

**CITY OF ST. LOUIS
REGULAR CITY COUNCIL MEETING**

**James Kelly, Mayor
Jerry Church, Council Member
Tom Reed, Council Member**

**Melissa Allen, Mayor Pro-Tem
George Kubin, Council Member**

***Agenda*
Tuesday, January 15, 2019**

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
 - a. Regular Meeting of January 2, 2019.
5. Claims & Accounts.
6. Monthly Reports.
7. Public Hearing – OPRA at 131 & 133 N. Mill Street.
 - a. Open Public Hearing.
 - b. Comments.
 - c. Close Public Hearing.
 - d. Resolution 2019-02 the Establishment of an OPRA to be known as 131 & 133 North Mill Street Obsolete Property Rehabilitation Act District No. 2019-01.
8. 2017/2018 Year End Audit Presentation – Ken Berthiaume (uploaded separate on web page.) Copies will be available at the meeting.
9. Audience Recognition

“Each person will be allowed to speak for up to five (5) minutes,

except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit.”

10. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to Etna for Sensus Annual Hosting Fee.
 - b. Payment to UFS for Electric Rate Study.
 - c. Payment to MMEA for 2019 Annual Dues.

11. Business of the Council.
 - A. Commitment of funds for Small Urban Grant Project.
 - B. Change March 19th Council Meeting time to 8:00 a.m.
 - C. Letter Agreement for Professional Services. – Primary Clarifier Bypass.
 - D. Appointment of Cemetery Committee Member.

12. Reconvene Council Meeting.

13. City Manager's Report.

14. City Clerk's Report.

15. Police Chief's Report.

16. City Council Comments.

17. Public Comments.

18. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
January 2, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor Kelly on Wednesday, January 2, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T. Kubin, Thomas L. Reed

Council Members Absent: None
City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Sergeant: Kristi Forshee

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – DPW Superintendent, Brian Henderson – Water Department, Ralph Echtinaw – St. Louis Sentinel, Rosemary Horvath – Gratiot County Herald

Member Church led the Pledge of Allegiance to the Flag.

City Council Minutes.

Moved by Reed, supported by Allen, to approve the minutes of the Work Session Meeting held on December 18, 2018. All ayes carried the motion.

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on December 18, 2018. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Kubin, supported by Church, to approve the Claims & Accounts in the amount of \$289,284.02. All ayes carried the motion.

Monthly Board Minutes.

City Council discussed the December, 2018 Monthly Board Minutes.

Moved by Kubin, supported by Church, to receive the December, 2018 Monthly Board Minutes and place on file. All ayes carried the motion.

Audience Recognition.

None.

Consent Agenda.

Mayor Kelly requested approval/receipt of Consent Agenda items “a” through “c” as shown below:

- a. Payment to T.H. Eifert for WWTP Piping Alterations.
- b. Payment to Parkson for Fine Screen Unit Rebuild.
- c. Payment to Berthiaume & Co. for Audit for Year End 2018.

Moved by Reed, supported by Allen, to approve Consent Agenda items “a” through “c.” All ayes carried the motion.

Recess Council Meeting.

Mayor Kelly recessed the Council Meeting at 6:09 p.m.

Cemetery Board of Trustees Meeting – Call to Order.

Mayor Kelly called the Oak Grove Cemetery Board of Trustees Meeting to order at 6:09 p.m.

Cemetery Board Minutes.

Moved by Trustee Allen, supported by Trustee Church, to approve the minutes of the regular meeting held on Tuesday, January 8, 2018. All ayes carried the motion.

Financials.

Moved by Trustee Reed, supported by Trustee Kubin, to receive the Financial Reports through December 31, 2018 and place on file. All ayes carried the motion.

Annual Report.

The Annual 2018 Oak Grove Cemetery Report was reviewed by the Board of Trustees.

Moved by Trustee Reed, supported by Trustee Church, to receive the 2018 Annual Oak Grove Cemetery Report and place on file. All ayes carried the motion.

Other Business.

None.

Public Comments.

None.

Manager Giles stated the Cemetery Committee is scheduled to meet on January 9th.

Adjournment.

Moved by Trustee Kubin, supported by Trustee Church, to adjourn the Oak Grove Cemetery Board of Trustees meeting at 6:14 p.m. All ayes carried the motion.

Reconvene City Council Meeting.

Mayor Kelly reconvened the City Council Meeting at 6:14 p.m.

New Business.

Appointment of City Board and Commission Members.

Moved by Allen, supported by Reed, to appoint the following Board & Commission Members:

Jim Kelly	Board of Review	Vacancies
Sue Whitford	Board of Review	1-Housing Commission
	Board of Spec. Asses.	1-Parks Commission
	Zoning Brd. Of Appeals	1-Zoning Board of Appeals
Bill Leonard	Board of Special Asses.	1-Library Board
	Board of Review	
	Housing Commission	
Don Kelley	Board of Review	
Tom Reed	Board of Review	
Jerry Church	Cemetery	
Mary Peterman	DDA Board	
Carla McDaid	DDA Board	
George Kubin	DDA Board	
Holly Harris	Library Board	
Mary Reed	Parks & Rec.	
Dorothy Trgina	Parks & Rec.	
Kevin Palmer	Planning Commission	
Amanda Kelly	Planning Commission	

All ayes carried the motion.

Approve Designation of City Official Newspapers.

City Manager Giles requested City Council Members designate the Gratiot County Herald and the Morning Sun as the City's Official Newspapers for the Year 2019.

Moved by Allen, supported by Church, to designate the Gratiot County Herald and the Morning Sun as the City's Official Newspapers for the Year 2019. All ayes carried the motion.

Approve Designation of Official Depositories for City Funds.

City Manager Giles requested City Council Members designate St. Louis Chemical Bank & Trust, St. Louis Commercial Bank, Mercantile Bank of Alma/Ithaca, US Bank of Detroit, First of America Bank of Detroit, Isabella Bank & Trust of Breckenridge, Michigan CLASS and Huntington Banks as Official Depositories for City Funds for the Year 2019.

Moved by Kubin, supported by Allen, to designate St. Louis Chemical Bank & Trust, St. Louis Commercial Bank, Mercantile Bank of Alma/Ithaca, US Bank of Detroit, First of America Bank of Detroit, Isabella Bank & Trust of Breckenridge, Michigan CLASS and Huntington Bank as Official Depositories for City Funds for the Year 2018. All ayes carried the motion.

Appointment to Gratiot Area Water Authority (GAWA) Board of Trustees.

Manager Giles requested Council Members re-appoint Tom Reed to the GAWA Board of Trustees for a term of two years (2019/2020).

Moved by Allen, supported by Church, to re-appoint Tom Reed to the GAWA Board of Trustees for a term of two years. All ayes carried the motion.

Resolution 2019-01 Annual State Trunkline Right of Way Permit.

City Manager Giles requested Council Members adopt Resolution 2019-01 for the Michigan Department of Transportation State Trunkline Right of Way Permit Application.

The following preamble and resolution were offered by Member Allen, and supported by Member Kubin:

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of St. Louis

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other

facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful act of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENT AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The GOVERNMENTAL AGENCY, will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State

Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to the PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Name:

Kurt Giles

Keith Risdon

Title:

City Manager

Utilities Director

Ayes: Allen, Kubin, Church, Reed, Kelly

Nays: None

Resolution Declared Adopted this 2nd day of January, 2019.

Letter of Authorization to Purchase Power.

Manager Giles requested members approve the Purchase of Power through MPPA for planning year June 1, 2020 to May 31, 2021 in the maximum commitment amount of \$15,000.00.

Discussion was held.

Moved by Church, supported by Reed, to approve the Letter of Authorization in the maximum commitment amount of \$15,000.00. All ayes carried the motion.

Shed Repairs at DPW.

Manager Giles requested members approve repairs to the DPW Shed by C & D Builders in the amount of \$9,945.00.

Discussion was held.

Moved by Allen, supported by Church, to approve DPW shed repairs by C & D Builders in the amount not to exceed \$10,000.00. All ayes carried the motion.

Cash Rent Contract.

Manager Giles requested approval of the Cash Rent Contract between the City of St. Louis and Gadde Farms, which allows Gadde Farms to rent the 75 tillable acres owned by the City that is located in Section 4 of Arcada Township in the amount of \$9,260.00 for the 2019 growing season.

Discussion was held.

Moved by Reed, supported by Allen, to approve the Cash Rent Contract between the City of St. Louis and Gadde Farms in the amount of \$9,260.00. All ayes carried the motion.

Environmental Assessment Proposal.

Manager Giles requested members approve the Proposal from AKT Environmental for Assessment at 220 West Washington (the former Clark Station) in the amount of \$26,000.00 which will be reimbursed by grant funds.

Discussion was held.

Moved by Kubin, supported by Allen, to approve the proposal from AKT Peerless for Environmental Assessment at the former gas station in the amount of \$26,000.00. All ayes carried the motion.

City Manager Report.

None.

City Clerk Report.

None.

Police Chief Report.

None.

Council Comments.

Discussion was held regarding the review of the Cemetery Rules, the condition of the sign the rules are posted on and the condition of the gate at the Cemetery entrance.

Member Allen inquired of the following:

Service animals, City volunteers, appreciation dinner, receiving a list of board members and the possibility of including routine organizational items to the Consent Agenda on January meeting Agendas.

Mayor Kelly inquired on the appointment of a Mayor Pro Tem. Melissa Allen remains Mayor Pro Tem until the next City Election.

Members thanked Water Department Operator Brian Henderson for attending the meeting.

Public Comments.

None.

Adjournment.

Moved by Church, supported by Reed, to adjourn at 6:50 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABC FASTENER GROUP, INC.	100.10		
2. AIRGAS USA LLC	92.35		
3. ALMA CHRYSLER JEEP DODGE	30.74		
4. ALMA CITY CLEANERS	113.00		
5. ALMA HARDWARE	35.99		
6. AMAZON.COM	700.02		
7. APX, INC	520.43		
8. B & C JANITORIAL	240.00		
9. BADER & SONS CO.	37.64		
10. BAKER & TAYLOR INC	138.37		
11. BLARNEY CASTLE FLEET PROGRAM	1,849.34		
12. BRODART COMPANY	2.99		
13. BUTCHER EXCAVATING, LLC	450.00		
14. CAMBRIDGE WOODS	130.02		
15. CHARTER COMMUNICATIONS	99.98		
16. CHEMICAL BANK	3,780.75		
17. CINTAS	43.74		
18. CITY OF ALMA	160.00		
19. CITY OF ST LOUIS, PAYROLL	110,842.77		
20. CITY OF ST LOUIS	22,061.15		
21. CONSUMERS ENERGY	3,375.00		
22. CRYSTAL PURE WATER INC.	48.00		
23. DBI BUSINESS INTERIORS	446.92		
24. DEMCO, INC.	415.68		
25. DETROIT AIR COMPRESSOR CO.	695.72		
26. DISCOUNT TIRE & BATTERY	887.30		
27. DORNBOS SIGN & SAFETY INC.	144.95		
28. DOUBLETREE BY HILTON	219.78		
29. DRUG SCREENS PLUS	159.00		
30. ETNA SUPPLY COMPANY	25,355.42		
31. FACEBOOK ADS	77.37		
32. FASTENAL COMPANY	5.39		
33. FETTERS, MARGARET	106.18		
34. FISHBECK, THOMPSON, CARR & HUBER	1,264.40		
35. FORTINO PLAXTON COSTANZO PC	42.00		
36. GILBERT SALES & SERVICE, INC	120.00		
37. GIS AUTHORITY	1,559.00		
38. GRATIOT AREA CHAMBER COMMERCE	240.00		
39. GRATIOT AREA WATER AUTHORITY	51,895.75		
40. GREATAMERICA LEASING CORP	628.23		
41. HOLTON GARAGE DOOR CO.	315.00		
42. JEFF SINKO-FINAL TOUCH	390.00		
43. LIBRARY IDEAS LLC	20.50		
44. MAMC	60.00		
45. MEIJER	79.49		
46. MICHIGAN MUNICIPAL ELECTRIC	6,168.00		
47. MICHIGAN PUBLIC POWER AGENCY	58,450.65		
48. MICHIGAN RURAL WATER ASSOC	400.00		
49. MICHIGAN TECH UNIVERSITY	25.00		
50. MICROSOFT ONLINE	492.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. MID-MICHIGAN PEST CONTROL INC.	325.00		
52. MID-MICHIGAN SECURITY SYSTEMS	120.00		
53. MUZZALL GRAPHICS	201.00		
54. MWEA	345.00		
55. NMCOA TREASURER	100.00		
56. PAUL ERSKINE	57.05		
57. PETER'S HARDWARE	156.75		
58. PETERS, JOANNE	41.98		
59. PINE RIVER AUTOMOTIVE	293.01		
60. POWELL'S SERVICE INC	315.00		
61. POWER LINE SUPPLY	88.00		
62. RELIANCE STANDARD LIFE INS. CO	2,977.14		
63. SELF SERVE LUMBER COMPANY	31.99		
64. STATE OF MICHIGAN	1,818.08		
65. STATE OF MICHIGAN	8,386.34		
66. STEVE FLICEK	360.00		
67. TERESA WARD	53.96		
68. TRANSUNION RISK & ALTERNATIVE	25.00		
69. TRIVALENT GROUP, INC.	3,759.72		
70. UPS	6.07		
71. USA TRAILER SALES LLC	237.50		
72. USPS	1,000.00		
73. UTILITY FINANCIAL SOLUTIONS	11,922.50		
74. WINN TELECOM	1,508.99		
TOTAL ALL CLAIMS	329,646.19		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ABC FASTENER GROUP, INC.					
A346759	N	HIGH SPEED STEEL PLUG TAP	101.441.726.000	44.63	44.63
A346760	N	WASHERS/NUTS	101.441.726.000	34.04	34.04
A346849	N	HIGH SPEED STEEL PLUG TAP	101.441.726.000	21.43	21.43
TOTAL VENDOR ABC F					100.10
VENDOR NAME: AIRGAS GREAT LAKES, INC					
9958303385	N	CYLINDER LEASE RENEWAL	582.582.726.000	92.35	92.35
TOTAL VENDOR AIRGA					92.35
VENDOR NAME: ALMA CHRYSLER JEEP DODGE					
8893 8	N	WINSHIELD WASHER NOZZLE	205.301.930.000	30.74	30.74
TOTAL VENDOR ALMA					30.74
VENDOR NAME: ALMA CITY CLEANERS					
01032019	N	UNIFORM CLEANING	205.301.820.000	113.00	113.00
TOTAL VENDOR ALMA					113.00
VENDOR NAME: ALMA HARDWARE					
B277457	N	SMOKE ALARMS	592.591.726.000	35.99	35.99
TOTAL VENDOR ALMA					35.99
VENDOR NAME: AMAZON.COM					
113-7724952	Y	FILE FOLDERS +.25 FEE	205.301.726.000	90.37	90.37
113-3820021-774344	Y	INK/LANYARDS/FLASH DRIVES +.25 FEE	205.301.726.000	100.21	100.21
113-6244964-897703	Y	MONITOR/INK +.25 FEE	205.301.726.000	131.86	131.86
111-4399200-139146	Y	PODIUM +.25 FEE	101.265.970.000	102.14	102.14
114-2106850-302986	Y	TOILET PAPER +.25 FEE	101.265.726.000	55.61	55.61
114-0273896-941226	Y	PAPER TOWELS+ .25 FEE	101.265.726.000	56.57	56.57
114-4545183-807384	Y	TOILET PAPER-DPW +.25 FEE	101.441.726.000	130.15	130.15
111-0967817-009623	Y	MAILING LABELS +.25 FEE	101.265.726.000	33.11	33.11
TOTAL VENDOR AMAZO					700.02
VENDOR NAME: APX, INC					
4964	N	MIRECS ANNUAL AND LOAD BASED FEES	582.582.818.018	500.00	500.00
4896	N	MIRECS LOAD BASED FEE	582.582.818.018	20.43	20.43
TOTAL VENDOR APX,					520.43
VENDOR NAME: B & C JANITORIAL					
9595	N	MATS/RUGS AND CLEANING	101.265.818.000	240.00	240.00
TOTAL VENDOR B & C					240.00
VENDOR NAME: BADER & SONS CO.					
670821	N	CHAIN SAW PARTS	661.442.726.000	37.64	37.64
TOTAL VENDOR BADER					37.64
VENDOR NAME: BAKER & TAYLOR INC					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BAKER & TAYLOR INC					
2034233789	N	BOOKS	271.790.745.000	30.38	76.01
			271.790.746.000	45.63	
2034217452	N	BOOKS	271.790.746.000	62.36	62.36
TOTAL VENDOR BAKER					138.37
VENDOR NAME: BLARNEY CASTLE FLEET PROGRAM					
01092018	N	FUEL CHARGES	661.442.730.000.9017	128.56	1,849.34
			661.442.730.000.9019	85.80	
			661.442.730.000.9020	31.03	
			661.442.730.000.9021	53.21	
			661.442.730.000.9023	81.39	
			661.442.730.000.9028	84.90	
			661.442.730.000.9030	113.89	
			661.442.730.000.9032	94.79	
			661.442.930.000.9048	14.93	
			661.442.730.000.9053	34.38	
			661.442.730.000.9056	107.02	
			661.442.730.000.9057	45.78	
			661.442.730.000.9062	89.48	
			661.442.730.000.9076	185.91	
			205.301.730.000	251.48	
			205.301.730.000	297.52	
			205.301.730.000	149.27	
TOTAL VENDOR BLARN					1,849.34
VENDOR NAME: BRODART COMPANY					
B5513045	N	BOOK	271.790.745.000	2.99	2.99
TOTAL VENDOR BRODA					2.99
VENDOR NAME: BUTCHER EXCAVATING, LLC					
8197	N	CAMERA TO LOCATE DRAIN IN POOL HOUSE	101.758.930.000	450.00	450.00
TOTAL VENDOR BUTCH					450.00
VENDOR NAME: CAMBRIDGE WOODS					
0201OHID05-8	N	UB REFUND FOR ACCOUNT: 0201OHID05-8	582.000.040.000	130.02	130.02
TOTAL VENDOR CAMBR					130.02
VENDOR NAME: CHARTER COMMUNICATIONS					
0058264010119	N	INTERNET SERVICE 300 NORTH MILL	101.265.801.000	99.98	99.98
TOTAL VENDOR CHART					99.98
VENDOR NAME: CHEMICAL BANK					
01072019	N	EQUIPMENT LOAN	661.000.300.000	3,658.63	3,780.75
			661.906.995.000	122.12	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: CHEMICAL BANK					
TOTAL VENDOR CHEMI					3,780.75
VENDOR NAME: CINTAS					
346517816	N	SHOP TOWELS	582.582.726.000	43.74	43.74
TOTAL VENDOR CINTA					43.74
VENDOR NAME: CITY OF ALMA					
19-0001243	N	BAC T TESTING	592.591.818.000	160.00	160.00
TOTAL VENDOR CITY					160.00
VENDOR NAME: CONSUMERS ENERGY					
201539494385	N	ENERGY CHARGES 321 GIDDINGS PLACE GENER	592.591.920.000	16.67	16.67
203319342670	N	ENERGY CHARGES 400 NORTH MILL (POOL)	101.758.920.000	13.89	13.89
202429422783	N	ENERGY CHARGES 300 NORTH MILL	101.265.920.000	661.41	661.41
201183580183	N	ENERGY CHARGES 404 EAST PROSPECT	592.590.920.000	2,017.95	2,017.95
201895457753	N	ENERGY CHARGES 412 N MILL	582.582.920.000	665.08	665.08
TOTAL VENDOR CONSU					3,375.00
VENDOR NAME: CRYSTAL PURE WATER INC.					
85648	N	BOTTLED WATER-CITY HALL	101.265.726.000	48.00	48.00
TOTAL VENDOR CRYST					48.00
VENDOR NAME: DBI BUSINESS INTERIORS					
69096-0	N	INK/CHAIR MATS	101.265.726.000	323.97	428.93
			101.441.726.000	104.96	
6906-1	N	WALL CALENDAR	101.441.726.000	17.99	17.99
TOTAL VENDOR DBI B					446.92
VENDOR NAME: DEMCO, INC.					
83600504	N	SUMMER READING PROGRAM SUPPLIES	271.790.746.000	415.68	415.68
TOTAL VENDOR DEMCO					415.68
VENDOR NAME: DETROIT AIR COMPRESSOR CO.					
1094227-01	N	KUNKLE RELIEF VALVE	592.590.930.000	695.72	695.72
TOTAL VENDOR DETRO					695.72
VENDOR NAME: DISCOUNT TIRE & BATTERY					
88080	N	TIRES #62	661.442.930.000.9062	796.00	796.00
89007	N	TIRES SWITCH #62	661.442.930.000.9062	20.87	20.87
89185	N	2011 CROWN VIC OIL CHANGE/REPAIRS	205.301.930.000	70.43	70.43
TOTAL VENDOR DISCO					887.30
VENDOR NAME: DORNBOSS SIGN & SAFETY INC.					
INV41440	N	SIGNS (NO DOGS/DON'T FEED THE GEESE)	582.582.726.000	144.95	144.95
TOTAL VENDOR DORNBOSS					144.95
VENDOR NAME: DOUBLETREE BY HILTON					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: DOUBLETREE BY HILTON					
82176172	Y	LODGING	582.582.860.000	219.78	219.78
TOTAL VENDOR DOUBL					219.78
VENDOR NAME: DRUG SCREENS PLUS					
AF 192478	N	DRUG SCREENS	661.442.818.000	159.00	159.00
TOTAL VENDOR DRUG					159.00
VENDOR NAME: ERSKINE PAULPAUL ERSKINE					
12282018	N	NOV/DEC MILEAGE & FOOD REIMBURSEMENT	101.371.860.000	57.05	57.05
TOTAL VENDOR ERSKI					57.05
VENDOR NAME: ETNA SUPPLY COMPANY					
S102875736.001	N	SENSUS LOGIC ANNUAL HOSTING FEE	582.582.801.000	8,421.67	25,265.00
			592.590.801.000	8,421.67	
			592.591.801.000	8,421.66	
S102907247.001	N	BRASS ADAPTER AND INSERT/BRASS NIPPLES/	592.591.726.000	90.42	90.42
TOTAL VENDOR ETNA					25,355.42
VENDOR NAME: FACEBOOK ADS					
12012018	Y	FACEBOOK ADS	101.728.855.000	77.37	77.37
TOTAL VENDOR FACEB					77.37
VENDOR NAME: FASTENAL COMPANY					
MIMTP99971	N	DRILL BIT	592.591.726.000	5.39	5.39
TOTAL VENDOR FASTE					5.39
VENDOR NAME: FETTERS, MARGARET					
0129OMIC04-4	N	UB REFUND FOR ACCOUNT: 0129OMIC04-4	582.000.040.000	106.18	106.18
TOTAL VENDOR FETTE					106.18
VENDOR NAME: FISHBECK, THOMPSON, CARR & HUBER					
379938	N	ENGINEERING EPA	492.900.801.000.4012	665.00	1,264.40
			492.900.801.000.4009	599.40	
TOTAL VENDOR FISHB					1,264.40
VENDOR NAME: FORTINO PLAXTON COSTANZO PC					
6507	N	LEGAL FEES-POLICE	205.301.801.000	42.00	42.00
TOTAL VENDOR FORTI					42.00
VENDOR NAME: GILBERT SALES & SERVICE, INC					
12262018	N	TRUCK WASH	661.442.726.000	120.00	120.00
TOTAL VENDOR GILBE					120.00
VENDOR NAME: GIS AUTHORITY					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: GIS AUTHORITY					
01072019	N	GIS MEMBERSHIP DUES	101.721.801.000	1,559.00	1,559.00
TOTAL VENDOR GIS A					1,559.00
VENDOR NAME: GRATIOT AREA CHAMBER COMMERCE					
17799	N	ANNUAL DINNER TICKETS	101.101.956.000	240.00	240.00
TOTAL VENDOR GRATI					240.00
VENDOR NAME: GRATIOT AREA WATER AUTHORITY					
2019-13	N	WATER SALES-DEC 2018	592.591.921.000	51,895.75	51,895.75
TOTAL VENDOR GRATI					51,895.75
VENDOR NAME: GREATAMERICA LEASING CORP					
23948975	N	COPIES	101.265.726.000	228.45	628.23
			101.728.726.000	5.99	
			205.301.726.000	15.14	
			592.591.726.000	3.07	
			101.257.726.000	4.14	
			101.371.726.000	3.56	
			101.441.726.000	7.52	
			101.172.726.000	4.54	
			101.265.726.000	319.72	
			101.276.726.000	0.03	
			582.582.726.000	23.41	
			101.758.726.000	0.98	
			101.265.726.000	11.68	
TOTAL VENDOR GREAT					628.23
VENDOR NAME: HHOLTON GARAGE DOOR CO.					
1397	N	REPLACE TORSION SPRING ON GARAGE DOOR 7	582.582.930.000	315.00	315.00
TOTAL VENDOR HHOLT					315.00
VENDOR NAME: JEFF SINKO-FINAL TOUCH					
STL-#268B	N	CLEANING CITY BLDG 01/06/19	101.265.818.000	195.00	195.00
STL-#267B	N	CLEANING CITY BLDG 12/30/18	101.265.818.000	195.00	195.00
TOTAL VENDOR JEFF					390.00
VENDOR NAME: LIBRARY IDEAS LLC					
65453	N	EBOOKS-OCTOBER USEAGE	271.790.745.000	16.50	16.50
66994	N	EBOOKS-DEC USEAGE	271.790.745.000	4.00	4.00
TOTAL VENDOR LIBRA					20.50
VENDOR NAME: MAMC					
01032019	N	2019 MEMBERSHIP DUES-RYDER	101.262.728.000	60.00	60.00
TOTAL VENDOR MAMC					60.00
VENDOR NAME: MEIJER					
12052018	Y	COMMUNITY ROOM SUPPLIES	101.265.726.000	79.49	79.49

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MEIJER					
TOTAL VENDOR MEIJE					
<hr/>					
79.49					
VENDOR NAME: MICHIGAN MUNICIPAL ELECTRIC					
2361	N	2019-DUES	582.582.728.000	6,168.00	6,168.00
TOTAL VENDOR MICHI					
<hr/>					
6,168.00					
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20190101STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	29,459.78	29,459.78
20190108STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	28,990.87	28,990.87
TOTAL VENDOR MICHI					
<hr/>					
58,450.65					
VENDOR NAME: MICHIGAN RURAL WATER ASSOC					
01092019	N	EXCEL/OFFICE CLASS-ABBOTT	101.441.860.000	400.00	400.00
TOTAL VENDOR MICHI					
<hr/>					
400.00					
VENDOR NAME: MICHIGAN TECH UNIVERSITY					
INV-20510	Y	ROADSOFT WEBINAR	101.441.860.000	25.00	25.00
TOTAL VENDOR MICHI					
<hr/>					
25.00					
VENDOR NAME: MICROSOFT ONLINE					
E020072PZW	Y	MICROSOFT 360	101.265.801.000	86.67	380.00
			205.301.801.000	80.00	
			101.371.801.000	40.00	
			101.257.801.000	20.00	
			271.790.801.000	20.00	
			582.582.801.000	35.67	
			592.590.801.000	36.33	
			592.592.801.000	6.00	
			592.591.801.000	15.66	
			596.596.801.000	22.34	
			661.442.801.000	17.33	
E0200772RI8	Y	MICROSOFT 365	101.265.801.000	30.24	
			205.301.801.000	61.60	
			582.582.801.000	6.72	
			592.591.801.000	13.44	
TOTAL VENDOR MICRO					
<hr/>					
492.00					
VENDOR NAME: MID-MICHIGAN PEST CONTROL INC.					
62833	N	QUARTERLY SERVICE	101.265.818.000	325.00	325.00
TOTAL VENDOR MID-M					
<hr/>					
325.00					
VENDOR NAME: MID-MICHIGAN SECURITY SYSTEMS					
11121	N	YEARLY ALARM MONITORING-BETHANY LIFT ST	592.892.818.000	120.00	120.00
TOTAL VENDOR MID-M					
<hr/>					
120.00					
VENDOR NAME: MUZZALL GRAPHICS					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MUZZALL GRAPHICS					
85341	N	AGENCY CHECKS	101.260.726.000	201.00	201.00
TOTAL VENDOR MUZZA					201.00
VENDOR NAME: MWEA					
E23161	Y	ASSET MANAGEMENT SEMINAR	101.441.860.000	345.00	345.00
TOTAL VENDOR MWEA					345.00
VENDOR NAME: NMCOA TREASURER					
01032019	N	2019 MEMBERSHIP APPLICATION-ERSKINE	101.371.728.000	100.00	100.00
TOTAL VENDOR NMCOA					100.00
VENDOR NAME: PETER'S HARDWARE					
A142757	N	BATTERIES/GLOVES	592.591.726.000	22.00	22.00
A142769	N	TOILET HANDLE/TOILET FLAPPER/CLEANER-CE	101.276.930.000	32.00	32.00
A142387	N	WOOD HANDLE/KEYS/SHOVEL/GLOVES/HARD HAT	582.582.726.000	65.00	65.00
A142868	N	HOOKS	592.591.726.000	12.00	12.00
A142730	N	SCREWS	101.441.726.000	1.75	1.75
A142699	N	SPRAY PAINT	101.441.726.000	24.00	24.00
TOTAL VENDOR PETER					156.75
VENDOR NAME: PETERS, JOANNE					
0129OMIC10-2	N	UB REFUND FOR ACCOUNT: 0129OMIC10-2	582.000.040.000	41.98	41.98
TOTAL VENDOR PETER					41.98
VENDOR NAME: PINE RIVER AUTOMOTIVE					
10184-696073	N	#21 EXHAUST PARTS	661.442.930.000.9021	28.07	28.07
10184-696039	N	BRAKE CLEANER	661.442.726.000	30.00	30.00
10184-696033	N	TRUCK CLEANING SUPPLIES	661.442.726.000	39.58	39.58
10184-696012	N	#21 EXHAUST PARTS	661.442.930.000.9021	171.47	171.47
10184-696874	N	PISTOL GREASE GUN	592.591.726.000	23.89	23.89
TOTAL VENDOR PINE					293.01
VENDOR NAME: POWELL'S SERVICE INC					
332855	N	MINI SPLIT REPAIR-CITY HALL	101.265.930.000	315.00	315.00
TOTAL VENDOR POWEL					315.00
VENDOR NAME: POWER LINE SUPPLY					
56325095	N	CLOTHING-ELECTRIC (KRENZ)	582.582.780.000	44.00	44.00
56325096	N	CLOTHING-ELECTRIC (FISHER)	582.582.780.000	44.00	44.00
TOTAL VENDOR POWER					88.00
VENDOR NAME: RELIANCE STANDARD LIFE INS. CO					
JAN 19-DEC 19	N	LTD-STD	205.301.710.000	2,977.14	2,977.14
TOTAL VENDOR RELIA					2,977.14
VENDOR NAME: SELF SERVE LUMBER COMPANY					
193685	N	DOOR PARTS DPW	101.441.726.000	31.99	31.99
TOTAL VENDOR SELF					31.99

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					
12272018	N	UTILITIES NOV/DEC	101.265.920.000	1,907.37	22,061.15
			101.276.920.000	280.74	
			248.728.920.000	53.39	
			592.590.920.000	7,687.98	
			271.790.920.000	375.13	
			101.441.920.000	538.56	
			582.582.920.000	1,831.85	
			592.590.923.000	2,652.21	
			101.770.920.000	407.50	
			582.582.926.000	2,622.50	
			592.591.920.000	847.92	
			101.770.920.000	55.01	
			101.758.920.000	205.03	
			582.582.926.000	1,703.74	
			592.591.923.000	892.22	
TOTAL VENDOR ST. L					22,061.15
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
12302019	N	GROS WAGES AND BENEFITS ENDING 12/30/18	101.000.001.056	110,842.77	110,842.77
TOTAL VENDOR ST. L					110,842.77
VENDOR NAME: STATE OF MICHIGAN					
01082018	N	PA FUNDS DEC 2018	582.000.228.024	1,818.08	1,818.08
12282018	N	SALES TAX DEC 2018	582.000.228.023	8,386.34	8,386.34
TOTAL VENDOR STATE					10,204.42
VENDOR NAME: STEVE'S CLEANING SERVICE					
DEC2018	N	CONTRACTUAL CLEANING DEC 2018	271.790.818.000	360.00	360.00
TOTAL VENDOR STEVE					360.00
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
01012019	N	BACKGROUND CHECKS	205.301.801.000	25.00	25.00
TOTAL VENDOR TRANS					25.00
VENDOR NAME: TRIVALENT GROUP, INC.					
MS89791	N	SAFEVAULT BACKUP	101.265.818.000	420.32	609.16
			582.582.818.000	62.95	
			101.441.818.000	62.94	
			592.591.818.000	62.95	

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: TRIVALENT GROUP, INC.					
MS89790	N	FOUNDATIONS MONITORING AND FRAMEWORK	101.265.801.000	567.10	3,150.56
			205.301.801.000	472.59	
			582.582.801.000	567.10	
			592.590.801.000	567.10	
			592.591.801.000	567.10	
			596.596.801.000	136.53	
			661.442.801.000	136.52	
			271.790.801.000	136.52	
TOTAL VENDOR TRIVA					3,759.72
VENDOR NAME: UPS					
0000000Y6625508	Y	SHIPPING CHARGES	205.301.729.000	6.07	6.07
TOTAL VENDOR UPS					6.07
VENDOR NAME: USA TRAILER SALES LLC					
12-28-2018	N	PW6 REPAIR PARTS	661.442.726.000	237.50	237.50
TOTAL VENDOR USA T					237.50
VENDOR NAME: USPS					
01072019	N	POSTAGE FOR NEOPOST POC #8044864	101.265.729.000	250.00	1,000.00
			592.590.729.000	250.00	
			592.591.729.000	250.00	
			582.582.729.000	250.00	
TOTAL VENDOR USPS					1,000.00
VENDOR NAME: UTILITY FINANCIAL SOLUTIONS					
10822UFS	N	ELECTRIC RATE STUDY AND PROGRESS BILLIN	582.582.818.018	11,922.50	11,922.50
TOTAL VENDOR UTILI					11,922.50
VENDOR NAME: WARD TERESA					
01072019	N	MILEAGE REIMBURSEMENT FOR CLASS	101.257.860.000	53.96	53.96
TOTAL VENDOR WARD					53.96
VENDOR NAME: WINN TELECOM					
DPW-DEC 18	N	TELEPHONE SERVICE-DPW	101.441.850.000	159.62	159.62
LIBRARY DEC 18	N	TELEPHONE SERVICE-LIBRARY	271.790.850.000	115.45	115.45
POOL-DEC 18	N	TELEPHONE SERVICE-POOL	101.758.850.000	55.05	55.05
01012019	N	TELEPHONE SERVICE WATER/WASTE WATER	592.590.850.000	161.92	363.03
			592.591.850.000	201.11	
ELECTRIC DEC 18					
ELECTRIC DEC 18	N	TELEPHONE SERVICE-ELECTRIC	582.582.850.000	186.64	186.64
BAR SCREEN DEC 18					
BAR SCREEN DEC 18	N	TELEPHONE SERVICE-BAR SCREEN	592.890.850.001	56.27	104.17
			592.590.850.000	47.90	

01/11/2019 10:09 AM
User: JAMIE
DB: St Louis

COUNCIL APPROVAL FOR CITY OF ST LOUIS
EXP CHECK RUN DATES 01/15/2019 - 01/15/2019
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 0001

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: WINN TELECOM					
DEC2018	N	TELEPHONE SERVICE-SWITCHBOARD	101.172.850.000	63.74	525.03
			101.257.850.000	21.97	
			101.260.850.000	18.56	
			101.265.850.000	242.44	
			205.301.850.000	119.23	
			101.371.850.000	37.02	
			101.172.850.000	22.07	
TOTAL VENDOR WINN					1,508.99
GRAND TOTAL:					329,646.19

Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

MONTHLY REPORTS

BUILDING INSPECTOR/CODE ENFORCEMENT REPORT:

Enclosed
 Not Available

CEMETERY REPORT:

Enclosed
 No Activity
 Not Available

DEPARTMENT OF PUBLIC WORKS:

Enclosed
 Not Available

DOWNTOWN DEVELOPMENT AUTHORITY:

Enclosed
 Not Available

ELECTRIC DEPARTMENT REPORT:

Enclosed
 Not Available

FINANCE DEPARTMENT REPORT:

Enclosed
 Not Available

POLICE DEPARTMENT REPORT:

Enclosed
 Not Available

PUBLIC SERVICES DIRECTOR REPORT:

Enclosed
 Not Available

WATER & SEWER REPORT:

Enclosed
 Not Available

TO: Mayor and City Council Members

FROM: Dori Foster - Building Department

Building

Date Issue	Permit #	Parcel Number	Type	Finaled	Job Address
12/10/18	PB180065	53-750-092-00	Res. Add/Alter/Repair		113 RIVER CT
12/13/18	PB180066	53-850-159-00	INTERIOR REMODEL/UP		935 W WASHINGTON

History Register

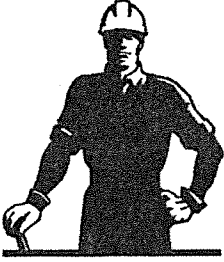
Friday, January 11, 2019

1/2

Plot String Created	Posted	Status Action	Due Date	Additional Information	Balance	Transaction Amount Fee Amount
OAKGROVE-05-120-384-2		SOLD			\$0.00	
01/02/19	01/02/19 02:31	Payment Posted		CM19-0000199		\$550.00
Grave Opening Winter			01/02/19			\$125.00
Grave Opening Res			01/02/19			\$425.00
01/02/19	01/02/19 02:29	Plot Adjustment				\$550.00
Grave Opening Winter			01/02/19			\$125.00
Grave Opening Res			01/02/19			\$425.00

History Transaction Summary by Fee

Fee Name	Adjusted Amounts	Receipted Amounts
Grave Opening Winter	\$125.00	\$125.00
Grave Opening Res	\$425.00	\$425.00
	\$550.00	\$550.00



St. Louis Public Works

Monthly Report

January 11, 2019

Removed yard waste and brush

Winter maintenance on city streets and properties when needed

Burned brush pile at Wells Road lot

Began preliminary work on pool bath house rehab

Assisted Clerk with misc. items

Televised sewer lines at pool bath house

Performed SESC inspections and lot use monitoring at industrial park

Began seasonal hiring process

Worked on Roadsoft problems and attended webinars and a class

Completed Leppein Park play structure installation, closed SESC plan for same.
installed rubber mulch for Leppein Park playground.

Began winter tree removals and riverbank clearing on Michigan Ave.

Investigated several sewer issues

Plowed pine river sidewalk once

Marked Miss Digs in City and Pine River township

Attended county drain meeting on drain north of city limits

Worked with 2 newest employees on obtaining CDL license

Assisted Police Dept with security issues

Performed all DPW office duties and correspondence

Attended cemetery committee meeting on rule updates

Performed maintenance on several trucks, repaired lights on #30

finalized insurance claim on DPW pickup and nearly final on shed, contractor to begin in January.

Installed Dog/Geese signs at sub station

Installed address signs at wells

Assisted Keith with issues and project planning

Graded some gravel streets and patched potholes in misc. locations

Worked on planning and improvements at north cemetery property

Assisted several residents with service requests

Attended Department head, Parks and Council meetings

Picked up trash cans from prison

Worked with phone company about Crawford water tower antenna issue

Scheduled several safety and water seminars and classes for staff

Respectfully submitted by

Mark Abbott

Public Works Department

City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2018-2019

November 19-23:

Constant Contact e-newsletter
St. Louis Promotional Brochure distribution
News & Views article and editing
Shark Tales articles written
Small Town Family Christmas preparation/promotion
½ Day Sick Time
Clark Station project
GREAT Grant planning
Ad with Schools for Chamber Community Guide
PRIDE and New Business Awards work
Two Days Holiday Break Thanksgiving

20/4/16

November 26-30:

Constant Contact e-newsletter
Monthly DDA report
St. Louis Promotional Brochure Distribution
Prep for Swiss Steak Dinner
½ Day Sick Time
Clark Station project
Small Town Family Christmas work
Downtown Trash Containers
Downtown Banner project
PRIDE and New Business Awards planning
Spirit of St. Louis Award work
GREAT Grant planning

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City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2018-2019

December 3-7:

Constant Contact e-newsletter
Mitten meeting reminder and prep
American Legion meeting for Boots for Heroes, Cookie Walk, etc.
Downtown prospect
½ Day Sick Time
St. Louis Promotional Brochure distribution
GREAT Grant project work
Clark Gas Station project
DDA Report – history, goals, etc.
Leppien Park play area project finished
Mitten Events List to MFEA for annual publication
New Downtown Banner design finished
Downtown Radio Ads for Holidays
Small Town Family Christmas Parade and Celebration

36/4

December 10-14:

Constant Contact e-newsletter
Christmas events windup
Mitten meeting reminder, meeting, minutes, etc.
PRIDE and New Business Award work
Spirit of St. Louis Award decision meeting
St. Louis Farmers Market new website promotion
GREAT Grant work
St. Louis Promotional Brochure distribution
Downtown Trash Containers
Downtown Prospect for apartments – OPRA request
DDA history and goals
Clark Gas Station project
Downtown Banners ordered
½ Day Sick Time
Prep for Business After Hours at Kubin's
Chamber Community Guide work for St. Louis

36/4

MUNICIPAL ELECTRIC UTILITY

MONTH OF: October 2018

PRODUCTION (KWH)		This Month	Last Month	Same Month Last Year	TO DATE	
					This Year	Last Year
Total Purchased Power	1.	3,748,066	4,198,170	2,919,992	17,622,508	12,488,356
Generation	2.	126,060	104,470	0	265,733	105,570
Station-Power Exciter	3.	3,358	3,126	0	8,905	3,870
Net Production	4.	3,870,768	4,299,514	2,919,992	17,879,336	12,590,056
Metered Consumption	5.	4,162,617	4,319,526	2,854,987	17,506,185	11,964,486
Line Loss	6.	(291,849)	(20,012)	65,005	373,151	625,570
Percent of Line Loss in Distribution		-7.54%	-0.47%	2.23%	2.09%	4.97%
Peak KVA (Billing Demand)		6,982	9,278	5,697	8,351	6,438
Cost Pre Purchased KWH		0.0601	0.0591	0.0648	0.0587	0.066
Hydro-Generation (Hours)		744	720	0:00	1734	910
NO. 5		0:00	0:00	0:00	188	910
NO. 6		744	720	0:00	1734	0:00
DISTRIBUTION (KWH)						
Residential - Rate A	(1617) Customers	766,267	986,424	821,541	4,053,033	3,658,316
Rural - Rate A	(64) Customers	32,285	41,027	36,174	167,970	156,908
Secondary - Rate B	(207) Customers	333,155	343,263	326,591	1,450,269	1,325,106
Secondary - Rate C	(21) Customers	998,974	973,735	908,536	3,861,853	3,641,188
Secondary - Rate D	(3) Customers	1,868,400	1,803,600	597,600	7,285,800	2,505,600
Municipal Uses:						
Light Plant Usage		4,009	4,058	4,025	16,913	16,804
Lighting - City Buildings		15,954	19,952	15,862	70,117	69,403
Metered Street, Park & Alley Lights		14,838	14,429	14,923	58,714	58,155
Unmetered Street, Park & Alley Lights		1,871	1,862	1,879	7,531	7,489
Water Pumping		869	856	946	3,556	3,527
Swimming Pool		1,500	2,000	1,500	8,000	8,100
Christmas Decorations		0	0	0	0	0
Disposal Unit		109,853	112,456	110,548	458,417	450,024
Sewage Pumping Stations		14,642	15,864	14,862	64,012	63,866
Total Consumption (KWH)		4,162,617	4,319,526	2,854,987	17,506,185	11,964,486
WORK REPORT						
New Street Lights Installed		0	0	0	0	0
Street Lamps Replaced		2	3	2	9	9
Service Calls (After Hours)		1	2	1	6	6
Line Troubles		0	1	0	2	3
Customer Troubles		1	1	1	4	3
New Customer Services		0	0	0	0	0
Customer Services Modernized		0	0	0	0	0
New Transformer Location Installed		0	0	0	0	0
Transformer Location Enlarged		0	0	0	0	0
MAN HOURS WORKED						
Line Work - New		244	220	168	944	784
Line Work - Maintenance		280	268	184	1028	644
Building & Plant Maintenance		124	140	144	530	618
Vehicle Maintenance		32	52	50	218	134
Other Jobs (Christmas Decorations)		0	0	0	0	0
Total Manhours		680	680	546	2,720	2,180
Employed: Hourly Regular		5	5	4	5	4
Hourly Temporary		0	0	0	0	0

STREET LIGHTING & WATER PUMPING REPORT
MONTH OF: October 2018

NUMBER OF LAMPS	SIZE IN LUMENS	COST EACH PER MONTH	TOTAL COST	
			MONTH	YEAR
309 100HPS	100	\$ 6.02	\$ 1,860.18	\$7,440.72
45 400HPS	400	8.71	391.95	1,567.80
97 250HPS	250	7.42	719.74	2,878.96
ALL AT 0.0526				
TOTAL COSTS OF ALL LAMPS FOR THE MONTH			\$ 2,971.87	\$ 11,887.48

KILOWATT HOURS

CONSUMED		COST PER KILOWATT HOUR	TOTAL COST	
MONTH	YEAR		MONTH	YEAR
869	3,556	Water Pumping		
		0.0907	\$ 78.82	\$ 322.53
109,853	458,417	Sewage Pumping		
		0.0907	\$ 9,963.67	\$ 41,578.42
0	0	Softball Field Lights		
		0.0907	\$ -	\$ -
0	0	Ice Skating Rinks		
		0.0907	\$ -	\$ -
0	0	Decorations & Other		
		0.0907	\$ -	\$ -

Submitted By: Mike Parsons
Electric Utility Foreman

MUNICIPAL ELECTRIC UTILITY
MONTH OF: September 2018

PRODUCTION (KWH)	This Month	Last Month	Same Month Last Year	TO DATE	
				This Year	Last Year
Total Purchased Power 1.	4,198,170	4,820,136	2,946,606	13,874,442	9,568,364
Generation 2.	104,470	16,007	0	139,673	105,570
Station-Power Exciter 3.	3,126	1,167	0	5,547	3,870
Net Production 4.	4,299,514	4,834,976	2,946,606	14,008,568	9,670,064
Metered Consumption 5.	4,316,526	4,810,894	2,791,705	13,343,568	9,109,499
Line Loss 6.	(17,012)	24,082	154,901	665,000	560,565
Percent of Line Loss in Distribution	-0.40%	0.50%	5.26%	4.75%	5.80%
Peak KVA (Billing Demand)	9,278	8,372	6,925	8,794	6,693
Cost Pre Purchased KWH	0.0591	0.0562	0.0668	0.0570	0.0663
Hydro-Generation (Hours)	720	96	0:00	990	910
NO. 5	0:00	96	0:00	188	910
NO. 6	720	0:00	0:00	802	0:00
DISTRIBUTION (KWH)					
Residential - Rate A (1632) Customers	986,424	1,121,029	810,066	3,286,766	2,836,775
Rural - Rate A (64) Customers	41,027	49,043	34,946	135,685	120,734
Secondary - Rate B (206) Customers	343,263	423,937	319,913	1,117,114	998,515
Secondary - Rate C (21) Customers	973,735	993,945	882,157	2,862,879	2,732,652
Secondary - Rate D (3) Customers	1,803,600	2,046,600	580,800	5,417,400	1,908,000
Municipal Uses:					
Light Plant Usage	4,058	4,389	3,953	12,904	12,779
Lighting - City Buildings	16,952	18,265	16,821	54,163	53,541
Metered Street, Park & Alley Lights	14,429	14,523	14,316	43,876	43,232
Unmetered Street, Park & Alley Lights	1,862	1,874	1,858	5,660	5,610
Water Pumping	856	904	864	2,687	2,581
Swimming Pool	2,000	2,300	2,100	6,500	6,600
Christmas Decorations	0	0	0	0	0
Disposal Unit	112,456	117,562	108,543	348,564	339,476
Sewage Pumping Stations	15,864	16,523	15,368	49,370	49,004
Total Consumption (KWH)	4,316,526	4,810,894	2,791,705	13,343,568	9,109,499
WORK REPORT					
New Street Lights Installed	0	0	0	0	0
Street Lamps Replaced	3	2	3	7	7
Service Calls (After Hours)	2	1	2	5	5
Line Troubles	1	0	1	2	3
Customer Troubles	1	1	1	3	2
New Customer Services	0	0	0	0	0
Customer Services Modernized	0	0	0	0	0
New Transformer Location Installed	0	0	0	0	0
Transformer Location Enlarged	0	0	0	0	0
MAN HOURS WORKED					
Line Work - New	220	224	180	700	616
Line Work - Maintenance	268	260	144	748	460
Building & Plant Maintenance	140	126	182	406	474
Vehicle Maintenance	52	70	40	186	84
Other Jobs (Christmas Decorations)	0	0	0	0	0
Total Manhours	680	680	546	2,040	1,634
Employed: Hourly Regular	5	5	4	5	4
Hourly Temporary	0	0	0	0	0

STREET LIGHTING & WATER PUMPING REPORT
MONTH OF: September 2018

NUMBER OF LAMPS	SIZE IN LUMENS	COST EACH PER MONTH	TOTAL COST	
			MONTH	YEAR
309 100HPS	100	\$ 6.02	\$ 1,860.18	\$5,580.54
45 400HPS	400	8.71	391.95	1,175.85
97 250HPS	250	7.42	719.74	2,159.22
ALL AT 0.0526				
TOTAL COSTS OF ALL LAMPS FOR THE MONTH			\$ 2,971.87	\$ 8,915.61

KILOWATT HOURS

CONSUMED		COST PER KILOWATT HOUR	TOTAL COST	
MONTH	YEAR		MONTH	YEAR
856	2,687	Water Pumping 0.0907	\$ 77.64	\$ 243.71
112,456	348,564	Sewage Pumping 0.0907	\$ 10,199.76	\$ 31,614.75
0	0	Softball Field Lights 0.0907	\$ -	\$ -
0	0	Ice Skating Rinks 0.0907	\$ -	\$ -
0	0	Decorations & Other 0.0907	\$ -	\$ -

Submitted By: **Mike Parsons**
Electric Utility Foreman

City of St. Louis - Finance Department

Monthly Report – January 11, 2019

Submitted by: Bobbie Marr, Finance Director/Treasurer

Page 1 of 1

Windmill Approved – There was a discovery that one of the Windmills was on property that is in the City due to the 425 agreement with Bethany Township. Teresa filed paperwork to claim the windmill in the City's tax jurisdiction. As a result the State Tax Commission ruled that the windmill was in our tax authority and the City will now levy taxes on this personal industrial project. The tax amount for the 2018 levy is approx. \$13,000 that we will keep. At least we are assuming since this has gone through the State level that it won't be appealed. We will also receive the prior 2 years which will be around \$26,000.

Fire Protection Grants – I believe that 2018 HB6348 was passed and went into effect this year which if I am reading it correctly our fire protection grant that we receive will increase from \$5,800 to \$11,800.

Accounting Changes – State Chart changes are delayed as treasury is overwhelmed with all the questions they were getting during the implementation. Luckily that is one of the projects that keeps getting moved to the back burner so I haven't really started working on it yet. Hopefully they will get it all worked out and provide a better trail of how we get from where we are to where they want us to be. I will likely make some of the fundamental changes that I know are going to stick while doing budget this year.

Federal Government Shutdown - The federal shutdown has delayed our latest EPA Grant reimbursement.

Revenue & Expenditure report detail to budget has been uploaded separately on the web page. I know there are miscellaneous things that I have coding problems on etc. Those usually get worked out when I am going through the next budget prep. But if you have a list of items that you have questions on, please feel free to email me and I will run through them.

Additional Pages:

- Utility Shut-Off Statistics
- Web-Site & Credit Card Use
- Cash Summary- Operating Vs Restricted
- Cash Summary – Banking Institution

UTILITY SHUT OFF STATISTICS

Month	2020-21				2019-20				2018-19			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July									18	55	16	12
Aug									14	39	10	4
Sept									10	38	12	17
Oct									14	47	8	16
Nov									19	55	None due to cold temp	12
Dec									19	44	16	8
Jan									In process			
Feb												
Mar												
Apr												
May												
June												
Average	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	15.7	46.3	12.4	11.5

Month	2017-2018				2016-2017				2015-2016			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July	14	44	8	8	13	36	11	8	9	30	6	15
Aug	none due to main break	37	17	15	none due to main break	26	10	17	none due to main breaks	34	11	12
Sept	16	45	16	14	18	42	16	7	10	28	14	10
Oct	7	27	9	16	19	43	16	17	15	35	11	10
Nov	none due to main break	37	12	12	None due to dept holiday	27	10	11	14	36	10	14
Dec	None due to cold temp	37	None due to cold temp	18	no shut offs due to weather and holiday				none due to main breaks	16	7	10
Jan	15	44	None due to cold temp	14	16	44	16	15	None due to cold temp	19	7	13
Feb	8	41	Postponed to Feb 20 cold temp	8	none due to main break	35	11	10	7	25	4	8
Mar	8	32	14	8	18	34	2	10	7	18	5	6
Apr	Non due to Main Break	40	9	12	11	31	11	16	1	34	11	8
May	14	36	15	7	12	41	5	11	15	39	16	10
June	15	44	14	15	7	25	8	8	13	40	16	13
Average	12.1	38.7	12.7	12.3	14.3	34.9	10.5	11.8	10.1	29.5	9.8	10.8

Month	2014-2015				2013-2014				2012-2013			
	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted	Water Shut off	Door Knockers issued	Electric Shut off	Payment Extensions Granted
July	14	32	12	9	10	72	3	8	18	76	8	12
Aug	5	24	13	17	5	44	11	9	17	80	19	17
Sept	12	41	10	17	21	44	12	12	21	66	15	33
Oct	15	34	16	15	13	38	8	7	26	66	12	15
Nov	16	43	13	19	17	66	33	27	15	45	13	9
Dec	15	45	1	21	13	56	none due to cold temp	16	14	46	9	8
Jan	15	35	6	26	7	52	15	23	17	48	14	14
Feb	15	40	None due to cold temp	16	none due to main breaks	68	12	20	12	42	4	10
Mar	none due to main breaks	45	13	15	9	44	13	17	21	71	7	10
Apr	13	43	14	15	6	28	13	27	19	45	14	8
May	14	37	12	7	10	58	16	17	12	40	12	5
June	16	46	11	15	6	45	12	8	17	56	22	12
Average	13.6	38.8	11.0	16.0	10.6	51.3	13.5	15.9	17.4	56.8	12.4	12.8

WEB-SITE & CREDIT CARD USE STATISTICS

2018-2019								
BS&A Web Views of Records					Web Payments		Credit Card use at City	
Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility	Taxes		
June /July	184	75	373	14	646	138	2	52
July /Aug	206	73	436	54	769	203	6	89
Aug /Sept	212	71	442	15	740	125	17	46
Sept /Oct	167	136	394	6	703	136	2	56
Oct /Nov	200	889	394	46	1,529	221	3	76
Nov /Dec	167	50	278	8	503	142	5	41
Dec /Jan	152	46	271	22	491	158	5	38
Jan /Feb					-			
Feb /Mar					-			
Mar /Apr					-			
Apr /May					-			
May /June					-			

2017-2018								
BS&A Web Views of Records					Web Payments		Credit Card use at City	
Utility	Misc Rec/ Building	Property & Tax	Cemetery Search	Total	Utility	Taxes		
June /July	179	30	271	-	480	102	1	1
July /Aug	128	36	335	17	516	101	1	1
Aug /Sept	201	39	382	18	640	152	20	20
Sept /Oct	131	24	236	100	491	106	2	2
Oct /Nov	159	39	287	84	569	146	1	1
Nov /Dec	129	26	245	81	481	121	8	8
Dec /Jan	197	44	331	6	578	158	14	14
Jan /Feb	239	52	392	6	689	220	17	17
Feb /Mar	129	38	396	13	576	157	3	3
Mar /Apr	151	133	2,392	49	2,725	127	-	-
Apr /May	208	103	373	33	717	120	-	-
May /June	230	71	389	25	715	181	-	-

2016-2017							
BS&A Web Views of Records				Web Payments		Credit Card use at City	
Utility	Misc Rec/ Building	Property & Tax	Total	Utility	Taxes		
June /July	220	3	153	376	71	0	29
July /Aug	245	8	216	469	58	0	42
Aug /Sept	335	9	333	677	110	9	50
Sept /Oct	108	24	137	269	69	1	23
Oct /Nov	97	24	196	317	74	2	29
Nov /Dec	169	44	304	517	146	1	58
Dec /Jan	295	71	561	927	82	6	28
Jan /Feb	214	58	477	749	136	12	58
Feb /Mar	133	25	334	492	115	3	37
Mar /Apr	117	25	261	403	99	0	34
Apr /May	128	33	289	450	88	0	22
May /June	176	42	320	538	134	0	55

2015-2016							
BS&A Web Views of Records				Web Payments		Credit Card use at City	
Utility	Misc Rec	Property & Tax	Total	Utility	Taxes		
June /July	237	4	149	390	70	1	34
July /Aug	208	1	97	306	43	0	22
Aug /Sept	651	13	102	766	49	4	28
Sept /Oct	242	6	185	433	88	6	44
Oct /Nov	201	8	196	405	38	0	33
Nov /Dec	197	6	188	391	62	0	27
Dec /Jan	312	13	255	580	97	3	37
Jan /Feb	224	8	434	666	55	10	53
Feb /Mar	224	3	619	846	71	12	41
Mar /Apr	281	5	211	497	100	0	53
Apr /May	292	9	160	461	64	0	40
May /June	331	8	150	489	118	0	50

2014-2015							
BS&A Web Views of Records				Web Payments		Credit Card use at City	
Utility	Misc Rec	Property & Tax	Total	Utility	Taxes		
June /July	131	8	140	279	21	0	28
July /Aug	238	9	199	446	41	0	32
Aug /Sept	240	11	162	413	29	2	21
Sept /Oct	309	6	133	448	50	2	38
Oct /Nov	200	1	134	335	37	0	20
Nov /Dec	233	12	137	382	35	1	31
Dec /Jan	269	3	1866	2138	71	1	30
Jan /Feb	186	6	178	370	32	5	32
Feb /Mar	238	6	115	359	56	4	39
Mar /Apr	275	8	169	452	69	0	39
Apr /May	229	2	102	333	47	0	39
May /June	196	3	102	301	47	0	35

2013-2014							
BS&A Web Views of Records				Web Payments		Credit Card use at City	
Utility	Misc Rec	Property & Tax	Total	Utility	Taxes		
June /July	130	7	115	252	15	1	15
July /Aug	128	12	120	260	16	0	23
Aug /Sept	106	7	163	276	6	2	11
Sept /Oct	208	11	217	436	18	1	13
Oct /Nov	269	9	173	451	29	0	17
Nov /Dec	202	15	190	407	29	0	22
Dec /Jan	174	4	92	270	29	3	18
Jan /Feb	215	14	189	418	28	2	27
Feb /Mar	135	3	183	321	37	2	26
Mar /Apr	207	21	218	446	34	0	20
Apr /May	233	6	216	455	60	0	31
May /June	128	2	92	222	32	0	24

User: BOBBIE
DB: St Louis

PERIOD ENDING 12/31/2018

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

FUND ACCOUNT	DESCRIPTION	PREVIOUS MONTH BALANCE	DR ACTIVITY FO MONTH 12/31/2018	CR ACTIVITY FO MONTH 12/31/2018	PERIOD BALANCE DR (CR)
OPERATING CASH					
101 001.005	GENERAL FUND OPERATING CASH (P)	556,270.23	333,816.09	705,567.60	184,518.72
101 001.009	CASH -PURCHASE CARDS	13,435.93	2,450.27	5,290.64	10,595.56
101 001.056	PAYROLL ACCOUNT	61,941.95	249,531.64	240,414.15	71,059.44
101 004.000	CITY HALL CHANGE DRAWERS	100.00	0.00	0.00	100.00
101 004.003	CIVIL INFRAC-PETTY CASH	50.00	0.00	0.00	50.00
101 004.004	PETTY CASH - CITY POOL	63.00	0.00	0.00	63.00
202 001.005	MAJOR STREETS OPERATING CASH (P)	653,500.28	45,477.22	7,549.90	691,427.60
203 001.005	LOCAL STREETS OPERATING CASH (P)	389,212.29	17,728.34	4,692.29	402,248.34
205 001.005	CASH	(175,373.26)	402,679.88	57,085.23	170,221.39
248 001.005	DDA OPERATING CASH (P)	21,353.01	4,379.89	734.13	24,998.77
271 001.005	LIBRARY OPERATING CASH (P)	417,133.62	5,640.52	13,634.91	409,139.23
271 004.000	LIBRARY PETTY CASH	50.00	0.00	0.00	50.00
271 004.002	LIBRARY CHANGE BOX	30.00	0.00	0.00	30.00
582 001.005	ELECTRIC FUND OPERATING CASH (P)	1,323,545.77	406,752.07	349,885.34	1,380,412.50
592 001.005	WATER/SEWER OPERATING CASH (P)	189,417.37	295,416.81	178,263.99	306,570.19
596 001.005	SOLID WASTE FUND OPERATING CASH (P)	105,672.38	33,014.78	27,527.78	111,159.38
661 001.005	MOTORPOOL OPERATING CASH (P)	98,869.65	27,747.91	20,147.55	106,470.01
	Net OPERATING CASH	3,655,272.22	1,824,635.42	1,610,793.51	3,869,114.13
RESTRICTED FOR CURRENT PROJECTS OR DEBT					
271 016.000	LIBRARY GIFTS & MEMORIALS (P)	694.21	0.48	0.00	694.69
271 017.008	LIBRARY RESTRICTED GIFTS & MEM (P)	53,378.60	2,222.49	0.00	55,601.09
301 001.005	G.O. DEBT CASH	376.36	0.02	0.00	376.38
491 001.005	WATER SUPPLY CASH (P)	54,364.09	4,545.41	4,507.93	54,401.57
491 001.006	WATER SUPPLY REPLACE CASH (MC)	1,481,232.17	3,037.77	0.00	1,484,269.94
492 001.005	EPA WATER SUPPLY PROJ CASH (P)	(30,679.83)	50,272.42	22,719.09	(3,126.50)
492 001.006	EPA PROJECT CASH (MC)	57,091.88	100.20	50,272.42	6,919.66
582 001.075	CUSTOMER DEPOSITS (P)	26,789.00	0.00	0.00	26,789.00
582 017.007	BOND RESERVE (MC)	114,961.08	235.74	0.00	115,196.82
592 001.075	CUSTOMER DEPOSITS (P)	8,796.00	0.00	0.00	8,796.00
592 016.001	CASH SET ASIDE DEBT SRF LOAN (P)	442,392.59	19,810.98	0.00	462,203.57
592 016.002	SET ASIDE FOR REPLACEMENT RESERVE (P)	660,496.99	455.25	0.00	660,952.24
	Net RESTRICTED FOR CURRENT PROJECTS OR D	2,869,893.14	80,680.76	77,499.44	2,873,074.46
FUND STABILIZATION/SAVINGS FUTURE PROJECTS					
101 016.000	CASH SET ASIDE - COMM & REC IMPROVE	39,138.33	26.97	0.00	39,165.30
101 017.000	GENERAL FUND INVESTMENT/SAVINGS	706,915.00	1,449.76	0.00	708,364.76
101 017.276	RESTRICTED CASH - CEMETERY ROADS	30,832.92	63.81	0.00	30,896.73
150 001.005	CEMETERY PERPETUAL CARE (P)	6,712.40	67.15	0.00	6,779.55
150 003.000	CD - CEMETERY PERPETUAL CARE	212,903.81	0.00	0.00	212,903.81
150 017.000	CEMETERY PERPETUAL CARE CASH	3,648.55	0.15	0.00	3,648.70
245 001.005	PUBLIC IMPROVEMENTS CASH (P)	598,264.69	412.35	0.00	598,677.04
582 001.007	ELECTRIC RESERVES (MC)	30,240.73	62.02	0.00	30,302.75
582 001.010	ELECTRIC RESERVES (P)	863,119.55	594.89	0.00	863,714.44
582 017.001	INVESTMENTS - POOLED (HT)	1,208,889.38	0.00	1,125.28	1,207,764.10
592 001.007	BOND & INT REDEMPTION FUND	103,483.90	17.58	0.00	103,501.48
592 003.007	CD'S	127,417.27	0.00	0.00	127,417.27
592 017.001	INVESTMENTS - POOLED (HT)	1,309,629.23	0.00	1,219.05	1,308,410.18
592 017.005	WATER/SEWER RESERVES (MC)	1,031,911.38	2,116.28	0.00	1,034,027.66
661 016.000	MOTORPOOL CASH SET ASIDE FOR EQUIP (5,035.07	3.45	0.00	5,038.52
	Net FUND STABILIZATION/SAVINGS FUTURE PRO	6,278,142.21	4,814.41	2,344.33	6,280,612.29
FIDUCIARY - MAINTAINED FOR OTHERS					
101 001.011	INSURANCE ESCROW ACCT (MC)	31.72	0.04	0.00	31.76
101 005.000	CASH - GARDEN CLUB (P)	52.13	0.05	0.00	52.18
206 001.005	FIRE CASH	295,298.84	9,905.00	37,011.34	268,192.50
206 001.056	FIRE PAYROLL ACCOUNT	2,625.70	0.00	1,009.61	1,616.09
206 003.000	CERTIFICATE OF DEPOSIT	100,000.00	0.00	0.00	100,000.00
206 016.000	FIRE RESTRICTED/DESIGNATED CASH	70,038.36	30.26	0.00	70,068.62
206 017.006	FIRE RESTRICTED CASH EQUIP	19,572.58	0.83	0.00	19,573.41
701 001.005	TAX COLLECTION/DISTRIBUTION CASH	6,991.48	451,163.25	152,128.61	306,026.12
715 001.005	CASH - DOWNTOWN BANNER PROJ (P)	2,372.84	0.00	0.00	2,372.84
775 001.020	RATE PAYERS CHECKING	4,227.06	0.18	0.00	4,227.24
775 001.021	RATE PAYERS SAVINGS	202,216.73	8.59	0.00	202,225.32
	Net FIDUCIARY - MAINTAINED FOR OTHERS	703,427.44	461,108.20	190,149.56	974,386.08
Total - All Funds:		13,506,735.01	2,371,238.79	1,880,786.84	13,997,186.96

User: BOBBIE

DB: St Louis

PERIOD ENDING 12/31/2018

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

FUND ACCOUNT	PREVIOUS MONTH BALANCE	DR ACTIVITY FOR MONTH 12/31/2018	CR ACTIVITY FOR MONTH 12/31/2018	END BALANCE 12/31/2018
CASH ON HAND				
101 004.000	100.00	0.00	0.00	100.00
101 004.003	50.00	0.00	0.00	50.00
101 004.004	63.00	0.00	0.00	63.00
271 004.000	50.00	0.00	0.00	50.00
271 004.002	30.00	0.00	0.00	30.00
Net CASH ON HAND	293.00	0.00	0.00	293.00
COMMERCIAL BANK				
101 001.005	556,270.23	333,816.09	705,567.60	184,518.72
101 001.056	61,941.95	249,531.64	240,414.15	71,059.44
101 016.000	39,138.33	26.97	0.00	39,165.30
150 001.005	6,712.40	67.15	0.00	6,779.55
202 001.005	653,500.28	45,477.22	7,549.90	691,427.60
203 001.005	389,212.29	17,728.34	4,692.29	402,248.34
205 001.005	(175,373.26)	402,679.88	57,085.23	170,221.39
245 001.005	598,264.69	412.35	0.00	598,677.04
248 001.005	21,353.01	4,379.89	734.13	24,998.77
271 001.005	417,133.62	5,640.52	13,634.91	409,139.23
271 016.000	694.21	0.48	0.00	694.69
271 017.008	53,378.60	2,222.49	0.00	55,601.09
301 001.005	376.36	0.02	0.00	376.38
491 001.005	54,364.09	4,545.41	4,507.93	54,401.57
492 001.005	(30,679.83)	50,272.42	22,719.09	(3,126.50)
582 001.005	1,323,545.77	406,752.07	349,885.34	1,380,412.50
582 001.010	863,119.55	594.89	0.00	863,714.44
582 001.075	26,789.00	0.00	0.00	26,789.00
592 001.005	189,417.37	295,416.81	178,263.99	306,570.19
592 001.075	8,796.00	0.00	0.00	8,796.00
592 003.007	127,417.27	0.00	0.00	127,417.27
592 016.001	442,392.59	19,810.98	0.00	462,203.57
592 016.002	660,496.99	455.25	0.00	660,952.24
596 001.005	105,672.38	33,014.78	27,527.78	111,159.38
661 001.005	98,869.65	27,747.91	20,147.55	106,470.01
661 016.000	5,035.07	3.45	0.00	5,038.52
Net COMMERCIAL BAN	6,497,838.61	1,900,597.01	1,632,729.89	6,765,705.73
CHEMICAL BANK				
101 001.009	13,435.93	2,450.27	5,290.64	10,595.56
101 017.276	30,832.92	63.81	0.00	30,896.73
150 003.000	212,903.81	0.00	0.00	212,903.81
150 017.000	3,648.55	0.15	0.00	3,648.70
Net CHEMICAL BANK	260,821.21	2,514.23	5,290.64	258,044.80
MICHIGAN CLASS				
101 001.011	31.72	0.04	0.00	31.76
101 017.000	706,915.00	1,449.76	0.00	708,364.76
491 001.006	1,481,232.17	3,037.77	0.00	1,484,269.94
492 001.006	57,091.88	100.20	50,272.42	6,919.66
582 001.007	30,240.73	62.02	0.00	30,302.75
582 017.007	114,961.08	235.74	0.00	115,196.82
592 001.007	103,483.90	17.58	0.00	103,501.48
592 017.005	1,031,911.38	2,116.28	0.00	1,034,027.66
Net MICHIGAN CLASS	3,525,867.86	7,019.39	50,272.42	3,482,614.83
HUNTINGTON BANK/UMBAUGH				
582 017.001	1,208,889.38	0.00	1,125.28	1,207,764.10
592 017.001	1,309,629.23	0.00	1,219.05	1,308,410.18
Net HUNTINGTON BAN	2,518,518.61	0.00	2,344.33	2,516,174.28
FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS				
101 005.000	52.13	0.05	0.00	52.18
206 001.005	295,298.84	9,905.00	37,011.34	268,192.50
206 001.056	2,625.70	0.00	1,009.61	1,616.09
206 003.000	100,000.00	0.00	0.00	100,000.00
206 016.000	70,038.36	30.26	0.00	70,068.62
206 017.006	19,572.58	0.83	0.00	19,573.41
701 001.005	6,991.48	451,163.25	152,128.61	306,026.12
715 001.005	2,372.84	0.00	0.00	2,372.84
775 001.020	4,227.06	0.18	0.00	4,227.24
775 001.021	202,216.73	8.59	0.00	202,225.32
Net FIDUCIARY ACCO	703,395.72	461,108.16	190,149.56	974,354.32

PERIOD ENDING 12/31/2018

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

FUND ACCOUNT	PREVIOUS MONTH BALANCE	DR ACTIVITY FOR MONTH 12/31/2018	CR ACTIVITY FOR MONTH 12/31/2018	END BALANCE 12/31/2018
Total - All Funds:	13,506,735.01	2,371,238.79	1,880,786.84	13,997,186.96

**ST. LOUIS POLICE DEPARTMENT
MONTHLY CITY COUNCIL REPORT
12-01-2018 THROUGH 12-31-2018**

MEETINGS ATTENDED:

- City of St. Louis city council meeting
- City of St. Louis monthly department managers meeting
- Gratiot County Chiefs of Police and detectives monthly meeting
- Gratiot County Central Dispatch Authority Board monthly meeting.
- Gratiot County Community Foundation Board of Directors monthly meeting.
- Luneack Family Foundation Board of Directors Meeting
- Gratiot County Substance Abuse Coalition Monthly meeting
- Delta College Police Training Consortium Board of Directors

TRAINING:

- 12-04-2018 Sgt. Forshee participated in an online webinar covering the State of Michigan's new Statewide Sexual Assault kit tracking system. Here is a link from the Detroit Free Press that will explain what this new system is and why it was implemented.
<https://www.freep.com/story/news/2018/12/05/michigan-rape-kit-tracking-system/2206426002/>
- 12-05-2018 I participated in a tabletop exercise at the St. Louis Correctional Facility that covered the "1st Amendment Auditors" who are visiting various prisons in the State of Michigan. The "First Amendment Audit" phenomenon doesn't appear to be led by any particular organization, but rather, seems to be made up of individuals who are interested in making videos of their encounters with law enforcement officers or other public officials. If the encounter results in an actual or perceived violation of the auditor's First Amendment or other protected rights, then the video likely will be posted on social media and/or serve as the basis for a claim or suit. A violation may come about if the auditor is denied the right to take photos or videos in a public place or is detained for "suspicious" activity or other reasons. The "1st Amendment Auditors" have been to the Carson City Correctional Facility and the Ionia Correctional Facility. Here is a link to some videos on YouTube for incidents in Michigan.
https://www.youtube.com/results?search_query=1st+amendment+audit+michigan
- 12-12-2018 Sgt. Forshee and I attended a presentation from Ken Stecker of PAAM on the MRTMA. Again, we are trying to learn as much information as possible. I am also gathering information for the City of St. Louis, so we can put our ordinance in place to Opt-Out of the business side of the MRTMA. Once our ordinance is in place we will need to notify the Licensing and Regulatory Affairs (LARA) that we have opted out. This is required so LARA will already know what municipalities are opted out when they receive business license applications.
- 12-17-2018 I participated in the FERC Dam Failure tabletop exercise here at city hall.

MISC:

- 12-01-2018 Officers Hoy, Velazco, Ferris, Davidson, Sgt. Forshee and I participated in the annual Shop with A Hero event. This year just over 70 kids were partnered with local heroes

(police/fire/EMS/corrections) at the Alma WalMart and Alma Meijer location. Each child was provided \$125.00 to purchase Christmas gifts for family, sibling or themselves. At the end of their shopping spree, the gifts purchased were gift wrapped and the child's family was given groceries and some other miscellaneous items to help with Christmas. This is an awesome event that we all look forward to. Here are just a couple of photos from the Shop with A Hero event

- Officer Hoy



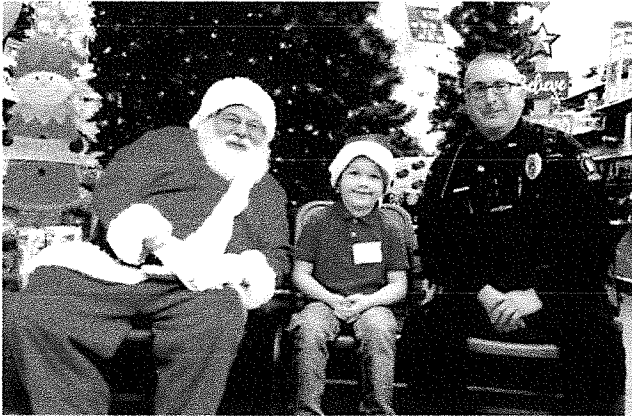
Officer Velazco



Chief Ramereiz



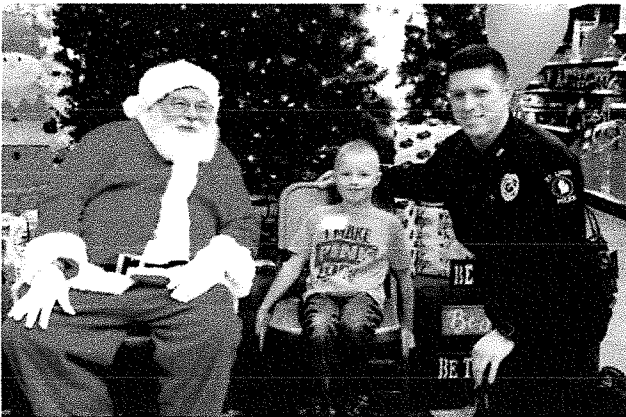
Officer Ferris



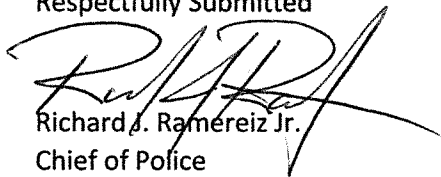
Sgt. Forshee



Officer Davidson



Respectfully Submitted


Richard J. Ramereiz Jr.
Chief of Police

Michigan's new rape kit tracking system: What it means for survivors

Kristen Jordan Shamus, Detroit Free Press Published 10:00 a.m. ET Dec. 5, 2018 | Updated 3:38 p.m. ET Dec. 5, 2018



(Photo: Illustration/Getty Images)

If the U.S. Postal Service can track a package from the moment it is mailed until it arrives on a customer's doorstep, the Michigan criminal justice system should be able to do the same when it comes to rape kits.

At least that was the thinking of a coalition that came together in 2015 to brainstorm ways to ensure that the backlog of thousands of untested rape kits found in an abandoned Detroit storage locker in 2009 were not only tested, but that the situation never happens again.

The outcome is a new statewide Internet-based sexual assault kit tracking system, called Track-Kit, which is in use now in nine Michigan counties and will roll out in phases to the rest of the state through the summer of

2019, Gov. Rick Snyder announced Wednesday.

It will allow rape victims to confidentially follow their own sexual assault test kits from the moment they are collected all the way through the investigation process.

ADVERTISEMENT

Ad

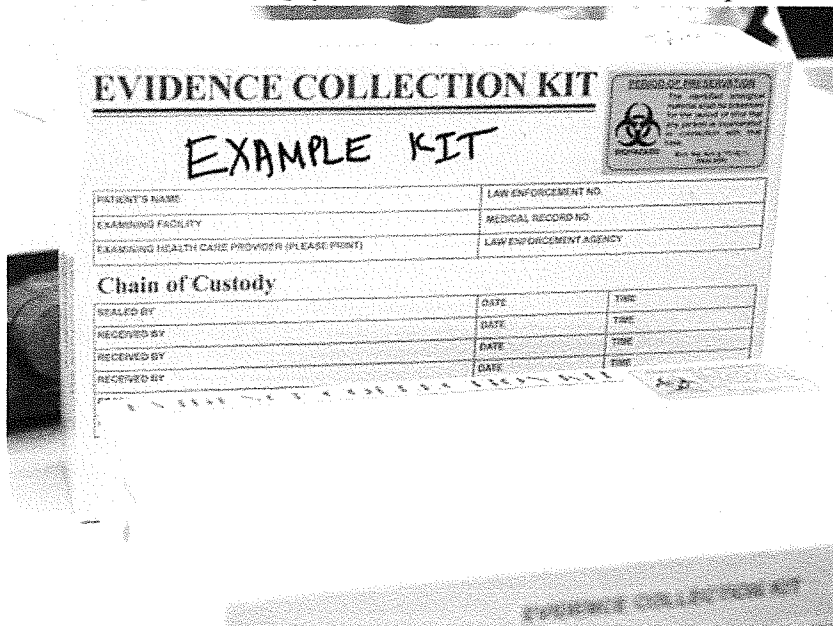
Enter Your Tracking Number



"A huge issue of any kind of victimization, and it's certainly also true in sexual assault, is that their power and control of their own being and their own body has been stripped of them, literally and figuratively," said Debi Cain, director of the [Michigan Department of Health and Human Services](https://www.michigan.gov/mdhhs/) (https://www.michigan.gov/mdhhs/) Division of Victim Services and co-chair of the gubernatorial-appointed [Michigan Domestic and Sexual Violence Prevention and Treatment Board](https://www.michigan.gov/clear/0,4792,7-287-60348-250416--,00.html). (https://www.michigan.gov/clear/0,4792,7-287-60348-250416--,00.html)

"Being able to access where their kit is ... re-installs the power with them. They have control over where that kit is and what the status of it is and those kinds of things. It's one of many steps we hope will be very important to a victim's knowledge, and knowledge is power, but also to their healing process."

The state piloted the program earlier this year in Calhoun County, and in November, began using it in nine counties in southwest Michigan — Allegan, Barry, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph and Van Buren.



Unused rape kits. (Photo: Greg DeRuiter, Lansing State Journal)

The entire state should be using Track-Kit, which was acquired from STACS DNA, by the summer.

The Governor's Sexual Assault Evidence Kit Tracking and Reporting Commission — a partnership that included Snyder's office along with the state Department of Health and Human Services, the Michigan State Police, the Attorney General's Office and Wayne County Prosecutor's Office — was created in 2015 in response to [legislation \(http://legislature.mi.gov/doc.aspx?mcl-Act-318-of-2014\)](http://legislature.mi.gov/doc.aspx?mcl-Act-318-of-2014) that mandated a tracking system for rape kits along with a new reporting commission and database.

The system will act as a safeguard to ensure accountability so sexual assault kits aren't left abandoned and untested while assault victims wait years for justice.

Although the 11,341 rape kits found in the warehouse nine years ago have now been tested, [Wayne County Prosecutor Kym Worthy \(https://www.waynecounty.com/elected/prosecutor/home.aspx\)](https://www.waynecounty.com/elected/prosecutor/home.aspx) said there's still work to be done.

Buy Photo



Wayne County prosecutor Kym Worthy talks with the media outside of the Detroit Association of Women's Clubs in Detroit, Michigan on Tuesday, October 6, 2015. Worthy and other speakers were there to address the awareness of and the fundraising for the processing of rape kits. Over 50 woman stood together on the front yard to throw their support for the African American 490 Challenge. The coalition is asking for women to raise money to fund the cost to process rape kits. They are in partnership with Enough SAID (Enough Sexual Assault In Detroit) (Photo: Eric Seals, Eric Seals, Detroit Free Press)

"The test results are still coming in every day on that," she said. "We still have a lot of work to do. ... We still have to investigate all those cases and we still have to prosecute ... those that can be prosecuted. So we're making progress. I anticipate — and this is just a rough estimate — that it's going to be at least another three to five years that we're working on these cases."

Of the kits from the 2009 backlog, there have been 159 criminal convictions so far, and investigators have identified 833 suspected serial rapists, Worthy said.

The Michigan State Police Grants and Community Services Division (https://www.michigan.gov/msp/0,4643,7-123-72297_34040---,00.html) will administer the system.

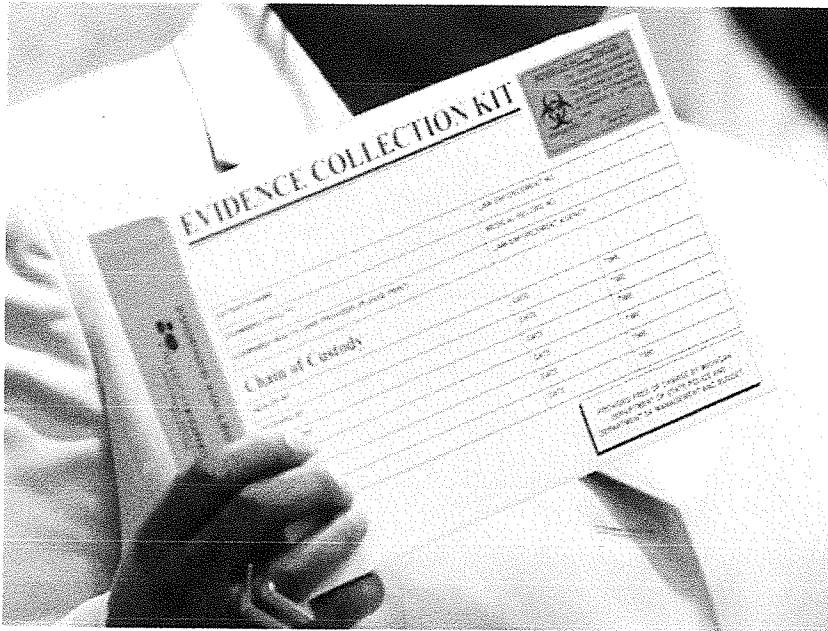
Jeff Nye, assistant director of the Forensic Science Division with the Michigan State Police, which handles the testing of rape kits from all over the state, said in a typical year, more than 3,000 sexual assault evidence kits are collected in Michigan. It takes the lab 80 to 90 days to process a kit.

With the Track-Kit system, he said a victim will be able to see when the rape kit leaves the collection site, when it arrives in the lab, and follow it until a possible suspect has been identified.

The information is available to them online 24 hours a day, and victims also can manage when and whether they see updates.

"Each victim can configure their kit how they would like," Nye said. "Some may not want to be contacted at all. They can opt out. Or they can opt in and choose whether they would like to be contacted via text or email. So every time there is a change in the status of their kit — be it testing or conclusion or a change in the database — they can opt in to get notified on those status changes.

Buy Photo



Wayne County Prosecutor Kym Worthy holds up an examples of rape kit during a press conference at the Atheneum Suite Hotel in Detroit Tuesday Jan. 6, 2015 announcing the collaboration between the Michigan Women's Foundation and The Wayne County Prosecutor's Office. (Photo: Mandi Wright/Detroit Free Press)

"You can really see that ... one of the common concerns for victims of sexual assault is that they have lost some level of control. This is an attempt to not only make the system more transparent, but it also is returning a little bit of control with their cases to make sure their cases are acted upon in some manner.

"It's going to add a level of transparency not only for policy makers, but also for the survivors of sexual violence themselves. It's meant for a survivor to be his or her best advocate."

Both Nye and Worthy noted that Michigan isn't the only state where there has been a backlog of untested rape kits. The problem is happening all over the country.

But only a few — Washington and Arizona began using the Track-Kit system earlier in 2018, and Texas plans to launch the system as well — are taking steps to solve the problem.

"I'm a taxpayer just like you are," Nye said. "I think it's important to understand that the state of Michigan has been a leader on this nationally. ... We have been leading the way on getting untested sexual assault kits tested. ... We've led the way on legislation, advocacy, testing methods and timeliness. Now,

ultimately, the tracking of the kits. We have some excellent professionals in the state on the county and local level as well as some faculty members. It's really been an excellent example of a cooperative effort."

Buy Photo



Example of a sexual assault kit in a lab at the Michigan State Police Northville Post. (Photo: Regina H. Boone/Detroit Free Press)

The system costs about \$700,000 a year for licensing, web-hosting and user-support fees.

The Legislature appropriated \$4 million for the acquisition, implementation and continuation of the system, according to Bob Wheaton, a spokesman for the DHHS. The money will roll over from year to year for five years, ensuring the operation of the system for that time.

After five years, the Legislature would need to appropriate more money to ensure the continuation of the Track-Kit system after 2023.

Contact Kristen Jordan Shamus: 313-222-5997 or kshamus@freepress.com.

Editor's note: This story was updated to correct the name of the company that developed and delivered the state's new rape-kit tracking system. The company is called STACS DNA, and it provides sample tracking and control software for DNA labs.

Read or Share this story: <https://www.freep.com/story/news/2018/12/05/michigan-rape-kit-tracking-system/2206426002/>

Keith W Risdon, PE
Director of Public Services

Monthly Report

December 2018- January 2019

- City Council Meetings and Work Study Session and preparation
- GAWA meeting in Alma and preparation
- Citizen Advisory Committee to Cemetery Board meeting and preparation
- Assist Mark and Dori with current SESC violations on APEX Marine project.
- Checking status of work throughout the City
- Working on various pool bathhouse interior modification ideas for MDEQ compliance and possible changes as part of recent grant. Review MDEQ and Ten-State Standards rules and requirements for pools and bath houses. In-house design meeting
- FERC Dam Breach annual exercise
- Annual MDEQ Pumpage report
- Various Water Service lead breaks (3 Citizen, 1 City)
- Water Main Break – 1 on January 4th.
- Prepare and Submittal annual FERC Compliance documents to Chicago FERC
- FERC License info on Art. 408 – Wetlands, research license for requirements. Submit response to FERC
- Review and comments on Spicer’s Pine St – Michigan Ave. water main extension
- Conference Call on Electric Cost of Service study. Review latest Rate Design
- Begin looking into Downtown parking

ADMINISTRATIVE WORK

- Review time sheets weekly
- Assist my departments with manpower and workload issues which may arise
- Review vendor billings
- Work on Electric Dept monthly report
- Work on Water Dept monthly reports
- Review water purchase vs sewer treatment monthly to track I&I issues
- Track water purchase vs water sold for loss calculations
- Work on Year End reports for Water and Electric usage
- Assist my departments and staff as needed
- Continuing to research funding options and possibilities for City projects.
- Begin studying SESC Manual for 2019 certification testing
- Completed physical therapy.
- 3 Vacation Days between Christmas and New Year (4 Holidays)

WASTEWATER & WATER REPORT 2018

Calendar Year	TOTAL PLANT FLOW			WATER			CUSTOMERS					
	2018	2017	2016	2018	2017	2016	Pine River Twp	Bethany Twp	Prison PS	Country-Side	St. Louis	Country-Side WATER
January	35.704	43.992	39.263	22.7593	23.542	24.5722	1.5879	0.4405	8.9774	0.0949	24.6033	0.0949
February	41.985	35.374	42.269	19.476	20.9469	22.9708	3.1159	0.5248	9.9187	0.1249	28.3007	0.1249
March	38.895	47.284	67.905	22.0682	24.3224	24.6763	1.748	0.486	9.472	0.1048	27.0842	0.1048
April	47.049	63.918	53.996	21.3949	21.3203	23.5832	4.346	0.497	8.7715	0.232	33.2025	0.232
May	40.306	46.716	47.302	23.0354	24.0964	24.99	3.638	0.417	10.307	0.224	25.72	0.224
June	34.283	45.189	27.556	24.8735	25.4958	26.1819	1.541	0.233	8.575	0.19 **	23.744	0.325
July	30.34	34.024	28.862	24.8713	25.9225	30.5776	1.208	0.236	10.082	0.19 **	18.624	0.5488
August	34.286	27.453	31.939	23.7433	24.1427	27.0898	1.543	0.3096	8.452	0.19 **	23.7914	0.3612
September	37.099	24.168	30.985	22.1095	22.5627	24.147	1.7482	0.3311	7.743	0.19 **	27.0867	0.262
October	39.247	32.725	34.864	22.5636	21.5525	24.526	1.7951	0.4274	9.0115	0.1854	27.8276	0.1854
November	36.771	34.679	31.28	20.7337	20.4758	23.0782	1.6394	0.4849	9.0575	0.177	25.4123	0.177
December	37.469	32.279	34.147	20.1929	21.6244	23.5642	1.7449	0.4261	8.1301	0.1214	27.0466	0.1214
Year to Date Total	453.434	467.801	470.368	267.8216	276.0044	299.9572	25.6554	4.8134	108.4977	2.0244	312.4433	2.7614

Excess Flow this Month

17.2761

Same Month Last Year

10.6546

** Country Side Summer Flow averaging (sewer) per September 2007 agreement

Excess Flow YTD

185.6124

Excess Flow Last Calendar Year

191.7966

Excess Flow = I & I in sanitary sewer system

All values are in million gallons (MG)

WATER LOSS REPORT - 2018

<u>Month</u>	<u>Purchased</u>	<u>Billed</u>	<u>Leaks</u>	<u>Flushing</u>	<u>Flowers</u>	<u>Unmetered</u>	<u>% LOSS</u>	<u>Fire Dept</u>
January	22,759,300	22,086,900	4	150,000	0	0	2.27	6000
February	19,476,000	20,036,800	1	150,000	0	0	-3.67	4500
March	22,068,200	16,979,800	0	150,000	0	0	22.36	3200
April	21,394,900	22,361,300	0	150,000	0	0	-5.23	2550
May *	23,035,400	<u>22,942,500</u>	0	150,000	5,000	0	-0.28	7500
June **	24,873,500	<u>21,653,400</u>	1	150,000	5,000	0	12.32	5000
July	24,871,300	23,653,200	0	150,000	5,000	0	4.24	14,000
August	23,744,330	22,461,100	0	150,000	5,000	0	4.76	2250
September	22,109,500	22,425,300	1	150,000	5,000	0	-2.13	5000
October	22,563,600	20,619,500	1	150,000	0	0	7.91	10,000
November	20,733,700	20,372,300	0	150,000	0	0	1.01	2900
December	20,192,900	17,674,400	4	150,000	0	0	11.72	1200
	267,822,630	253,266,500	12	1,800,000	25,000	0	<u>5.43</u>	64100

Line 18 % Loss is just purchased and billed

Dec Leaks are Services lines

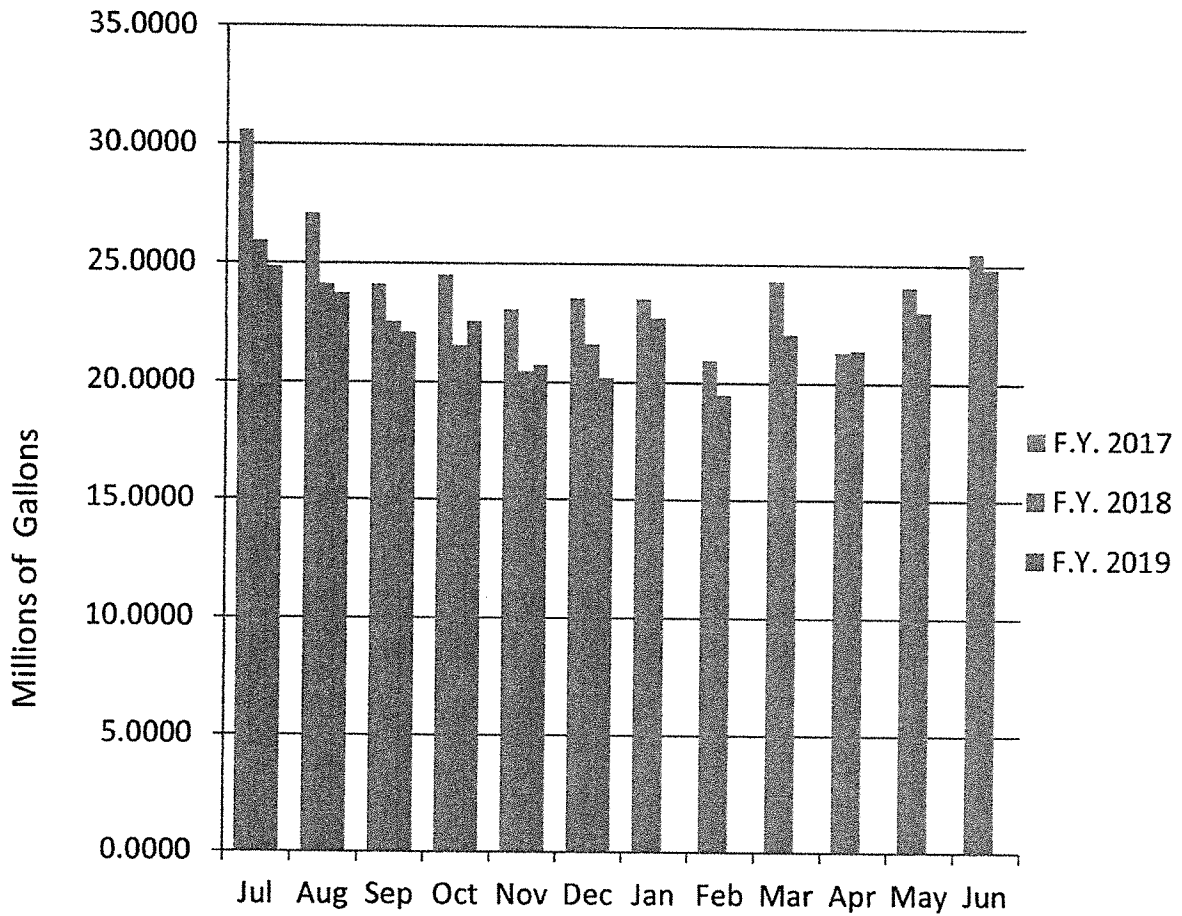
*ESTIMATED

** ADJUSTED

GAWA Water Production/Consumption Records - F.Y. 2019

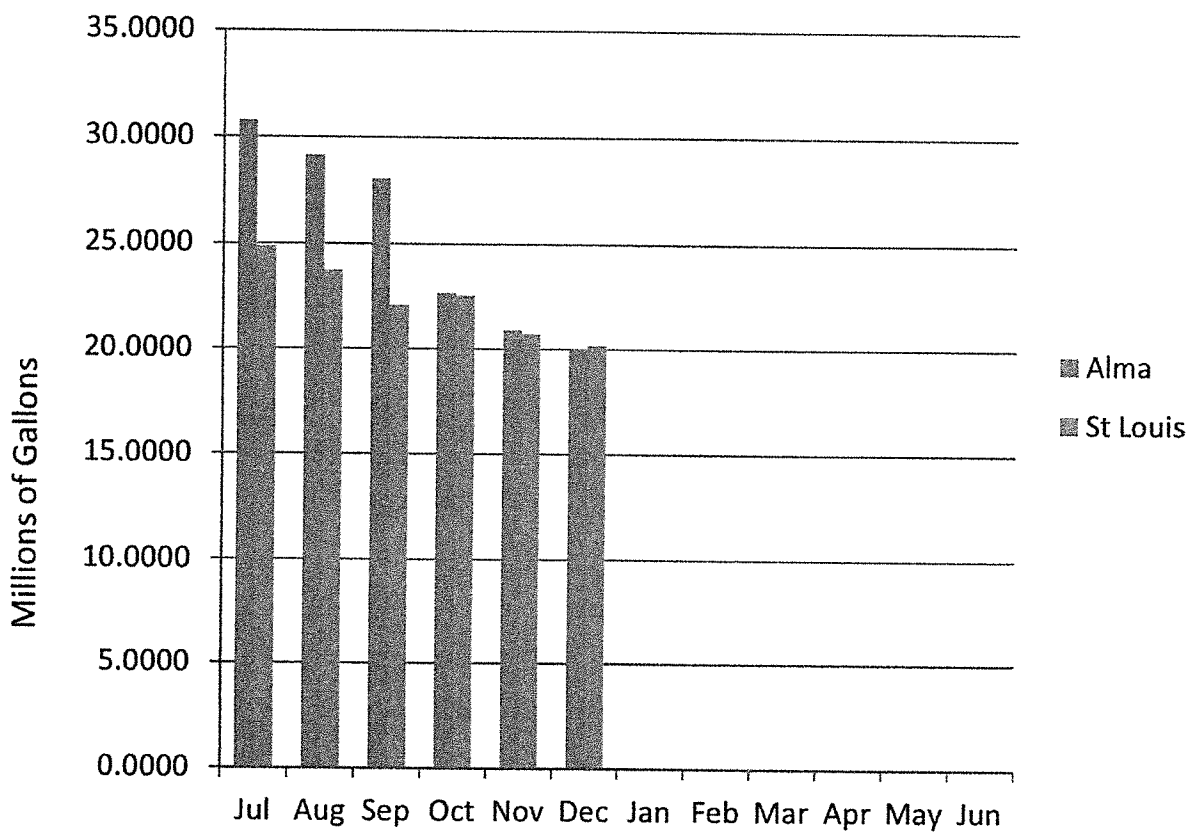
	Water Authority Plant Production			St. Louis Water Consumption			Alma Water Consumption
	Water Pumpage (MG)	Internal Consumption (MG)	Water Production (MG)	Meter No. 1 (MG) Cheesman	Meter No. 2 (MG) Michigan	Total Consumption (MG)	Total Consumption (MG)
Jul	58.663	3.029	55.634200	14.0028	10.8685	24.8713	30.7629
Aug	56.064	3.173	52.891200	11.8514	11.8919	23.7433	29.1479
Sep	47.421	-2.729	50.150700	11.2347	10.8748	22.1095	28.0412
Oct	47.775	2.535	45.240700	10.7673	11.7963	22.5636	22.6771
Nov	44.444	2.791	41.652800	9.8779	10.8558	20.7337	20.9191
Dec	42.682	2.443	40.238600	8.3443	11.8486	20.1929	20.0457
Jan	0.000	0.000				0.0000	0.0000
Feb	0.000	0.000				0.0000	0.0000
Mar	0.000	0.000				0.0000	0.0000
Apr	0.000	0.000				0.0000	0.0000
May	0.000	0.000				0.0000	0.0000
Jun	0.000	0.000				0.0000	0.0000
Total Year to Date	297.050	11.242	285.808200	66.0784	68.1359	134.2143	151.5939
Avg. Monthly (MG)		47.63			22.369		25.266
Percent of Consumption		100.00%			46.96%		53.04%

City of St. Louis Water Consumption



NOTE: Data prior to October 2015 is based upon calculations, starting October 2015 flows are based upon actual flow meters

Alma-St. Louis Monthly Water Consumption



RESOLUTION 2019-02

**RESOLUTION TO ESTABLISH AN OBOSLETE
PROPERTY REHABILITATION ACT DISTRICT**

Minutes of a Regular meeting of the City Council of the City of St. Louis, County of Gratiot, Michigan held on the 15th day of January, 2019, at 6:00 P.M.

Present: Mayor James C. Kelly, Melissa A. Allen, Jerry L. Church, George T Kubin,
Thomas L. Reed

Absent: None

The following preamble and resolution were offered by Member _____, and supported by Member _____:

Resolution 2019-02 Establishing Obsolete Property Rehabilitation Act (OPRA) District For Gemini Capital Management, Inc.

WHEREAS, pursuant to Act No. 146 of the Public Acts of 2000, the City Council for the City of St. Louis has the authority to establish "Obsolete Property Rehabilitation Act District" within the City of St. Louis; and

WHEREAS, Gemini Property Management, Inc. has filed a written request with the clerk of the City of St. Louis requesting the establishment of an Obsolete Property Rehabilitation Act District on its property located in the City of St. Louis hereinafter described; and

WHEREAS, the City Council of the City of St. Louis sets forth a finding and determination that the district meets the requirements set forth in section 3(1) of Public Acts 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district, and to the public by newspaper advertisement in the Morning Sun Newspaper and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on January 15, 2019 a public hearing was held and all residents and taxpayers of the City of St. Louis were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of St. Louis to establish the Obsolete Property Rehabilitation Act District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Louis that the following described parcel of land situated in the City of St. Louis, County of Gratiot, State of Michigan, to wit:

131 N Mill St Parcel # 29-53-010-126-00

WD L 621 P 1409 N 37 FT OF S 40 FT 7 IN OF LOT 11, BLOCK 34, CITY OF ST LOUIS.

133 N Mill ST Parcel #29-53-010-127-00

WD L 621 P 1409 COM AT A PT 7 FT 6 IN S OF NE COR OF LOT 11, TH W 55 FT 2 IN, S 4 FT 6 IN, W 109 FT 10 IN, S 14 FT, E 165 FT, N 18 FT 6 IN TO BEG, BEING PART OF LOT 11, BLOCK 34, CITY OF ST LOUIS

be and here is established as an Obsolete Property Rehabilitation Act District pursuant to the provision of Act No. 146 of the Public Acts of 2000 to be known as 131 & 133 North Mill Street Obsolete Property Rehabilitation Act District No. 2019-01.

AYES:

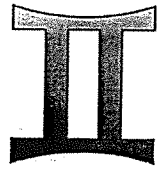
NAYES:

RESOLUTION DECLARED ADOPTED.

Mari Anne Ryder, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of St. Louis, County of Gratiot, State of Michigan at a regular meeting held on January 15, 2019.

Mari Anne Ryder, City Clerk



GEMINI
CAPITAL MANAGEMENT LLC.

December 10, 2018

City of St.Louis
300 North Mill Street
Attn: Phil Hansen
St.Louis MI 48880

Gemini Capital Management VI, LLC
325 Enterprise Drive
Breckenridge MI 48615

Re: OPRA District Creation – 131 & 133 North Mill Street, St.Louis MI

Dear Mr. Hansen,

Please find enclosed an OPRA Permit application related to a second floor apartment project at 131 & 133 North Mill Street in St.Louis. Parcel number 53-010-126-00 & 53-010-127-00 respectively.

It is my understanding that apartment units are allowed under a permitted use under Section 11.2.2 of the City of St.Louis zoning ordinances as long as the building conforms to the housing code and fire limits ordinance. My architect has researched these regulations and has been in contact with Paul Eskrine. All parties agree that the submitted site plan does in fact conform to these regulations.

My intention is to build five (5) apartments on the second story of the building. All of the units will be one (1) bedroom and/or Studio apartments. The estimated cost of the construction of the apartments is over \$400,000 although final construction bids have yet to be obtained.

Enclosed with my applications are preliminary site plan drawings for your review.

In conjunction with this project the following has been or will be accomplished:

1. I understand an OPRA district needs established and construction could start once all other requirements are met. I formally request that an OPRA district be created that this location. Once the district is created we will submit a formal OPRA certificate application, we intend to request the maximum allowance of 12 years.
2. The property will be rehabilitated in conformance with the rules of the act and within the districts.
3. After completion, the following should be achieved as a result of this project:
 - a. Enhanced living space in the downtown business district, and increased business activity flowing from the residential living space.
 - b. Creation of employment with respect to the construction and renovation of the site.
 - c. Revitalization of an urban location directly adjoining business and residential districts.
4. The following is more fully expressed in the enclosed floor plans:



- a. The general description of the obsolete facility is a vacant second floor space of approximately 3,000 square feet.
- b. The general description of the proposed use is five (5) single family apartments, taking advantage of the architectural features of very high ceilings, large windows, and exposed brick walls.
- c. The general description of the rehabilitation is a total reconstruction of the interior of the second story space reusing as many of the original architectural features as possible, the demolition of some existing partitions, the restoration/replacement of exterior windows, and the installation of modern HVAC, plumbing, electrical systems.
- d. Fixed building equipment will be:
 - i. New HVAC Systems
 - ii. New plumbing and plumbing fixtures
 - iii. New electrical and electrical fixtures
 - iv. New major appliances
 - v. New cable ready services
- e. The construction schedule is dependent on OPRA & MEDC grant approval, the goal is to start the construction in the summer of 2019 and finish by fall of 2019.
- f. The economic advantages flowing from the requested exemption include new and desirable downtown living spaces, improved downtown appearance, and increased downtown retail traffic by virtue of new residents occupancy.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ryan Smith', is positioned to the left of the digital signature information.

Digitally signed by Ryan
Smith
Date: 2018.12.10
15:04:40 -05'00'

Ryan Smith
Gemini Capital Management VI, LLC
Its: Member



**REQUIRED COMMUNICATION TO THE CITY OF ST. LOUIS
IN ACCORDANCE WITH PROFESSIONAL STANDARDS**

To the City Council
City of St. Louis

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of St. Louis for the year ended June 30, 2018, and we have issued our report thereon dated December 17, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and *Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated October 1, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City of St. Louis are described in Note 1 to the financial statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Sensitive estimates affecting the financial statements are as follows:

- Depreciation is based on the estimated useful life of related capital assets
- The net pension liability is based on various estimates and assumptions by the plan actuary

Disclosures

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures may be particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has been provided with the recommended adjusting journal entries and has corrected all such misstatements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 17, 2018.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.



Supplementary Information

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Communication of Internal Control Matters Identified in the Audit

In planning and performing our audit of the financial statements of the City of St. Louis as of and for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we considered the City of St. Louis's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify deficiencies in internal control that we consider material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of the City management, City Council, and the State of Michigan Department of Treasury, and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



Berthiaume & Company
Certified Public Accountants

Saginaw, Michigan
December 17, 2018



CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 10a

For Meeting of January 15, 2019

ITEM TITLE: Annual Hosting Fee
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to Etna for Sensus Annual Hosting Fee in the amount of \$25,265.00.

Moved by:

Supported by:

Approve Payment to Etna for Sensus Annual Hosting Fee in the amount of \$25,265.00.



ETNA SUPPLY - GRAND RAPIDS
 4901 CLAY AVENUE SW
 4901 CLAY AVENUE SW
 GRAND RAPIDS, MI 49548-3038
 616 241 5414
 Fax 616 241 4786



Invoice

INVOICE DATE	INVOICE NUMBER
12/11/2018	S102875736.001
REMIT TO: ETNA SUPPLY PO Box 772107 DETROIT, MI 48277 P-616 248 9182 F-616 241 4786	PAGE NO.
	1 of 1

BILL TO:

SHIP TO:

CITY OF ST LOUIS
 300 N MILL STREET
 SAINT LOUIS, MI 48880-1545

CITY OF ST LOUIS
 108 WEST SAGINAW ST
 ST LOUIS, MI 48880-1589

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
6931	ANNUAL HOST FEE		Tony Wawiernia		
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Al Weber		DIRECT	NET 25TH	12/11/2018	
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	SENSUS LOGIC ANNUAL HOSTING FEE W/E *Nonstock - Restock Policy Applies* Pn: 209619		25265.000/ea	25265.00

**** REPRINT ** REPRINT ** REPRINT**

Invoice is due by 01/25/2019

All past due balances are subject to a Time Price Differentials of 1.70% per month.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at www.etnasupply.com/tcsale

Subtotal	25265.00
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	25265.00

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 10b

For Meeting of January 15, 2019

ITEM TITLE: Electric Rate Study
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to UFS for Electric Rate Study in the amount of \$11,922.50.

Moved by:

Supported by:

Approve Payment to UFS for Electric Rate Study in the amount of \$11,922.50.



INVOICE

Payable and Remit to:
 Utility Financial Solutions, LLC
 185 Sun Meadow Ct
 Holland MI 49424

DUE DATE: 01-25-2019
DATE: 12-26-2018
INVOICE No. 10822UFS
P.O. No.

Bill To: Kurt Giles, City Manager
 City of St. Louis
 300 North Mill Street
 St. Louis, MI 48880

Deliver To:
 Kurt Giles - kgiles@stlouismi.com
 Keith Risdon - krisdon@stlouismi.com

DESCRIPTION OF SERVICES

Please email questions or concerns on this invoice to: mjohnson@ufsweb.com

Services for work through: 12-09-2018

St. Louis MI:Electric:2017:COS FP PCA & Rate Study Progress Billing

Staff	Hours	Rate	AMOUNT
Beauchamp, Mark C	6.50	\$ 295.00	\$ 1,917.50
Johnson, Mike A	43.50	\$ 230.00	\$ 10,005.00
Travel (if applicable)	-	-	-
Out of Pocket Expenses (if applicable)			
Expense Total			\$ -
		Discount	\$ -
		Hold Back	\$0.00
		Write Down	\$ -
TOTAL INVOICE			\$ 11,922.50

UFS Internal billing code: 0

Please pay by Check

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 10C

For Meeting of January 15, 2019

ITEM TITLE: Annual Membership Dues
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to MMEA for Annual Membership Dues in the amount of \$6,168.00.

Moved by:

Supported by:

Approve Payment to MMEA for Annual Membership Dues in the amount of \$6,168.00.



Michigan Municipal Electric Association
809 Centennial Way
Lansing, MI 48917
(517) 323-8346
mmea@mpower.org

Invoice 2361

BILL TO
Kurt Giles
City of St. Louis
300 N. Mill Street
St. Louis, MI -- Michigan
48880

DATE	PLEASE PAY	DUE DATE
01/04/2019	\$6,168.00	01/04/2019

ACTIVITY	ACTIVITY	AMOUNT
Dues- Membership	2019	6,168.00

Payments may be deductible in part as ordinary and necessary business expenses for federal income tax purposes. Dues and similar payments are not, however, deductible as charitable contributions.

TOTAL DUE **\$6,168.00**

THANK YOU.

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 11A

For Meeting of January 15, 2019

ITEM TITLE: Small Urban Grant
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

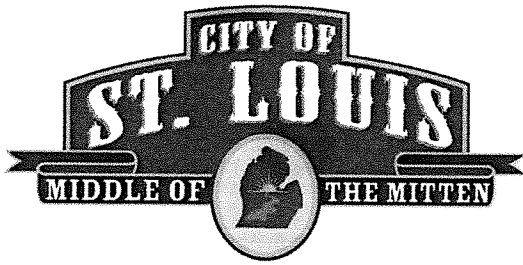
SUMMARY EXPLANATION:

Approve the commitment of funds in the amount of \$375,000.00 as the Local Match for the City's Small Urban Grant project for West State Street from Michigan Avenue to Main Street for Fiscal Year 2021 and authorize the City Manager to execute the Letter of Approval.

Moved by:

Supported by:

Approve the commitment of funds in the amount of \$375,000.00 as the Local Match for the City's Small Urban Grant project for West State Street from Michigan Avenue to Main Street for Fiscal Year 2021 and authorize the City Manager to execute the Letter of Approval.



300 North Mill Street
St. Louis, MI 48880

(989) 681-2137
Fax (989) 681-3842

January 16, 2019

East Michigan Council of Governments
3144 Davenport Ave.
Suite 200
Saginaw, MI 48602

Re: Small Urban Grant – West State Street
(Main Street to Michigan Avenue)
St. Louis Local Match Support Letter

Attention: Mr. David Engelhardt
Program Manager

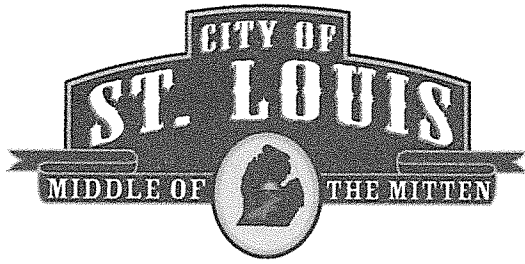
Dear Mr. Engelhardt:

At the regularly scheduled City Council meeting held on January 15, 2019, the City of St. Louis approved the commitment of funds in the amount of \$375,000 as the Local Match for the City's Small Urban Grant project for West State Street within the City of St. Louis.

Sincerely,

Kurt R. Giles
City Manager

Cc: Mark Craft, Gratiot County Road Commission



300 North Mill Street
 St. Louis, MI 48880

(989) 681-2137
 Fax (989) 681-3842

**PRELIMINARY CONSTRUCTION ESTIMATE
 WEST STATE STREET – MAIN STREET TO MICHIGAN AVENUE
 SMALL URBAN PROJECTS**

Proposed Project:

Replace existing asphalt pavement and concrete curb and gutter with new 5" asphalt section and concrete curb and gutter. Include storm drainage and "bikepath" within paving section proposed. Upgrade existing narrow sidewalk along south side (servicing local elementary school) with new 5' wide ADA compliant sidewalk. Make necessary improvements to the existing sanitary sewers and water mains during this project.

PAVING:

4000 lf – 2' Concrete Curb and Gutter	\$80,000
2100 T – 5" deep Asphalt Pavement	\$210,000
3200 cy – 12" deep Sand Subbase	\$48,000
9000 sy – 8" Aggregate Base	\$135,000
4000 lf – 4" Underdrain	\$30,000
9750 sf – 5' wide Sidewalk	<u>\$49,000</u>
Sub-Total – Paving	\$552,000

STORM SEWERS:

15 ea. – 4' dia Catch Basins	\$45,000
400 lf – 12" diam. Storm Sewer	<u>\$50,000</u>
Sub-Total – Storm	\$95,000

Total Eligible Project Cost:

Paving	\$552,000		
Storm	<u>\$95,000</u>		
Sub-Total	\$647,000		
Plus 16% Contingencies	<u>\$103,000</u>	<u>MDOT</u>	<u>CITY</u>
Eligible Project	\$750,000	\$375,000	\$375,000

SANITARY SEWER WORK \$81,000 + \$14,000 (17% Cont.) = \$95,000

WATER MAIN WORK \$40,000 + \$10,000 (25% Cont.) = \$50,000

Total Project Estimated Construction Costs:

Eligible:	Paving and Storm	= \$750,000
Non-Eligible:	Sanitary Sewers	= \$95,000
Non-Eligible:	Water Main	= <u>\$50,000</u>
	TOTAL	=\$895,000

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 11C

For Meeting of January 15, 2019

ITEM TITLE: Letter Agreement for Professional Services
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Letter Agreement for Professional Services for Primary Clarifier Bypass Construction Administration by Spicer Group in the amount of \$25,000.00.

Moved by:

Supported by:

Approve Letter Agreement for Professional Services for Primary Clarifier Bypass Construction Administration by Spicer Group in the amount of \$25,000.00.

January 9, 2019

Keith Risdon
City of St. Louis
300 N. Mill Street
St. Louis, MI 48880

RE: St. Louis Wastewater Treatment Plant
Primary Clarifier Bypass – Construction Administration
Letter Agreement for Professional Services

Keith:

This document contains Spicer Group's proposal to you for Construction Administration Services for the Primary Clarifier Bypass Project at the City of St. Louis Wastewater Treatment Plant.

Background

This project consists of the construction of a bypass for the primary clarifiers in the wastewater treatment process. This bypass will consist of the installing 24" DIP between the flow splitter box and the structure between the primary clarifiers. It also includes the removal of the air piping in the flow splitter box, removal of the 6" piping between the two structures, installation of a slide gate for flow isolation, installation of a dewatering pump in each clarifier with discharge piping and valving and electrical. A davit crane will be installed at each clarifier or pump removal which includes installation of a support beam at each location.

Scope of Professional Services

The following is a detailed approach to completing the Construction Services Phase of this project.

1. Coordinate and attend prebid meeting.
2. Prepare addendums as necessary.
3. Answer contractors questions prior to bid opening.
4. Arrange for and attend bid opening.
5. Prepare bid tabulation and letter of recommendation.
6. Prepare contracts for signature.
7. Coordinate and attend preconstruction meeting.
8. Provide full time inspection for all underground work and part time inspection thereafter as necessary for the installation of the project. Inspection time was estimated at 100 hours.
9. Attend monthly progress meetings and prepare and distribute meeting minutes.
10. Review shop drawings.
11. Perform material testing as required for construction including density testing and concrete testing.
12. Review and process progress payments for City approval.
13. Prepare bulletins and change orders as necessary.
14. Perform project close out walkthroughs and develop punchlists as necessary.
15. Prepare asbuilt drawings. Two hard copies and one cd will be turned over you for your records.
16. Compile and organize manuals, warranty certificates, and shop drawings for your records.

Additional Services

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered. We have not included staking services given the scope of the project.

Fee Schedule

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses. Our fee is based on our standard hourly rates as estimated to be \$25,000.

We have calculated these fees based on our understanding of what you want us to do and what you have told us. Should we approach the amount of the fee for any reason before we are finished with the work, if the scope changes or our understanding was incorrect, we will notify you and discuss with you the option of adjusting the amount of the fee or adjusting the scope of services.

Attached to this letter is a copy of our general conditions for our services which are part of this agreement. Any changes to this agreement must be agreed to by both of us.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us. Upon receipt we will start the project promptly.

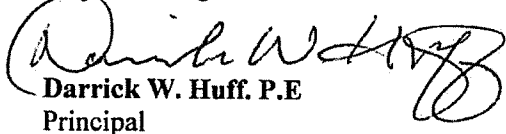
We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



Jean Inman, P.E.

Project Manager II



Darrick W. Huff, P.E.
Principal

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717

CC: SGI File: 126359SG2018

Above proposal accepted and approved
by Owner.

CITY OF ST. LOUIS

By: _____
Authorized Signature

Date: _____

ITEM NO. 11D

DATE 1/15/19

January 6, 2019

Cemetery Board

St Louis, Michigan 48880

Dear Board and Council Members:

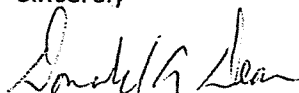
My name is Donald Dean and in this month's utility bill I saw that you were looking for people to serve on different boards and/or commissions in the city. I am interested in the vacancy on the cemetery board since I had once been an apprentice for a funeral director in Michigan back in the late 1970's and early 1980's.

I graduated from Ferris State College (now university) with my Associates Degree in 1969 and received my Bachelor of Arts Degree in Communications from Rollins College in Winter Park, Florida. After many years in retail and owning my own massage therapy business I retired and moved back to Michigan to be closer to family. After being totally bored in retirement after one year, I went to work again for Hallmark Cards as a supervisor overseeing all operations from mid-Michigan to the Soo in retail stores. I left Hallmark after 5 ½ years because of all the travel and started a new chapter in my life. I now have been working for the Alma School District as a paraprofessional on the school buses in the morning and afternoon and in the kitchen of the middle school as a cook in between bus runs which keeps me occupied.

I bought and renovated my house that I now live in 3 years ago this June on S East St. and like the small town atmosphere that St. Louis has to offer. I have grown to know many people in St. Louis and Alma by living and working so close to the two cities.

I hope that you will consider me for the vacancy that you have available. Thank you for taking the time to read and consider my letter of application.

Sincerely



Donald A. Dean