to May 7, 2014 Due to Special Election.

Moved by Allen, supported by Reed, to change the May 6, 2014 meeting date to May 7, 2014. All ayes carried the motion.

Change Order No. 1 from Davis Construction for Wastewater Treatment Plant (WWTP) Improvements.

Assistant Manager Giles informed Council Members that the change order covers items that were not in the original scope. The items include the additional aluminum grating, roof ladder, replacing the out of code electrical cabinet, and installing a sump pump system in the ferric room.

Moved by Church, supported by Allen, to approve change order No. 1 from Davis Construction for additional WWTP improvements in the amount of \$36,971.30. All ayes carried the motion.

Bid Award for Switchgear Panel Replacement Project.

Assistant Manager Giles stated bids were received and opened on Tuesday, March 25, 2014.

Three bids were received. Wm. F. Nelson was low bidder with a base bid amount of \$461,050.00. Newkirk Electric base bid amount was \$490,000.00 and J. Ranck Electric, Inc. base bid amount was \$511,550.00.

All bids received were a bit higher than expected.

Assistant Manager Giles recommended awarding the Switchgear Replacement Project to low bidder Wm. F. Nelson Electric.

Moved by Church, supported by Reed, to award the Switchgear Replacement Project to Wm. F. Nelson Electric in the amount of \$461,050.00.

Roll Call Vote:

Ayes: Church, Reed, Allen, Kubin, Kelly

Nays: None

Motion carried.

City Manager Report.

None

City Clerk Report.

City Clerk Mari Anne Ryder informed Council Members that the Annual Household Hazardous Waste Pickup with the City of Alma is scheduled for May 6, May 7, and May 8, 2014. Notice will be placed in the April and May City Newsletter.

The City Clerk also informed Council Members that the City of Alma is planning a Ground Breaking Ceremony for the Water Plant Expansion Project. There is not a set date yet but we expect the ceremony will be in the latter part of April. An e-mail will be sent as soon as we know the date and invitations will be mailed.

Police Chief's Report.

Chief Herblet reminded Council Members of the 9-1-1 Millage Renewal coming up, how important it is to support the renewal, and that Mark Duflo would be at the next meeting to discuss the millage renewal with Council.

Due to recent tragic events in the community, Chief Herblet reiterated the importance of the Chaplaincy Program.

Chief Herblet informed Council that Sergeant Ramereiz is the one that has to investigate/follow up on these tragic events. Although Sergeant Ramereiz is doing a remarkable job, Chief monitors each situation to make sure Sergeant Ramereiz is able to handle the stress involved.

City Council Comments.

Member Church stated he and Member Reed attended the Michigan Municipal League Conference and there were a lot of good sessions. Most Cities seem to be struggling with motor pool funds. It isn't just St. Louis.

Member Kubin stated he was contacted by a citizen that suggested the City put the period street lighting around the Mill Pond. Member Kubin stated he will be bringing this item up at the upcoming Goal Session.

Member Kubin also stated he feels the City is in good shape overall.

Member Reed questioned if the Village of Sand Lake had picked up the police car yet.

Chief Herblet stated they will be here Thursday morning to get it.

Member Reed suggested the goal session be held at 7:30 a.m. instead of 8:30 a.m.

Member Allen inquired about the following: The liquor license at Riverside Market, the status of the Corner Market sale and appreciation certificates for Board Members.

Public Comments.

None.

Moved by Church, supported by Allen, to adjourn the meeting at 7:58 p.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
April 15, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, April 15, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Director of Public Services, Phil Hansen – DDA Director, Dori Foster – Community Services Director, Mike Parsons – Electric Foreman, Mark Abbott – DPW Supervisor, Kevin Palmer – Race, Inc., Mark Duflo – 9-1-1 Director.

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of April 1, 2014.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on April 1, 2014. All ayes carried the motion.

Financial Statements.

City Council discussed the Financial Statements ending March 31, 2014.

Manager McConkie requested Council Members receive and place the Financial Statements on file. A detailed discussion regarding Financials will be held at the Goal Setting Session on Tuesday.

Moved by Kubin, supported by Allen, to receive and place the Financial Statements on file. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Reed, to approve the Claims & Accounts, in the amount of \$883,820.74. All ayes carried the motion.

Monthly Reports.

City Council discussed the March, 2014 Monthly Reports.

Moved by Kubin, supported by Allen, to receive the March, 2014 Monthly Reports and place on file. All ayes carried the motion.

Gratiot County 9-1-1 Millage Presentation – Mark Duflo.

Gratiot County 9-1-1 Director Mark Duflo discussed the importance of the upcoming May 6, 2014 Ballot Request for Emergency 9-1-1 Surcharge Renewal with Council Members, and what the funds will be used for.

Council Members thanked Mr. Duflo for his presentation.

Public Comments - Audience Recognition.

Kevin Palmer, Race, Inc., requested permission to hold the 9th Annual Racing Activities during the Fourth of July celebration on July 5, 2014.

Moved by Kubin, supported by Church, to approve the request for the Coach Kelly Races. All ayes carried the motion.

Council Members thanked Kevin Palmer for organizing the event each year.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “h” as shown below:

- a. Correspondence regarding DART Service Summary - Receive.
- b. Correspondence regarding Hoffmeyer Charitable Trust - Receive.
- c. Payment to Spicer for Mill Street Bridge Professional Services - Approve.
- d. Payment to Theka for RICE Project - Approve.
- e. Confirm Verbal Approval for Vactor Sewer Truck Repairs.
- f. Reimbursement to Gratiot Water Authority - Approve.
- g. Energy Optimization Report - Receive.
- h. Payment No. 5 to Davis Const. for WWTP Project - Approve.

A Motion was made by Allen, and supported by Reed, to designate the Hoffmeyer Funds (item b) to the Pool Bathhouse Project until deemed otherwise. All ayes carried the motion.

Moved by Reed, supported by Church, to approve Consent Agenda items “a” through “h”. All ayes carried the motion.

New Business.

Street Sweeper Repairs and Payment of.

Public Services Director Giles stated the street sweeper repairs are for the lift arm, which is quite an extensive repair.

Moved by Kubin, supported by Church, to approve the Street Sweeper Repairs by Precision Machines and approve payment in the amount of \$5,300.00. All ayes carried the motion.

Joe Scholtz Memorial Free Fishing Derby Date.

Manager McConkie requested members approve the Fishing Derby date of June 7, 2014.

Moved by Reed, supported by Church, to approve June 7, 2014 as the Joe Scholtz Memorial Free Fishing Derby Date. All ayes carried the motion.

Goal Setting Meeting Time.

At the last meeting Member Reed requested the time be changed for the Goal Setting Session that is scheduled for April 22, 2014 from 8:30 a.m. to 7:30 a.m. and a motion is needed to make this change.

Moved by Allen, supported by Kubin, to approve to change the April 22, 2014 Goal Setting Meeting time from 8:30 a.m. to 7:30 a.m. All ayes carried the motion.

Resolution 2014-07 Records Management Policy.

City Manager McConkie stated in order to get the massive amount of stored records destroyed that have reached their retention period, Council Members need to adopt a records management policy.

Finance Director Marr stated the proposed Policy is that which the State of Michigan has established and the Resolution is needed for adoption.

The following preamble and resolution were offered by Member Allen, and supported by Member Church:

Resolution 2014-07

WHEREAS, the City of St. Louis finds it necessary to clarify and establish a basis for record retention and destruction.

NOW THEREFORE BE IT RESOLVED, the City Council hereby establishes the following policy regarding Records Management.

Purpose

The City, recognizing that good records management is vital to the effective and efficient operation of government operations, enacts the following records management policy:

Applicability

This records management policy shall apply to all employees, agents, independent contractors, and volunteers of the City.

Definitions

General schedule: Refers to the General schedules developed by the Records Management Services (DTMB) and specifically approved for use by the State Administrative Board for local units of government. The series of schedules covers records that are common to government agencies. General schedules may not address every single record that a particular office may have in its possession. General schedules do not mandate that any of the records listed on the schedule be created. However, if they are created in the normal course of business, the schedule establishes a minimum retention period for them. Retention for longer periods is authorized if the individual has reason to believe that a record may be required beyond the minimum retention period for the efficient operation of the City.

Departmental-specific schedule: In the event that a record does not meet any of the general schedule criteria, then a departmental-specific schedule may be developed that is unique to the particular department and records. Departmental-specific schedules only address the records of the department named on the schedule, and may not be used by another department. Departmental-specific schedules always supersede general schedules. If necessary, departmental schedules must be developed and approved by City Council and submitted and approved by the Records Management Services (MTMB), Archives of Michigan, and the State Administrative Board.

Non-record Materials: include, but are not limited to, extra copies of documents retained only for the convenience of reference, and letters of transmittal/routine correspondence that do not document significant activities of the City. A more comprehensive description may be found within General Schedule #1.

Public Records: recorded information “prepared, owned, used, in the possession of, or retained by a public body in the performance of an official function, from the time it is created.”
Michigan Freedom of Information Act (FOIA) (MCL 15.231-15.232).

Retention and Disposal Schedule: define how long each record, regardless of its physical format, should be retained. Retention and Disposal Schedules also indicate which records have archival value, and when those records should be transferred to the Archives of Michigan. According to Michigan law, no public records may be destroyed without the authorization of an

approved Retention and Disposal Schedule. All schedules are approved by the Records Management Services, the Archives of Michigan and the State Administrative Board.

General Schedule

The City finds the following General Schedules applicable to its purpose:

- #1 Non-record Material Defined (approved 11-16-2004)
- #8 Cities and Villages (approved 4-7-1998, updated 2010)
- #11 Local Law Enforcement (approved 8-2-2005, updated 2009, revised 2012)
- #17 Public Libraries (approved 1-18-2005)
- #23 Elections Records (approved 10-16-2007, updated 2013)
- #24 City and Village Clerks (approved 11-5-2008)
- #26 Local Government Human Resources (approved 10-7-2008)
- #28 City and Village Treasurers (approved 7-20-2010)
- #30 Local Government Information Technology (approved 12-1-2009)
- #31 Local Government Financial Records (approved 4-7-2009)
- #32 Local Government Parks and Recreation Departments (approved 4-20-2010)

The City Clerk will, at least annually, monitor updates to the schedules and distribute updated or revised schedules as necessary. Such updates are automatically authorized for City use under this policy.

Records

Each individual who creates, sends or receives official records is responsible for retaining these records in accordance with this records management policy.

Non-Records

Employees are not required to retain non-record materials once their reference value to the individual has expired. However, if a FOIA request is received, or if the agency becomes involved in litigation, non-records may be requested and may be released, if they have not already been destroyed.

Record Retention

All public records shall be retained in accordance with an approved Retention Disposal Schedule. Records not listed on an approved Retention and Disposal Schedule may not be disposed of until a schedule is approved. *Michigan Penal Code (MCL 750.491)*.

Record Maintenance

Individuals and offices shall organize their records to promote fast and efficient retrieval of information. Appropriate and cost-effective office equipment, indexes and tools shall be used to maintain records.

For records that will be retained for more than 10 years, every attempt should be made to store in an environment that facilitates the security and stability of the storage media.

The City Manager shall work in conjunction with the information technology contractor to determine the most cost effective and reliable method of maintaining electronic records for their full retention period, so technology changes do not render them inaccessible and unusable.

The City shall comply with the State of Michigan's standards for record reproduction, as authorized by the Records Reproduction Act (MCL 24.401-24.406).

Records containing sensitive or confidential information shall be protected against unauthorized access, especially records that are protected by state or federal laws, records containing private information, financial information, background checks, medical information, and social security numbers. Individuals and offices shall employ appropriate locks, passwords and other devices to protect the privacy of this information.

Separation from Employment

Employees shall not take public records with them when they terminate employment with the City, and they shall not destroy records that have not yet fulfilled their approved retention period. Supervisors are responsible for ensuring that the records (including e-mail and other electronic records) of employees who are separating from employment with the City continue to be retained in accordance with this policy.

Disposal

Public records which have reached their minimum retention period, and which are no longer required for the efficient operation of the agency, may be disposed of. Disposal shall be made by a method which is guaranteed to ensure the privacy of sensitive or confidential information.

City employees shall destroy sensitive or confidential information via shredding service or incineration. City employees shall destroy open records by recycling or regular trash disposal.

Some records possess permanent or historical value. These records may be designated for eventual transfer to the Archives of Michigan for permanent preservation. The City shall follow the Archives' procedures for transferring records.

Litigation, Investigations, and Freedom of Information Act Requests

No records that are the subject of litigation, a pending investigation request, or a pending Freedom of Information Act (FOIA) request shall be destroyed until the legal action or activity has ended, even if the records are otherwise scheduled for destruction pursuant to this policy. Any individual with knowledge of pending litigation, a pending investigation, or a FOIA request shall immediately inform the City Manager. The City Manager shall direct all relevant individuals to immediately cease disposal of all records relevant to the pending litigation, pending investigation, or FOIA request. If the relevant records are in electronic form (including e-mail) the City Manager shall notify the information technology vendor so they can protect the records from destruction (which may include stopping the rotation of backup tapes). Should questions arise as to what records are relevant to the pending litigation, pending investigation, or FOIA request, the City Manager shall direct the immediate cessation of the disposal of all records. The moratorium on the disposal of all records relevant to the pending litigation, pending investigation, or FOIA request shall remain in effect for the duration of the litigation, investigation, or until the FOIA request had been fully processed.

Failure to Adhere to this Records Management Policy

Failure to adhere to this records management policy may result in applicable discipline, up to and including discharge from employment, termination of the contractor status, termination of the volunteer relationship, or expulsion.

Further, the removal, mutilation, or destruction of public records may result in civil and criminal liability, up to and including a penalty of not more than two years in state prison or a fine of not more than \$1,000.

References

Laws

MCL 15.231-15.232 (Freedom of Information Act, Definitions)

MCL 18.1284-1292 (Management and Budget Act, Records Management)

MCL 399.1-10 (Historical Commission Act)

MCL 750.491 (Penal Code, Public Records)

A current list of the general schedules that are approved for use by local governments is available online at http://www.michigan.gov/hal/0,1607,7-160-17451_18673_31548-56101--,00.html.

BE IT FURTHER RESOLVED, that said policy shall be implemented immediately.

Roll Call Vote:

Ayes: Allen, Church, Kubin, Reed, Kelly

Nays: None

Absent: None

Resolution declared adopted this 15th day of April, 2014.

E-Waste Recycling Event.

DDA Director Hansen stated Padnos Central Michigan has offered to perform a Community Clean-up Day in coordination with the City of Alma/St. Louis Annual Hazardous Waste Program and requested permission for the event to be held at the parking lot of the former St. Louis Food Pride building at 320 North Mill Street.

Moved by Reed, supported by Church, to approve holding the Community Clean-up Days Event at 320 North Mill Street on May 6, 7, 8, 2014. All ayes carried the motion.

Discuss Law Enforcement Mutual Aid Agreement.

Chief Herblet stated it was realized that the City of St. Louis is not part of the Central Michigan Mutual Aid Reciprocal Law Enforcement Agreement and requested members approve the Agreement and authorize the Mayor and Chief to execute the agreement. The City Attorney has reviewed/approved the Agreement.

Moved by Allen, supported by Church, to approve entering the Agreement and authorizing the Mayor and Chief to execute the Agreement.

Roll Call:

Ayes: Allen, Church, Kubin, Reed, Kelly

Nays: None

Motion Carried.

Purchase of Sensus Remote Read Electric Meters.

Director Giles stated the meter purchase is part of the ongoing meter replacement project and are being offered at a discounted rate due to the replacement of some of the first series that are out of warranty.

Moved by Church, supported by Reed, to approve the purchase of 96 Sensus Remote Read Meters from Etna Supply in the amount of \$9,120.00. All ayes carried the motion.

Appreciation.

Mayor Kelly thanked the Electric Department and DPW Department for their efforts and long hours worked during the recent wind storm.

All Council Members were in agreement.

City Manager Report.

Manager McConkie informed members that Members Allen, Kubin, Director Giles and himself met with the City Hall Project Architect and it looks like re-bidding the project will occur in June.

City Clerk Report.

None.

Police Chief's Report.

Chief Herblet informed Members that Sunday, May 18th a dinner and ceremony will be held at the First Baptist Church in honor of Police Memorial week. The presentation will be held at 2:30 p.m. Chief Herblet encouraged members to attend.

City Council Comments.

Member Reed questioned when digging for the new water main will begin under the freeway.

Manager McConkie stated possibly June.

Member Allen informed Council the Parks Commission is requesting Steve Larson fill the vacancy on the Parks & Recreation Commission and once Mr. Larson has accepted will bring to Council for approval.

Member Church stated he is unable to attend the Goal Setting Session.

Member Church stated he has noticed several children in the City Parks.

Member Kubin thanked the Electric Department for the long hours worked and expressed concern for their safety due to so many hours of work.

Mayor Kelly stated he was in awe of the amount of work performed during the worst weather event since he has been on Council and it was nice to see the employees were up to the task.

Public Comments.

None.

Moved by Church, supported by Allen, to adjourn the meeting at 8:49 a.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS
Special Meeting – Planning and Goals for 2014

St. Louis, Michigan
April 22, 2014

The Special Meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, April 22, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, George T. Kubin,
Thomas L. Reed

Council Members Absent: Jerry L. Church (excused)

City Manager: Robert F. McConkie
Deputy Clerk: Bobbie Jo Marr

Others in Attendance:

Kurt Giles - Public Services Director, Pat Herblet—Police Chief, Mike Parsons—Electric Superintendent, Phil Hansen – DDA Director, Steve Mephram – Water/wastewater Supervisor, Mark Abbott – DPW Supervisor

Mayor Kelly addressed the recent storm that produced power outages and thanked the Electric and DPW crews for all their extra efforts. There was discussion on appropriateness of a bonus for Mike Parsons and Mark Abbott. It was explained that even though Parsons is a supervisor that he is paid hourly and for the most part in accordance with the union workers due to the nature of what he does and our small staff for that department. Abbott, though paid salary was able to coordinate his crews via phone and did not have to dedicate significant time to the event.

Allen inquired whether evaluations were done on a regular basis. Manager McConkie reported that they should be done as part of budget however formal evaluations have not taken place except in a couple of departments. The wage scale is evaluated and updated as part of the budget process.

FINANCIALS/BUDGET

The city is on track for the 2013-14 Budget. There will be some adjustments required for retirement contributions, the extra election that will be held in May and for excesses incurred due to the harsh winter.

The 2014-15 Budget is in process and a preliminary will be available at the first meeting in May.

Manager McConkie urged council members to do some lobbying in regards to Revenue Sharing.

Need to start process for doing 2 year budgets. That is already part of the EVIP reporting, but need to look at making it a more formalized process.

WATER SUPPLY REPLACEMENT

Bids are in process for Phase 1B Finished Water Transmission Main and Phase II Finished Water Transmission Main. Next will be the Booster Pump Stations. Should be receiving \$6.5 million from EPA in May. Planned water supply coming from Alma is July 2015 even though the project will continue through 2016.

VELSICOL SITE CLEANUP

There was a general discussion on the progress of the residential properties contamination clean-up. Large trees in the area will need to be removed to get all the contamination. This is being met with some resistance from residents.

Scott Cornelius has submitted a proposal to work for the City directly on the cleanup. Everyone liked the idea of having his expertise but unclear how to fund. Consensus was to pass the proposal to the CAG and/or Superfund Task Force and see if they could provide assistance.

CITY HALL/FORMER FOOD PRIDE BUILDING

The bid specs have been reworked and scaled back so that bids will likely be taken in June. There was discussion about whether this was still a valid and viable project. Input regarding what it would take to improve and repair the existing building reaffirmed that a new building was in the best interest of the community and was the best use of the funds. Mephram suggested putting together a video to run in the lobby or on the public broadcasting channel regarding what is wrong with the current building and the expense and time that it would take to fix.

RECESS

Mayor Kelly recessed the meeting at 9:10 a.m.

The meeting was reconvened at 9:20 a.m.

CITY MANAGER SEARCH

Manager McConkie reiterated his intent to retire November 21, 2014. Manager McConkie presented Council members with a draft Retirement and Severance Agreement that provided written notification of pending retirement, agreement to waive certain provisions of his employment agreement and provided compensation which included one year assistance in management related issues. Kubin stated that he preferred to deal with the continuing assistance be dealt with as a separate issue but asked that his intent be submitted in writing.

The merits of having a new City Manager start work while Manager McConkie was still here were discussed. The consensus was that it would be useful given all the projects that will be going on. A tentative calendar for the search will be to post internally by May 15; Post externally July 1 with Resumes to be received by July 31. Former Manager Collison would be willing to assist Manager McConkie in recommending a list of candidates to be considered. August 5 session to select candidates for interviews. Interviews, make selection, negotiate contract by the first of September with the hope that the new manager may start by October 1. Collison may also be willing to head up the interviews. Council will convene for the interviews as opposed to doing by committee.

RECESS

Mayor Kelly recessed the meeting at 9:50 a.m.

The meeting was reconvened at 10:00 a.m.

CHARTER AMENDMENT

The possibility of switching the Mayor's term from 2 years to 4 years was discussed. Many pros and cons were expressed. Consensus was to not pursue any changes at this time.

SALE OF CITY PROPERTIES

Discussion of marketing properties that are owned by the City that are not needed or used. Not getting enough exposure just through Greater Gratiot on industrial potential, need to get out to wider market. DDA Director Hansen to put a list together of properties to be sold so that listing with a realtor can be considered.

MOTOR POOL PROCEDURE

Discussed some of the progress made on looking at a better funding mechanism for the Motor Pool. Looking at various factors and what is reasonable. May be a continuous revamp for a while. The departments will work on this internally.

CONTRACTED SERVICES VS. OVERTIME PAY

Discussed pros and cons of outsourcing. Consensus was that long term it would not be economical or would significantly lessen the quality of services.

CHICKENS, FARM ANIMALS

Consensus is that this is a City and farm animals do not belong. For the next council agenda want to propose amendment to the ordinance and take out the allowance of permits.

PARKS & RECREATION

Manager McConkie reported status of Leppien Park Project. Should be underway mid-summer.

Reed asked if the fountain could be put back in the river this year.

Discussion on connectivity between St. Louis and Alma. Michigan Avenue may be able to be configured to include bike lanes. There are also grants available for trail systems. First step is to request restriping to MDOT for bike lanes. McConkie to prepare resolution.

CITY/SCHOOL

The school has four candidates for Superintendent. After the new Superintendent gets settled we should request a joint meeting to discuss information sharing, etc.

MID-MICHIGAN COMMUNITY FIRE DEPARTMENT

The fire department is in process of getting together bid specs and will likely approve going out for bids on a new fire hall at their May meeting. The City at some point needs to commit to support of this venture.

Talks with Alma on possible merger have stalled and not sure if they will be resumed. Too many issues with merging the paid and volunteer departments.

POLICE DEPARTMENT

No current consolidation expectation with Alma.

EMERGENCY PLAN

Discussion of our emergency plan, primarily as it relates to getting information to power restored to residents. Size of workforce and costs do not allow for a sophisticated system. Nixle is deemed the best source however only about 200 people are signed up for it. Need to actively promote the Nixle system. Mayor Kelly will add to newsletter.

Member Reed had to leave the meeting at 11:00 a.m.

There are various emergency plans and protocol in place. Need to accumulate them in one area. Chances are Clerk Ryder already has. Need to get published to all council and department heads.

UTILITIES

Utilities Director Giles reported updates on various projects including wastewater system upgrades, water system improvements, dam project, street projects and electrical.

DEPARTMENT HEADS

Department Heads were asked how they like their staff and if evaluations could be done regularly. Various department heads expressed concern with doing evaluations as they are not received well by employees. Questioned whether upward evaluations were ever performed. None have. Council expressed a need for the evaluations just so that there is documentation of performance.

Moved by Kubin, supported by Allen, to adjourn the meeting at 11:40 a.m. All ayes carried the motion.



Bobbie Jo Mafr, Deputy Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
May 7, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, May 7, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Absent (excused)

Others in Attendance:

Kurt Giles – Director of Public Services, Rich Apps – Fire Chief, Scott Cornelius – Cornelius Environmental, John Willemin – FTC&H, John Tanner – OHM, Gary Smith – CAG, Jan Bunting – Gratiot County Commissioner, Caroline Ross – Candidate for Gratiot County Commissioner, 20 High School Students

Member Kubin led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of April 15, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Regular Meeting held on April 15, 2014. All ayes carried the motion.

City Council discussed the Goal Setting Session Minutes of April 22, 2014.

Moved by Allen, supported by Church, to approve the minutes of the Goal Setting Session held on April 22, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Reed, to approve the Claims & Accounts, in the amount of \$451,921.14. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the April, 2014 Monthly Board Minutes.

Moved by Reed, supported by Church, to receive the April, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Public Comments - Audience Recognition.

Caroline Ross introduced herself to Council, gave a summary of her background and stated she was running for County Commission, District 2.

Gary Smith stated he was in attendance representing the Citizens Advisory Group (CAG) and was very concerned with EPA's cleanup plan regarding tree removal in the residential neighborhoods bounded by M-46, Watson, North and Pine Streets.

Discussion was held.

Members thanked Mr. Smith for his involvement with the cleanup process.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items "a" through "f" as shown below:

- a. Correspondence regarding Electric Service - Receive.
- b. Correspondence from DEQ - Receive.
- c. Correspondence from Rural Urban Day Committee - Receive.
- d. Alma Water Treatment Plant Expansion Progress Meeting Minutes - Receive.
- e. Payment for EIM Actuators for the Dam Gates - Approve.
- f. Reimbursement to Gratiot Water Authority - Approve.

Moved by Kubin, supported by Allen, to approve Consent Agenda items "a" through "f". All ayes carried the motion.

New Business.

Receive and Place Recommendation from Gratiot Water Authority on File.

City Manager McConkie stated draft Water Authority Minutes were given to Council, which recommend awarding the North Transmission Water Main Phase IB and Phase II.

Moved by Church, supported by Allen, to receive the recommendation from the Gratiot Water Authority to award the Bid for the North Transmission Water Main Phase IB to Crawford Contracting in the amount of \$3,864,215.94 and award the North Transmission Water Main Phase II Bid to Crawford Contracting in the amount of \$1,885,596.12 and place the recommendation on file. All ayes carried the motion.

Bid Award for North Transmission Main Phase 1B and Authorize Signatures.

Manager McConkie requested members Award the Bid for the North Transmission Main Phase 1B to Crawford Contracting in the amount of \$3,864,215.94, pending confirmation of EPA funding and agency clearances, and authorize the City Manager to execute the contract.

Moved by Reed, supported by Kubin, to award the Bid for the North Transmission Main Phase 1B to Crawford Contracting in the amount of \$3,864,215.94, pending confirmation of EPA funding and agency clearances, and authorize the City Manager to execute the contract.

Roll Call Vote:

Ayes: Reed, Kubin, Allen, Church, Kelly

Nays: None

Motion Carried.

Bid Award for North Transmission Main Phase II and Authorize Signatures.

Manager McConkie requested Members award the bid for the North Transmission Main Phase II to Crawford Contracting in the amount of 1,885,596.12, pending confirmation of EPA funding and agency clearances, and authorize the City Manager to execute the contract.

Moved by Allen, supported by Reed, to award the Bid for the North Transmission Main Phase II to Crawford Contracting in the amount of \$1,885,596.12, pending confirmation of EPA funding and agency clearances, and authorize the City Manager to execute the contract.

Roll Call Vote:

Ayes: Allen, Reed, Kubin, Church, Kelly

Nays: None

Motion Carried.

Manager McConkie stated John Willemin from FTC & H and John Tanner from OHM are in attendance if Members had any questions.

Engineering Inspection Proposal for North Transmission Main 1B and North Transmission Main Phase II.

Manager McConkie requested Members approve the Engineering Inspection Proposal for the North Transmission Main Phase 1B and North Transmission Main Phase II from FTC&H

in the amount of \$ 910,200.00, pending confirmation of EPA funding and agency clearances, and authorize the City Manager to execute the contract.

Moved by Kubin, supported by Church, to approve the Engineering Inspection Proposal from FTC&H in the amount of \$910,200.00, pending confirmation of EPA funding and agency clearances, and authorize the City Manager to execute the contract.

Roll Call Vote:

Ayes: Kubin, Church, Allen, Reed, Kelly

Nays: None

Motion Carried.

Discuss Proposal for Services from Cornelius Environmental.

Scott Cornelius thanked Council for the opportunity to present the services he is offering, and stated he would work with the DEQ and EPA to get the best cleanup possible.

Discussion was held.

Moved by Reed, supported by Kubin, to accept the proposal from Cornelius Environmental for work to be performed on an as needed basis.

Roll Call:

Ayes: Reed, Kubin, Church, Allen, Kelly

Nays: None

Motion Carried.

Appointment of Park Board Member.

Manager McConkie requested Council Members appoint Steve Larson to fill the vacancy on the Parks & Recreation Commission.

Moved by Kubin, supported by Allen, to appoint Steve Larson to the Parks & Recreation Commission. All ayes carried the motion.

Appoint Downtown Development Authority Board Members (DDA).

Manager McConkie requested Council Members appoint Bill Coty owner of Extreme Sports, Dana Saurman owner of River Rock Bar & Grill and Monica McCloskey owner of the Blue Shamrock Pub to the DDA Board.

Moved by Allen, supported by Church, to appoint Bill Coty owner of Extreme Sports, Dana Saurman owner of River Rock Bar & Grill and Monica McCloskey owner of the Blue Shamrock Pub to the DDA Board. All ayes carried the motion.

Request for MAGNET Support.

City Manager McConkie stated a letter has been received from MAGNET requesting the City make the annual financial commitment at \$1.00 per capita, which according to census figures shows a population of 3,802. The contribution would be \$3,802.00 to help maintain the MAGNET Program.

In the past, the City has made a contribution of \$3,000.00.

Moved by Allen, supported by Reed, to approve the annual financial commitment to MAGNET in the amount of \$3,000.00. All ayes carried the motion.

Purchase of Diesel Fuel.

City Manager McConkie stated as part of the improvements at the Wastewater Treatment Plant he is requesting Council Members approve the purchase of 1,700 gallons of diesel fuel for the Wastewater Treatment Plant Generator from Scotland Oil in an estimated amount up to \$6,460.00.

Moved by Reed, supported by Church, to approve the purchase of 1,700 gallons of diesel fuel from Scotland Oil in the amount up to \$6,460.00. All ayes carried the motion.

Olive Road Sidewalk Project.

City Manager McConkie requested Council Members table the Olive Street Sidewalk Project.

This project would connect Carrie Knause School with the neighborhood west of Corinth Street.

A preliminary cost estimate of the project has been obtained from Spicer Group in the amount of \$62,000.00.

Manager McConkie would like the item tabled until the Budget Work Session.

Moved by Kubin, supported by Church, to table the request to solicit bids for the Olive Street Sidewalk Project. All ayes carried the motion.

Request from Resident at 401 South Main Street.

Manager McConkie stated a letter was received from a resident requesting permission to keep three ducks at her residence due to family health issues.

Council Members discussed the repercussions of allowing one resident to keep certain animals within the City limits and the possibility of denying another request.

Also, Members are in the process of amending the Ordinance to remove the permit process.

Moved by Allen, supported by Church, to deny the request from 401 South Main Street. All ayes carried the motion.

Generating Unit #7 Inspection.

City Manager McConkie requested Council Members table approval of inspection for Generating Unit #7 until Engines 1, 7, 8 and 9 can be investigated.

Moved by Church, supported by Allen, to table approval for Inspection of Generating Unit #7. All ayes carried the motion.

Discuss New Fire Department Building.

Manager McConkie stated he and Council Member Church and Mayor Kelly met with Fire Chief Apps and Fire Board Member Kevin Beeson to discuss the City's participation to construct the new fire station. In order for the Fire Department to be able to apply for grant money, support of the project from the City Council is needed.

Moved by Church, supported by Reed, that the St. Louis City Council supports the construction of a new Fire Station.

Roll Call Vote:

Ayes: Church, Reed, Kubin, Allen, Kelly

Nays: None

Motion Carried.

Receive 2014/2015 Budget.

Manager McConkie stated the 2014/2015 draft City Budget is on the Members webpage and can be reviewed and discussed in detail at the Budget Work Session.

Motion by Allen, supported by Kubin, to receive the 2014/2015 and set the Budget Work Session for Tuesday, May 20, 2014 following the regular scheduled meeting. All ayes carried the motion.

Introduction of Ordinance B-229 to amend Section 10-1 of the City Code to prohibit the keeping of certain animals within the City and Set Public Hearing.

Manager McConkie introduced Ordinance B-229 and requested Council Members set a Public Hearing for Tuesday, May 20, 2014 at 7:30 a.m.

Moved by Kubin, supported by Church, to set a Public Hearing for Ordinance B-229 for May 20, 2014 at 7:30 a.m. All ayes carried the motion.

City Street Markings.

Manager McConkie requested Council approve the quote from PK Contracting for pavement markings and bike lane markings in the budgeted amount of \$8,940.00. All ayes carried the motion.

Moved by Allen, supported by Reed, to approve pavement marking and bike lane markings by PK Contracting in the budgeted amount of \$8,940.00. All ayes carried the motion.

City Manager Report.

Manager McConkie set a special meeting to discuss the new City Manager qualifications for May 14, 2014 at 7:30 a.m.

Manager McConkie informed City Council Members that the Gratiot County Commissioners voted three to two to approve the ballot wording for the Library Millage on the August 5, 2014 ballot. The two members that voted against the wording stated they did not want to see Downtown Development Authorities (DDA) capture a portion on the millage and according to the law they can.

Moved by Allen, supported by Reed, that the Library receive all of Library Millage should the ballot issue pass. All ayes carried the motion.

City Clerk Report.

City Clerk Ryder stated the election turnout was 14%. The workers stayed busy and everything went smoothly.

Police Chief's Report.

None

City Council Comments.

Member Kubin inquired about a County Road Millage.

County Commissioner Bunting stated she thought it was a great idea and would be happy to have a meeting to discuss the issue further.

Mayor Kelly thanked the St. Louis High School students for attending the meeting.

Public Comments.

Caroline Ross asked Manager McConkie the status of the turn lane at M-46 and Main Street.

Manager McConkie stated contact has been made with MDOT and have not heard back from them. He will make contact again.

Moved by Kubin, supported by Church, to adjourn the meeting at 9:10 p.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
May 14, 2014

The special meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, May 14, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder

Others in Attendance:

None

Discuss Qualifications for New City Manager upon retirement of City Manager McConkie.

Manager McConkie requested Council Members give direction on what they would like to see in way of a new City Manager, the draft internal posting for the position, suggested salary range and also the draft City Manager Severance Agreement.

Discussion was held regarding the above mentioned topics.

Council Members requested the application process be changed from May 30, 2014 to May 22, 2014 by 1:00 p.m. and any internal applicants be interviewed May 22, 2014 at 5:00 p.m. due to the availability of all Council Members.

Council Members discussed the terms of the Retirement & Severance Agreement. Manager McConkie will revise the agreement according to Council's suggestions and return for further review.

Moved by Kubin, supported by Church, to adjourn the meeting at 9:20 a.m.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
May 20, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, May 20, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Director of Public Services, Mark Abbott – DPW Superintendent, Phil Hansen – DDA Director, Bobbie Marr – Finance Director, Randall Mead – Resident

Member Reed led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of May 7, 2014.

Moved by Kubin, supported by Church, to approve the minutes of the Regular Meeting held on May 7, 2014. All ayes carried the motion.

City Council discussed the Special Meeting Minutes of May 14, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Special Meeting held on May 14, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Reed, to approve the Claims & Accounts, in the amount of \$577,640.88. All ayes carried the motion.

Monthly Reports.

City Council discussed the April, 2014 Monthly Reports.

Moved by Kubin, supported by Church, to receive the April, 2014 Monthly Reports and place on file. All ayes carried the motion.

Public Hearing – Ordinance B-229 an Ordinance amending Section 10-1 of the City Code Prohibiting the keeping of certain animals within the City.

Mayor Kelly opened the Public Hearing for Ordinance B-229 at 7:45 a.m.

Public Comments.

Mayor Kelly asked for public comments regarding the Ordinance.

Mr. Mead stated he was curious as to what kind of animals.

Mayor Kelly stated domestic farm animals.

Mayor Kelly asked for any additional comments.

There being none, Mayor Kelly closed the Public Hearing at 7:56 a.m.

Adoption of Ordinance B-229.

Moved by Kubin, supported by Allen, to approve Ordinance B-229.

The City of St. Louis Ordains:

Section 1: Section 10-1 of the ordinances of the City of St. Louis is hereby amended to read as follows:

“Section 10-1 Prohibition against keeping certain animals.

- (a) It shall be unlawful for any person to keep any horses, cattle, swine, sheep, ponies, goats, rabbits, poultry, or other animals and fowl within the city.
- (b) The provisions of subsection (a) shall not be construed or interpreted as applying to the keeping of any dog, cat, canary, parakeet, or similar bird kept as a pet within any dwelling house, or place of business within the city.
- (c) Violation. Any person who shall violate the provisions of this ordinance shall be deemed to be responsible for a municipal civil infraction. Each day that such violation continues shall constitute a separate municipal civil infraction. A person found responsible shall be subject to a civil fine in accordance with the schedule of civil fines appearing at Section 2-221.

Section 2: Separability. If any section, subsection, paragraph, sentence, clause,

phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 3: Ordinances Repealed. All ordinances and/or parts of ordinances inconsistent with this ordinance are hereby repealed.

Section 4: Effective Date. This ordinance shall take effect and be in force 30 days from and after its enactment as provided by the City Charter.

Roll Call Vote:

Ayes: Kubin, Allen, Church, Reed, Kelly

Nays: None

Ordinance Declared Adopted.

Public Comments.

None

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “g” as shown below:

- a. Letter of Appreciation from Village of Sand Lake - Receive.
- b. Energy Optimization Report - Receive.
- c. Reimbursement to Gratiot Water Authority - Approve.
- d. Payment to Davis Const. for Wastewater Treatment Plant Project - Approve.
- e. Payment to Rowe for SRF Project Professional Services - Approve.
- f. Payment to Spicer for Mill Street Bridge Professional Services - Approve.
- g. Payment to Theka for RICE Project Engineering - Approve.

Moved by Reed, supported by Church, to approve Consent Agenda items “a” through “g”. All ayes carried the motion.

New Business.

Resolution 2014-08 Terms of Agreement with DNR for Leppien Park Grant.

Manager McConkie stated Resolution 2014-08 is regarding the Leppien Park Grant for a picnic shelter, reconstructed boat ramp and shoreline stabilization.

Manager McConkie requested Council Members adopt Resolution 2014-08 a Resolution accepting the terms of the Agreement as received from the Michigan Department of Natural Resources.

Upon motion made by Allen, seconded by Reed, the following Resolution was adopted:

“RESOLVED, that the City of St. Louis, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of St. Louis does hereby specifically agree, but not by way of limitations, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide sixty nine thousand (\$69,000.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

The following aye votes were recorded: Allen, Reed, Church, Kubin, Kelly

The following nay votes were recorded: None

Resolution Declared Adopted.

Resolution 2014-09 Bike Lanes.

Manager McConkie stated Resolution 2014-09 is regarding discussion in the work session to request MDOT consider all modes of transportation on state highways.

Manager McConkie requested members adopt Resolution 2014-09 a Resolution requesting MDOT consider dedicated bike lanes on state highways.

The following preamble and resolution were offered by Member Allen, and supported by Member Church:

WHEREAS, the City of St. Louis has adopted a “Complete Streets” policy, a term given to streets that accommodate all forms of travel; including automobiles, bicycles, pedestrians,

personal mobility devices, transit and freight in a safe environment on designated City streets;
and

WHEREAS, the City Council has authorized restriping of Michigan Avenue in the City of Saint Louis to include dedicated bike lanes on both sides of the street from the south city limits to M-46; and

NOW THEREFORE BE IT RESOLVED, the City Council requests MDOT when reviewing striping plans for state highways in the City of Saint Louis to consider dedicated bike lanes in keeping with the City's Complete Streets Policy.

BE IT FURTHER RESOLVED, the City Council requests MDOT consider non-motorized pedestrian/bicycle trail connections along highways to connect Saint Louis to other community's trails.

Ayes: Allen, Church, Kubin, Reed, Kelly

Nays: None

Resolution Declared Adopted.

Award Bid for Booster Pump Stations to RCL Construction and Authorize Signature.

Manager McConkie requested Members table award of the bid for the Booster Pump Stations due to technical issues that have not been worked out between the contractor and engineer.

Documents are expected to be in-hand correcting the issues by the June 3, 2014 Council meeting.

Moved by Kubin, supported by Church, to table the bid award for the Booster Pump Stations until the next meeting.

Pole Occupancy Agreement.

Manager McConkie requested Members approve the Pole Occupancy Agreement between the City of St. Louis and Charter Communications, Inc., which allows Charter to attach wireline connections to City poles for a fee. The previous agreement has been expired for some time and the City is still continuing under the old terms.

Discussion was held.

Moved by Kubin, supported by Church, to approve the Pole Occupancy Agreement between the City of St. Louis and Charter Communications, Inc.

Mower Exchange Program.

Public Works Superintendent Abbott stated under the exchange program the City is able to purchase the mowers at a Government discount and this exchange will include a three year warranty instead of a two year warranty.

Abbott also stated the mowers are under a two year warranty, which is up in July. The exchange is a budgeted item and John Deere is requesting an early exchange so they are able to sell the used mowers during the beginning of the mowing season.

Moved by Reed, supported by Allen, to approve the purchase of three John Deere Commercial mowers in the amount of \$24,000.00 less the trade in of three old mowers in the amount of \$16,500.00 for a total amount of \$7,500.00. All ayes carried the motion.

Pavement Repair Projects.

Superintendent Abbott requested approval for Pavement Repairs by Rite-Way Asphalt for M-46 Patch, M-46 Overlay and miscellaneous Street Patches at six additional locations in the amount of \$7,617.00 and repairs at the Cemetery in the amount of \$4,000.00 for a total amount of \$11,617.00.

Moved by Reed, supported by Church, to approve Pavement Repairs by Rite-Way Asphalt for M-46 Patch, M-46 Overlay and miscellaneous Street Patches at six additional locations in the amount of \$7,617.00 and repairs at the Cemetery in the amount of \$4,000.00 for a total amount of \$11,617.00. All ayes carried the motion.

City Manager Report.

Manager McConkie stated he just received notification of the US EPA Assistance Agreement Notice of award of the 25 million dollar grant for new water supply.

The agreement has not been reviewed yet and he will get a copy to the engineer to review also.

Construction on the water main is expected to begin June 1st.

It was suggested a map/timeline be placed on the City website to keep residents informed.

City Clerk Report.

City Clerk Mari Anne Ryder reminded members of the Special Meeting Thursday, May 22nd at 5:00 p.m.

Police Chief's Report.

Chief Herblet reminded members of the Memorial Day Parade and asked permission for the St. Louis VFW to have the parade and shoot volleys at the Mill Street Bridge and at the Cemetery.

Moved by Kubin, supported by Allen, to approve the parade request and the firing of volleys on Memorial Day subject to Chief of Police approval. All ayes carried the motion.

Chief Herblet stated the Police Recognition Ceremony was very nice. Ray Rutkowski of Alma presented area Police Departments with a granite stone to display in their departments, in appreciation for their service. Chaplain Phil Maxwell constructed the frames for the stones.

Chief Herblet presented the stone for Council Members to view.

City Council Comments.

Member Church inquired about the status of the Wastewater Treatment Plant construction.

Manager McConkie stated the project is about 35-40 percent complete and is on schedule.

Member Church asked the status of the New City Hall Project.

Manager McConkie stated the Architect is working on revising the drawings and expects to bid the end of June.

Member Church stated he viewed the new Fire Hall drawings and they are very nice.

Member Kubin stated he received another call from the resident at 420 South Main Street stating her trash/recycling does not get picked up. Member Kubin stated in follow-up he was informed that this is a continued issue and that the refuse company has photos showing that her trash/recycling is not put out in time for pick up.

Member Kubin asked if there was any change in the status of tree removal in the nine block area west of town.

Manager McConkie stated Cornelius Environmental has reviewed the plan from EPA and would be attending the TAG and CAG meetings.

Member Reed stated he would be out of town for the June 3, 2014 Council meeting.

Member Reed stated he feels something should be done about the domestic geese in the area.

Community Services Coordinator, Dori Foster, will contact All American Pest Control for details and will get back with Council members on possible options.

Member Allen requested the BS&A link for property taxes and utility bills be placed on the front page of the City website so it is easier to locate.

Mayor Kelly inquired about the status of the residential building on Corinth Street that is falling down.

Community Services Coordinator Dori Foster stated the unit has been condemned. It is owned by the bank and DPW is going to put up orange fencing for the safety of the public.

Mayor Kelly stated he was asked about Apex Marine using the City lot in the Industrial Park for storage of their pontoons.

Manager McConkie stated Phil Hansen will contact Don Schurr of Greater Gratiot to deal with the issue. Apex was not given permission to use the property.

Mayor Kelly stated he felt the employee insurance meeting went very well.

Member Church complimented Finance Director Marr on the monthly report submitted to Council and complimented her on the progress that has been made at City Hall in the two years she has been employed.

Finance Director Marr thanked Member Church.

Public Comments.

None

Mayor Kelly called for a 10 minute recess at 9:10 a.m.

Mayor Kelly reconvened the meeting into the Budget work session at 9:25 a.m.

Member Reed was unable to attend the Budget work session and was excused at 9:25 a.m.

2014/2015 Budget Work Session.

Manager McConkie stated the proposed budget is on the member's webpage so they can follow along with his presentation.

City Manager McConkie reviewed the proposed 2014/2015 Budget with Council Members.

Manager McConkie reviewed expenditures for each account noting that there are not any substantial changes in expenses in any of the departments.

Discussion was held.

A motion was made by Kubin, and supported by Church, to set a Public Hearing for adoption of the 2014/2015 Budget for June 3, 2014 at 7:00 p.m. All ayes carried the motion.

Moved by Kubin, supported by Church, to adjourn the meeting at 10:45 a.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
May 22, 2014

The Special Meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly, on Thursday, May 22, 2004, at 5:00 p.m., in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Clerk: Mari Anne Ryder

Others in Attendance: Kurt Giles – Director of Public Services

Mayor Kelly stated that the special meeting was called to interview the internal candidate for the City Manager Position.

Each Council Member asked Kurt Giles questions they had prepared.

After the interview the City Council thanked Kurt Giles for applying for the Manager position.

Director Giles thanked Council Members for the opportunity to interview.

Discussion was held regarding the interview session.

Council Members discussed the terms of Manager McConkie's proposed Retirement and Severance Agreement.

It was the consensus of the Council to continue discussion after further review.

Moved by Allen, supported by Church, to adjourn the meeting at 6:55 p.m. All ayes carried the motion.



Mari Anne Ryder
City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
June 3, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, June 3, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin

Council Members Absent: Melissa A. Allen (excused), Thomas L. Reed (excused)

City Manager: Robert McConkie

Deputy Clerk: Bobbie Marr

Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Director of Public Services, Mark Abbott – DPW Superintendent, Jan Bunting – Gratiot County Commissioner, Caroline Ross – Candidate for Gratiot County Commissioner, Residents Bill Layman, Carl Otto, Wallace Bush, and 11 High School Students.

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of May 20, 2014.

Member Kubin requested a correction on the statement made regarding 420 Main Street during council comments. He did not inform the resident of the pictures, he was informed by another party that pictures had been taken.

Moved by Kubin, supported by Church, to approve the minutes of the Regular Meeting held on May 20, 2014, as corrected. All ayes carried the motion.

City Council discussed the Special Meeting Minutes of May 22, 2014.

Moved by Kubin, supported by Church, to approve the minutes of the Special Meeting held on May 22, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts, in the amount of \$251,099.67. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the May, 2014 Monthly Board Minutes.

Moved by Church, supported by Kubin, to receive the May, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Public Hearing – 2014/2015 Budget.

Mayor Kelly opened the public hearing for the 2014/2015 Budget at 7:14 pm.

City Manager McConkie stated that some changes had been made since the work session and were included in the detailed budget recommendation in the packets. Revenues of the DDA were restated for anticipation of the sale of their building. Overhead charges between funds was also reflected now since we had firmed up the expense line items.

Mayor Kelly asked for public comment. Being none the public hearing was closed at 7:16 pm.

Resolution 2014-11 2014/2015 Budget Adoption.

The following preamble and resolution was offered by member Kubin, and supported by member Church:

WHEREAS, the City Manager has submitted and filed with the City Council a proposed budget estimating revenues and expenditures for 2014-2015 fiscal year on May 6, 2014, as required by Chapter VII, Section 7 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Council in accordance with Act 621 Michigan Public Acts of 1978, as amended, has set the date June 3, 2014 for a public hearing at 7:00 o'clock PM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed budget as presented herein. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said budget as represented herein and fixes the tax of fifteen (15) mills for general operating purposes and one (1) mill for maintaining a public library, to be raised by a general ad valorem tax upon owners of real and personal property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Chapter VII, subject to limitations therein.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows:

GENERAL FUND

REVENUES

Taxes	\$ 624,530
License & Permits	13,100
Intergovernmental	684,200
Charges for Services	481,010
Fines & Forfeitures	4,400
Interest & Rents	9,030
Other Revenue	10,600
Other Financing Sources	21,000
From Fund Balance	<u>270,980</u>
Total Revenues	\$2,118,850

EXPENDITURES

General Government	\$ 521,400
Public Safety	897,140
Public Works	139,470
Community & Economic Development	114,380
Recreation & Culture	342,400
Unfunded Pension Liability	87,160
Debt Service	6,900
Other Financing Uses	10,000
To Fund Balance	<u>0</u>
Total Expenditures	\$2,118,850

CEMETERY PERPETUAL CARE FUND

REVENUES

State Grants	\$ 0
Interest	10
Other Revenues	1,800
From Fund Balance	<u>0</u>
Total Revenues	\$ 1,810

EXPENDITURES

General Government	\$ 0
Other Financing Uses	0
To Fund Balance	<u>1,810</u>
Total Expenditures	\$ 1,810

MAJOR STREET FUND

REVENUES

Intergovernmental	\$ 458,450
Interest	400
Other Revenues	8,500
Other Sources	0
From Fund Balance	<u>18,050</u>
Total Revenues	\$ 485,400

EXPENDITURES

Highways Streets & Bridges	\$ 485,400
Other Financing Uses	0
To Fund Balance	<u>0</u>
Total Expenditures	\$ 485,400

LOCAL STREET FUND

REVENUES

Intergovernmental	\$ 126,400
Interest	100
Other Revenues	0
Other financing Sources	80,000
From Fund Balance	<u>0</u>
Total Revenues	\$ 206,500

EXPENDITURES

Highways, Streets & Bridges	\$ 193,630
To Fund Balance	<u>12,870</u>
Total Expenditures	\$ 206,500

DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES

Taxes	\$ 22,270
Interest & Rents	60
From Fund Balance	<u>15,210</u>
Total Revenues	\$ 37,540

EXPENDITURES

Community & Economic Dev.	\$ 16,900
Debt Service	2,500
Other Uses	18,140
To Fund Balance	<u>0</u>
Total Expenditures	\$ 37,540

T.A. CUTLER MEMORIAL LIBRARY

<u>REVENUES</u>		<u>EXPENDITURES</u>	
Taxes	\$ 44,420	Recreation & Culture	\$ 130,740
Intergovernmental	7,280	Other Uses	<u>44,560</u>
Charges for Services	600		
Fines & Forfeits	85,450		
Interest & Rents	150		
Other Revenues	13,100		
Other Sources	0		
From Fund Balance	<u>24,300</u>		
Total Revenues	\$ 175,300	Total Expenditures	\$ 175,300

Yeas: Kubin, Church, Kelly
 Nays: None
 Absent: Allen, Reed

Resolution declared adopted this 3RD day of June, 2014

Public Comments.

Bill Layman expressed his disappointment with hearing that the City was attempting to do away with the white geese in town. He brought the original geese into town in the '60's and has been feeding them through the winter ever since. Some are missing and he believes that the eggs are being destroyed. He believes that they give a lot of joy to the people in the community and wants to see them stay for generations to come.

Member Church stated that the City has had many complaints about droppings and the geese actually harassing people. Additionally there is an ordinance in the City against farm animals and the white geese are considered a farm animal.

Carl Otto stated that he spends over \$500 a year to purchase bread to feed the geese. He enjoys it and it's his hobby. He also feeds the Canadian geese.

Member Kubin stated that the white geese were all the way over by the post office and there were reports that people could not get into the post office because the geese were aggressive.

Everyone recognized that the Canadian geese were a large problem in Penny Park and with droppings in other places.

DPW Director Abbott stated that they do their best to clean up the droppings on the sidewalk area and by the boat launch. Lately the white geese have been wandering farther into town.

Wallace Bush added that the Canadian geese will always nest in the same spot so they will continue to be a problem.

Member Church expressed that there are many concerns over disease from the droppings but also that the white geese are harassing people.

Caroline Ross stated that her granddaughter's Girl Scout troop on Mackinaw Island has found that spraying areas with Concord grape juice causes the geese to avoid the area. Apparently there is something in the Concord grape that effects their eggs. However that would be expensive.

Carl Otto stated that he would try to feed the geese elsewhere and maybe that would help as to where they are congregating. He didn't want to see them killed.

Council members assured the audience that it was not the intent to kill the geese but to trap them and relocate them to a farm.

Janice Bunting – Gratiot County Commissioner, stated that she had arranged for a tour of the MMR facility in Saginaw for anyone that wishes to attend on June 24th. We plan to leave St. Louis at 3:00 p.m. if anyone is interested in attending. We also plan to pick up people attending from Breckenridge and Wheeler on the way. We will go to the facility for an afternoon luncheon and tour. This is open to anyone who would like to go particularly fire and police personnel. She will call on the 16th to get a list of names.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items "a" through "d" as shown below:

- a. Rural Urban Day Information - Receive.
- b. Community Pathway Minutes - Receive.
- c. Correspondence from Magnet - Receive.
- d. Payment to PK Contracting for Pavement Markings - Approve.

Moved by Kubin, supported by Church, to approve Consent Agenda items "a" through "d". All ayes carried the motion.

New Business.

Resolution 2014-10 Mill Street Bridge Improvement Agreement with MDOT and Authorize Signatures.

Manager McConkie stated Resolution 2014-10 is a Resolution to accept the Mill Street Bridge Improvements contract between MDOT and the City and to authorize signatures.

The following preamble and resolution was offered by member Kubin, and supported by member Church:

BE IT RESOLVED THAT, Contract No. 14-5211, Control Section BHT 29013, Job Number 115717 by and between the Michigan Department of Transportation and the City of St. Louis is hereby accepted and,

BE IT FURTHER RESOLVED THAT, the following Officials are authorized to sign the said contract:

Mari Anne Ryder, City Clerk

James C. Kelly, Mayor

Roll Call Vote:

Yeas: Kubin, Church, Kelly

Nays: None

Absent: Allen, Reed

Resolution declared adopted this 3RD day of June, 2014.

Resolution 2014-12 Resolution Supporting Proposal 1 on the August 5, 2014 Ballot.

Manager McConkie stated Resolution 2014-12 is a Resolution in support of Proposal 1 on the August 5, 2014 Ballot.

The following preamble and resolution was offered by member Kubin, and supported by member Church:

WHEREAS, local governments in Michigan have struggled with unstable funding needed to provide services; and

WHEREAS, Michigan businesses have struggled with an uncompetitive tax on business; and

WHEREAS, small businesses and manufacturers power our economy and are the largest contributor to job growth in Michigan; and

WHEREAS, no other state in our region taxes business equipment the way Michigan does and most of those states don't tax it at all, which makes Michigan significantly less competitive when it comes to job creation and business investment; and

WHEREAS, Michigan communities have struggled for years to pay for essential services like police, fire, ambulances, schools and jails; and

WHEREAS, Michigan communities have relied on this shrinking source of Personal Property Tax revenue to provide other community services as well, including roads, transportation and libraries; and

WHEREAS, with bipartisan support the Michigan Legislature has voted to reform the antiquated personal property tax to help increase Michigan's competitiveness with other states and remove an onerous tax that will allow more business investment and create more jobs while providing a stable revenue source for local communities; and

WHEREAS, this is not a constitutional amendment but the state constitution requires Michigan voters to approve certain changes in local taxes; and

WHEREAS, local governments have struggled with unstable funding needed to provide services and business have struggled with an uncompetitive tax on equipment for years; and

WHEREAS, Proposal 1 on the August 5, 2014 ballot, will make Michigan more competitive, which will help local communities to attract more businesses and talent and create local jobs; and

WHEREAS, Proposal 1 is supported by the Michigan Municipal League, the Michigan Townships Association, Michigan Association of Chiefs of Police, Michigan Association of Police organizations, Michigan Community College Association, Michigan Farm Bureau, the Small Business Association of Michigan, Michigan Sheriffs Association, Michigan Chamber of Commerce, National Association of Independent Businesses and the Michigan Manufacturers Association, among others; and

NOW, THEREFORE, BE IT RESOLVED, the City of St. Louis hereby expresses its strong support for Proposal 1 to eliminate the unfair double tax and strengthen our communities. We urge our residents to vote YES on Proposal 1 on the August 5, 2014, ballot

Roll Call Vote:

Ayes: Kubin, Church, Kelly

Nays: None

Absent: Allen, Reed

Resolution declared adopted this 15th day of April, 2014.

Award Bid for Booster Pump Stations to RCL Construction and Authorize Signature.

Manager McConkie requested Members award the bid for the Booster Pump Stations to RCL Construction and authorize the signatures.

Moved by Church, supported by Kubin, to award the bid for the Booster Pump Stations to RCL Construction in the amount of \$2,014,700.00, subject to confirmation of US EPA financing, and authorize the City Manager to sign. All ayes carried the motion.

Roll Call Vote was asked:

Ayes: Church, Kubin, Kelly

Nays: None

Absent: Allen, Reed

Motion Carried.

Asphalt/Parking Lot Maintenance.

Manager McConkie requested Members approve the proposal from Asphalt Concrete Services for South Parking Lot (next to Chemical Bank) sealcoating and cracksealing in the amount of \$3,220.00, sealcoating and cracksealing of the parking lot North of City Hall in the amount of \$4,036.00 and marking of lots, streets, curbs, crosswalks and car stalls in the amount of \$2,820.00 for a total amount of \$10,076.00.

Moved by Church, supported by Kubin, to approve the proposals from Asphalt Concrete Services for downtown parking lot maintenance for a total amount of \$10,076.00. All eyes carried the motion.

Pavement Repair Projects.

Superintendent Abbott stated that there were several streets that need wedge repairs just to hold them together. There are issues where the garbage trucks drive on the edge and the pavement is compacted and causing a lip between the pavement and curb. Without wedge repairs we risk losing the curbs. Streets that are slotted for repair are:

- Sharon (North of Prospect, South of Olive)
- Teman (various areas)
- Clinton (400 block)

Moved by Church, supported by Kubin, to approve local street repairs by Rite-Way Asphalt Paving, Inc. in an amount not to exceed \$20,000. All eyes carried the motion.

Cost Sharing Agreement.

Manager McConkie stated that an additional handout was distributed related to Phase IB of the north Transmission Main between Alma and St. Louis. The City of Alma requested additional items that they want done at the same time but would not be covered or eligible for costs of the EPA Grant. This cost estimate represents those additional items and the commitment by the City of Alma to pay those costs.

Moved by Kubin, supported by Church, to approve the Cost Sharing Agreement between the City of St. Louis, City of Alma and Gratiot Area Water Authority.

Roll Call Vote asked for:

- Ayes: Kubin, Church, Kelly
- Nays: None
- Absent: Allen, Reed

Motion Carried.

Agreement for Consulting Services.

Manager McConkie stated that the agreement was drafted by the City Attorney to implement acceptance of the previous approval of services from Cornelius Environmental. In the agreement the City will ask for performance of some or all of the services that were originally proposed as it is deemed necessary or desired.

Moved by Kubin, supported by Church, to approve the Agreement for Consulting Services with Cornelius Environmental.

Roll Call Vote asked for:

Ayes: Kubin, Church, Kelly
Nays: None
Absent: Allen, Reed

Motion Carried.

Set Public Hearing for 2013/2014 Budget Amendments.

Finance Director Marr stated that throughout the year as items were approved there was discussion of needed budget amendments. City Charter requires review of amendments by a public hearing.

Moved by Kubin, supported by Church, to set the Public Hearing for the 2013/2014 Budget Amendments on June 17, 2014 at 7:30 a.m. All ayes carried the motion.

Heat & Energy Assistance Program.

Director Giles referenced Public Act 95 allowed for an option on charging a per meter fee that is used for low income funding of utilities. This amount goes to the state and then is passed to DHS to help with utility payments. If we opt-out of charging this fee then we also lose the ability to do shut-offs during the heating season. Additionally he stated that opting out also removes possible state emergency relief funding to the City. The City annually needs to opt-in or out. His recommendation is that the City continue to opt-in to this program.

Moved by Church, supported by Kubin, to opt-in to the Public Act 95 Energy Assistance Program and agree to collect the surcharge from electric utility customers. All ayes carried the motion.

Other Business of the Council.

4th of July Celebration.

Manager McConkie distributed requests from Middle of the Mitten Association, through Gratiot Area Chamber of Commerce, for Fireworks Permit and permission to have a Hospitality Tent (with street closings) for the 4th of July Celebration. Street closing would be:

North Mill closed at Prospect to North Streets at 4pm on Saturday, July 5 and reopened once the firework display is complete.

200 block of N Mill from 11am Thursday, July 3 until Sunday, July 6 at 5pm.

300 block of N Mill in the evening of Friday, July 4 until Sunday, July 6 at 5pm.

Moved by Church, supported by Kubin, to approve the request for Fireworks Permit for Saturday, July 5 and permission for hospitality tent on July 4 & 5 with street closings as outlined, pending final approval of the police chief. All ayes carried the motion.

310 W Washington.

Manager McConkie stated that Paul Lux would like the City to reconsider a purchase of a multi-family residence by the City for \$1.

Member Church added that this property was looked at some time ago and Mr. Lux thought he was selling to someone else so it was dropped. He and Member Allen went through the building and had concluded that it was a feasible project. Mr. Lux will likely let it go to tax sale if we do not take advantage of the offer.

Council discussed the building.

Moved by Church, supported by Kubin, to purchase property at 310 W Washington for \$1. All ayes carried the motion.

City Manager Report.

Manager McConkie stated that he had received a request from Mr. Baumann (Corner Market) for the City to re-purchase the building for \$75,000.

Manager McConkie also stated that a decision to continue or deny utility services needs to be made as there is an excess of \$5,000 due on the account.

Moved by Church, supported by Kubin, to decline the offer to purchase the building and to give notice that the utility account needs to be paid by June 30, 2014 or the services will be discontinued.

Roll Call Vote asked for:

Ayes: Kubin, Church, Kelly

Nays: None

Absent: Allen, Reed

Motion Carried.

City Clerk Report.

None

Police Chief's Report.

Chief Herblet stated that the speed trailer is charged and will be put on Main Street as there are complaints of speeding issues with people coming into town as they crest the hill.

City Council Comments.

Mayor Kelly stated that on the corner of Olive and Teman there are several deer caps hanging on porch rails and have been there since November. Perhaps this is something that code enforcement could check on.

Mayor Kelly inquired what happened on Olive/Corinth. DPW Director Abbott stated that there was a hit and run that took out signs and a small tree and hit a pole. Chief Herblet added that they have a description of the vehicle and body shops have been notified but otherwise do not have any leads.

Member Church inquired as to the status of the house on Corinth that is falling down. Manager McConkie stated that it has been condemned and procedures are underway for further action.

Public Comments.

None.

Moved by Kubin, supported by Church, to adjourn the meeting at 8:25 p.m. All ayes carried the motion.



Bobbie Jo Marr, Deputy Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
June 17, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, June 17, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, George T. Kubin,
Thomas L. Reed

Council Members Absent: Jerry L. Church (excused)
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Public Services Director, Mike Parsons – Electric Foreman, Bobbie Marr – Finance Director, Phil Hansen – DDA Director, Dori Foster – Community Services Coordinator, Craig Zeese – Commission on Aging, Caroline Ross – Candidate for County Commissioner, Dan Childs - Resident

Member Kubin led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of June 3, 2014.

Moved by Kubin, supported by Allen, to approve the minutes of the Regular Meeting held on June 3, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts, in the amount of \$1,473,464.41. All ayes carried the motion.

Monthly Reports.

City Council discussed the May, 2014 Monthly Reports.

Moved by Allen, supported by Reed, to receive the May, 2014 Monthly Reports and place on file. All ayes carried the motion.

Public Hearing – 2013/2014 Budget Amendments.

Mayor Kelly opened the public hearing for the 2013/2014 Budget Amendments at 7:37 a.m.

Manager McConkie stated there were very few amendments that needed to be made.

Discussion was held.

Mayor Kelly asked for Public Comments. There being none, Mayor Kelly closed the Public Hearing at 7:40 a.m.

Resolution 2014-13 2013/2014 Budget Amendments.

The following preamble and resolution was offered by Member Allen, and supported by Member Kubin:

WHEREAS, the City Council adopted a proposed budget estimating revenues and expenditures for 2013-2014 fiscal year on June 4, 2013 as required by Chapter VII, Section 7 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, during the fiscal year, certain unforeseen circumstances have arisen which has caused need to amend the budget, and

WHEREAS, the City Council in accordance with Act 621 Michigan Public Acts of 1978, as amended, has set the date of June 17, 2014 for a public hearing at 7:30 o'clock AM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed amended budget as presented herein. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said amended budget as represented herein.

BE IT FURTHER RESOLVED, the City Manager is hereby authorized to transfer amounts between activities/functions within a fund's budget a sum not to exceed \$ 20,000.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such additional transfers between the various funds in accordance with the amendment of the budget as follows:

GENERAL FUND

REVENUES

Taxes	\$ 672,250
License & Permits	20,000
Intergovernmental	564,880

EXPENDITURES

General Government	\$ 458,970
Public Safety	892,870
Public Works	148,550

Charges for Services	483,120	Community & Economic Development	
	113,200		
Fines & Forfeitures	4,800	Recreation & Culture	240,350
Interest & Rents	6,500	Debt Service	6,850
Other Revenue	14,000	Other Financing Uses	55,000
Other Financing Sources	0	Pension Liability Contribution	
170,000			
From Fund Balance	<u>320,240</u>	To Fund Balance	<u>0</u>
Total Revenues	\$2,085,790	Total Expenditures	\$2,085,790

CEMETERY PERPETUAL CARE FUND

REVENUES

State Grants	\$ 0
Interest	400
Other Revenues	1,800
From Fund Balance	<u>0</u>
Total Revenues	\$ 2,200

EXPENDITURES

General Government	\$ 0
Other Financing Uses	0
To Fund Balance	<u>2,200</u>
Total Expenditures	\$ 2,200

MAJOR STREET FUND

REVENUES

Intergovernmental	\$ 637,080
Interest	400
Other Revenues	12,000
Other Sources	0
From Fund Balance	<u>162,570</u>
Total Revenues	\$ 812,050

EXPENDITURES

Highways Streets & Bridges	\$ 812,050
Other Financing Uses	0
To Fund Balance	<u>0</u>
Total Expenditures	\$ 812,050

LOCAL STREET FUND

REVENUES

Intergovernmental	\$ 103,790
Interest	100
Other Revenues	0
Other financing Sources	120,000
From Fund Balance	<u>0</u>
Total Revenues	\$ 223,890

EXPENDITURES

Highways, Streets & Bridges	\$ 223,140
To Fund Balance	<u>750</u>
Total Expenditures	\$ 223,890

DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES

Taxes	\$ 24,200
Interest & Rents	5,800
Other Financing Sources	55,000
From Fund Balance	<u>0</u>

EXPENDITURES

Community & Economic Dev.	\$ 17,100
Debt Service	2,770
Other Uses	20,210
To Fund Balance	<u>44,920</u>

Total Revenues	\$ 85,000	Total Expenditures	\$ 85,000
----------------	-----------	--------------------	-----------

T.A. CUTLER MEMORIAL LIBRARY

REVENUES

Taxes	\$ 45,230
Intergovernmental	6,310
Charges for Services	750
Fines & Forfeits	87,180
Interest & Rents	200
Other Revenues	9,020
Other Sources	0
From Fund Balance	<u>9,440</u>
Total Revenues	\$ 158,130

EXPENDITURES

Recreation & Culture	\$ 121,490
Other Uses	<u>36,640</u>

Total Expenditures	\$ 158,130
--------------------	------------

The vote on the foregoing resolution was as follows:

Ayes: Allen, Kubin, Reed, Kelly
 Nays: None
 Absent: Church

Resolution declared adopted this 17th day of June, 2014.

Audience Recognition.

Resident Dan Childs informed Council Members that he was told by the US EPA that trees in front of his property did not need to be removed as part of the environmental clean up process in the North Street area, and he does not want the trees removed.

Member Kubin explained that the City is currently in discussions with EPA to have all contamination removed including soil beneath the trees and EPA does not want to remove the trees.

Member Kubin stated the trees that are removed will be replaced with smaller trees and property owners will have a clean title to their properties if the trees are removed including the soil beneath the trees.

Member Allen stated the City is trying to protect the value of the homes in the clean up area.

Member Kelly stated the City is currently working with Tom Alcamo from the US EPA so the environmental clean up is done right, which includes removal of many of the trees in the area.

Caroline Ross stated she dropped off information regarding Concord Grape Juice and the geese problem to Council Member Kubin and the Department of Public Works.

Craig Zeese, Commission on Aging stated he would like to remind Council the Senior Citizen Millage Renewal will be on the August ballot and described what the funds are used for.

Member Reed stated it is a great service and Council Members thanked Mr. Zeese for the work he does.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “j” as shown below:

- a. Correspondence from EPA - Receive.
- b. Purchase/Payment to Kemira for Ferric Chloride - Approve.
- c. Payment to Cornelius Environmental - Approve.
- d. Payment to Rowe - Approve.
- e. Payment to Theka - Approve.
- f. Payment to Jack Doheny - Approve.
- g. Reimbursement to Water Authority for Pay Application #1 - Approve.
- h. Reimbursement to Water Authority for Water Project - Approve.
- i. Payment No. 7 to Davis Construction - Approve.
- j. Request for Residency Exclusion - Approve.

Moved by Allen, supported by Reed, to approve Consent Agenda items “a” through “j”. All ayes carried the motion.

New Business.

Set Public Hearing for Jer-Den IFE.

Manager McConkie requested Members set a Public Hearing for an Industrial Facilities Tax Exemption request from Jer-Den Plastics on July 1, 2014 at 7:00 p.m.

Manager McConkie stated Jer-Den is making improvements to their business and stated he wishes them well in their investment.

Moved by Allen, supported by Kubin, to set a Public Hearing for an Industrial Facilities Tax Exemption request from Jer-Den Plastics on July 1, 2014 at 7:00 p.m. All ayes carried the motion.

Confirm Verbal Approval of Mill Street Bridge Project.

Manager McConkie requested Council Members confirm verbal approval for the Mill Street Bridge Rehab Project. Bids by MDOT came in substantially over what the original estimate was. MDOT will increase their share of funding if the City agrees to increase their share also.

Approval is needed for an additional \$17,138.00.

Moved by Reed, supported by Allen, to confirm verbal approval for the Mill Street Bridge Rehab Project for an additional amount of \$17,138.00. All ayes carried the motion.

Authorize Construction Phase Engineering for Mill Street Bridge.

Manager McConkie requested Members authorize the Construction Phase Engineering for the Mill Street Bridge Rehab Project by Spicer Group in the amount of \$42,000.00. The Design Phase was approved at a previous meeting, but not the Engineering Phase.

Moved by Kubin, supported by Reed, to authorize the Construction Phase Engineering for the Mill Street Bridge Rehab Project by Spicer Group in the amount of \$42,000.00. All ayes carried the motion.

IBEW Local 876 DPW/Water/Wastewater Divisions.

Manager McConkie requested Council Members remove the IBEW Local 876 DPW/Water/Wastewater Divisions Union Contract changes because the Contract was voted down.

Memorandum of Understanding – Electric Division.

Manager McConkie requested members approve the Memorandum of Understanding for the Electric Division.

The Memorandum amends the current contract to include the new Health Insurance Plan.

Moved by Kubin, supported by Allen, to approve the Memorandum of Understanding for the Electric Division and authorize the Mayor and Clerk to execute the document. All ayes carried the motion.

Memorandum of Understanding – Police Officers Association of Michigan (POAM).

Manager McConkie requested members approve the Memorandum of Understanding for the POAM Division for the same reason listed above.

Moved by Allen, supported by Reed, to approve the Memorandum of Understanding for the POAM Division and authorize the Mayor and Clerk to execute the document. All ayes carried the motion.

Fixed-Cost Natural Gas Supply from Volunteer Energy through March, 2015 and Authorize Signatures.

Public Services Director Giles stated the offer from Volunteer Energy, which is the City alternate gas company, sets a fixed rate thru March, 2015 and protects against harsh winters.

Discussion was held.

Moved by Reed, supported by Allen, to approve the Fixed-Cost Natural Gas Supply from Volunteer Energy through March, 2015 and authorize Kurt Giles execute the Acceptance Form. All ayes carried the motion.

City Manager Report.

None.

City Clerk Report.

Clerk Mari Anne Ryder informed Council Members she would be out of town next week due to the Michigan Association of Municipal Clerks conference. Also due to the conference the July 1st Council Packet will not be available until Monday, June 30th.

Police Chief Report.

Chief Herblet asked Members if they had any questions on the recent robbery that occurred in town and gave an update on the incident.

City Council Comments.

Member Reed inquired about the status of the Water Replacement Project.

Manager McConkie stated construction should start any time now.

Mayor Kelly reiterated his stance of the environmental cleanup project and stated he feels unless certain trees in the area are removed it will not be a good clean up. It is time for residents of the City of St. Louis to get a proper clean up.

Public Comments.

Caroline Ross asked Chief Herblet if home invasions have increased.

Chief Herblet stated there has not been an increase.

Mayor Kelly requested a recess at 8:34 a.m.

Mayor Kelly reconvened the meeting at 8:50 a.m.

Other Business.

City Manager Transition Plan.

Manager McConkie stated Council needs to move forward with a City Manager transition plan as his intention is to tentatively retire November 21, 2014, and City Council has expressed interest in Public Services Director Giles as his replacement.

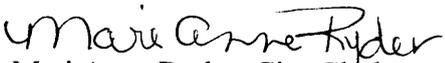
If that is the case, a decision needs to be made on a job description for a new Public Services Director.

Advertising for the Public Services Director position should occur in July, a contract should be in place with Kurt Giles, if that is Council's intent, and the hiring of a new Public Services Director should occur approximately August 21st.

Discussion was held.

Mayor Kelly called for a special meeting to be held on July 2, 2014 at 7:30 a.m. to discuss the City Manager transition plan.

Moved by Allen, supported by Reed, to adjourn the meeting at 9:50 a.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
June 26, 2014

The special meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Thursday, June 26, 2014 at 7:45 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Thomas L. Reed

Council Members Absent: Jerry L. Church, George T. Kubin

City Manager: Robert McConkie
Deputy Clerk: Bobbie Jo Marr

Others in Attendance: Kurt Giles – Utilities Director

Certification of Health Funding Method – Resolution 2014-14

The following preamble and resolution were offered by Member Allen, and supported by Member Reed:

WHEREAS, the City of Saint Louis finds it necessary to comply with P.A. 152 of 2011 which establishes limitations of local government expenditures for medical benefits for its employees, and

WHEREAS, Section 4, P.A 152 of 2011 provides by a majority vote of its governing body **each year**, a public employer may elect to comply with the Act by not paying more than 80% of the “total annual costs” as defined by the Act, and

NOW THEREFORE IT BE RESOLVED, the City Council hereby affirms its compliance with expenditures related to medical benefits for its employees as provided under Section 4, P.A. 152 of 2011 for the 2014 medical benefit plan year commencing July 1, 2014.

Ayes: Allen, Reed, Kelly

Nays: None

Absent: Church, Kubin

Resolution declared adopted

Moved by Reed, supported by Allen, to adjourn the meeting at 7:55 a.m.

Bobbie Jo Marr, Deputy Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
July 1, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, July 1, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Public Services Director, Mark Abbott – DPW Superintendent, Amy Velazco – SLPD, Scott Cornelius – Cornelius Environmental, Don Schurr – Greater Gratiot, Jeff Stahl – Jer-Den Plastics, Residents: Phil Ramsey, Gary Smith, Sheila Nelson, Dan and Becki Childs.

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of June 17, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Regular Meeting held on June 17, 2014. All ayes carried the motion.

City Council discussed the Special Meeting Minutes of June 26, 2014.

Moved by Allen, supported by Reed, to approve the minutes of the Special Meeting held on June 26, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts, in the amount of \$650,089.16. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the June, 2014 Monthly Board Minutes.

Moved by Kubin, supported by Allen, to receive the June, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Public Hearing – Jer-Den Plastics Industrial Facilities Exemption (IFE).

Mayor Kelly opened the public hearing for the Jer-Den Plastics IFE at 7:08 p.m.

Don Schurr of Greater Gratiot stated the request was the same as in the past, due to expansion, and introduced Jeff Stahl from Jer-Den Plastics.

Jeff Stahl stated an 11,000 square foot addition was added onto the building, and machinery has been installed expanding business by 15 to 20 %. So far four jobs have been added and eight more will be added by the end of the year.

Discussion was held.

Mayor Kelly asked for Public Comments. There being none, Mayor Kelly closed the Public Hearing at 7:13 p.m.

Resolution 2014-15 Resolution Approving a Recommendation of an Industrial Facilities Exemption for JER-DEN Plastics, Inc.

The following preamble and resolution were offered by Kubin, and supported by Church:

WHEREAS, pursuant to P.A. 198 of 1974, M.C.L. 207.551 et seq., after a duly noticed public hearing held on April 7, 1986, this Council, by resolution, established St. Louis Industrial Development District No. 2, as requested by Greater Gratiot Development, Inc.; and

WHEREAS, JER-DEN Plastics, Inc. has filed an application for an Industrial Facilities Exemption Certificate with respect to expansion of and acquisition of new equipment for an existing facility located within the Industrial Development District; and

WHEREAS, before acting on said application, the City Council held a hearing on July 1, 2014, at the City Council Chambers, at 7:00 p.m., at which hearing the applicant, the Assessor, and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the expansion and installation of the new machinery and equipment had not begun earlier than December 10, 2013, six (6) months before June 10, 2014, the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, the expansion of the facility will retain 47 and create 9 new employment positions within a 2 year period of time in the City of St. Louis and Gratiot County; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City, after granting the transfer of certificates, will not exceed 5% of an amount equal

to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted, the Council finds there will be no adverse impact, in fact, the Council finds there will be a positive long term benefit,

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of St. Louis that:

1. JER-DEN Plastics, Inc. is eligible to apply for Industrial Facility Exemption Certificates.
2. The Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974, shall not have the effect of substantially impeding the operation of the City of St. Louis, or impairing the financial soundness of a taxing unit which levies ad valorem taxes in the City of St. Louis; and
3. Whereas there was no payment, offer of payment, or request for payment in lieu of taxes or other fees except that which may be authorized by law; and
4. The Council recommends to the Michigan State Tax Commission the granting of the request for an Industrial Facilities Exemption Certificate, to wit:

be and the same is hereby approved, and that

The Industrial Facilities Exemption Certificates, when approved shall be and remain in force for a twelve (12) year period for all real improvements and a seven (7) year period of time for the addition of machinery and equipment.

AYES: Kubin, Church, Allen, Reed, Kelly

NAYS: None

Resolution Declared Adopted.

Audience Recognition.

Don Schurr reminded Council Members of Proposal 1, which reduces State Use Tax and replaces it with a local community stabilization share to modernize the tax system to help small businesses grow and create jobs, that will be on the August 5th ballot.

Council Members thanked Mr. Schurr.

Chief Herblet introduced Officer Ryan Balke to City Council stating Ryan was part-time and was hired to fill the full-time position in January.

Council Members welcomed Ryan Balke to the staff.

Presentation on Adjacent Neighborhood Project (ANP) by Tom Alcamo-EPA and Dan Rockafellow-DEQ.

Tom Alcamo, EPA and Dan Rockafellow, DEQ gave an update on the clean up project.

Discussion was held regarding the clean up and design process.

Residents voiced their concerns with the project.

Mayor Kelly thanked Tom and Dan for the update.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “g” as shown below:

- a. Cable Consortium Minutes – Receive.
- b. Correspondence Regarding Local Roads – Receive.
- c. 2014/2015 Compensation Scale – Approve.
- d. Payment to Synagro – Approve.
- e. Payment to Scotland Oil – Approve.
- f. Payment to Bader & Sons – Approve.
- g. Payment to FTC&H – Approve.

Moved by Allen, supported by Church, to approve Consent Agenda items “a” through “g”. All ayes carried the motion.

New Business.

None.

City Manager Report.

Manager McConkie requested Council consider offering a discounted rate to the US EPA of \$1.00 per 1,000 gallons of bulk water purchased for the duration of the ANP.

Discussion was held.

Moved by Reed, supported by Church, to offer a discounted rate to the US EPA of \$1.00 per 1,000 gallons of bulk water purchased for the duration of the ANP. All ayes carried the motion.

Also possibly consider offering discounted rate for residents after the EPA time is expired.

It was recommended that staff research options of a voucher system during the watering period once trees have been replaced.

Moved by Allen, supported by Reed it is the intent to consider a discounted rate to affected residents during the watering period.

Roll call vote:

Ayes: Allen, Reed, Kubin, Church, Kelly

Nays: None

Motion carried.

City Clerk Report.

None.

Police Chief Report.

Chief Herblet informed Council that the suspect in the recent robbery that occurred in the City has confessed to others and is being charged with multiple crimes.

City Council Comments.

Member Church thanked the Police Department for the house checks during the time he was out of town.

Member Reed inquired where on Cheesman Road the water project going to be constructed.

Manager McConkie stated the construction of the water main would occur on gravel Road part of Cheesman and then boring would take place under US 127.

Mayor Kelly asked about the dead carp in the river.

Tom Alcamo stated it was the Horse Creek area due to spawning stress.

Member Allen stated the fishing derby seemed like it had a good turn out.

Gary Smith stated it was reported that there were 243 registered participants.

Public Comments.

None.

Other Business.

None.

Moved by Kubin, supported by Church, to adjourn at 8:55 p.m. All ayes carried the motion.

Mari Anne Ryder

Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
July 2, 2014

The special meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, July 2, 2014 at 7:35 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder

Others in Attendance:

Kurt Giles - Public Services Director, Mike Parsons – Electric Foreman, Mark Abbott – DPW Superintendent.

Discussion relating to the City Manager Transition Plan.

City Manager McConkie reviewed the Retirement & Severance Agreement with Council Members.

It was requested that Item E be removed on page 3 and Item G, the word “and” be removed after Agreement on page 3.

Discussion was held regarding the Agreement.

Member Reed stated he was against Items 1 and 2 and would rather pay an hourly rate as needed.

Manager McConkie stated he can not enter an agreement with an hourly rate because it will affect his retirement with MERS, and has been led to believe a lump sum contract won't interfere with his retirement.

Member Kubin stated he did not support the Retirement and Severance Agreement nor did residents he has talked with.

Manager McConkie stated due to the difficulties with the Retirement and Severance Agreement he is withdrawing it and presented a letter to Council as official written notice that he plans to retire November 21, 2014.

Manager McConkie excused himself from the meeting so the potential new City Manager's contract could be discussed.

Moved by Reed, supported by Kubin to accept the Retirement notice from Manager McConkie.

Roll call vote;

Ayes: Reed, Kubin, Church, Kelly

Nays: None

Abstain: Allen

Motion Carried.

Draft City Manager Employment Agreement.

Public Services Director Giles distributed a draft City Manager Employment Agreement to Council Members.

Discussion was held.

The consensus of the Council Member was they were comfortable with the Agreement but would like a Labor Attorney to review the Agreement.

A special meeting will be called once Attorney comments are received. Tentatively July 9, 2014 at 8:00 a.m.

Moved by Reed, supported by Church, to adjourn the meeting at 9:04 a.m.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
July 9, 2014

The special meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, July 9, 2014 at 8:06 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder

Others in Attendance: Kurt Giles – Public Services Director

Mayor Kelly led the Pledge of Allegiance.

Discuss New City Manager's Employment Agreement.

City Council Members discussed Section 9: Termination and Severance Pay of the Agreement.

Public Services Director Giles handed out a Model Employment Agreement from the International City/County Management Association (ICMA).

Manager McConkie stated much of the Agreement is modeled from the ICMA sample.

Council Members held a conference call with Labor Attorney Dennis Dubay of Keller, Thoma PC.

Attorney Dubay stated he has represented several municipalities and school boards, he has read the draft Manager Agreement and it is a very standard Agreement.

Mr. Dubay informed Council Members that Section 9. Termination and Severance Pay should be revised to state "just cause" no severance pay will be made but "without cause" severance pay will be made. Also removing "felony" due to the time it takes to be convicted.

Council Members requested Attorney Dubay e-mail a draft revision within the next 48 hours.

Section 5. Performance Evaluation- Member Kubin inquired if that section could include a requirement that it was up to the Manager to request an annual Evaluation from the City Council.

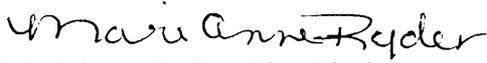
Attorney Dubay advised that an annual date be set due to the fact that if the Manager does not request the evaluation, one probably wouldn't be given. It is better to leave Section 5 as written.

City Council Members ended the conference call at 9:05 a.m.

Public Services Director Giles informed Council Members the Mill Street Bridge Project should start soon. MDOT has to award the bid and then the project can begin.

Director Giles was excused to attend another meeting at 9:15 a.m.

Moved by Kubin, supported by Allen to adjourn the meeting at 9:15 a.m.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
July 15, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, July 15, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Sergeant: Rich Ramereiz

Others in Attendance:
Kurt Giles – Public Services Director, Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Caroline Ross – Candidate for County Commissioner, Judy Emmons – 33rd District Senator, Rob Stout – Trivalent Group, Jeff Markstrom – Rowe Services

Member Allen led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of July 1, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Regular Meeting held on July 1, 2014. All ayes carried the motion.

City Council discussed the Special Meeting Minutes of July 2, 2014.

Moved by Allen, supported by Kubin, to approve the minutes of the Special Meeting held on July 2, 2014. All ayes carried the motion.

City Council discussed the Special Meeting Minutes of July 9, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Special Meeting held on July 9, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts, in the amount of \$666,228.88. All ayes carried the motion.

Monthly Reports.

City Council discussed the June, 2014 Monthly Reports.

Moved by Allen, supported by Reed, to receive the June, 2014 Monthly Reports and place on file. All ayes carried the motion.

Audience Recognition.

None.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “f” as shown below:

- a. Payment to Theka for Switchgear – Approve.
- b. Payment to Rowe for SRF Project – Approve.
- c. Payment to Rite-Way for Pavement Repairs – Approve.
- d. Payment to Davis Construction for SRF – Approve.
- e. Change Order to WM. F. Nelson for Switchgear – Approve.
- f. Payment to FTC&H for Project Engineering – Approve.

Moved by Kubin, supported by Allen, to approve Consent Agenda items “a” through “f”. All ayes carried the motion.

New Business.

Change Order No. 1 for North Transmission Main Phase II and Authorize Signatures.

Manager McConkie stated the Change Order is needed because the County Drain Commissioner requirements are five feet below the county drain and it was originally planned at two feet below.

Manager McConkie requested members approve Change Order No 1 to Crawford Contracting, Inc. in the amount of \$24,660.00.

Moved by Reed, supported by Kubin, to approve Change Order No. 1 for North Transmission Main Phase II and authorize the City Manager to execute the documents. All ayes carried the motion.

Change Order No. 2 for SRF Contract 1 to Davis Construction.

Director Giles explained at the recommendation of the engineer, the coaltar enamel in the oxidation ditch will be deleted from the project, abatement of lead paint is necessary, the parking lot needed to be relocated and sand filters were repaired. The parking lot relocation and lead based paint abatement in the digester building are not eligible for SRF financing.

Manager McConkie requested members approve Change Order No 2 for SRF Contract 1 to Davis Construction.

Moved by Kubin, supported by Reed, to approve Change Order No. 2 to Davis Construction in the amount of \$38,672.89 and authorize the City Manager to execute the Change Order. All ayes carried the motion.

Change Order No. 1 Gratiot Area Water Authority (GAWA) – Water Treatment Plant.

City Manager McConkie stated this item was discussed at the Water Authority meeting last week and was approved by the Authority. It does not need to have City Council approval, so no action is needed.

Purchase of Dump Truck Chassis and Equipment.

Manager McConkie stated the dump truck needs to be replaced and once it is ordered will take about six months to receive.

Manager McConkie requested authorization to purchase the Dump Truck Chassis from Tri County International Trucks in the amount of \$77,500.00 and the equipment including installation from Schultz Equipment in the amount of \$37,074.00 for a total amount of \$114,574.00.

Moved by Kubin, supported by Reed, to approve the purchase of the Dump Truck Chassis from Tri County International Trucks in the amount of \$77,500.00 and the equipment including installation from Schultz Equipment in the amount of \$37,074.00 for a total amount of \$114,574.00. All ayes carried the motion.

Discuss Correspondence from EPA.

Manager McConkie stated two letters have been received for the US EPA regarding the clean up of two City owned lots located at 306 and 316 North Street that are vacant and was making Council Members aware of the intended clean up.

A Motion was made by Kubin and supported by Allen to authorize the City Manager to exercise his judgment in authorizing the clean up of the lots. All ayes carried the motion.

Discuss Arcada Township's request to purchase property.

Manager McConkie stated he was contacted by Kurt Fellows from Arcada Township and he expressed interest on the Township's behalf in City-owned property located in Arcada Township (the Fredrickson Farm).

Arcada Township would like to purchase an acre across from the Luneak Park to establish a recycling drop off location.

Discussion was held.

It was indicated City Council is open to the possibility of a property sale depending on land use plans which are yet to be developed.

City Manager Report.

Manager McConkie stated the MML Conference coming up this fall is going to be held in Marquette. Due to the location being so far away, he did not budget for this conference.

It was the consensus of the Council to not attend the 2014 conference.

Manager McConkie stated the warranties on the current servers are about to expire. They were purchased in 2009/2010 and life expectancy is three to five years.

Manager McConkie stated Rob Stout from Trivalent Services was in attendance should there be any questions.

Discussion was held.

Moved by Reed, supported by Allen, to approve the purchase of two servers through Trivalent Group and installation in the amount of \$43,173.17. All ayes carried the motion.

Manager McConkie stated the MERS Annual Conference will be held in September and he would like to be the Officer Delegate appointed to attend.

Moved by Kubin, supported by Allen, to authorize Manager McConkie to attend the MERS Conference September 24 – 26, 2014 with an alternate Officer Delegate to be determined and authorize funding of the conference. All ayes carried the motion.

City Clerk Report.

Mari Anne Ryder stated the Historical Society has requested permission to close Crawford Street between Main Street and Clinton Street on July 22, 2014 from 6 p.m. to 9 p.m. for the Evening in the Park event.

Moved by Kubin, supported by Reed, to approve the closing of Crawford Street for the Evening in the Park event. All ayes carried the motion.

Police Chief Report.

Sergeant Ramereiz stated there were no real issues during the Blues Festival and the volunteers for the Coach Kelly Race, which included Bill Rogers HAM Radio group and Resurrection Life Church were a great help.

City Council Comments.

Member Reed inquired about a vacation rate for trash and the sewer rate being higher than the water rate.

Public Services Director Giles stated there was no vacation rate, the City is charged by the solid waste contractor regardless, and thought the base sewer rate is higher than the water rate, but would check.

Member Allen requested additions to the Agenda be scanned to the Members webpage.

Member Allen inquired if the Fire Department is billed for water used in the Fire Hall.

Director Marr stated they are billed for some water use and soon would be in their new facility.

Member Allen inquired if the Electric Department was contributing to the Motor Pool fund yet.

Director Marr stated not yet but would be in a couple more weeks.

Member Kubin thanked staff and Council for the extra meetings and work needed for the City Manager Contract. We are currently waiting for an attorney response.

Member Kubin stated the City Council has contacted Labor Attorney, Dennis Dubay of Keller Thoma, PC to review the new City Manager Contract and the company needs to be added to the list of authorized City Attorneys.

Moved by Kubin, supported by Allen to add Keller Thoma, PC to the list of authorized City Attorneys. All ayes carried the motion.

Mayor Kelly stated he had heard the Blues Festival funds were with a financial loss.

Manager McConkie stated there was some loss, he did not have the figures, but the Festival is an investment in the community.

Public Comments.

State Senator for the 33rd District, Judy Emmons, introduced herself and appreciated the opportunity to attend a City Council meeting.

Council Members thanked Ms. Emmons for her attendance.

Other Business.

None.

Moved by Kubin, supported by Allen, to adjourn at 9:15 a.m. All ayes carried the motion.

Mari Anne Ryder
Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
August 6, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, August 6, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Public Services Director, Bobbie Marr – Finance Director, Mark Abbott – DPW Superintendent, Eli Abbott, Sergeant Brian Fox – Mid-Michigan Area Group Narcotics Enforcement Team (MAGNET).

Member Reed led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of July 15, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Regular Meeting held on July 15, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Council Member Allen noted page 3 was missing. The City Clerk will e-mail page 3 to Council Members.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts, in the amount of \$1,875,125.32. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the July, 2014 Monthly Board Minutes.

Council Members requested a letter of Appreciation be sent to Library Director Jessica Little for her efforts in pursuing the Gratiot County Library Millage.

Moved by Kubin, supported by Allen, to receive the July, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

MAGNET Presentation – Sgt. Brian Fox.

Sergeant Brian Fox submitted the 2013 MAGNET Annual Report to Council Members. Sergeant Fox summarized the statistical information regarding the activity of MAGNET, and thanked Council for the continued support of MAGNET.

Members thanked Sergeant Fox for his presentation and participation in the program.

Audience Recognition.

None.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “n” as shown below:

- a. Payment to Etna Supply for Electric Meters – Approve.
- b. Reimbursement to GAWA for Water Replacement Project – Approve.
- c. Payment to Taylor Preservation for Historic Designation – Approve.
- d. Payment to Trivalent Group for Server Replacement Project – Approve.
- e. Payment to Spicer for New City Hall Project – Approve.
- f. Payment to Crawford Contracting for Water Main Phase 1 B – Approve.
- g. Payment to Crawford Contracting for Water Main Phase II – Approve.
- h. Minutes of Meeting Regarding Soil Remediation at ANP Project – Receive.
- i. Liaison Committee Meeting Minutes – Receive.
- j. Cable Consortium Minutes – Receive.
- k. DART Summary – Receive.
- l. Gratiot County Executive Summary – Receive.
- m. Energy Optimization Report – Receive.
- n. MPSC Order regarding Low Income Energy Assistance Fund – Receive.

Council Member Allen requested item “e” be moved to Business of the Council item “G” for discussion.

Moved by Reed, supported by Kubin, to approve Consent Agenda items “a” through “n” with the removal of item “e”. All ayes carried the motion.

New Business.

Request for Road Closing.

Manager McConkie stated the Middle of the Mitten Association is requesting to close North Mill Street's 100, 200, 300 blocks from 12 noon until 6 p.m. on Thursday, August 21, 2014. They have been in contact with the Police Department, DPW and Business owners. The Fire Department will be notified as well.

Moved by Church, supported by Kubin, to approve closing North Mill Street's 100, 200, 300 blocks from 12 noon until 6 p.m. on Thursday, August 21, 2014. All ayes carried the motion.

Cash Rent Contract with Gadde Farms.

Manager McConkie requested authorization to renew the Cash Rent Contract with Gadde Farms for 81 tillable acres owned by the City in Arcada Township.

Moved by Kubin, supported by Church, to approve to renew the Cash Rent Contract with Gadde Farms for 81 tillable acres owned by the City in Arcada Township.
All ayes carried the motion.

Pole Attachment Agreement with Casair, Inc.

Manager McConkie requested approval of the Pole Attachment Agreement with Casair, Inc. The agreement is for attachment to city-owned utility poles including an upcoming project with seven attachments along M-46 at the Pine River.

Discussion was held.

Moved by Allen, supported by Reed, to approve the Pole Attachment Agreement with Casair, Inc.

Roll Call Vote:

Yeas: Allen, Reed, Kubin, Church, Kelly

Nays: None

Motion carried.

Dedication Plaque.

City Manager McConkie stated the Parks and Recreation Commission has been discussing ideas for the memorial plaque for former Mayor Joe Scholtz and would like City Council consent to pursue project.

Mayor Kelly stated he would like to see something similar to the plaque made for Chief Teed.

It was the consensus of the Council to have the Parks Commission pursue the Joe Scholtz Memorial Plaque project.

Purchase of Electric Poles.

City Manager McConkie requested approval for the purchase of 32 Electric Poles for stock from Bridgewell Resources in the amount of \$11,744.00.

Moved by Allen, supported by Church, to approve the purchase of 32 Electric Poles from Bridgewell Resources in the amount of \$11,744.00. All ayes carried the motion.

IBEW Union Contract - Water/Wastewater/DPW Division Contract Changes.

Manager McConkie stated the proposed changes are tentatively agreed upon and requested approval of the Contract from August 6, 2014 through June 30, 2015.

Moved by Church, supported by Reed, to approve the changes to the IBEW Union Water/Wastewater/DPW Division Contract changes and authorize the Mayor and Clerk to execute the agreement. All ayes carried the motion.

Payment to Spicer for New City Hall Project.

Members Kubin and Allen expressed their concern regarding having to pay another \$9,438.00 for design engineering due to the first bids being over budget.

Manager McConkie explained that the Architect thought it was Council's wishes to not cut any corners when designing the first set of plans. The additional fee is for redrawing/rewriting the bid documents.

Manager McConkie stated bids will be received August 21, 2014 at Spicer Group, and it is planned to award the bid in September.

Moved by Kubin, supported by Allen, to approve payment to Spicer Group for Design Engineering for the New City Hall Project in the amount of \$9,438.25. All ayes carried the motion.

City Manager Report.

New City Manager Employment Agreement.

Manager McConkie stated the requested changes have been made to the New City Manager Employment Agreement and recommended moving forward with approval of the contract.

Moved by Kubin, supported by Church, to approve the City Manager Employment Agreement between the City of St. Louis and Kurt Giles and authorize execution of the Agreement.

Roll Call Vote:

Yeas: Kubin, Church, Allen, Reed, Kelly

Nays: None

Motion Carried.

Public Services Director Position.

Manager McConkie stated Director Giles, Director Marr and himself have met and put together a job description for the Public Services Director Position that will become vacant due to Director Giles promotion to City Manager.

Manager McConkie requested authorization for Management to hire a replacement Public Services Director.

Moved by Kubin, supported by Church, to authorize the hiring of a replacement Public Services Director. All ayes carried the motion.

Adjacent or Nearby Property Remediation Project (ANP).

Manager McConkie requested approval of a water credit to help pay for additional water usage for watering newly placed sod and trees in the ANP area through October 20, 2014 to project area customers.

Moved by Church, supported by Reed, to approve the ANP water credit to project area customers consistent with the proposed notification letter through October 20, 2014.

Roll Call Vote:

Yeas: Church, Reed, Allen, Kubin

Nays: None

Abstain: Kelly

Motion Carried.

Manager McConkie stated a Financing Plan to purchase equipment will be presented at the next meeting.

Manager McConkie explained he attended a meeting regarding a proposed pathway system.

The construction phase will be covered under an MDOT Grant but the cost of Design Engineering will need to be funded. Alma, St. Louis and Ithaca along with townships may be asked to help fund that portion.

Manager McConkie asked Council members if they are interested in continuing discussion on ways to help fund the design engineering.

It was the consensus of the Council to continue finding ways to fund the design engineering.

City Clerk Report.

Annual MERS Conference.

Mari Anne Ryder requested Council Members approve Mark Abbott as Officer Alternate, Teresa Ward as Employee Delegate and Dave Giles as Employee Alternate for the Annual 2014 MERS Conference.

Moved by Reed, supported by Church, to approve Mark Abbott as Officer Delegate, Teresa Ward as Employee Delegate and Dave Giles as Employee Delegate for the Annual 2014 MERS Conference. All ayes carried the motion.

Police Chief Report.

None.

City Council Comments.

Member Church expressed his concern regarding the negative publicity regarding the birds in the ANP.

Member Reed inquired about the property located at Watson and Center.

Mayor Kelly stated he received a phone call from the Morning Sun and reiterated the Council's wishes for a good cleanup.

Public Comments.

None.

Other Business.

None.

Moved by Kubin, supported by Allen, to adjourn at 8:56 p.m. All ayes carried the motion.

Mari Anne Ryder
Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
August 19, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Wednesday, August 19, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: Melissa A. Allen (excused)

City Manager: Robert McConkie

City Clerk: Mari Anne Ryder

Police Chief: Pat Herblet

Others in Attendance:

Bobbie Marr – Finance Director, Phil Hansen – DDA Director, Mike Parsons – Electric Foreman, Dori Foster – Community Services Coordinator, Caroline Ross – Candidate for County Commissioner, Dick Post – Resident, Gabe Earegood – Resident

Member Kelly led in the Pledge of Allegiance to the flag.

Due to time constraints of a person who asked to speak, Mayor Kelly moved Audience Recognition to the next item.

Audience Recognition.

Mr. Post stated he resides at the corner of Olive and Berea Streets and has concerns with the installation of a sidewalk on Olive and Berea.

Manager McConkie stated tentative plans are to install a sidewalk on Olive, not Berea Street, connecting the sidewalk for school children, but nothing is scheduled yet.

Manager McConkie stated he will have DPW Superintendent Abbott contact Mr. Post.

Mr. Earegood stated he resides on North Delaware Street and expressed his concerns regarding the EPA tree removal in the tree lawn, and prefers the trees not be removed.

Discussion was held.

Mayor Kelly stated he and Member Kubin would be meeting with EPA and will discuss Mr. Earegood's concerns.

Minutes.

City Council discussed the Regular Meeting Minutes of August 6, 2014.

Moved by Reed, supported by Kubin, to approve the minutes of the Regular Meeting held on August 6, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$1,634,205.60. All ayes carried the motion.

Monthly Reports.

City Council discussed the July, 2014 Monthly Reports.

Moved by Kubin, supported by Reed, to receive the July, 2014 Monthly Reports and place on file. All ayes carried the motion.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items "a" through "l" as shown below:

- a. Payment to HP for Server Replacement Project – Approve.
- b. Payment to Theka for RICE Standard Engineering – Approve.
- c. Payment to Rowe for SRF Engineering – Approve.
- d. Payment to FTC&H for Booster Pump Station Engineering – Approve.
- e. Payment No. 1 to RCL Construction Booster Pump Station Project – Approve.
- f. Change Order No. 3 to Davis Construction for SRF Project – Approve.
- g. 10-Point Inspection of Generator Engines by Farabee – Approve.
- h. Letter of Resignation – Receive.
- i. Energy Optimization Report – Receive.
- j. Fire Department Report – Receive.
- k. Payment No. 9 to Davis Construction for SRF – Approve.
- l. Payment No. 2 to Crawford Construction for Water Main Project Phase 1 B – Approve.

Discussion was held regarding item g.

Manager McConkie stated Jeff Markstrom from Rowe Engineering was in attendance if Members had any questions regarding the Change Order to Davis Construction or the SRF Project.

Jeff Markstrom updated Members on the SRF Project status, stating the project was moving along well.

Moved by Kubin, supported by Church, to approve Consent Agenda items “a” through “l”. All ayes carried the motion.

New Business.

Appointment of Greater Gratiot Board Member.

Moved by Kubin, supported by Reed, to appoint Kurt Giles as Greater Gratiot Board Member. All ayes carried the motion.

Addendum to City Manager Contract.

Manager McConkie requested Members approve the Addendum to the incoming City Manager Contract, which amends the original Contract start date from November 22, 2014 to October 25, 2014.

Moved by Church, supported by Reed, to approve the Addendum to the incoming City Manager Contract. All ayes carried the motion.

Introduce Police Department Policy & Procedure Manual.

Chief Herblet introduced the Police Department Policy & Procedure Manual and stated the Manual is four years in the making. The Manual has been reviewed by an attorney and recommended changes have been made.

If Council Members are interested in reviewing the Manual, it will be available in the City Clerk’s office.

Chief Herblet stated he would like to recommend approval at the next meeting.

City Manager Report.

None.

City Clerk Report.

None

Police Chief Report.

Chief Herblet informed Members there have been several car larcenies both in the City and outside the City and the Department is following leads.

In regards to the shooting in Missouri, Chief Herblet expressed his dislike of the way the media hypes up exposure of an incident prior to an investigation being complete, and the effect the negative media coverage has on all Police Officers.

Chief stated he hopes City Council understands the importance of waiting to assess a situation, no matter what situation it is, until an investigation is complete.

Members agreed.

City Council Comments.

Member Kubin thanked Chief Herblet for his service to the community.

Member Reed gave Council Members a copy of EPA Guidelines for managing contaminated sites and express his concerns that EPA are not following their own guidelines.

Discussion was held.

Public Comments.

Caroline Ross stated she agrees with Chief Herblet that most journalism produced is without facts just to make a story more interesting.

Caroline Ross stated she was a candidate for Gratiot County Commission.

Ms. Ross stated she has attended several meetings throughout Gratiot County and appreciates all that is done for the betterment of the community.

Other Business.

None

Moved by Kubin, supported by Church, to adjourn at 8:45 a.m. All ayes carried the motion.

Mari Anne Ryder
Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
September 2, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, September 2, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: Melissa A. Allen
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Public Services Director, Bobbie Marr – Finance Director, Mark Abbott – DPW Superintendent, Caroline Ross – Candidate for County Commissioner, Residents: Dan Childs, Terry White Jr., Sheila Nelson and Gabe Earegood

Member Kubin led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of August 19, 2014.

Moved by Reed, supported by Kubin, to approve the minutes of the Regular Meeting held on August 19, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Church, supported by Reed, to approve the Claims & Accounts in the amount of \$983,425.75. All ayes carried the motion.

Financial Statements through June 30, 2014.

Moved by Kubin, supported by Church, to receive the Financial Statements ending June 30, 2014 and place on file. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the August, 2014 Monthly Board Minutes.

Moved by Kubin, supported by Reed, to receive the August, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

Residents Childs and Earegood voiced their disapproval of the Area Neighborhood Project.

A lengthy, heated discussion was held.

Resident White requested the Alley in the 300 Block of Delaware be gravel instead of sod.

Resident White stated all residents in the area wanted gravel.

Manager McConkie stated this area is currently sod, the City has an Electric Utility Easement and it is a two track from residents driving on the sod.

Discussion was held.

It was the consensus of the Council that Mr. White contact the area residents and have a petition signed by them stating they are requesting the area be replaced with gravel once the clean up is complete and submit his request back to Council once the petition is signed.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “g” as shown below:

- a. Payment to Trivalent for Server Replacement Project – Approve.
- b. Payment to Bridgewell for Electric Poles – Approve.
- c. Reimbursement to Gratiot Area Water Authority – Approve.
- d. Payment to Rowe for SRF Engineering – Approve.
- e. Correspondence from Charter Communications – Receive.
- f. Cable Consortium Minutes – Receive.
- g. 2014 Hazardous Household Waste Summary – Receive.

Moved by Kubin, supported by Reed, to approve Consent Agenda items “a” through “g”. All ayes carried the motion.

New Business.

Police Department Policy & Procedures Manual.

A Motion was made by Reed to adopt the Policy and Procedures Manual.

Mayor Kelly stated he has read part of the manual and found several errors.

Member Reed withdrew his motion.

Manager McConkie requested Council Members remove the item from the Agenda and Mayor Kelly meet with the Chief to discuss the corrections. The Manual will be placed on a future Agenda for approval once the corrections have been made.

Award Bid for City Hall Project and Authorize the Mayor to Execute the Notice of Award.

Manager McConkie stated nine bids were received for the project and the low bidder was RCL Construction from Sanford, Michigan.

Manager McConkie noted that RCL Construction was also the Contractor for the Booster Pump Station Project and for the Gratiot Water Authority's Water Plant Project.

Manager McConkie stated considering the alternates, the bid would be \$2,466,300.00, which exceeds the budgeted amount by \$116,300.00. The Contractor stated he is willing to work with the City to reduce the overall cost of the project.

Moved by Kubin, supported by Reed, to award the New City Hall Project Bid to RCL Construction in the amount of \$2,466,300.00 accepting alternate bid amounts, subject to USDA financing and authorize the Mayor to Execute the Notice of Award.

Roll Call Vote:

Ayes: Kubin, Reed, Church, Kelly

Nays: None

Absent: Allen

Motion Carried.

City Manager Report.

Manager McConkie requested Council Members authorize to transfer up to \$296,300.00 from the General Fund to the Project Fund, which consists of approximately \$180,000.00 to replenish the project fund and the \$116,300.00 needed to proceed with the project.

Moved by Church, supported by Reed, to authorize the transfer of up to \$296,300.00 from the General Fund to the City Hall Project Fund. All ayes carried the motion.

City Clerk Report.

None.

Police Chief Report.

Chief Herblet stated with the start of school naturally came increased traffic and there were no real issues.

Chief Herblet informed Council he is working with the school to ensure students cross in cross walks during the open lunch hour.

City Council Comments.

Member Kubin stated he was contacted by a Housing Commission Board Member on the status of filling the vacancy on the Board.

Manager McConkie stated City Staff will contact the Housing Director regarding filling the vacancy.

Public Comments.

None.

Moved by Kubin, supported by Church, to adjourn at 7:54 p.m. All ayes carried the motion.

A handwritten signature in cursive script that reads "Mari Anne Ryder".

Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
September 16, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Pro Tem Melissa A. Allen on Tuesday, September 16, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor Pro Tem Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: Mayor James C. Kelly
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Public Services Director, Bobbie Marr – Finance Director, Mark Abbott – DPW Superintendent, Mike Parsons – Electric Foreman, Phil Hansen – DDA Director, Rich Ramereiz – Police Sergeant, Kristi Forshee – Police Officer, Amy Velazco – Police Clerk, Kasey Zehner – Greater Gratiot Development, Caroline Ross – Candidate for County Commissioner, Jeff Markstrom – Rowe, Steve Clark - Rowe

Member Reed led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of September 2, 2014.

Moved by Kubin, supported by Reed, to approve the minutes of the Regular Meeting held on September 2, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$2,350,996.69. All ayes carried the motion.

Monthly Reports.

City Council discussed the August, 2014 Monthly Reports.

Moved by Kubin, supported by Church, to receive the August, 2014 Monthly Reports and place on file. All ayes carried the motion.

Mid-Michigan Pathways Presentation – Steve Clark.

Steve Clark of Rowe Professional Services stated he was representing the Mid-Michigan Pathways Group and gave a presentation to City Council outlining the progress since 2010 and what the next steps are in proceeding with the project.

Mr. Clark stated there is a cost of \$150,000.00 for engineering not covered by grant money and is asking City of Alma, City of St. Louis, City of Ithaca, Emerson Township and the Gratiot County Parks to split the cost.

Manager McConkie stated because the Gratiot County Parks Commission already receives a county wide millage he is recommending the Parks Commission pick up the biggest share of the cost.

Discussion was held.

Council Members thanked Mr. Clark for the presentation.

Audience Recognition.

Kasey Zehner stated she was representing Greater Gratiot Development and read a letter of support for the Pathways Project.

Council Member thanked Ms. Zehner.

Consent Agenda.

Mayor Pro Tem Allen requested approval of Consent Agenda items “a” through “j” as shown below:

- a. Payment to FTC&H for Booster Pump Station, Water Main Phase IB and Phase II – Approve.
- b. Payment No. 2 to RCL Construction for Booster Pump Station – Approve.
- c. Payment No. 3 to Crawford Contracting for Phase IB Water Main – Approve.
- d. Payment No. 2 to Crawford Contracting for Phase II Water Main – Approve.
- e. Payment No. 10 to Davis Construction for SRF Project – Approve.
- f. Change Order No. 4 to Davis Construction for SRF Project – Approve.
- g. Dept. of Correction Meeting Minutes – Receive.
- h. Water Supply Replacement North Transmission Main Phase II Meeting Minutes – Receive.
- i. DEQ Notice of Grant Application Approval – Receive.
- j. Pathway Group Meeting Minutes – Receive.

Moved by Reed, supported by Church, to approve Consent Agenda items “a” through “j”. All ayes carried the motion.

New Business.

Police Department Policy & Procedures Manual.

Chief Herblet stated corrections have been made and the manual has been reviewed by Sergeant Ramereiz, Clerk Amy Velazco and himself.

Chief Herblet requested Council Members adopt the Police Department Policy and Procedures Manual.

Manager McConkie stated this is a work in progress and at this time is appropriate to adopt the manual. As updates will be necessary, the updates will be brought back for Council to adopt as needed.

Moved by Kubin, supported by Church, to adopt the Police Department Policy & Procedure Manual. All ayes carried the motion.

City Hall Bond Resolution 2014-16.

Manager McConkie stated the City Bond Attorney has prepared the Resolution for issuance of Capital Improvement Bonds and is requesting adoption of Resolution 2014-16.

The following preamble and resolution were offered by Member Kubin, and supported by Member Reed.

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF
2014 CAPITAL IMPROVEMENT BOND
(LIMITED TAX GENERAL OBLIGATION) (TAXABLE)

WHEREAS, the City Council (the “Council”) of the City of St. Louis, County of Gratiot, State of Michigan (the “Issuer”), has determined that it is in the best interest of its residents and property owners of the Issuer that the Issuer acquire, construct, furnish and equip a city hall, police department and community facilities building, together with interests in land, site improvements, demolition, appurtenances and attachments thereto (the “Project”); and

WHEREAS, the Council caused the Notices of Intent to issue bonds in an aggregate principal amount of not to exceed Two Million One Hundred Thousand Dollars (\$2,100,000) for the purpose of paying all or part of the cost of the Project to be published in the *Morning Sun* on July 9, 2013 and January 31, 2014, a newspaper of general circulation in the Issuer; and

WHEREAS, each Notice of Intent was in due form and the manner of the publication of the Notice of Intent was the method best calculated to give notice to the Issuer's taxpayers and electors of the Council's intent to issue the bonds described therein, the purpose of said bonds, the security for said bonds, and the right of referendum relating thereto; and

WHEREAS, at least 45 days have elapsed since the date of publication of each Notice of Intent without the filing of a valid petition for referendum on the question of the sale and issuance of the bonds described in the Notice of Intent; and

WHEREAS, pursuant to Section 517 of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), the Issuer is authorized to issue and desires to sell bonds to finance the Project in an amount not to exceed \$1,600,000; and

WHEREAS, the aggregate outstanding balance of municipal securities issued under Section 517 of Act 34 by a city shall not exceed 5% of the state equalized valuation of the property assessed in that city, and the outstanding balance of all municipal securities issued under Section 517 of Act 34 by the Issuer will not exceed this limit after the issuance of the bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bond; Bond Details. The bond shall be designated 2014 CAPITAL IMPROVEMENT BOND (LIMITED TAX GENERAL OBLIGATION) (TAXABLE) (the “Bond”) is authorized to be issued in the aggregate principal sum of not to exceed One Million Six Hundred Thousand Dollars (\$1,600,000) for the purpose of paying all or part of the costs of the Project and costs incidental to the issuance, sale and delivery of the Bond. The Bond shall be in the form of a single fully-registered, nonconvertible bond of the denomination of not to exceed \$1,600,000, dated as of the date of delivery, payable in principal installments serially on September 1 of each year beginning September 1, 2015 as shown on the form of Bond shown in Section 5 of this resolution, or such other dates as provided on the Bond as executed by the Mayor and the City Clerk and delivered to the United States of America (the “Government”).

The Mayor, the City Manager, City Clerk and Treasurer/Finance Director (each an “Authorized Officer,” together the “Authorized Officers”) each is hereby authorized and directed to make any final determinations relating to the payment provisions and delivery of the Bond including but not limited to reduction of the principal amount of the Bond, adjustment of the schedule of principal installment payments of the Bond, the change of the principal and interest payment dates of the Bond and change of the provisions for early redemption. The Authorized Officers are each hereby authorized to take all actions necessary to deliver the Bond to the Government in accordance with the delivery instructions of the Government.

The Authorized Officers are authorized to accept the offer of the Government to purchase the Bond, which acceptance shall be represented by execution and delivery of the Bond.

The Bond is expected to be delivered to the Government in installments (the “delivery installments”) and each delivery installment shall be noted on the registration grid set forth on the Bond. The delivery installments shall be deemed to correspond to the serial principal installments of the Bond in direct chronological order of said serial principal installments.

The serial principal installments of the Bond will each bear interest from the date of delivery of the corresponding delivery installment to the registered holder thereof as shown on the registration grid set forth on the Bond at the rate of three and one-half percent (3.50%) per annum or such other interest rate as the Government may agree to provide to the Issuer, payable on the first day of March or September following the date of delivery of said delivery installment, and semiannually thereafter on March 1 and September 1 of each year until maturity or earlier prepayment of said installment. Acceptance by the Issuer of the interest rate on the Bond shall be made by execution of the Bond which so designates the rate specified by the Government and accepted by the Issuer. The Bond shall not be convertible or exchangeable into more than one fully registered bond.

The Bond or installments thereof will be subject to prepayment at the option of the Issuer prior to maturity on any date on or after the first principal payment date in the manner as provided in the form of Bond contained in Section 5.

Principal of and interest on the Bond shall be payable in lawful money of the United States of America by check or draft mailed by the Transfer Agent (hereinafter defined) to the Government at the address of the Government as shown on the registration books of the Issuer kept by the Transfer Agent. The Issuer's Treasurer/Finance Director is hereby appointed to act as Transfer Agent; provided, however, that the Issuer's Treasurer/Finance Director may designate in writing another person to act as Transfer Agent. If and at such time as the Bond is transferred to or held by any registered owner other than the Government, the Issuer by resolution may appoint a bank or trust company qualified under Michigan law to act as Transfer Agent and registrar upon notice mailed to the registered owner 60 days prior to an interest payment date. The Issuer's Treasurer/Finance Director is hereby authorized to execute an agreement with any successor Transfer Agent.

In the event the Government is no longer the registered owner of the Bond, interest on the Bond will be payable by check or bank draft mailed to the registered owner at the registered address, both as shown on the registration books of the Issuer maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the 15th day of the month preceding the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Issuer to conform to market practice in the future. Both principal of and interest on the Bond shall be payable at the office of the Transfer Agent.

Unless waived by any registered owner of the Bond to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Issuer. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; if any; the called amounts; the place where the Bond called for redemption is

to be surrendered for payment; and that interest on the Bond or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Transfer Agent shall record on the registration books payment by the Issuer of each installment of principal or interest or both when made, which recording shall be conclusive evidence of such payments and the obligation of the Issuer with respect to such payments shall be discharged to the extent of such payments.

Upon payment by the Issuer of all outstanding principal of and interest on the Bond, the registered owner thereof shall deliver the Bond to the Issuer for cancellation.

The Transfer Agent shall keep or cause to be kept, at its principal office, sufficient books for the registration and transfer of the Bond, which shall at all times be open to inspection by the Issuer. The Transfer Agent shall transfer or cause to be transferred on said books the Bond presented for transfer, as hereinafter provided and subject to such reasonable regulations as it may prescribe.

The Bond may be transferred upon the books required to be kept by the Transfer Agent pursuant to this Section, by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Bond for transfer, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever the Bond shall be surrendered for transfer, the Transfer Agent shall record such transfer on the registration books and shall register such transfer on the registration grid attached to the Bond. At the time of such transfer the Transfer Agent shall note on the Bond the outstanding principal amount thereof at the time of such transfer. In the event any Bond is called for prepayment in part, the Transfer Agent, upon surrender of the Bond, shall note on the Bond the principal amount prepaid and shall return the Bond to the registered owner thereof together with the prepayment amount on the prepayment date. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The Issuer shall not be required (i) to issue, register the transfer of, or exchange any Bond during a period beginning at the opening of business fifteen days before the day of the mailing of a notice of redemption of the Bond or portions thereof selected for redemption prior to maturity under this Resolution and ending at the close of business on the day of that mailing, or (ii) to register the transfer of or exchange any Bond or portion thereof so selected for redemption.

2. Execution of Bonds. The Bond shall be executed in the name of the Issuer with the manual or facsimile signatures of the Mayor and the City Clerk and shall have the seal of the

Issuer, or a facsimile thereof, printed or impressed on the Bond. After execution, the Bond shall be held by the Issuer's Treasurer/Finance Director or designee for delivery to the Government. The Bond and any delivery installment thereof shall not be valid until registered by the Issuer's Treasurer/Finance Director or designee, or upon transfer by the Government and thereafter, by an authorized representative of the Transfer Agent.

3. Limited Tax Pledge; Debt Retirement Fund. The Issuer hereby pledges its limited tax full faith and credit for the prompt payment of the Bond. The Issuer shall each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bond and shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the Issuer subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The Issuer's Treasurer/Finance Director is authorized and directed to open a separate depository account with a bank or trust company or create a separate account on the books of the Issuer to be designated as the 2014 CAPITAL IMPROVEMENT BOND DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bond as it becomes due. Into the Debt Retirement Fund there shall be placed the capitalized interest, if any, received from the proceeds of the bonds.

The Issuer's Treasurer/Finance Director shall execute a fidelity bond with a surety company in an amount at least equal to the total annual debt service on the Bond.

4. Construction Fund; Proceeds of Bond Sale. The proceeds of the Bond and, except as provided below, no other moneys shall be deposited in the 2014 CAPITAL IMPROVEMENT BOND CONSTRUCTION FUND (the "Construction Fund") established by the Issuer's Treasurer/Finance Director. In the event that the Government is the holder of the Bond, then, if required by the Government, the Construction Fund shall be established as a supervised bank account and such proceeds shall be withdrawn on the orders of the Issuer only on checks signed by the Issuer's Treasurer/Finance Director or designee and countersigned by the Government. Grant funds received by the Issuer, if any, from the Government may be deposited into the Construction Fund. The grant funds, if any, shall be accounted for separately from the proceeds of the Bond. Issuer funds on hand contributed to the pay costs of the Project may also be deposited into the Construction Fund, provided such Issuer funds are accounted for separately from the proceeds of the Bond. Moneys in the Construction Fund shall be used solely for the purposes for which the Bond is issued.

Any unexpended balance of the proceeds of the sale of the Bond remaining after completion of the Project herein authorized may be used for further improvements to the Project in the discretion of the Issuer, provided that at the time of such expenditure such use be approved by the Michigan Department of Treasury if required by law. Any remaining balance after such

expenditure shall be paid into the Debt Retirement Fund (as hereinbefore provided) and used for the prepayment of installments of the Bond or the purchase of installments of the Bond at not more than the fair market value thereof.

After completion of the Project and disposition of remaining proceeds, if any, of the Bond pursuant to the provisions of this Section, the Construction Fund shall be closed.

5. Bond Form. The Bond shall be in substantially the following form, with such additions and deletions as may be appropriate to meet the requirements of the Government or as may be authorized by an Authorized Officer with the approval of the Issuer's Bond Counsel:

UNITED STATES OF AMERICA

STATE OF MICHIGAN

COUNTY OF GRATIOT

CITY OF ST. LOUIS

2014 CAPITAL IMPROVEMENT BOND

(LIMITED TAX GENERAL OBLIGATION) (TAXABLE)

The CITY OF ST. LOUIS, County of Gratiot, State of Michigan (the "Issuer"), acknowledges itself to owe and for value received hereby promises to pay to the registered owner hereof, the sum of

One Million Six Hundred Thousand Dollars

on the dates and in the principal installment amounts set forth in Exhibit A attached hereto and made a part hereof, with interest on said installments from the date each said installment is delivered to the Issuer as set forth on the registration grid hereon until paid at the rate of three and one-half percent (3.50%) per annum, payable on March 1, 2015, and semiannually thereafter, provided that the principal payments required herein to the registered owner shall not exceed the total of the principal installments of this bond drawn by the Issuer, which installments shall be added to the registration grid attached hereto as drawn. Both principal of and interest on this bond are payable in lawful money of the United States of America by check or draft mailed to the registered holder at the address shown on the registration books of the Issuer, and for the prompt payment hereof, the limited tax full faith and credit of the Issuer are irrevocably pledged.

This bond is a single, fully-registered, non-convertible bond issued in the principal sum indicated above for the purpose of paying part of the cost to acquire, construct, furnish and equip a city hall, police department and community facilities building, together with interests in land, site

improvements, demolition, appurtenances and attachments thereto. This bond is issued under the provisions of Act 34, Public Acts of Michigan, 2001, as amended and a duly adopted resolution of the Issuer.

Principal installments of this bond are subject to prepayment prior to maturity, in inverse chronological order, at the option of the Issuer on any date on or after September 1, 2015, at par plus accrued interest to the date fixed for prepayment.

Thirty days notice of the call of any principal installments for prepayment shall be given by mail to the registered owner at the registered address. The principal installments so called for prepayment shall not bear interest after the date fixed for prepayment, provided funds are on hand with the Transfer Agent (hereinafter defined) to prepay said installments.

This bond shall be registered as to principal and interest on the books of the Issuer kept by Issuer's Treasurer/Finance Director or written designee as transfer agent (the "Transfer Agent") and noted hereon, after which it shall be transferable only upon presentation to the Transfer Agent with a written transfer by the registered owner or the registered owner's attorney duly authorized in writing. Such transfer shall be noted hereon and upon the books of the Issuer kept for the purpose by the Transfer Agent.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the Issuer, and the Issuer is required, if necessary, to levy ad valorem taxes on all taxable property in the Issuer for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Issuer, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

IN WITNESS WHEREOF, the Issuer, by its City Council, has caused this bond to be signed in the name its name with the manual signatures of the Mayor and the City Clerk and its corporate seal to be impressed hereon, all as of _____, 2014.

REGISTRATION

NOTHING TO BE WRITTEN HEREON EXCEPT
BY THE BOND REGISTRAR/TRANSFER AGENT

EXHIBIT A

Due	Principal
<u>September 1</u>	<u>Installment</u>
2015	\$19,000
2016	\$20,000
2017	\$20,000
2018	\$21,000
2019	\$22,000
2020	\$22,000
2021	\$23,000
2022	\$24,000
2023	\$25,000
2024	\$26,000
2025	\$27,000
2026	\$28,000
2027	\$29,000
2028	\$30,000
2029	\$31,000
2030	\$32,000
2031	\$33,000
2032	\$34,000
2033	\$35,000
2034	\$36,000
2035	\$38,000
2036	\$39,000

2037	\$40,000
2038	\$42,000
2039	\$43,000
2040	\$45,000
2041	\$46,000
2042	\$48,000
2043	\$49,000
2044	\$51,000
2045	\$53,000
2046	\$55,000
2047	\$57,000
2048	\$59,000
2049	\$61,000
2050	\$63,000
2051	\$65,000
2052	\$67,000
2053	\$70,000
2054	\$72,000

6. Negotiated Sale. The Issuer hereby declares that it has pursued a negotiated sale with the Government because of its inability to borrow funds from conventional municipal bond market sources at or near prevailing market rates, for the opportunities provided by a negotiated sale to select and adjust terms for the Bond and to sell the Bond at the time that may be expected to best achieve the most advantageous interest rates, lowest issuance costs, and the opportunity to prepay the principal of the Bond without premium.

7. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than forty (40) years.

8. Compliance with Loan Resolution. As long as the Government is holder of the Bond, the Issuer shall be subject to the Form RD 1942-47 relating to the Bond and shall comply with all provisions thereof.

9. Refunding of Bond. If at any time it shall appear to the Government that the Issuer is able to refund upon call for redemption or with the consent of the Government the then outstanding principal amount of the Bond by obtaining a loan for such purposes from responsible cooperative or private credit sources at reasonable rates and terms for loans of similar purposes and periods of time, the Issuer will upon request of the Government apply for and accept such loans in sufficient amount to repay the Government, and will take all such actions as may be required in connection with such loans.

10. Other Actions. The Authorized Officers and any other officers, administrators, agents and attorneys of the Issuer each is authorized and directed to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient to complete the issuance, sale, and delivery of the Bond in accordance with this Resolution and to pay any related costs.

11. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the foregoing is each authorized to exercise the authority and make the determinations pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this resolution.

12. Michigan Department of Treasury Approval. The Authorized Officers are each authorized to annually file a Qualifying Statement with the Michigan Department of Treasury (the "Department") in accordance with Act 34. In the event that the Issuer is not granted qualified status by the Department, an Authorized Officer is hereby authorized to file an application for prior approval of the Bond from the Department and to pay the fees relating thereto. The Authorized Officer is further authorized to apply for any waivers or other orders from the Department as may be necessary or advisable to issue, sell and deliver the Bond as contemplated herein and to pay any filing fees related thereto.

13. Defeasance Prohibited. So long as the Government is the holder of the Bond, the Issuer covenants that it will not defease the Bond or any portion thereof.

14. Repealer. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Kubin, Reed, Church, Allen

NAYS: None

RESOLUTION DECLARED ADOPTED.

Authorization for Mayor, Clerk and/or City Manager to execute the City Hall Construction Contract.

Manager McConkie requested Council Members authorize the Mayor, Clerk, City Manager and/or any of those listed to execute the City Hall Construction Contract.

Moved by Reed, supported by Church, to authorize the Mayor, Clerk, City Manager and/or any of those listed to execute the City Hall Construction Contract. All ayes carried the motion.

Request from Resurrection Life Church.

Manager McConkie stated the Resurrection Life Church is requesting permission to use the side lot to the south of their parking lot to facilitate a Freestyle Moto Cross Event on Sunday, October 12, 2014.

Discussion was held.

Moved by Reed, supported by Church, to approve the request from Resurrection Life Church to use the City lot for parking only that is located to the south of their parking lot. All ayes carried the motion.

Trick-or-Treat Date and Time.

Manager McConkie requested Council Members set the following standing time for Trick-or-Treating: Halloween day 5:30 – 7:30 p.m. unless Halloween falls on a Sunday, then Trick-or-Treat will be held on Saturday.

Moved by Kubin, supported by Church, to set a standing time of 5:30-7:30 p.m. on Halloween as Trick-or-Treat hours and should Halloween fall on a Sunday, Trick-or-Treat will be held on Saturday. All ayes carried the motion.

MPPA Energy Purchase Authorization & Execution.

Public Services Director Giles requested approval for additional power purchase for the years 2016 – 2017, which is consistent with the five year plan.

Moved by Church, supported by Kubin, to authorize the Energy Purchase Agreement and authorize Director Giles to execute the Agreement. All ayes carried the motion.

Recommendation from Parks Commission.

Manager McConkie requested Council Members approve the recommendation regarding the Joe Scholtz Memorial Plaque from the Parks Commission.

Moved by Kubin, supported by Reed, to approve the recommendation from the Parks Commission. All ayes carried the motion.

Homecoming Bonfire/Parade Request.

Manager McConkie stated the Chief Apps and Chief Herblet have reviewed the request for Homecoming activities from the St. Louis Public Schools and requested Council Members approve the request.

Moved by Kubin, supported by Church, to approve the St. Louis Homecoming Activities. All ayes carried the motion.

Title VI Non-Discrimination Plan Coordinator.

Manager McConkie requested Council Members appoint incoming City Manager Kurt Giles as the new Title VI Non-Discrimination Plan Coordinator.

Moved by Reed, supported by Church, to appoint Kurt Giles as the Title VI Non-Discrimination Coordinator. All ayes carried the motion.

City Manager Report.

Appointment of Police Chief and Approval of Employment Agreement.

Manager McConkie requested Council Members appoint Sergeant Richard Ramereiz, Jr. as Police Chief effective October 10, 2014 at 4:00 p.m. and approve the Police Chief Employment Agreement.

Discussion was held.

Moved by Church, supported by Reed, to appoint Sergeant Richard Ramereiz, Jr. as Police Chief effective October 10, 2014 at 4:00 p.m. and approve the Police Chief Employment Agreement between the City of St. Louis and Sergeant Richard Ramereiz. All ayes carried the motion.

Manager McConkie state the USDA is requesting a ground breaking ceremony at the new City Hall be held on either October 29th or 30th.

It was the consensus of the Council to hold the ceremony on September 30th at the preferred time of 11:00 a.m.

City Manager McConkie will check on the availability of Rural Development.

Manager McConkie requested Members set October 21, 2014 as a Goal Setting Session following the regular meeting.

Council Members were in agreement.

Gratiot County Central Dispatch Representatives.

Manager McConkie requested Council Members appoint Richard Ramereiz, Jr. as the City's Representative for Gratiot County Central Dispatch Authority and Kurt Giles as Alternate Representative.

Moved by Kubin, supported by Church, to appoint Richard Ramereiz, Jr. as Representative and Kurt Giles as Alternate City Representative for Gratiot County Central Dispatch. All ayes carried the motion.

Chief Herblet stated the community will benefit having Sergeant Ramereiz as the new Chief.

Council Members were in agreement and congratulated Sergeant Ramereiz.

Manager McConkie suggested a swearing in ceremony occur at the October 7, 2014 Council Meeting.

Authorize the Transfer of Funds.

Manager McConkie requested Council members authorize to advance the City Hall Construction Fund \$80,000.00 from General Fund to support USDA requirements for a contingency in the City Hall Construction Fund.

Discussion was held.

Moved by Reed, supported by Church, to authorize to advance the City Hall Construction Fund \$80,000.00 from General Fund to support USDA requirements for a contingency in the City Hall Construction Fund. All ayes carried the motion.

City Clerk Report.

None.

Police Chief Report.

None.

City Council Comments.

Member Church mentioned vandalism issues that are happening at Clapp Park.

Manager McConkie stated the School is expanding the camera system and this should help.

Member Reed inquired what the protocol was when he receives calls regarding low water pressure.

Director Giles stated the Water Department phone number can be given and if it's after hours, the non-emergency Central Dispatch number can be given.

Member Allen inquired on the status of the Grocery Store, Mill Street Bridge Project and the Main Street Project Check List.

Public Comments.

None

Moved by Kubin, supported by Reed, to adjourn at 8:48 a.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
September 23, 2014

The special meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, September 23, 2014 at 8:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin

Council Members Absent: Thomas L. Reed

City Manager: Robert McConkie
City Clerk: Mari Anne Ryder

Others in Attendance:

Kurt Giles - Public Servicers Director,

Resolution 2014-17 City Hall Loan Resolution

City Manager McConkie stated the USDA indicated an additional document was needed to be signed for the City Hall loan closing. The document was a Resolution so a Special Meeting needed to be called.

Manager McConkie requested Council Members consider adoption of Resolution 2014-17

The following preamble was offered by Member Allen, and supported by Member Church:

A Resolution of the City of St. Louis authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its new City Hall/Police Station/Office Building

WHEREAS, it is necessary for the City of St. Louis (herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of One Million Six Hundred Thousand Dollars (\$1,600,000.00) pursuant to the provision of Public Act 34 of the Public Acts of 2001; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.

10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.
11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:

- (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
- (b) Repairing or replacing short-lived assets.
- (c) Making extensions or improvements to the facility.

Any time funds are disbursed from the reserve account, additional deposits will be required until the reserve account has reached the required funded level.

15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
17. To accept a grant in an amount not to exceed \$ 1,600,000 under the terms offered by the Government; that the Mayor, City Manager, Treasurer and City Clerk of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be

—
provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

Roll call vote:

Ayes: Allen, Church, Kubin, Kelly

Nays: None

Absent: Reed

Motion Carried.

Moved by Church, supported by Allen, to adjourn the meeting at 8:33 a.m.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
October 7, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, October 7, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Pat Herblet

Others in Attendance:

Kurt Giles – Public Services Director, Mark Abbott – DPW Superintendent, Rich Ramereiz – Police Sergeant, Kristi Forshee – Police Officer, Amy Velazco – Police Clerk, Caroline Ross – Candidate for County Commissioner, Jan Bunting – County Commissioner, Patty Herblet – Resident, Terry White – Resident, Lee Trevino – Resident, Walt & Cindy Smith – Residents, Tim Inman – Spicer Group, Gary & Bethany Wakeham – Residents, Several High School Students.

Member Kubin led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of September 16, 2014.

Member Allen requested page 224. 3rd paragraph include the word “to” and page 236, 2nd paragraph change “Member” to “Members”.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on September 16, 2014 with corrections. All ayes carried the motion.

City Council discussed the Special Meeting Minutes of September 23, 2014.

Moved by Kubin, supported by Allen, to approve the minutes of the Special Meeting held on September 23, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$722,004.39. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the September, 2014 Monthly Board Minutes.

Moved by Allen, supported by Kubin, to receive the September, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

None.

Swearing in of Sergeant Richard Ramereiz, Jr. as Police Chief, effective 10/10/14 at 4:00 p.m.

Mayor Kelly administered the Oath of Office to Sergeant Richard Ramereiz, Jr.

Swearing in of Officer Kristi Forshee as Sergeant, effective 10/10/14 at 4:00 p.m.

Mayor Kelly administered the Oath of Office to Officer Forshee.

Mayor Kelly recessed the meeting at 7:15 p.m.

Mayor Kelly reconvened the meeting at 7:26 p.m.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “h” as shown below:

- a. Payment to Spicer for Mill Street Bridge Rehab. – Approve.
- b. Payment to Newkirk Electric for Switchgear Project – Approve.
- c. Payment to MECA for 2015 Safety Dues – Approve.
- d. Payment to H.J. Umbaugh for USDA Bond Issue – Approve.
- e. Purchase of and payment for Ferric Chloride – Approve.
- f. Payment to Rowe for SRF Engineering – Approve.
- g. Resolution from Eaton Rapids – Receive.
- h. Energy Optimization Summary – Receive.

Moved by Kubin, supported by Reed, to approve Consent Agenda items “a” through “h”. All ayes carried the motion.

New Business.

MML Liability & Property Pool Board.

Manager McConkie stated the MML Liability & Property Pool Board of Directors are seeking re-appointments.

Moved by Kubin, supported by Allen, to vote for the three Board of Directors for the MML Liability & Property Pool. All ayes carried the motion.

Appointment of Library Board Member.

Manager McConkie stated the Library Board is requesting the appointment of Mary Reed to fill the vacancy on the Library Board.

Moved by Church, supported by Kubin, to appoint Mary Reed to the Library Board. Motion carried.

Order of Determination – 512 Corinth Street & Set Public Hearing.

Manager McConkie stated an Order of Determination for the property located at 512 Corinth Street has been received from Hearing Officer Kim Krenz and a Public Hearing has to be held prior to any action being taken.

Moved by Allen, supported by Church, to set a Public Hearing for the consideration of the Order of Determination for October 21, 2014 at 7:30 a.m. All ayes carried the motion.

City Manager Report.

Manager McConkie informed Council Members that he has been in contact with the Director of Housing and the Board has not filled the vacancy on the Housing Commission yet.

Manager McConkie asked Council Members to consider possible residents that would be interested in filling the vacancy on the Board.

Manager McConkie stated the SAW Grant Agreement has been received which requests he sign the agreement. The issue is the State of Michigan pre-dated the agreement for October 29, 2014.

Discussion was held.

Moved by Kubin, supported by Church, to authorize Manager McConkie to execute the SAW Grant Agreement dated October 29, 2014. All ayes carried the motion.

City Clerk Report.

City Clerk Mari Anne Ryder stated Absent Ballots are available for the November 4, 2014 General Election.

Police Chief Report.

Chief Herblet informed Council Members Sergeant Ramereiz has obtained funds from the Luneack Foundation for the Chaplaincy Program and for two new radars.

Chief Herblet stated the eight years he has been employed by the City of St. Louis have been fantastic.

Council Comments.

Member Kubin stated possibly Ron Salladay would be interested in serving on the Housing Commission.

Member Kubin thanked Chief Herblet for his service.

Member Reed inquired on the status of the Pathways Group.

Member Allen stated the Resolution from Eaton Rapids was nice.

Mayor Kelly thanked Chief Herblet for his service and for being such a good Chief.

Mayor Kelly requested a letter be written to Bill Shrum thanking him for his service on the Library Board.

Public Comments.

Resident Terry White, Jr. asked if City Council received the petition regarding having the alley in the 300 block of North Delaware Street graveled.

Mayor Kelly stated the petition has been received, but at this point no action would be taken because the Alley won't be addressed until next year.

Mayor Kelly stated Mr. White will be notified prior to the petition being placed on a future Agenda.

A Motion was made by Allen, and supported by Church, to receive the petition and place on file for a future Agenda. All ayes carried the motion.

County Commissioner Jan Bunting stated the Health Department attended a County Commission meeting with a request to be able to inspect residential water wells and septic systems in rural areas, have systems not in compliance brought up to code and then inspect the systems every two years for a fee all at the Resident's expense.

Commissioner Bunting stated she would keep City Council members informed on the issue.

Members thanked Commissioner Bunting.

Moved by Kubin, supported by Church, to adjourn at 7:54 p.m. All ayes carried the motion.

Mari Anne Ryder

Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
October 21, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, October 21, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Robert McConkie
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramerez Jr.

Others in Attendance:

Kurt Giles – Public Services Director, Mark Abbott – DPW Superintendent, Mike Parsons – Electric Department Foreman, Bobbie Marr – Finance Director, Steve Mephram – Water Superintendent, Phil Hansen – DDA Director, Kristi Teall – St. Louis Public Schools Superintendent, Tony Costanzo – Fortino, Plaxton, Costanzo, Ken Berthiaume – Berthiaume & Company, Jeff Markstrom – Rowe Inc.

Member Kubin led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of October 7, 2014.

Moved by Kubin, supported by Church, to approve the minutes of the Regular Meeting held on October 7, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Allen, to approve the Claims & Accounts in the amount of \$2,230,629.83. All ayes carried the motion.

Monthly Reports.

City Council discussed the September, 2014 Monthly Reports.

Moved by Kubin, supported by Reed, to receive the September, 2014 Monthly Reports and place on file. All ayes carried the motion.

Public Hearing – Order of Determination for 512 Corinth Street.

Mayor Kelly called the Public Hearing to order at 7:43 a.m.

Manager McConkie stated an Order of Determination for the property located at 512 Corinth Street has been received from Hearing Officer Kim Krenz and the Public Hearing is held to receive comments from the property owner, public and to consider taking action on the Order of Determination.

Building Inspector Paul Erskine stated the building a hazard and is very dangerous.

Attorney Tony Costanzo stated there is a provision in the Ordinance which allows Council to order the demolition within 21 days instead of 60 due to the condition of the structure.

Attorney Costanzo recommended Council Members implement that section.

Discussion was held.

Public Comments.

None.

Mayor Kelly closed the Public Hearing at 7:50 a.m.

Moved by Church, supported by Reed, to uphold the Order of Demolition within 21 days for 512 Corinth Street.

Roll Call Vote:

Ayes: Church, Reed, Allen, Kubin, Kelly

Nays: None

Motion Carried.

Attorney Costanzo excused himself from the meeting.

Audience Recognition.

None.

Audit Presentation.

Mr. Bertiaume reviewed the various accounts with City Council Members.

Mr. Bertiaume explained the audit process and stated there were no significant findings and the City is in full compliance with all State requirements.

The City was given a status of Unmodified, which is the best finding that is given.

Council Members thanked Mr. Bertiaume.

Moved by Kubin, supported by Reed, to receive the Audit ending June 30, 2014 and place on file. All ayes carried the motion.

Moved by Allen, supported by Reed, to receive the Single Audit and place on file.

Roll Call vote:

Ayes: Allen, Reed, Church, Kubin, Kelly

Motion carried.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items "a" through "j" as shown below:

- a. Reimbursement to Gratiot Area Water Authority for Water Treatment Plant and Well Field Project – Approve.
- b. Payment to FTC&H for Engineering Phase IB, Phase II Water Main and Booster Pump Stations – Approve.
- c. Payment to Crawford Construction for North Transmission Main Phase II – Approve.
- d. Payment to Davis Construction for SRF Project – Approve.
- e. Contract Change Order No. 5 for SRF Contract II – Approve.
- f. North Transmission Phase IB Change Orders #4, 5, 6 & 7 – Approve.
- g. Payment to Miller Canfield for Professional Services as Bond Counsel for New City Hall Project – Approve.
- h. DART Summary – Receive.
- i. Cable Consortium Meeting Minutes – Receive.
- j. Addition to Agenda – Payment No. 3 to RCL Construction for Booster Pump Stations – Approve.

Moved by Reed, supported by Kubin, to approve Consent Agenda items "a" through "j". All ayes carried the motion.

New Business.

Design Engineering Proposal for Prospect/Corinth Streets & Authorize Kurt Giles Execute the Proposal.

Manager McConkie stated the allocation of funding from MDOT will again be available in 2016 or 2017 and in order to take advantage of the funds a design phase has to be in place.

Manager McConkie recommended Council Members approve the Proposal for Prospect/Corinth Streets and authorize Kurt Giles execute the Proposal.

Manager McConkie also informed Council Members that Jeff Markstrom from Rowe is in attendance to answer any questions Council Members may have.

Discussion was held.

Moved by Kubin, supported by Church, to approve the Design Engineering Proposal from Rowe Inc. for Prospect/Corinth Street & Authorize Kurt Giles execute the Proposal. All ayes carried the motion.

Proposal from FTC&H for New Water Tower & Authorize Kurt Giles Execute the Proposal.

Manager McConkie stated he received verbal communication that 9.7 million dollars is available this Federal Fiscal Year and projects have to be designed to be considered.

Moved by Kubin, supported by Allen, to Approve the Proposal from FTC&H for the New Water Tower and Authorize Kurt Giles execute the Proposal. Motion carried.

Resolution 2014-18 Designation of Street Administrator.

Manager McConkie requested Council Members approve Resolution 2014-18 which names incoming City Manager Kurt Giles as Street Administrator.

The following preamble and resolution was offered by Member Reed, and supported by Member Church:

WHEREAS, Section 13 (7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, “the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act.”

THEREFORE, BE IT RESOLVED, that this Honorable Body designated Kurt R. Giles, City Manager as the single Street Administrator for the City of St. Louis, MI in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Yeas: Reed, Church, Kubin, Allen, Kelly

Nays: None

Resolution Declared Adopted.

Resolution 2014-19 Banking Policy.

Manager McConkie requested Council Members approve Resolution 2014-19, which will place incoming City Manager Kurt Giles name on the City Banking Accounts.

The following preamble and resolution was offered by Member Kubin, and supported by Member Allen:

WHEREAS, the City of Saint Louis maintains a number of bank accounts with a number of financial institutions, and

WHEREAS, this Council believes it best practice for the City to have multiple persons authorized to sign banking transactions; however, each transaction would require two signatures to authorize and validate opening, closing, withdrawal, draft, check or wire of or from a demand account of any financial institution with which the City does business under Employer #38-6004592, except the Saint Louis Housing Commission, and

WHEREAS, the Saint Louis Housing Commission shall designate authorized signatures for any account held under the control of Saint Louis Housing Commission, and

NOW THEREFORE IT BE RESOLVED, the City of St. Louis by filing with the foregoing banking institutions a copy of this resolution the City of Saint Louis hereby institutes the above best practice and authorizes signatures of any two of the following persons occupying the following offices are authorized to transact business on its bank demand accounts:

- | | |
|-------------------|----------------|
| Mayor | City Treasurer |
| Mayor Pro-Tem | City Clerk |
| Deputy City Clerk | City Manager |
| Finance Director | |

BE IT FURTHER RESOLVED the persons currently holding said offices are:

James Kelly, Mayor
Kurt R. Giles, City Manager
Bobbie Marr, Finance Director/Treasurer

Melissa Allen, Mayor Pro Tem
Mari Anne Ryder, City Clerk

BE IT FURTHER RESOLVED that the City Manager be authorized to access any and all information regarding any account held under Employer #38-6004592.

Ayes: Kubin, Allen, Church, Reed, Kelly
Nays: None

Resolution Declared Adopted.

Resolution 2014-20 Library Millage.

Manager McConkie requested Council Members approve Resolution 2014-20 which requests that the Gratiot County Board of Commissioners not levy or collect the county wide library operating millage within the City of St. Louis with the December, 2014 property tax bill; but defer any such levy and collection until the December, 2015 property tax bill.

The following preamble and resolution were offered by Member Reed, and supported by Member Church:

WHEREAS, the City of St. Louis, by and through its library board, operates the Cutler Memorial Library; and

WHEREAS, the City of St. Louis has levied an operating millage to support library operations, which millage is collected on the City's July tax bills, and

WHEREAS, at the August, 2014 primary election the electorate of the County of Gratiot approved a county-wide library operating millage which will reduce the need for the City's operating millage, and

WHEREAS, the City has collected its library operating millage by virtue of its receipt of the July, 2014, assessment for the current fiscal year, and

WHEREAS, the recently enacted county-wide millage will begin to be levied and collected with the December, 2014 tax bills, and

WHEREAS, if City of St. Louis residents are assessed for the county-wide millage in December of 2014, they will in effect have paid twice for the same service, and

WHEREAS, the Cutler Memorial Library serves 2,472 persons who are not residents of the City of St. Louis.

WHEREAS, the Cutler Memorial Library has entered into a Library Service Agreement dated October 21, 2014 with the County of Gratiot and the other public libraries within Gratiot County; which agreement sets forth a structure and method for the distribution of revenues derived from the county-wide library operating millage, and

WHEREAS, MCL 211.36(5) permits a taxing unit, by resolution, to request that the County Commission not levy the newly enacted millage upon St. Louis residents, and not distribute any revenue collected to the City of St. Louis,

NOW THEREFORE BE IT RESOLVED THAT:

Pursuant to MCL 211.36(5), the City of St. Louis requests that the Gratiot County Board of Commissioners not levy or collect the county wide library operating millage within the City of St. Louis with the December, 2014 property tax bill; but defer any such levy and collection until the December, 2015 property tax bill; and

BE IT FURTHER RESOLVED THAT:

Pursuant to such statute, the City of St. Louis requests that the Gratiot County Board of Commissioners and the Gratiot County Library Board distribute county-wide library operating revenue to the City of St. Louis for the current fiscal year only with respect to the 2,472 persons served by its library who reside outside the City of St. Louis, pursuant to the Library Service Agreement; and

BE IT FURTHER RESOLVED THAT:

The City of St. Louis requests that the Gratiot County Board of Commissioners begin distribution of county-wide library operating revenue to the City of St. Louis with those revenues generated by the December, 2015 tax bills; and

BE IT FURTHER RESOLVED THAT:

The City of St. Louis hereby reduces its current library operating millage of 1 mill to not more than 0.5 mill going forward for so long as the county-wide library operating millage remains in effect.

Ayes: Reed, Church, Allen, Kubin, Kelly

Nays: None

Resolution Declared Adopted.

Appointment of Representatives and Alternates to various Boards.

Manager McConkie presented a list of board appointments that need to be approved.

Moved by Allen, supported by Church, to appoint incoming City Manager Kurt Giles as Representative to the following Boards: Michigan Public Power Association, Michigan Municipal Electric Association, Solid Waste Authority, GIS Authority, Airport Authority, and ASAP – US EPA Grant.

The following Boards are automatic by virtue of City Manager Position: Fire Board, Water Authority, Planning Commission and DDA.

Appointing Richard Ramereiz Jr. as Central Dispatch Authority Representative and Kurt Giles as Alternate.

Appointing Bobbie Marr as ICMA –RC and Centennial Group Representative and Kurt Giles as Alternate.

Appointing Phil Hansen as Representative to the Chamber of Commerce and Kurt Giles as Alternate.

Roll Call Vote:

Ayes: Allen, Church, Kubin, Reed, Kelly

Nays: None

Motion carried.

City Manager Report.

Manager McConkie stated he will give his report during the planning session.

City Clerk Report.

None

Police Chief Report.

Chief Ramereiz informed Council Members he received information from the State Police regarding a computer threat and forwarded the information to Department Heads.

Council Comments.

Member Church inquired the status of the Jesus Coffee house.

Phil Hansen stated a price has been agreed on.

Member Kubin thanked Manager McConkie for the great management of the City.

Member Reed inquired about the status of the gas station on Washington and Pine and the grocery store.

Phil Hansen stated there is no change on the gas station, the owners are from Chicago and a purchase agreement is in the process for the grocery store.

Member Allen stated she appreciated the Audit Report and also appreciates all Bob has invested in the City during his time as City Manager.

Mayor Kelly stated he was in agreement with Member Allen and commented on the new trees planted in the neighborhood project.

Public Comments.

Mayor Kelly recessed the meeting at 8:45 a.m.

Mayor Kelly reconvened the meeting at 9:00 a.m.

Goal Setting.

The following items were discussed:

FINANCIALS/BUDGET

Financial Statements

WATER SUPPLY REPLACEMENT

Phase 1B Finished Water Transmission Main – in wrap-up phase

Phase II Finished Water Transmission Main – in wrap-up phase

Booster Pump Stations – to be completed early summer 2015

Well No. 9 and Raw Water Transmission Main

Water Tower – bid February 2015

South Water Main Phase I – bid February 2015

South Water Main/Giddings Phase II – bid February 2015

Balance of the Project

Manager McConkie suggested the City start preparing the public for the change-over from City water to Gratiot Area Water Authority water in the next 12 months and that the water may be worse than it is now for a period of time.

Manager McConkie suggested the City newsletter, utility bill inserts, the City face book page, Constant Contact newsletter, and Nixle as ways to inform the public.

Manager McConkie also informed Council Members Michigan Avenue will be closing in early summer for the new water main project.

Mayor Kelly recessed the meeting at 10:06.

Mayor Kelly reconvened the meeting at 10:15

VELSICOL SITE CLEANUP

Progress on Residential Properties Contamination Clean-up

Velsicol Site

CITY HALL PROJECT

Project Construction should be completed August 2015

Foundations for funding assistance – furniture, etc.

Funding needs to be secured for Audio/Visual equipment

CITY GOVERNMENT

Utilities Director search

SALE OF CITY PROPERTIES

List, map available, review policy

PARKS & RECREATION

Leppien Park Grant Project

Trail System – connectivity within St. Louis and to Alma, Ithaca

CITY/SCHOOLS

Kristi Teall new Superintendent

Schedule next meeting with School Board

MID-MICHIGAN COMMUNITY FIRE DEPARTMENT

New Building

ST. LOUIS POLICE DEPARTMENT

Rich Ramereiz new Chief

LUX HOUSE - 310 W. Washington

Chuck Fortino preparing paperwork for transfer to City.

LAWSUITS

Ragland vs. City of Saint Louis – Pending appeal to Court of Appeals

Lavigne vs. Kristi Forshee/City of Saint Louis – Schedule at Court of Appeals

WASTEWATER SYSTEM UPGRADE

Ongoing - \$5.5 M project

SRF Phase II

CDBG ELIGIBILITY

City Classified as Low to Moderate Income Community

DAM PROJECT

Spill Gate Rehab Project

TRANSPORTATION AND STREET PROJECTS

Small Urban Grant – Prospect & Corinth – 2016-2017 FY

NORTH MILL STREET BRIDGE PROJECT

Victorian Street Lights – new bases, banners, etc.

Include Main Street Bridge lights with banners too

Main Street Bridge railing replacements

ELECTRIC DEPARTMENT

2400/4160V distribution conversion

Continue underground electric lines behind North Mill Street businesses

Continue to add Victorian street lights

One block west on M-46

North Main Street area

Switch Gear and RICE Upgrade

HOUSING COMMISSION

Chuck has done title search on properties and is working on transfer of properties that need to be in the Housing Commission name

MID-MICHIGAN PATHWAYS

FINANCIAL RESOURCES

Income Tax

Millage Proposals

Streets

Fire & Rescue

SENSUS UPGRADE

MOTOR POOL

Manager McConkie stated St. Louis is the best staff of any community he has been employed in.

Member Reed stated Manager McConkie's leadership has been exemplary.

All Council Members were in agreement.

The following are upcoming Agenda items: Schedule a School Board/City Council meeting and Mid-Michigan Pathways funding for the design phase.

Members requested a tour of the wastewater treatment plant upgrades.

Superintendent Mephram stated he will schedule a tour once black top has been laid, possibly the end of the month.

Moved by Church, supported by Kubin, to adjourn at 12:05 p.m. All ayes carried the motion.


Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
November 5, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Wednesday, November 5, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramereiz, Jr.

Others in Attendance:

Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Caroline Ross – Candidate for County Commissioner, several High School students.

Member Allen led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of October 21, 2014.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on October 21, 2014. All ayes carried the motion.

Financial Statements.

City Council discussed the Financial Statements.

Moved by Kubin, supported by Church, to receive the Financial Statements thru September 30, 2014 and place on file. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$1,464,230.32. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the October, 2014 Monthly Board Minutes.

Moved by Kubin, supported by Reed, to receive the October, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

Caroline Ross stated the campaign for County Commissioner was an enjoyable campaign, there was only a difference of eight votes. She is planning to ask for a recount and no matter what the outcome is, she plans to stay involved in the community. Ms. Ross thanked Council Members for their support.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items "a" through "e" as shown below:

- a. Payment to MDOT for Mill Street Bridge Rehab. – Approve.
- b. Payment to Nelson Electric for Switchgear Upgrades – Approve.
- c. Payment to Tri-County International Trucks for Dump Truck Chasis – Approve.
- d. Payment No. 4 to Crawford Construction for North Transmission Main Phase 1B – Approve.
- e. Payment to Compass Minerals for Road Salt – Approve.

Moved by Reed, supported by Allen, to approve Consent Agenda items "a" through "e". All ayes carried the motion.

New Business.

Appointment of Downtown Development Authority (DDA) Board Member.

Manager Giles stated there is a vacancy on the DDA Board due to Brad Vibber's retirement and DDA Director Phil Hansen is requesting City Council Members appoint Mary Peterman.

Moved by Kubin, supported by Allen, to appoint Mary Peterman to the DDA Board. All ayes carried the motion.

Set Date and Time for Joint School Board/City Council Meeting.

Manager Giles stated the City Clerk has been working with School Superintendent Kristi Teall and the School Board has chosen December 2, 2014 at 5:00 p.m. for a joint School Board/City Council Meeting.

Moved by Allen, supported by Reed, to set December 2, 2014 at 5:00 p.m. as the joint School Board/City Council Meeting. Motion carried.

Resolution 2014-21 In Support of Development of Mid-Michigan Community Pathway.

Manager Giles requested Council Members approve Resolution 2014-21 showing support of Development of Mid-Michigan Community Pathway.

The following preamble and resolution were offered by Member Kubin, and supported by Member Allen:

WHEREAS, the City of St. Louis has encouraged and undertaken actions to improve its community for pedestrians and bicyclists; and

WHEREAS, the State of Michigan and Federal Governments, the Michigan Municipal League, and many others have recognized that interconnected communities through alternate safe routes, are important assets for making for a more sustainable future ; and

WHEREAS, through the Moving Ahead for Progress in the 21st Century Act (MAP-21), the Federal Government has realized its value by offering grant funding through the Michigan Transportation Alternatives Program (TAP); and

WHEREAS, an area identified for a new pathway is along the US-127 Corridor, which intersects Ithaca, Alma, St. Louis, Shepherd, Mt. Pleasant, and Clare; and

WHEREAS, such a pathway connecting those communities along the US-127 Corridor will enhance the intermodal transportation system in the center of the State, provide safe alternative transportation options and bring additional trade, commerce, and tourism, making for a more sustainable future for generations to come; and

WHEREAS, these communities, adjoining Townships, County of Gratiot, Greater Gratiot Development Inc., and private citizens are working together with the Mid-Michigan Pathway Group to bring this project to fruition; and

WHEREAS, such a trail connecting those communities along the Old US-27 Corridor will likely bring additional trade, commerce, and tourism, making for a more sustainable future for our children and grandchildren;

WHEREAS, the US-127 Corridor pathway will eventually connect to the Fred Meijer Heartland Trail through the Cities of Alma and St. Louis;

NOW, THEREFORE, BE IT RESOLVED, that the City of St. Louis supports a grant application for funding the Mid-Michigan Community Pathway through the Michigan Transportation Alternatives Program;

BE IT FURTHER RESOLVED, that the City of St. Louis will contribute financially and agrees to be an active participant in the discussions and planning with the Michigan Department of Transportation, Mid-Michigan Pathway Group and all of the other communities along the US-127 Corridor to advance this project.

Ayes: Kubin, Allen, Reed, Church, Kelly

Nays: None

Resolution declared adopted this 5th day of November, 2014.

Discuss funding for Mid-Michigan Pathways Design Phase.

Manager Giles stated internal discussions have taken place regarding what the appropriate amount is and what the City can afford to contribute to the Mid-Michigan Pathways Design Phase.

Manager Giles recommended a contribution of \$15,000.00 for the Design Phase of the Pathways Project.

Discussion was held.

Moved by Reed, supported by Church, to authorize a contribution in the amount of \$15,000.00 for Mid-Michigan Pathways Design Phase.

Roll Call Vote:

Ayes: Reed, Church, Allen, Kubin, Kelly

Nays: None

Motion carried.

Discuss Alley surface in the 300 Block between Bankson & Delaware Streets.

Manager Giles stated at a previous meeting Council Members were provided with a petition signed by some of the residents requesting that grass be replaced with gravel in the alley in the 300 block between Bankson & Delaware Streets.

Manager Giles stated he has contacted the adjacent owners that did not sign the petition and heard no opposition to replacing the alley with gravel.

Discussion was held.

Moved by Kubin, supported by Reed, to grant the Petitioners request, and in turn, request USEPA restore the North 300 Block Alley between Bankson and Delaware Streets with a gravel surface, however, excluding any obligation of the City of St. Louis to maintain said alley for purposes other than access by City personnel for utility repairs and maintenance. Such exclusions include but are not limited to grading, supplementing gravel, snow removal or other winter maintenance.

Roll Call Vote:

Ayes: Kubin, Reed, Church, Kelly

Nays: None

Abstain: Allen

Motion Carried.

Christmas Parade Request.

Manager Giles stated the Middle of the Mitten Association would like approval of the route for the Small Town Family Christmas Parade on Thursday, December 4, 2014 at 6:00 p.m.

Moved by Kubin, supported by Church, to approve the Middle of the Mitten Association request for the Small Town Family Christmas Parade route. All ayes carried the motion.

Purchase of 2003 ¾ Ton Truck with Mechanics Body.

Manager Giles informed Council of an opportunity that has come up to purchase a 2003 ¾ Ton Ford Truck with mechanics body from the owner of Woodcrest Mobile Home Park. The vehicle is in good condition and negotiations regarding the purchase price have not been finalized, but Manager Giles stated it is his recommendation Council approve the purchase in the amount not to exceed \$7,000.00.

Discussion was held.

Moved by Church, supported by Kubin, to approve the purchase the 2003 ¾ Ton Truck with mechanics body from the owner of Woodcrest Mobile Home Park in an amount not to exceed \$7,000.00. All ayes carried the motion.

City Manager Report.

Manager Giles asked City Council Members if they were available to tour the Wastewater Treatment Plant on Wednesday, November 12th at 3:00 p.m.

It was the consensus of the Council to tour the Wastewater Treatment Plant on Wednesday, November 12, 2014 at 3:00 p.m.

Manager Giles informed Council Members the recommended engine overhaul cost estimate is substantially more than expected. This cost estimate for overhaul work is resulting from generator RICE/NESHAP improvements. An additional quote will be obtained.

City Clerk Report.

None.

Police Chief Report.

Chief Ramereiz informed Council Members he is attending Chief classes this week and Sergeant Forshee has two days left of classes. She will then take over the duties of Sergeant.

Chief Ramereiz also informed Council Members he was able to acquire approximately \$2,000.00 worth of uniforms and equipment from the City of Ithaca for \$400.00.

Council Comments.

Member Reed inquired on the Corinth Street demolition.

Manager Giles stated bids for the demolition are being received through Friday, November 14, 2014.

Member Reed was updated on the status of the City Hall Project.

Member Allen inquired on the meter/programming issue with utility billing.

Finance Director Marr stated the issue is being worked on.

Member Allen also inquired on the removal of the sheet pile in the river.

Manager Giles stated the removal equipment is in place.

Member Kubin stated he will not be in attendance at the December 2, 2014 Council Meeting.

Mayor Kelly commended Chief Ramereiz on the purchase from the City of Ithaca.

Mayor Kelly asked the status of the speed trailer on the corner of Main and Saginaw.

Chief Ramereiz stated next week plans are to clean the speed trailer up and store it for the winter.

Public Comments.

None.

Moved by Kubin, supported by Allen, to adjourn at 8:03 p.m. All ayes carried the motion.

Mari Anne Ryder

Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
November 18, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, November 18, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin,
Thomas L. Reed

Council Members Absent: Melissa A. Allen (excused)

City Manager: Kurt Giles

City Clerk: Mari Anne Ryder

Police Chief: Richard Ramereiz, Jr.

Others in Attendance:

Phil Hansen – DDA Director, Bobbie Marr – Finance Director, Mike Parsons – Electric Foreman, Dori Foster – Community Services Coordinator, Kristi Teall – St. Louis Public Schools Superintendent.

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of November 5, 2014.

Moved by Reed, supported by Kubin, to approve the minutes of the Regular Meeting held on November 5, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$1,199,849.70. All ayes carried the motion.

Monthly Reports.

City Council discussed the October, 2014 Monthly Reports.

Moved by Kubin, supported by Reed, to receive the October, 2014 Monthly Reports and place on file. All ayes carried the motion.

Audience Recognition.

School Superintendent Kristi Teall commended the St. Louis Police Department for their handling of a situation that involved a middle school student.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “h” as shown below:

- a. Payment to Rowe for SRF Design – Approve.
- b. Payment to Davis Construction for SRF Project – Approve.
- c. Payment to Farabee Mechanical for Engine Inspections – Approve.
- d. Payment to Spicer for Mill Street Bridge Project – Approve.
- e. Payment No. 4 to RCL Construction for Booster Pump Project – Approve.
- f. Payment No. 4 to Crawford Construction for Water Supply Project Phase II – Approve.
- g. Payment to FTC&H for Engineering – Approve.
- h. Energy Optimization Report – Receive.

Moved by Reed, supported by Kubin, to approve Consent Agenda items “a” through “h”. All ayes carried the motion.

New Business.

Purchase of Trailer Mounted Pump.

Manager Giles stated this is a budgeted item that will help with major water leaks allowing the de-watering of an excavation and can also be used for wastewater pumping.

Manager Giles stated it is his recommendation that the 4” self priming Magnum trailer mounted pump be purchased for the Water/Wastewater Department from Kerr Pump in the amount of \$27,682.00.

Discussion was held.

Moved by Kubin, supported by Church, to approve the purchase of a Magnum trailer mounted pump from Kerr Pump in the amount of \$27,682.00. All ayes carried the motion.

Bid Award for Demolition and Site Work at 512 Corinth Street.

Manager Giles informed Council Members that five bids were received for the demolition and site work at 512 Corinth Street and it is his recommendation to award the Bid to Best Excavating.

Discussion was held.

Moved by Reed, supported by Church, to award the Demolition and Site Work Bid for 512 Corinth Street to Best Excavating in the amount of \$17,500.00. All ayes carried the motion.

Appointment to Housing Commission.

Manager Giles stated a letter has been received from Bill Leonard expressing his interest in filling the vacancy on the Housing Commission.

Moved by Kubin, supported by Church, to appoint Bill Leonard to the Housing Commission. All ayes carried the motion.

City Manager Report.

Manager Giles informed Council Members the floor removal at the City Hall is complete and contractors are currently working on plumbing and removal of the back portion of the building. Also, the architect and contractor have been working on reductions to get the project closer to budget and have come up with \$72,000.00 in savings. A less expensive roof over the middle section would save approximately \$6,200.00, however it is not recommended.

Discussion was held.

It was the consensus of the Council to not make a change to from the original roofing materials.

Manager Giles also informed Council of the following : There have been discussions regarding the possibility of a new business east of town, the Fire Department secured a \$140,000.00 grant from the Dow Foundation for their new fire hall, there have been discussions with the DART Director and a plan to increase ridership is being put together, the school system is looking into a programmable message board at the high school, the employee evaluation policy will be incorporated into the handbook that is currently being revised and a progress meeting with the EPA is scheduled for Wednesday at 1:30 p.m.

City Clerk Report.

None.

Police Chief Report.

Chief Ramereiz stated if Council Members would like to see more or less in his monthly report or have any questions to call or stop in his office.

Also Chief Ramereiz asked if any Council Member was interested in a ride along, if so, let him know.

Council Comments.

Member Reed inquired about the status of the yard on the corner of ~~Deven~~ Davis and M-46.

Manager Giles stated clean up is intended yet this season depending on the weather.

Member Church stated he saw the truck that was recently purchased and it is a very nice vehicle.

Member Church informed Director Hansen that the Dow Chemical Reclamation Department often donates furniture not being used and may have furniture for the new City Hall.

Director Hansen stated he would make contact.

Member Church inquired if there has been any information regarding the contamination on the school property.

Superintendent Teall stated she has been in contact with the DEQ and EPA and nothing has been confirmed yet.

Member Kubin stated he appreciated the Nixle Alert and it was a great way to get the word out regarding the recent power outage.

Member Reed inquired on the status of a Utility Director replacement.

Manager Giles stated there has been no progress and he probably wouldn't pursue filling the position until after the holidays.

Mayor Kelly stated he was contacted by the owner of a private well that would like testing performed and he would be contacting the DEQ.

Public Comments.

None.

Moved by Kubin, supported by Church, to adjourn at 8:56 a.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
December 2, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, December 2, 2014 at 7:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, Thomas L. Reed

Council Members Absent: George T. Kubin (excused)

City Manager: Kurt Giles

City Clerk: Mari Anne Ryder

Police Chief: Richard Ramereiz, Jr.

Others in Attendance:

Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Murray Borello – Alma College, Timothy Keeton – Alma College, Don Schurr – Greater Gratiot, Sally Church – St. Louis, Bernard Bessert – St. Louis, Jane Keon – CAG, Gary Smith – CAG, Gary Rayburn – Alma, Janice Bunting – County Commissioner, Several Students

Member Allen led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Regular Meeting Minutes of November 18, 2014.

Member Allen asked that the following changes be made: page 269, 6th paragraph change “to” to “from” and page 269, last line change “Devon” to “Davis.”

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on November 18, 2014 with the above listed changes. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Church, supported by Allen, to approve the Claims & Accounts in the amount of \$880,461.96. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the November, 2014 Monthly Board Minutes.

Moved by Reed, supported by Allen, to receive the November, 2014 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

None.

Presentation by Murray Borello and Timothy Keaton – Pine River Water Quality.

Presentation was given regarding the deterioration of the Pine River water quality. Studies have been focused on the area above the Alma Dam.

Murray Borello stated he will send the City a draft letter that can be sent to MDEQ in support of regulation changes along with literature on the deterioration and a copy of the presentation.

Members thanked Murray Borello and Timothy Keaton for their presentation.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “d” as shown below:

- a. Payment to Synagro Central for Bio-Solids Land Application – Approve.
- b. Payment to Berthiaume & Company for 2014 Audit – Approve.
- c. Reimbursement to Gratiot Water Authority – Approve.
- d. Payment No. 1 to RCL Construction City Hall Project – Approve.

Moved by Allen, supported by Reed, to approve Consent Agenda items “a” through “d”. All ayes carried the motion.

New Business.

Resolution 2014-22 Establishing 2015 Meeting Dates and Times.

Manager Giles stated the Resolution to establish meeting dates and times for 2015 has been prepared and a time change option of 6:00 p.m. for the evening meetings is included in the Resolution.

Discussion was held.

The following preamble and resolution were offered by Member Reed, and supported by Member Church:

WHEREAS, The City Council of the City of Saint Louis, Gratiot County, Michigan, pursuant to Act 261 Michigan Public Acts of 1968, and in accordance with Section 5.1 of the Saint Louis City Charter, hereby gives notice to the public of the regular meeting schedule for the calendar year 2015.

WHEREAS, The City Council, in accordance with Section 5.1 of the Saint Louis City Charter, is required to hold meetings, on the first Monday following the first Sunday of January following the regular City election, for the purpose of installation of newly elected Council Members. Regular meetings shall be held at least twice each month.

NOW THEREFORE BE IT RESOLVED, the dates for holding said regular meetings shall be as follows:

January 6	April 7	July 7	October 6
January 20	April 21	July 21	October 20
February 3	May 5	August 4	*November 4
February 17	May 19	August 18	November 17
March 3	June 2	September 1	December 1
March 17	June 16	September 15	December 15

BE IT FURTHER RESOLVED, the City Council hereby establishes as its place and time for holding aforesaid regular meetings as the City Council Chambers, City Office Building, 108 W. Saginaw Street, Saint Louis, Michigan at 6:00 o'clock P.M. except for the second meeting of each month shall be held at 7:30 o'clock A.M.

(Excluding the asterisk (*) as this meeting will be on Wednesday due to Election).

AYES: Reed, Church, Allen, Kelly

NAYS: None

ABSENT: Kubin

Resolution declared adopted this 2nd day of December, 2014.

Equipment Purchase and Financing.

Finance Director Marr requested approval for General Fund to loan Motor Pool the funds to purchase a 2014 CAT Loader 924K in an amount not to exceed \$107,000, which includes trade-in of existing loader, using the buy back program.

Director Marr also requested approval to obtain a five year loan at 2% interest to purchase the rest of the equipment listed below.

Discussion was held.

Moved by Church, supported by Reed, to approve the purchase and financing of the following:

- 2014 CAT Loader 924K in an amount not to exceed \$107,000
- 2015 Ram 2500 in an amount not to exceed \$30,000.00
- 2015 Ram 4500 in an amount not to exceed \$66,500.00
- 2014 or 2015 Dump/Plow Truck in an amount not to exceed \$120,100.00

In an amount not to exceed \$323,600.00. All ayes carried the motion.

City Manager Report.

Manager Giles updated Council Members on the following projects: Well No. 9 is scheduled to be test pumped for 24 hours, demolition of the Corinth Street house will begin soon and additional sewer and street work for both Michigan Avenue and Giddings Place will be presented for discussion at a later date that is not part of the Gratiot Area Water Authority Water Main project.

City Clerk Report.

City Clerk Mari Anne Ryder informed Council Members the recount for the County Commissioner position is scheduled for Wednesday, December 3rd and she has volunteered to help with the recount.

Police Chief Report.

None

Council Comments.

Member Church inquired about a large amount of water on Cheesman Road.

Manager Giles stated the water was due to the lines being flushed.

Member Reed inquired on the status of the City Hall project.

Manager Giles stated while contractors were trenching for installation of plumbing an additional blacktop layer was found along with bricks and debris that will require additional costs.

Public Comments.

None.

Moved by Reed, supported by Allen, to adjourn at 8:22 p.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
December 2, 2014

The Special Meeting of the St. Louis City Council and the St. Louis Public School Board was called to order by Mayor James C. Kelly on Tuesday, December 2, 2014 at 5:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church,
Thomas L. Reed

Council Members Absent: George T. Kubin (excused)

City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramereiz

Others in Attendance:

Phil Hansen – DDA Director, Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Kristi Teall – School Superintendent, Jen McKittrick – High School Principal, Scott Hemker – Athletic Director, Charles Clevenger - St. Louis Schools, Dallas Bell – Virtual Learning Center

Mayor Kelly welcomed the St. Louis School Board Members.

DDA Director Hansen led in the Pledge of Allegiance to the Flag.

The following topics were discussed:

1. Alternative education program possibilities – Dallas Bell gave a presentation on the benefits of Virtual Learning Centers.
2. Open campus.
3. Cleanup of practice field area.
4. Shared services, purchases, public facility use and staffing.
5. Safe Routes to School Program – Olive Road/Prospect Street Project.
6. School Liaison Officer – possible COPS grant.
7. Co-Op program for student(s) at City Hall.
8. Promotion, advertising, welcome signs, community events, newsletters, etc.
9. Parks & Recreation property jointly owned north of Carrie Knause LL fields.
10. Camp Monroe.
11. Meeting Dates (thoughts on meeting quarterly).

City Council Members and School Board Members agreed to meet semi-annual.

The Special Meeting was adjourned at 6:55 p.m.

Mari Anne Ryder
Mari Anne Ryder, City Clerk

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
December 16, 2014

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Tuesday, December 16, 2014 at 7:30 a.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: Melissa A. Allen (excused)

City Manager: Kurt Giles

City Clerk: Mari Anne Ryder

Police Chief: Richard Ramerez, Jr. (entered the meeting at 7:45)

Others in Attendance:

Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Phil Hansen – DDA Director, Kristi Forshee – Police Sergeant, Dori Foster – Community Services Coordinator, Jeff Markstrom – Rowe, Caroline Ross – Township Resident, one High School Student

Member Church led in the Pledge of Allegiance to the flag.

Minutes.

City Council discussed the Special Meeting Minutes of December 2, 2014.

Moved by Church, supported by Reed, to approve the minutes of the Special Meeting held on December 2, 2014. All ayes carried the motion.

City Council discussed the Regular Meeting Minutes of December 2, 2014.

Moved by Reed, supported by Church, to approve the minutes of the Regular Meeting held on December 2, 2014. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$1,121,179.53. All ayes carried the motion.

Monthly Reports.

City Council discussed the November, 2014 Monthly Reports.

Moved by Kubin, supported by Reed, to receive the November, 2014 Monthly Reports and place on file. All ayes carried the motion.

Audience Recognition.

None.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” through “j” as shown below:

- a. Payment to Shults for Equipment on 2014 International 7400 Dump Truck – Approve.
- b. Payment to Rowe for SRF Engineering – Approve.
- c. Payment to FTC&H for Engineering – Approve.
- d. Payment No. 5 to RCL Construction for Booster Pump Stations – Approve.
- e. Payment to DEQ for 2015 NPDES Annual Permit – Approve.
- f. Payment to Davis Construction for SRF Project – Approve.
- g. Payment No. 5 to Crawford Contracting for North Transmission Main Phase II – Approve.
- h. Payment to Rowe for Professional Services Corinth/Prospect Reconstruction – Approve.
- i. Energy Optimization Report – Receive.
- j. Gratiot Area Water Authority Construction Report – Receive.

Moved by Reed, supported by Church, to approve Consent Agenda items “a” through “j”. All ayes carried the motion.

Change Order No. 1 for City Hall Project.

Moved by Church, supported by Reed, to approve Change Order No. 1 for City Hall Project in the decreased amount of \$73,760.00. All ayes carried the motion.

New Business.

Discuss 2015 4th of July Celebration.

DDA Director Hansen discussed July 4, 2015 Fireworks and the possibility of a carnival and other activities for kids with Council Members.

Blues Festival organizers wish to hold the event in August because so many people are away for the July 4th weekend.

Director Hansen will keep Council Members updated on the event.

Discuss Vacant City Property Located at 329 North Mill Street.

Manager Giles stated the property is located between Frosty Cone and the Frontier building.

Director Hansen stated there may be some interest in purchasing the property from the new owners of Frosty Cone to be used as an entertainment area.

Discussion was held.

Moved by Church, supported by Reed, to authorize the City Manager to negotiate a purchase price for the lot and bring to Council for approval of sale once negotiations are complete. All ayes carried the motion.

Resolution 2014-23 – Installment Purchase Agreement.

Manager Giles stated the Resolution is needed to formalize the financing for the purchase of trucks for DPW.

The following preamble and resolution were offered by Member Kubin, and supported by Member Church:

WHEREAS, the City of St. Louis, County of Gratiot, State of Michigan (the “City”) desires to acquire various items of equipment as described on Exhibit A attached hereto (the “Equipment”); and

WHEREAS, under the provisions of Act No. 99, Public Acts of Michigan, 1933, as amended (“Act 99”), the City is authorized to enter into any contracts or agreements for the purchase of the Equipment to be paid for in installments over a period of not to exceed the useful life of the Equipment acquired as determined by resolution of the City; and

WHEREAS, an Installment Purchase Agreement (the “Agreement”) by and among the City, Tri-County International Trucks, Inc., Dearborn, Michigan, Shults Equipment, Inc., Ithaca, Michigan and Bill Snethkamp-Fleet, Lansing, Michigan (each a “Vendor”), and Chemical Bank (the “Bank”), for the installment purchase of the Equipment has been prepared; and

WHEREAS, the City shall acquire the Equipment for an aggregate purchase price of \$216,294 (the “Purchase Price”) through the execution of the Agreement; and

WHEREAS, the outstanding balance of all purchases by the City under Act 99, exclusive of interest, shall not exceed one and one quarter percent (1-1/4%) of the taxable value of the real and personal property in the City at the date of such contract or agreement; and

WHEREAS, purchase of the Equipment pursuant to an installment purchase agreement will not result in the outstanding balance of all such purchases in excess of the limitation contained within Act 99 as set forth above; and

WHEREAS, the Agreement is to be assigned to the Bank; and

WHEREAS, it is necessary to approve the Agreement and authorize the Mayor and City Clerk to execute the Agreement and authorize City officials to execute certain other documentation relative thereto.

NOW THEREFORE, BE IT RESOLVED THAT;

1. Approval of Agreement; Agreement Terms. The Agreement is hereby approved substantially in the form attached hereto as Exhibit B. Interest on the agreement shall not exceed two and one-quarter percent (2.25%) per annum, the aggregate principal amount of the agreement shall not exceed \$216,294, which shall be payable in sixty monthly (60) monthly principal and interest payments. The final terms of the Agreement shall be evidenced through execution of the Agreement by the Mayor and City Clerk, provided that the principal amount of the Agreement shall not exceed \$216,294 and the Agreement shall mature in not more than sixty (60) monthly installments.

2. Execution and Delivery of Agreement. The Mayor and City Clerk are hereby authorized and directed to execute the Agreement and deliver it to the Vendor, substantially in the form attached hereto with such additions, changes and modifications as shall be approved by the City's Bond Counsel. The City may enter into one or more Agreements with the Bank and Vendor provided that the total amount of debt to be incurred shall not exceed the Purchase Price.

3. Useful Life of Equipment. The useful life of the Equipment is hereby determined to be not less than five (5) years.

4. Authorization of Officers. The Mayor, City Manager, City Clerk and Finance Director/Treasurer are each hereby directed and authorized to execute such additional documentation and open such accounts as shall be necessary to effectuate the closing of the Agreement and the assignment thereof.

5. Assignment of Agreement. The assignment of the Agreement by the Vendor to the Bank is hereby approved.

6. Security; Limited Tax Pledge. The City hereby agrees to include in its budget for each year, commencing with the present fiscal year, a sum which will be sufficient to pay the principal of and the interest coming due under the Agreement during such fiscal year. In addition, the City hereby pledges to levy ad valorem taxes on all taxable property in the City each year in an amount necessary to make its debt service payments under the Agreement, subject to applicable constitutional, statutory and charter tax rate limitations.

7. Tax Covenant. The City covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest component of the

payments due under the agreement from adjusted gross income for general federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable.

8. Qualified Tax-Exempt Obligation. The City hereby designates the Agreement as a "qualified tax-exempt obligation" for purposes of deduction of interest expense by financial institutions under the provisions of the Code.

9. Declaration of Intent to Reimburse. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the City reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the City.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring the Equipment which were paid subsequent to sixty (60) days prior to the date hereof or which will be paid prior to the issuance of the Agreement from the general fund of the City.
- (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$216,294.

10. Bond Counsel. The representation of the City by Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield"), as bond counsel is hereby approved, notwithstanding the periodic representation by Miller Canfield of the Bank, and other potential parties, in unrelated matters.

11. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded to the extent of such

AYES: Kubin, Church, Reed, Kelly

NAYS: None

ABSENT: Allen

RESOLUTION DECLARED ADOPTED.

Exhibit A

Description of Equipment

<u>Vendor</u>	<u>Equipment</u>	<u>Total Purchase Price</u>
Tri County Intl Trucks	2015 International 7400 SBA Construction Dump GVWR	\$80,115
Shults Equipment, Inc	Accessories/Attachments for International Dump (dump body, scraper etc)	\$39,960
Bill Snethkamp-Fleet	2015 Ram 2500 with MVP Plow and wings	\$29,911
Bill Snethkamp-Fleet	2015 Ram 4500 with dump and plow	\$66,308

Exhibit B

Form of Installment Purchase Agreement

Installment Purchase Agreement

THIS AGREEMENT, dated as of _____, 2015, among the **City of St. Louis**, County of Gratiot, Michigan (the "City"), **Tri-County International Trucks, Inc.**, Dearborn, Michigan, **Shults Equipment, Inc.**, Ithaca, Michigan, and **Bill Snethkamp-Fleet**, Lansing, Michigan (each a "Vendor", and together the "Vendors"), and **Chemical Bank**, Midland, Michigan, as assignee of the Vendors (the "Bank"), is as follows:

1. Purchase Price, Title and Useful Life. The City agrees to purchase and each Vendor agrees to sell, provide and deliver its respective equipment identified on Exhibit A attached hereto and made a part hereof (collectively, the "Equipment"), all as set forth in the respective specifications from each Vendor for each piece of Equipment (the "Specifications"), as shown on Exhibit A in the aggregate principal amount of \$216,294 (the "Purchase Price"). The City will repay the Bank the Purchase Price over a term of sixty (60) monthly principal installments commencing _____, 2015, in the amounts set forth on Exhibit B. The Purchase Price may be prepaid at any time, in whole or in part, upon payment of the prepaid principal amount without premium.

The City shall pay interest on the unpaid balance of the Purchase Price to the Bank as the Bank of the Vendor in accordance with Paragraph 3 hereof, at a rate of interest equal to ____% per annum from the date funds are disbursed by the Bank as set forth in Paragraph 3 hereof, computed on the basis of a 30 day month and a 360-day year which interest shall be payable monthly commencing _____, 2015. Upon delivery and acceptance by the City, title to the Equipment shall vest in the City. The City agrees that the useful life of the Equipment is at least equal to or longer than the date of the final payment hereunder.

2. Incorporation by Reference. Each individual Vendor and the City agree to all of the instructions, terms and conditions as may be outlined in each individual Vendor's Specifications and any supplements thereto, which are hereby incorporated by reference in full herein. In the event of a conflict in terms between this Agreement and the Specifications, the specific terms of this Agreement shall govern.

3. Assignment to Bank. Each Vendor hereby irrevocably assigns this Agreement immediately to the Bank in consideration for and effective upon a payment from the Bank in the amount of the Purchase Price to a fund to be held by the Bank on behalf of the City and designated "City of St. Louis Equipment Acquisition Fund" (the "Acquisition Fund"). The moneys in the Acquisition Fund shall be invested by the City and shall at all times be considered as City funds and shall only be used to pay the Vendor for the Equipment in accordance with written instructions from the City. The City hereby consents to said assignment, except with respect to the warranties and other obligations of each Vendor set forth in Paragraph 2 and in Paragraphs 4 through 6, inclusive, of this Agreement, all of which shall remain the sole responsibility of each Vendor and shall not be assignable. With respect to the Bank, the City hereby waives any defenses based upon warranty, failure or inability of any Vendor to perform its non-assignable obligations or the failure

of the Equipment to perform its intended function. To the extent that funds are deposited in the Acquisition Fund by the Bank in accordance with this paragraph, the City's obligation to the Bank is absolute and unconditional and shall remain in full force and effect until the amount of the payment to the City by the Bank as specified in this paragraph together with interest thereon shall have been paid by the City to the Bank, and such obligation shall not be affected, modified or impaired upon the happening from time to time of any event, including without limitation any of the following:

(a) Any failure of title with respect to any Vendor's or the City's interest in the Equipment specified herein or the invalidity, enforceability or termination of this Agreement;

(b) The modification or amendment (whether material or otherwise) of any obligation, covenant or agreement set forth in this Agreement;

(c) The voluntary or involuntary liquidation, dissolution, sale or other disposition of all or substantially all of the assets, marshalling of assets and liabilities, receivership, insolvency, bankruptcy, assignment for the benefit of creditors, reorganization, arrangement, composition with creditors or readjustment or other similar proceedings affecting any Vendor or any of its assets or any allocation or contest of the validity of this Agreement, or the disaffirmance of this Agreement in any such proceeding;

(d) To the extent permitted by law, any event or action which would, in the absence of this clause, result in release or discharge by operation of law of any Vendor from the performance or observation of any obligation, covenant or agreement contained in this Agreement;

(e) The default or failure of any Vendor fully to perform any of its obligations set forth in this Agreement; or

(f) Any casualty or destruction of the Equipment.

The City shall make payments to the Bank when due and shall not withhold any such payments as a result of any disputes arising between the City and any Vendor or any other person, nor shall the City assert any right of set-off or counterclaim against its obligation to make such payments or be entitled to any abatement of such payments as a result of accident or unforeseen circumstances, or the Equipment being defective.

It is expressly agreed between each individual Vendor, the City and the Bank, by acceptance of the assignment of this Agreement, that the City shall make all payments of principal and/or interest directly to the Bank.

4. Date of Acceptance. The date of acceptance for each Vendor shall be the date when all of that Vendor's Equipment has been delivered to the City in accordance with the Specifications and the City has accepted the delivery of the Equipment either in writing or as provided in the Specifications.

5. Warranty. Each Vendor warrants its Equipment as set forth in the Specifications and pursuant to the manufacturer's warranties and warrants its assembly of the Equipment. Any warranties with respect to the Equipment shall not be assigned, but shall remain enforceable by

the City.

Each Vendor represents and warrants that the assignment to the Bank of this Agreement does not violate any agreement, contract or loan agreement to which it is a party, and that the Agreement has been duly executed and delivered by the Vendor.

The Bank makes no warranty or representation, express or implied, as to any matter whatsoever, including, without limitation, as to the merchantability or fitness for any particular purpose of any of the Equipment or as to the value, design, condition, use, capacity or durability of any of the Equipment. The City agrees that (a) the Bank has no liability for the delivery or installation of the Equipment, (b) the Bank assumes no obligation with respect to any manufacturer's or Vendor's product warranties or guaranties, (c) neither Vendor nor any manufacturer or any representative of said parties is an agent of the Bank, and (d) any warranty, representation, guaranty or agreement made by any manufacturer or by any Vendor or any representative of said parties shall not be binding upon the Bank.

6. Entire Agreement. This Agreement and the documents expressly incorporated by reference herein constitute the entire agreement of the parties with respect to the financing of the Equipment. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are hereby terminated.

7. Amendments. Any attempt to modify the terms of this Agreement or of any supporting document shall be ineffectual unless in writing, signed by all parties and the City agrees to secure the consent of the Bank to any such modifications, provided that the consent of any Vendor to the modification of any of the terms of payment by the City to the Bank shall not be required.

8. Security and Tax Covenant. The obligation of the City to pay principal and interest under this Agreement is a limited tax general obligation of the City. The City shall include in its budget and pay each year, until this Agreement is paid in full, as a first budget obligation, such sum as may be necessary each year to make all payments hereunder, when due. In addition, the City hereby pledges to levy in each fiscal year ad valorem taxes on all taxable property in the City each year in an amount necessary to make its debt service payments under this Agreement, subject to applicable constitutional, statutory and charter tax rate limitations. The City covenants that it shall comply with all requirements of the Internal Revenue Code of 1986, as amended, that must be satisfied subsequent to delivery of this Agreement in order that interest thereon be (or continue to be) excluded from gross income for federal income tax purposes. The City designates the obligations under this Agreement as "qualified tax-exempt obligations" for purpose of deduction of interest expense by financial institutions.

9. Legislative Authorization; Governing Law. This agreement is made in accordance with and pursuant to Act 99, Public Acts of Michigan, 1933, as amended. This Agreement shall be construed in all respects in accordance with the laws of the State of Michigan.

10. Counterparts. This Agreement may be signed in any number of counterparts, which counterparts shall be considered as one and the same instrument. Facsimile copies of this Agreement shall have the full force and effect of an original document.

CITY OF ST. LOUIS

By: _____

Its: Mayor

By: _____

Its: City Clerk

TRI-COUNTY INTERNATIONAL TRUCKS, INC.

as Vendor

By: _____

Its: _____

SHULTS EQUIPMENT, INC.

as Vendor

By: _____

Its: _____

BILL SNETHKAMP-FLEET

as Vendor

By: _____

Its: _____

CHEMICAL BANK

as Assignee

By: _____

Its: _____

EXHIBIT A

<u>Vendor</u>	<u>Equipment</u>	<u>Total Purchase Price</u>
Tri County Intl Trucks	2015 International 7400 SBA Construction Dump GVWR	\$80,115
Shults Equipment, Inc	Accessories/Attachments for International Dump (dump body, scraper etc)	\$39,960
Bill Snethkamp-Fleet	2015 Ram 2500 with MVP Plow and wings	\$29,911
Bill Snethkamp-Fleet	2015 Ram 4500 with dump and plow	\$66,308

Access Agreement – Adjacent or Nearby Properties (ANP).

Manager Giles requested Council Members approve the Access Agreement between the City and EPA for the ANP Project.

Discussion was held.

Moved by Kubin, supported by Reed, to approve the Access Agreement for the ANP.

Roll Call Vote:

Ayes: Kubin, Reed, Church, Kelly

Nays: None

Absent: Allen

Motion Carried.

City Manager Report.

Manager Giles informed Council Members the meeting with the EPA/DEQ scheduled for December 17, 2014 is cancelled.

Manager Giles also stated the EPA is requesting a status update on the water system project and an Ordinance that prohibits installation of new private wells in the project area.

City Clerk Report.

None.

Police Chief Report.

None.

Council Comments.

Member Kubin thanked Mayor Kelly and Member Reed for all the work they are doing regarding the clean up project and for all the meetings they are attending.

Member Reed stated that Best Excavating did a very nice job on the demolition project on Corinth Street.

Public Comments.

DDA Director Hansen stated that Chief Ramereiz has been working closely with the High School Principal regarding the open lunch issues and progress is being made.

DPW Superintendent Abbott thanked Council Members for the approval to purchase new equipment which will make the DPW Department much more efficient. The purchase is greatly appreciated.

Mayor Kelly stated it is a sign the DPW is doing a great job.

Caroline Ross thanked Council Members for the efforts put forth in the clean up project and especially appreciated Mayor Kelly's comments in the paper.

Discussion was held.

Mayor Kelly stated Council is working very hard on the publics behalf for the best clean up possible.

Moved by Kubin, supported by Church, to adjourn at 8:15 a.m. All ayes carried the motion.



Mari Anne Ryder, City Clerk