

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
June 16, 2020

The regular meeting of the Saint Louis City Council was called to order by Mayor James Kelly on Tuesday, June 16, 2020 at 6:00 p.m. via Conference Call.

Council Members Present: Via Conference Call Mayor James C. Kelly, Roger L. Collison, George T. Kubin, William R. Leonard, Thomas L. Reed

Council Members Absent: None

City Manager: Kurt Giles
City Clerk: Mari Anne Ryder – via Conference Call
Police Chief: Richard Ramereiz

Others in Attendance:

Ralph Echtinaw – St. Louis Sentinel

Others in Attendance Via Conference Call:

Keith Risdon – Public Services Director, Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director

City Council Minutes.

Moved by Reed, supported by Leonard, to approve the minutes of the Regular Meeting held on June 2, 2020.

Roll Call:
Ayes: Reed, Leonard, Collison, Kubin, Kelly
Nays: None
Motion carried.

Public Hearing – 2019/2020 Budget Amendments.

Mayor Kelly opened the Public Hearing at 6:02 p.m.

Manager Giles requested approval of the proposed 2019/2020 Budget Amendments.

Mayor Kelly asked for Public Comments.

There were no comments.

Mayor Kelly closed the Public Hearing at 6:03 p.m.

Resolution 2020-11 2019/2020 Budget Amendments.

The following preamble and resolution was offered by Member Collison, and supported by Member Kubin:

WHEREAS, the City Council adopted a budget estimating revenues and expenditures for 2019-2020 fiscal year on June 4, 2019 as required by Chapter VII, Section 7 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, during the fiscal year, certain unforeseen circumstances have arisen which has caused need to amend the budget, and

WHEREAS, the City Council in accordance with Act 621 Michigan Public Acts of 1978, as amended, has set the date of June 16, 2020 for a public hearing at 6:00 o'clock PM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed amended budget as presented herein. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said amended budget as represented herein.

BE IT FURTHER RESOLVED, the City Manager is hereby authorized to transfer amounts between activities or functions within a fund’s budget a sum not to exceed \$ 20,000.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such additional transfers between the various funds in accordance with the amendments to arrive at a final budget as follows:

GENERAL FUND

REVENUES		EXPENDITURES	
Taxes	\$ 705,782	General Government	\$ 383,860
Special Assessments	97,305	Public Safety	1,096,922
License & Permits	21,950	Public Works	310,360
Intergovernmental	601,917	Community & Economic Development	177,832
Charges for Services	693,653	Recreation & Culture	321,708
Fines & Forfeitures	2,417	Unfunded Pension Liability	39,606
Interest & Rents	25,000	Debt Service	74,600
Other Revenue	87,788	Other Financing Uses	-
From Fund Balance	169,076	To Fund Balance	-
Total Revenues	\$ 2,404,888	Total Expenditures	\$ 2,404,888

CEMETERY PERPETUAL CARE FUND

REVENUES		EXPENDITURES	
Interest & Rents	\$ 1,000	General Government	\$ -
Other Revenue	1,900		
Other Financing Sources	-	Other Financing Uses	
From Fund Balance	-	To Fund Balance	2,900
Total Revenues	\$ 2,900	Total Expenditures	\$ 2,900

MAJOR STREET FUND

REVENUES		EXPENDITURES	
Intergovernmental	\$ 453,175	Highways Streets & Bridges	\$ 501,890
Interest & Rents	5,800		
Other Revenue	12,780	Other Financing Uses	110,790
Other Financing Sources	-	To Fund Balance	-
From Fund Balance	140,925	Total Expenditures	\$ 612,680
Total Revenues	\$ 612,680		

LOCAL STREET FUND

REVENUES		EXPENDITURES	
Intergovernmental	\$ 253,535	Highways Streets & Bridges	\$ 295,159
Interest & Rents	3,450		
Other Revenue	-	Other Financing Uses	-
Other Financing Sources	110,790	To Fund Balance	72,616
From Fund Balance	-	Total Expenditures	\$ 367,775
Total Revenues	\$ 367,775		

DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES		EXPENDITURES	
Taxes	\$ 21,024	Community & Economic Development	\$ 14,832
Interest & Rents	6,308	Debt Service	1,168
Other Revenue	-	Other Financing Uses	-
From Fund Balance	-	To Fund Balance	11,332
Total Revenues	\$ 27,332	Total Expenditures	\$ 27,332

T.A. CUTLER MEMORIAL LIBRARY

REVENUES		EXPENDITURES	
Taxes	\$ -	Recreation & Culture	201,381
Intergovernmental	183,487		
Fines & Forfeitures	75,550		
Interest & Rents	4,150		
Other Revenue	18,751		
Other Financing Sources	-	Other Financing Uses	-
From Fund Balance	-	To Fund Balance	80,547
Total Revenues	\$ 281,938	Total Expenditures	\$ 281,928

The vote on the foregoing resolution was as follows:

Ayes: Collison, Kubin, Leonard, Reed, Kelly

Nays: None

Resolution declared adopted.

Public Hearing – 2020/2021 Budget.

Mayor Kelly opened the Public Hearing at 6:05 p.m.

Manager Giles stated the Resolution is identical to discussions held in the Budget Work Session except revenue for Major Streets was estimated at \$577,438 and is changed to \$544,682. Local Street revenue was estimated at \$227,460 and is changed to \$214,557.

Mayor Kelly asked for Public Comments.

There were no comments.

Mayor Kelly closed the Public Hearing at 6:08 p.m.

WHEREAS, the City Manager has submitted and filed with the City Council a proposed budget estimating revenues and expenditures for 2020-2021 fiscal year on May 27, 2020, as required by Chapter VII, Section 7 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Council in accordance with Act 621 Michigan Public Acts of 1978, as amended, has set the date June 16, 2020 for a public hearing at 6:00 o'clock PM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed budget as presented herein. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said budget as represented herein and fixes the tax of

fifteen (15) mills for general operating purposes, to be raised by a general ad valorem tax upon owners of real and personal property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Chapter VII, subject to limitations therein.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows:

GENERAL FUND

<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Taxes</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">730,056</td> </tr> <tr> <td>Special Assessments</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">104,815</td> </tr> <tr> <td>License & Permits</td> <td></td> <td style="text-align: right;">14,650</td> </tr> <tr> <td>Intergovernmental</td> <td></td> <td style="text-align: right;">602,669</td> </tr> <tr> <td>Charges for Services</td> <td></td> <td style="text-align: right;">734,139</td> </tr> <tr> <td>Fines & Forfeitures</td> <td></td> <td style="text-align: right;">1,900</td> </tr> <tr> <td>Interest & Rents</td> <td></td> <td style="text-align: right;">14,000</td> </tr> <tr> <td>Other Revenue</td> <td></td> <td style="text-align: right;">10,700</td> </tr> <tr> <td>Other Financing Sources</td> <td></td> <td style="text-align: right;">-</td> </tr> <tr> <td>From Fund Balance</td> <td></td> <td style="text-align: right;">129,931</td> </tr> <tr> <td>Total Revenues</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">2,342,860</td> </tr> </table>	Taxes	\$	730,056	Special Assessments	\$	104,815	License & Permits		14,650	Intergovernmental		602,669	Charges for Services		734,139	Fines & Forfeitures		1,900	Interest & Rents		14,000	Other Revenue		10,700	Other Financing Sources		-	From Fund Balance		129,931	Total Revenues	\$	2,342,860	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">General Government</td> <td style="width: 10%; text-align: right;">\$</td> <td style="width: 20%; text-align: right;">419,489</td> </tr> <tr> <td>Public Safety</td> <td></td> <td style="text-align: right;">1,110,753</td> </tr> <tr> <td>Public Works</td> <td></td> <td style="text-align: right;">309,622</td> </tr> <tr> <td>Community & Economic Development</td> <td></td> <td style="text-align: right;">161,373</td> </tr> <tr> <td>Recreation & Culture</td> <td></td> <td style="text-align: right;">154,286</td> </tr> <tr> <td>Unfunded Pension Liability</td> <td></td> <td style="text-align: right;">42,522</td> </tr> <tr> <td>Debt Service</td> <td></td> <td style="text-align: right;">74,815</td> </tr> <tr> <td>Other Financing Uses</td> <td></td> <td style="text-align: right;">-</td> </tr> <tr> <td>Contingency</td> <td></td> <td style="text-align: right;">70,000</td> </tr> <tr> <td>To Fund Balance</td> <td></td> <td style="text-align: right;">-</td> </tr> <tr> <td>Total Expenditures</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">2,342,860</td> </tr> </table>	General Government	\$	419,489	Public Safety		1,110,753	Public Works		309,622	Community & Economic Development		161,373	Recreation & Culture		154,286	Unfunded Pension Liability		42,522	Debt Service		74,815	Other Financing Uses		-	Contingency		70,000	To Fund Balance		-	Total Expenditures	\$	2,342,860
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CEMETERY PERPETUAL CARE FUND

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MAJOR STREET FUND

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LOCAL STREET FUND

REVENUES		EXPENDITURES	
Intergovernmental	\$ 452,798	Highways Streets & Bridges	\$ 931,914
Interest & Rents	2,200		
Other Revenue	-		
Other Financing Sources	392,852	Other Financing Uses	-
From Fund Balance	84,064	To Fund Balance	-
Total Revenues	\$ 931,914	Total Expenditures	\$ 931,914

DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES		EXPENDITURES	
Taxes	\$ 24,157	Community & Economic Development	\$ 14,787
Interest & Rents	6,298	Debt Service	798
Other Revenue	-	Other Financing Uses	-
From Fund Balance	-	To Fund Balance	14,870
Total Revenues	\$ 30,455	Total Expenditures	\$ 30,455

T.A. CUTLER MEMORIAL LIBRARY

REVENUES		EXPENDITURES	
Intergovernmental	\$ 168,463	Recreation & Culture	235,006
Charges for Services	882		
Fines & Forfeitures	74,000		
Interest & Rents	4,150		
Other Revenue	15,340	Other Financing Uses	-
Other Financing Sources	-	To Fund Balance	27,829
From Fund Balance	-	Total Expenditures	\$ 262,835
Total Revenues	\$ 262,835		

BE IT FURTHER RESOLVED, that the City Manager be authorized to direct transfers between function levels of up to \$5,000 and to allocate contingency to functions as needs arise.

The foregoing resolution was offered by Council Member Reed and supported by Council Member Leonard.

The vote on the foregoing resolution was as follows:

Ayes: Reed, Leonard, Collison, Kubin, Kelly

Nays: None

Absent: None

Resolution declared adopted.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Manager Giles stated that an item was returned to Pine River Auto in the amount of \$210.00, which reduces the total Claims & Accounts from \$310,005.59 to \$309,795.59.

Moved by Kubin, supported by Collison, to approve the Claims & Accounts in the corrected amount of \$309,795.59.

Roll Call:

Ayes: Kubin, Collison, Leonard, Reed, Kelly

Nays: None

Motion carried.

Monthly Reports.

City Council discussed the May Monthly Reports.

Moved by Reed, supported by Leonard, to receive the May Monthly Reports and Place on File.

Roll Call:

Ayes: Reed, Leonard, Collison, Kubin, Kelly

Nays: None

Motion carried.

Audience Recognition.

There were no comments.

Consent Agenda.

Mayor Kelly requested approval of Consent Agenda items “a” thru “b” as shown below:

- a. Payment to Spicer for Professional Services – Cartegraph Water Integration.
- b. Contract Modification – Raw Water Transmission Main Project.

Moved by Collison, supported by Leonard, to approve Consent Agenda items “a” thru “b.”

Roll Call:

Ayes: Collison, Leonard, Kubin, Reed, Kelly

Nays: None

Motion carried.

New Business.

Purchase of Manhole Riser Rings.

Manager Giles requested members approve the purchase of 76 Manhole Riser Rings for the upcoming pavement project from American Highway Products in the amount of \$6,962.00.

Discussion was held.

Moved by Reed, supported by Collison, to approve the purchase of 76 Manhole Riser Rings for the upcoming pavement project from American Highway Products in the amount of \$6,962.00.

Roll Call:

Ayes: Reed, Collison, Kubin, Leonard, Kelly

Nays: None

Motion carried.

Backhoe Purchase/Trade.

Manager Giles requested members approve the Purchase/Trade of our current 2015 Backhoe for a 2020 Model from Michigan CAT in an amount not to exceed \$59,000.00.

Discussion was held.

Moved by Kubin, supported by Leonard, to approve the Purchase/Trade of our current 2015 Backhoe for a 2020 Model from Michigan CAT in an amount not to exceed \$59,000.00.

Roll Call:

Ayes: Kubin, Leonard, Collison, Reed, Kelly

Nays: None

Motion carried.

Street Closure for Diploma Presentation to Graduates.

Manager Giles requested members approve the requested street closures for the St. Louis High School Diploma Presentation.

Discussion was held.

Moved by Kubin, supported by Collison, to approve the requested street closures for the St. Louis High School Diploma Presentation.

Roll Call:

Ayes: Kubin, Collison, Leonard, Reed, Kelly

Nays: None

Motion carried.

Resolution 2020-13 Water and Wastewater Rates.

Manager Giles requested members approve the recommended Water and Wastewater rates.

Discussion was held.

The following preamble and resolution was offered by Kubin, and supported by Reed:

Water Rate Schedule

These rates shall be effective for all bills due and payable September 1, 2020, and thereafter:

(a)	Gallons per month	Charge per 1,000 Gallons
	Commodity Charge	\$4.30

A separate meter may be installed, at the customers expense, to measure water used FOR cooling purposes. If water is used for cooling purposes, and the water is not discharged to a sanitary sewer wastewater charges are not applicable.

- (b) To the above commodity charge established in subsection (a), there shall be added a readiness to service (RTS) charge to cover fixed costs, based on meter size as follows:

Meter Size	Monthly RTS Charge
5/8 inch	\$20.59
3/4 inch	\$20.59
1 inch	\$28.16
1 ¼ inch	\$32.82
1 ½ inch	\$35.63
2 inch	\$45.52
3 inch	\$59.63
4 inch	\$84.26
6 inch	\$125.53
8 inch	\$170.37

Monthly Water Flat Fee:	\$44.64
Outside City Water (2x):	\$89.28

- (c) For non-metered flat rate customers, within the City, the charge shall be a minimum of \$43.92, which shall include the monthly service charge.
- (d) For flat rate customers, outside the City, the charge shall be a minimum of \$87.84 per month, which shall include the monthly service charge or base rates.
- (e) For customers outside the corporate limits, the charges shall be double the city commodity rate and service charge based on meter size when no rate agreement exists between the City and the Township.
- (f) All other charges in effect shall remain the same.

Sewer Rate Schedule

- (a) The monthly sewer bill shall be based on the water usage at the following rates:

Commodity Charge	\$5.32/1,000 gallons
Monthly RTS Charge Based on Water Meter Size:	
5/8 inch	\$25.08
3/4 inch	\$25.08
1 inch	\$34.30
1 ¼ inch	\$39.97
1 ½ inch	\$43.40
2 inch	\$55.44
3 inch	\$72.63
4 inch	\$102.63
6 inch	\$152.91
8 inch	\$207.53
Non-metered customers	\$55.31

Non-metered, non-City residents,
 when no rate agreement exists between
 the City and Township \$110.62

(b) All other charges in effect shall remain the same.

The vote on the foregoing resolution was as follows:

Ayes: Kubin, Reed, Collison, Leonard, Kelly
 Nays: None

Resolution declared adopted.

Resolution 2020-14 Electric Rates.

Manager Giles requested members approve the recommended Electric rates.

Discussion was held.

The following preamble and resolution was offered by Member Reed, and supported by Member Leonard:

In addition to the following rate adjustments, all customer classes are subject to a Power Cost Adjustment (PCA) factor which will be used to balance power supply costs with customer charges. PCA factor shall be calculated monthly in accordance with the PCA Rider contained herein.

Residential Service
Rate A-1

Distribution Service:

Customer Charge	@ \$10.20	per month
Energy Charge	@ \$0.05190	per kwh

Generation & Transmission Service

Energy Charge:	@ \$0.06850	per kwh
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Energy Optimization Charge:	@ \$0.00225	per kwh
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PCA	Variable	per kwh
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Residential Water Heater Service
 Rate A-2

Distribution Service:

Customer Charge	@ \$10.20	per month
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Energy Charge	@ \$0.05190	per kwh
Generation & Transmission Service		
Energy Charges:		
First 650 kwh	@ \$0.06850	per kwh
Over 650 kwh	@ \$0.06300	per kwh
Energy Optimization Charge:	@ \$0.00225	per kwh
PCA	Variable	per kwh

Residential Electric Heat (with or without electric water heater)
Rate A-3

Distribution Charge		
Customer Charge	@ \$10.20	per month
Energy Charge	@ \$0.05190	per kwh
Generation & Transmission Service		
Energy Charges:		
First 650 kwh	@ \$0.06850	per kwh
Over 650 kwh	@ \$0.06500	per kwh
Energy Optimization Charge:	@ \$0.00225	per kwh
PCA	Variable	per kwh

General Service
Rate B

Distribution Service:		
Customer Charge	@ \$22.00	per month
Energy Optimization Charge:	@ \$4.09	per month
Energy Charge	@ \$0.03900	per kwh
Generation & Transmission Service:		
Energy Charge	@ \$0.10620	per kwh
PCA	Variable	per kwh

**General Service
Rate C**

Distribution Service:

Customer Charge	@ \$50.00	per month
Energy Optimization Charge:	@ \$70.20	per month
Demand Charge:		
All kw	@ \$3.35	per billing kw
Energy Charge		
First 180 kWh per kw	@ \$0.02995	per kWh
Over 180 kWh per kw	@ \$0.02995	per kWh

Generation & Transmission Service:

Demand Charge:		
All kw	@ \$ 10.70	per billing kw
Energy Charge:		
All kWh	@ \$0.044000	per kWh

PCA	Variable	per kWh
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**Large Power
Rate D**

Distribution Service:

Customer Charge	@ \$75.00	per month
Energy Optimization Charge:	@ \$452.02	per month
Demand Charge	@ \$11.00	per billing kw
Primary Service Discount	@ \$1.56	per billing kw

Generation & Transmission Service:

Demand Charge		
All kw	@ \$9.00	per billing kw
Energy Charge		
All kWh per kw	@ \$0.05900	per kWh

PCA	Variable	per kWh
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RATE EFFECTIVE FOR BILLS RENDERED
ON AND AFTER September 1, 2019

**The City of St. Louis Electric Department
ST. LOUIS, MICHIGAN
ELECTRIC SERVICE SCHEDULE
POWER COST ADJUSTMENT RIDER (PCA)**

POWER COST ADJUSTMENT RIDER (PCA)

Applicability:

The PCA will apply to all Electric Rate Schedules except non-metered and special contract rates.

Calculation:

The PCA will be calculated using the most recent six month's actual power cost and applied to each customer's monthly billed energy (kWh).

The PCA Adjustment shall be calculated according to the following formula:

$$\text{PCA} = ((\text{P}/\text{S}) + \text{L}) - \text{B}$$

P = Wholesale power supplier cost

Cost of power during previous six-month period calculated using the most recent six month's actual power cost plus periodic true up of accumulated positive or negative balance.

S = Number of kilowatt-hours sold during the same time period as factor "P".

L = System annual average losses (7.2%).

B = Average cost of power per kilowatt-hour recovered through base retail rates (\$0.06743).

The vote on the foregoing resolution was as follows:

Ayes: Reed, Leonard, Collison, Kubin

Nays: None

Abstain: Kelly

Resolution declared adopted.

Roof Permit Fees.

Manager Giles requested members approve the recommended changes to the roof permit fees.

Discussion was held.

Moved by Reed, supported by Leonard, to approve the roof permit fees.

Roll call vote:

Ayes: Reed, Leonard, Collison, Kubin, Kelly

Nays: None

Motion carried.

Resolution 2020-15 Transit Authority.

Manager Giles requested members adopt Resolution 2020-15 Approving Incorporation of the St. Louis, Ithaca, Pine River Transit Authority contingent on Pine River's adoption at their meeting on June 18th.

Discussion was held.

The following preamble and resolution were offered by Member Reed, and supported by Member Leonard:

WHEREAS, this City Council on behalf of the City of St. Louis, County of Gratiot, State of Michigan (the "City") has deemed it reasonable and necessary to incorporate the St. Louis Ithaca Pine River Transit Authority as a public transportation authority pursuant to Act 196, Public Acts of Michigan, 1986, as amended, together with the City Council of the City of Ithaca and the Township Board of the Township of Pine River; and

WHEREAS, Articles of Incorporation establishing the St. Louis Ithaca Pine River Transit Authority (the "Authority") have been prepared and have been reviewed by this City Council; and

WHEREAS, this City Council desires to approve and adopt said Articles of Incorporation; and

WHEREAS, it is necessary to appoint a representative to serve on the Board of Directors of the Authority to represent the City.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Articles of Incorporation establishing the Authority attached hereto at Exhibit A are hereby approved and adopted.
2. The Mayor and City Clerk are hereby authorized and directed to endorse the fact of such adoption upon the Articles of Incorporation in the form and manner provided therein.
3. City Manager is hereby appointed to the Board of Directors of the Authority as the City's representative.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Reed, Leonard, Collison, Kubin, Kelly

NAYS: None

Resolution Declared Adopted this 16th day of June, 2020

City Manager Report.

Manager Giles updated members on the following items:

1. Plans are to re-open City Offices to the public June 22nd with precautions in place.
2. Utility shut-off and late fees will resume in July.
3. Video was e-mailed to members of the tree falling in Clapp Park.

City Clerk Report.

None.

Police Chief Report.

There is a possibility of an organized gathering in the City Hall south lot to bring to light to the number of officers and first responders injured or killed during civil unrest over the past few weeks. It will be held Saturday, June 20th if the event gets organized.

Council Comments.

Member Collison stated the house that burned on Pine Street is being rebuilt and is moving quickly.

Mayor Kelly inquired about the amount of cars parked on a persons property. Chief Ramereiz will check other communities ordinances, and report back.

Public Comments.

There were no comments.

Adjournment.

Moved by Leonard, supported by Reed, to adjourn at 7:00 p.m.

Roll Call:

Ayes: Leonard, Reed, Collison, Kubin, Kelly

Nays: None

Motion carried.

Mari Anne Ryder, City Clerk