

City of St. Louis

TENANT MOVE OUT CONFIRMATION

To Utility Billing Clerk

Please be advised that _____ (tenants name) is the tenant of record
at _____ (property address) which is owned by
_____ (property owners name).

This tenant is vacating the unit on _____ (date), please prepare a final/interim
read and billing as of that date.

Signed this _____ day of _____ 20____.

Property Owner Signature