

## Minutes July 20, 2021

Board of Trustees  
T. A. Cutler Memorial Library  
312 Michigan Ave.  
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Theresa Jewell, Michelle Kelly, Mary Reed, Sue Vibber

Members absent: None

Also present: Library Director Jessica Little

**Call to Order:** Meeting was called to order at 5:02 pm

**Minutes:** Review of the minutes from the May 18, 2021 meeting. Michelle Kelly proposed the minutes be accepted with corrected typo, the motion was supported by Theresa Jewell; motion passed.

**Public Comment:** None

### Reports

Librarians Report: The new city website project is complete, up and running. The hot spots are ready for loans to patrons. The Summer Reading Program had lower numbers than in past years, events wrap up on July 29.

Financial Report: The funds from the library millage have been received. The financial reports include the preliminary numbers for the 2021-2022 fiscal year; the final figures will be available by September.

Statistical Report: Jessica noted that the library programs are now resuming. Computer use is down; but all figures for the end of the fiscal year have been affected by Covid 19.

**New Business:** The board set the schedule of meetings for the 2021-2022 fiscal year. Officers were elected, with Mary Reed as president, Holly Brannan-Harris as Vice President/Secretary and Sue Vibber as Treasurer. Jessica went over the results of the Needs Assessment Survey the library conducted for the library patrons.

**Announcements:** None

**Adjournment:** The meeting was adjourned at 5:35 pm

Minutes respectfully submitted

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Mary Reed, President

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Holly Brannan-Harris, Secretary